

SAN LORENZO UNIFIED SCHOOL DISTRICT BOARD POLICY

Business and Noninstructional Operations

BP 3311 (a)

BIDS

The district shall purchase equipment, supplies and services using competitive bidding when required by law and in accordance with statutory requirements for bidding and bidding procedures. In those circumstances where the law does not require competitive bidding, the Governing Board may request that a contract be competitively bid if the Board determines that it is in the best interest of the district to do so.

When the Board has determined that it is in the best interest of the district, the Board may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law.

In addition, the Board encourages the administration to seek advantages in savings that may accrue to the district through cooperative purchasing with other public agencies.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in Administrative Regulation.

Legal Reference:

EDUCATION CODE

17595 Purchases through Department of General Services

38083 Purchase of perishable foodstuffs and seasonable commodities

38110 Purchase of supplies through county superintendent

38111 Purchases by district governing board

38112 Purchases of necessary supplies

39802 Transportation bids and contracts for services

GOVERNMENT CODE

4330-4334 Preference of California-made materials

6252 Definition of public record

53060 Special services and advice

54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

2000-2001 Responsive bidders

3400 Bids, specifications by brand or trade name not permitted

3410 United States produce and processed foods

6610 Bid visits

12200 Definitions, recycled goods, materials and supplies

Business and Noninstructional Operations (continued)

BP 3311 (b)

20103.8 Award of contracts

20107 Bidder's security

20111-20118.4 School districts

20189 Bidder's security, earthquake relief

22002 Definition of public project

Board Adopted: October 7, 2008