



Facility Rental Fee Schedule

Effective 7/01/18

NOTE:				
<ul style="list-style-type: none"> • "Per Use" = Up to eight hours • Season is equal to 12 weeks • Custodian needed at all non-school events 	Free Use Group 1	Non-Profit Youth Group 2	Non-Profit Other Group 3	For Profit Group 4
Application Fee	0.00	0.00	75.00	75.00
FACILITIES FOR USE				
Basketball Court – Per Hour	0.00	5.00/use	10.00/hour	23.00/hour
Per Season (3 months)	0.00	100.00	250.00	500.00
Multipurpose Room – Per Hour w/o kitchen - (Requires Restroom Fee)	0.00	24.00/hour	30.00/hour	115.00/hour
Restrooms – Per Day	0.00	30.00	36.00	101.00
Multipurpose Room – Per Hour With kitchen - (Requires Cafeteria Worker and Restroom Fees)	0.00	30.00/hour	40.00/hour	135.00/hour
Classroom – Per hour	0.00	14.50/hour	46.50/hour	65.00/hour
Conference Room – Per Hour	0.00	14.50/hour	30.00/hour	60.00/hour
Field (any type) – Per Hour	0.00	7.00/hour	8.00/hour	15.00/hour
Per Season (3 months)		450.00	500.00	900.00
Gym – Per Hour (Requires Restroom Fees)	0.00	25.00/hour	80.00/hour	160.00/hour
Library – Per Hour (Requires Restroom Fees)	0.00	14.50/hour	46.50/hour	65.00/hour
Outdoor Eating Area – Per Hour	0.00	10.00/hour	43.00/hour	46.00/hour
Parking Lot – Per Use	0.00	10.00	20.00	150.00
Water Hook-Up – Per Use	0.00	0.00	5.00	10.00
PERSONNEL COSTS				
Cafeteria Worker – Per Hour (2-hour minimum)	30.00	30.00	30.00	30.00
A/V Technician – Per Hour (2-hour minimum)	35.00	35.00	35.00	35.00
Custodian – Per Hour (2-hour minimum)	51.50	51.50	51.50	51.50

Fees may be adjusted to reflect actual direct costs of operation of the Westminster School District including increases in the cost of utilities. All groups are subject to custodial services at Westminster School District's discretion.

Group Type - Description

- Group 1 FREE USE: Westminster School District (WSD) District/WSD school sponsored groups, clubs and student body groups (i.e., PTSA, school/community advisory councils, Boy Scouts, Girl Scouts, Westminster School District Education Foundation, etc.)
- Group 2 NON-PROFIT YOUTH: Non-profit community organizations, clubs and associations with 501c3 status (documentation is required at time of application), serving **WSD students within the district boundaries** (i.e., Little League, Jr. All American, Pop Warner, AYSO, etc.). Fees apply during those times when a custodian would not otherwise be available at the facility: weekends, holidays, and after 7:00 p.m. on school days.
- Group 3 NON-PROFIT OTHER: Religious groups; senior citizen groups; charitable fund raising activities which are not youth activities; public agencies (other schools/school districts); non-profit special interest groups and cultural groups, with priority given to groups serving WSD students and community. Profit group doing fundraiser for non-profit group/purpose.
- Group 4 FOR PROFIT: Profit making or commercial events; Corporate or commercial uses.

Important to Note

- (A) For use during the school day (before 7:00 p.m.) the custodian is required to open, close, and re-secure the facility. The using group is required to perform all set-up and clean-up operations. If the using group requires set-up and/or clean-up assistance, appropriate additional custodial fees will be charged.
- (B) Facility availability must meet the criteria of the Application and Permit for use of School Facilities and is subject to the District's ability to meet the staffing and resource requirements of the facilities request and honor the requirements of CSEA/WTA contractual agreements.
- (C) The District retains the right to make unavailable any facility at any time. This is mainly due to the needs of the operation of our district and/or schools and the schedules required by schools for those facilities. Classrooms may not available for use by cost groups 3 and 4 at elementary school sites.

Fees are updated on an annual basis effective July 1 of each year.