

LEMON GROVE SCHOOL DISTRICT

**OFFICIAL MINUTES OF THE
REGULAR MEETING OF THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE REGULAR MEETING — September 20, 2011 –

The regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District was held at the Education Center, 8025 Lincoln Street, Lemon Grove, California, on Tuesday, September 20, 2011. Mark Gracyk called the meeting to order at 5:05 p.m.

Committee Members Present:

William Baber (Taxpayers' Organization)
 Thomas E. Clabby (Senior) - (Vice Chair)
 Cary Demaree (Parent, PTA, At-Large Community Member)
 Mark Gracyk (Business Community & At-Large Community Member) - (Chair)
 Ilse Hanning (At-Large Community Member)
 Rosemary Putnam (Senior & At-Large Community Member)
 Toni Shaw (At-Large Community Member)

Committee Members Absent:

Scott Caneday (Parent, PTA, At-Large Community Member)
 Emma Rios (Parent, PTA, At-Large Community Member)
 Helen Ofield (At-Large Community Member)
 Gerard Selby (Parent, PTA, At-Large Community Member)

District Staff Members Present:

Larry Loschen, Official Board Representative
 Gina Potter, Assistant Superintendent Business Services
 Ken Fine, Owner's Representative – Director FMOT
 Joanne Branch, San Diego County Office of Education – Educational Facility Solutions Group
 Michelle Flores, Account Technician

Attorney Present:

Sophie Akins, Best Best & Krieger

PLEDGE OF ALLEGIANCE – Mark Gracyk led the Pledge of Allegiance.

AGENDA – It was moved by Hanning, seconded by Clabby, and carried unanimously to approve the agenda as presented.

MINUTES – It was moved by Clabby, seconded by Hanning, and carried unanimously to approve the minutes of the regular meeting of June 7, 2011 as presented.

HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – None

PROPOSITION W OWNER'S REPRESENTATIVE PROJECT UPDATE AND GOVERNING BOARD ACTION ITEMS

Ken Fine updated committee members on the purchase and installation of four playground structures at three sites (Mount Vernon Elementary School, San Altos Elementary School, and Monterey Heights Elementary School). On June 14, 2011 the Governing Board approved for the District to piggyback bid using the Dave Bang and Associates bid with Colton Unified School District. The total cost of the four playground structures is \$183,087. Mr. Fine continued to update the committee of the requirements to get approval from the Governing Board to bid the installation portion for the playground equipment. The District received four bids to install the playground equipment and out of four the lowest bidder did not turn in a complete bid package. On August 23, 2011 the Governing Board approved the next lowest bidder, Zasueta Construction Co. for a total cost of \$56,114. A committee member asked if there was a cost advantage to not using the supplier. Mr. Fine replied the supplier does not install.

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Gina Potter added that surprisingly the high bidder came in at approximately \$100,000; a drastic difference from the low bidders. Mr. Fine shared that the drop zone area around the structures will be engineered wood fiber. Mr. Fine stated that there will be an additional cost for an architect to assist with the path of travel issue. The District needs to make sure that it is Americans with Disabilities Act (ADA) compliant. Dr. Potter shared with the committee that this project is being funded by remaining funds from Series A, B, and C bond funds and it is important for the District to give the other school sites an opportunity for the students while we wait for Series D bonds to be issued.

Mr. Fine provided a playground construction timeline with install being about three weeks from now and meeting with the installer next week so they understand the District's expectations of the inspector. A committee member expressed concern with whether or not there are fingerprint requirements in the bid documents or health requirements (i.e. Tuberculosis test). Dr. Potter assured that the installers will make every effort to install only when children are not present. A committee member asked about the life of the playground equipment. Mr. Fine shared that the original equipment that is 30+ years old is mostly constructed of plastic and the life was only about 12 years. The new equipment has a life span of approximately 15+ years. If new equipment needs to be relocated then there will be a cost to do so. All structures will have shade to protect students from UV and will be much more comfortable for students.

Mr. Fine shared the request for permission to bid landscaping of Vista La Mesa Academy's lower playing field. The field will have a grass center with a DG running track and most likely a PAR course for athletic testing. We have had to pull back on this due to specifications for the irrigation system. The District needs to secure Requests for Qualifications (RFQ) for an architect before bidding.

Mr. Fine stated that the asphalt repair at Vista La Mesa Academy's southwest playground area is necessary as it is in very poor shape and was approved by the school district's Board on September 13, 2011 for the quoted amount by Aztec Paving of \$6,915.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (SDCSS) FACILITY JOINT POWERS AUTHORITY (FAC JPA) PROJECT AGREEMENT #2 UPDATE

Joanne Branch from the San Diego County Office of Education FAC JPA shared that the team for Lemon Grove Middle School (LGMS) STEM/Joint-Use Library is meeting weekly along with extra meetings as needed; they are very busy. Ms. Branch stated that the contractor, Legacy has made extreme efforts with the Department of State Architecture (DSA) and has gained some time back by doing so. Everyone is taking the school opening on time very seriously. Ms. Branch shared with the committee that the escrow account has been set up and the first payment for Project Agreement #2 has been wired by the District to the FAC JPA. She also shared that the agreement with the City of Lemon Grove and the Lemon Grove School District is going very well. Ms. Branch complimented Dr. Potter and Sophie Akins for their efforts working on the Memorandum of Understanding (MOU). Dr. Potter hopes to bring the Mitigated Negative Declaration (MND) next Tuesday, September 27, 2011 to the Board. The City agreed to not comment which means they are okay with it; the district has satisfied the City's concerns. Dr. Potter shared that the new Community Room in the library may be a new location for the school district's Board meetings.

