

**MILTON TOWN SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES**

**MONDAY, MARCH 25, 2019
MHS LIBRARY
17 REBECCA LANDER DRIVE**

**SPECIAL SCHOOL BOARD
STANDING COMMITTEES
MEETING MINUTES**

Board Members in Attendance: Mike Joseph, Chair; Rick Dooley, Vice-Chair; Rae Couillard, Clerk; Jeremy Metcalf, Trustee; Emily Hecker, Trustee

School Personnel in Attendance: Amy Rex, Superintendent; Don Johnson, Business Manager; Bruce Cheeseman, Supervisor of Buildings & Grounds

1. CALL TO ORDER

Mike called the meeting to order at 8:17 p.m.

2. COMMUNITY COMMENT

There were no community comments.

3. FACILITIES / FINANCE COMMITTEE

The purpose of the Finance/Facilities Committee is to review the internal financial controls in order to assure there is focused and responsible management of resources and that the annual budget accurately reflects the district's goals in improving student achievement as outlined in the Continuous Improvement Plan and is responsive to community needs. Additionally, the committee will monitor the Herrick Avenue building project.

3.1. Herrick Avenue Construction Update

3.2. Review Policies & Procedures Related to Internal Controls – Discuss Strengths & Challenges

3.2.1. E1

3.2.2. E2

3.2.3. E102

3.2.4. E104

3.2.5. E105

3.2.6. E108

3.2.7. E109

4. POLICY COMMITTEE

The purpose of the Policy Committee is to review and revise all MTSD policies to ensure that they reflect best practices, and are aligned with all Federal and State legal requirements in accordance with all VSBA model policies. The policies guide the superintendent in successfully carrying out the mission and vision of the district.

4.1. New – Proficiency Based Grading Policy

4.2. H3: Facilities Usage & Rental Procedures

5. NEXT MEETING DATE – Monday, April 22, 2019 – after the Regular School Board Meeting

6. MOTION TO ADJOURN

Motion made by Rick Dooley, seconded by Jeremy Metcalf, to adjourn the meeting at 8:51 p.m.

DRAFT

All in Favor

Meeting adjourned at 8:51 p.m.

Respectfully Submitted by:
Jamie Crenshaw

Date Submitted:
March 29, 2019