There will be a newsletter monthly to update everyone on the progress LGMS STEM/Joint-Use Library. Although much construction work has been done it is not visible at this time; the newsletter will reach out to the community. Ms. Branch will follow up to make sure the link is user friendly. Dr. Potter added that there will be a temporary site office while the permanent office is being constructed so school opens on time. Mr. Fine reiterated that the Superintendent and Administration met today and has located the area to be used as the temporary site office for the first semester until the library is completed. Dr. Potter complimented the committee members on checking the timeline of the project. She also noted that she is sure that the District will be in the Lemon Grove Patch shortly as someone from the Patch attends all of the Board meetings; this is big community news not only District news. Ms. Branch directed the committee to be on the look out for a construction sign shortly that will include a link to Legacy's Twitter and Facebook page.

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Joanne Branch shared that she and District representatives all went to visit the Thren Foundation Executor, Mr. Tim Considine. He shared his vision on what the family would like for naming. Legacy is already underway to designate an interior elevation for the Thren naming area of the library. Dr. Potter stated she learned from Mr. Considine, Virginia Thren was a former educator herself. The most appropriate naming place in the library would be the children's place area and will go back for acceptance with the architect rendering. Ms. Branch added that the teen and children's center will be a perfect space for naming. A committee member added that Mr. Dan Thren was also an educator. Dr. Potter shared that Mr. Thren had donated through the City and reached out to the Lemon Grove community.

Another committee member asked if there will be a designation of selling memorials. Ms. Branch stated that the architect has proposed an area to Mr. Fine for the District's review. Dr. Potter said that she would be happy to accept donations.

PROPOSITION W GENERAL OBLIGATION BOND EXPENDITURE REPORT

Committee members wanted to confirm what Proposition W is funding with regards to the Promethean boards. Dr. Potter shared that Proposition W is funding the installation costs (done by LGSD staff) only and not the purchase of the boards. Out of the seven schools currently operating, almost all have boards with the exception of Lemon Grove Middle School. Dr. Potter suggested having a ten minute demonstration by the District's Promethean board trainer. This is truly amazing for the new Math and ELA adoptions with links for the students to get online teaching. A committee member asked for clarification as to what Lemon Grove Middle school would use since they are currently not included to receive Promethean boards. This is an outstanding issue. Dr. Potter shared that Mary Kraus, the District's technology program manager is looking into EETT Priority 2 wireless area network funding. A committee member asked how old the Promethean boards are. Dr. Potter said that Golden Avenue partnered with Marzano to be a pilot school and received a two for one deal a few years ago. The other schools have purchased Promethean boards over the last few years. Dr. Potter indicated a sub-committee will be formed to determine curriculum to find out what is needed for LGMS STEM. A committee member asked if schools will be able to get textbooks online due to the Williams Act. Dr. Potter answered that some are online to date and one or two staff members lobbied heavily for the Williams Act settlement to accept on-line textbooks, however, at this time on-line textbooks do not meet the Williams Act settlement requirements for every student to have a textbook in core curricular areas.

A committee member asked for information on the expenditure to the County in the amount of \$13,584 on page 15. Michelle Flores responded that this is the cost due to the amount of Proposition W bond funds that the software program (Colbi Account-Ability) supports for job cost tracking, expenditure reports, etc. Another committee member asked about bond funds used to fund District employees. Dr. Potter stated that the financial advisor (Dale Scott) worked closely with his legal counsel to confirm that bond funds can be used for staffing. Currently, the District funds three part time people with bond funds and the job descriptions will be included on the next ICOC agenda. Dr. Potter and Ms. Akins added that only a percentage of certain employees can be funded and other staff work on Prop W without being funded by Prop W funds. The District, under normal circumstances, would not have the additional work load had it not been for the bond. Additional District staff provide Prop W work without being paid for any portion of their time with bond funds.

It was moved by Baber, seconded by Hanning, and carried unanimously to approve the Proposition W General Obligation Bond Expenditure Report as presented.

GOVERNING BOARD ADOPTED RESOLUTION 10-11-42, REVISING RESOLUTION 09-10-29 CONSISTENT WITH THE THREN FAMILY TRUST DIRECTIVES

Dr. Potter presented the fully executed revised resolution approved by both the Vice President and Secretary of the Governing Board.

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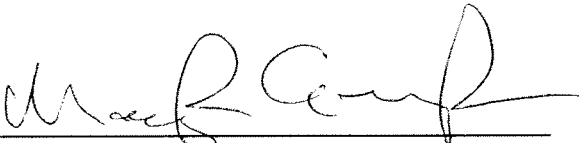
Mr. Gracyk thanked Ms. Flores for providing an updated glossary of construction terms. He stated that this is good information to the public and asked that it be added to the Proposition W website.

FUTURE MEETINGS

It was moved by Clabby, seconded by Baber, and carried unanimously to approve future meetings as follows:

- Thursday, October 13, 2011 at 4 p.m. (optional pre-construction tour)
- Tuesday, March 6, 2012 at 5 p.m.
- Tuesday, April 17, 2012 at 5 p.m. (Special Meeting – Annual Report)
- Tuesday, June 19, 2012 at 5 p.m.
- Tuesday, September 18, 2012 at 5 p.m.

ADJOURNMENT – Meeting was adjourned at 6:40 p.m.


Chair
Account Technician