

**HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
May 16, 2018
MINUTES**

The regular action board meeting of May 16, 2018 of the Hackettstown Board of Education was called to order at 7:01 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this rescheduled meeting was provided by sending a notice of the time, date, location to Success Communications Group on April 3, 2018 and advertised in the "Express Times" on April 6, 2018 and the "Star Ledger" on April 13, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Gus Bordi
Mr. Shawn Burke (arrived at 7:03 p.m.)
Mrs. Amy Cochran
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag (arrived at 7:36 p.m.)
Mr. Robert Moore
Dr. Bo Soobryan
Ms. Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. Douglas DeMatteo, Director of Building and Grounds
Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mrs. Marie Griffin, Hatchery Hill Principal
Mr. Patrick McQueeney, Willow Grove Principal

Members absent: Dr. Giovanni Cusmano
Ms. Lori Prymak

MINUTES

Motion: Mr. Bordi

Second: Ms. Cochran

Be it resolved, that the reorganization board meeting minutes and the executive session minutes of May 2, 2018 be approved.

Carried in a voice vote, Mr. Burke - abstain

COMMITTEE REPORTS

Finance and Facilities – no report

Great Meadows – no report

Allamuchy – no report

Personnel/Negotiations– no report

Policy – no report

Curriculum/Student Activities – no report

HFEF Foundation – no report

Ad Hoc Shared Services – no report

Student Activity – no report

Security Committee Meeting – no report

SUPERINTENDENT’S REPORT – Mr. David Mango

- Student of the Month were introduced by the Building Principals.
 - Hatchery Hill
 - May –Izzy Donica
 - Willow Grove
 - May –Mary Nawrocki
 - Middle School
 - May – Torrance Kennedy
 - High School
 - May – Brian Gerges

- Retirees
 - Hanna Lees (25 Years) – Middle School
 - Lynn Moore (25 Years) – Hatchery Hill
 - Frances Tosti (27 Years) – Willow Grove
 - Kim Gedicke (3 Years) – Central Office
 - Robert Petty (17 Years) – Willow Grove

- 2017-2018 Governor’s Teachers of the Year Recognition
 - Greg Amundsen (Special Education) – High School
 - Anthony Daly (Math Teacher) – Middle School
 - Alixandra Hrizuk (Grade 4 Teacher) – Hatchery Hill
 - Kimberly Beyer-Armstrong (Grade 1 Teacher) – Willow Grove

- 2017-2018 Educational Professionals of the Year Recognition
 - Kara Varina (Guidance) – Middle School
 - Elizabeth Naratil-Tintle (Speech Teacher) – Hatchery Hill
 - Donna DiLillo (School Secretary) – Willow Grove

- Special Presentation
 - Sue McDade

- Hackettstown Senior Hall of Fame
 - Mary Beth Maciag

- Community Recognition
 - Mrs. Hindi and Mrs. Davis

The Board took a break between 8:35 p.m. to 8:39 p.m.

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

- none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Dr. Soobryan and Ms. Cochran as amended.

- none

APPROVAL OF CHECK REGISTER(S)

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the May 16, 2018 bill list in the amount of \$2,040,458.90 and further, that copies be attached to the minutes.

Carried in a roll call vote – Mr. Bordi and Mr. Burke – abstain, A-10 (Food Service Management Contract)

APPROVAL OF FINANCIAL REPORTS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the months ending March 31, 2018, as attached by reference.

Carried in a roll call vote – unanimous.

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,


Board Secretary


Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of March 31, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2017-2018 school year.

Carried in a roll call vote – unanimous.

APPROVAL OF TRANSFERS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the transfers for March 2018 in the amount of \$ 50,047.95 as attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF STUDENT(S) ON HOME INSTRUCTION

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve student(s) on home instruction for the 2017-2018 and 2018-2019 school year, attached by reference.

Carried in a roll call vote – unanimous.

ACCEPTANCE OF GIFTS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.

Carried in a roll call vote – unanimous.

INSURANCE RENEWAL RATES

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the renewal of the health insurance contract for the 2018-2019 school year with Horizon BlueCross BlueShield of New Jersey at a decrease of (-1.0%) for medical and a reduction of (-1.0%) for prescription coverage through June 30, 2019. The renewal of the dental insurance contract with Delta Dental of New Jersey, Inc. will remain the same as last year through June 30, 2019. The Vision Plan will have remain the same as last year through June 30, 2019. The Student Accident Plan renewal from Monarch Management Corp. calculates to a composite renewal increase of +18.65%.

Carried in a roll call vote – unanimous.

ADOPT NJSIAA MEMBERSHIP RESOLUTION

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, adopt the following resolution that the Board of Education of School District No 1870 County of Warren State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Hackettstown High School as a member of New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2018-2019 school year at a cost of \$2,150.

Carried in a roll call vote – unanimous.

APPROVAL OF DUAL USE OF EDUCATIONAL SPACE

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve an application to the Warren County Department of Education for dual use of educational space at Hatchery Hill and Willow Grove schools for the 2018-2019 school year.

Carried in a roll call vote – unanimous.

RESOLUTION TO CONTRACT FOR LAWN CARE SERVICES

Motion: Dr. Soobryan

Second: Ms. Cochran

Be it resolved, that the Board of Education, hereby resolves,

WHEREAS, the Hackettstown Board of Education (the "Board") issued a Request for Proposals ("RFP") in connection with the Lawn Care Services for the District; and

WHEREAS, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the "Contracts Law") and other applicable law, the responses to the RFP must be evaluated to determine which is the most advantageous, price and other factors considered; and

WHEREAS, the Board received and opened two (2) responses to the RFP on May 11, 2018; and

WHEREAS, the responses were reviewed by the School Business Administrator and appropriate staff and professionals to determine which was the most advantageous price and other factors considered; and

WHEREAS, after such review, the response of the following vendor was determined to be the most advantageous, price and other factors considered:

Successful Bidder	Services to Be Provided	Total Base Bid for One Year Contract
Total Lawn Care & Landscaping Services, LLC	Lawn Care Services	\$53,280

THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. That the response of Total Lawn Care & Landscaping Services, LLC. ("Total Lawn Care and Landscaping") is the most advantageous, price and other factors considered, as such terms are defined in the Contracts Law.

Section 2. As such, the contract for the Services is awarded to Total Lawn Care & Landscaping.

Section 3. That the Board hereby authorizes the School Business Administrator / Board Secretary to execute a contract with Total Lawn Care & Landscaping (currently being prepared by district counsel, Jeffrey Merlino, Esq.).

This resolution will take effect on July 1, 2018. The contract is pending attorney review of the formal agreement by both parties, and shall be in effect for one year with the option to renew. Carried in a roll call vote – unanimous.

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Dr. Soobryan and Ms. Cochran as amended.

- none

APPROVAL OF 2018-2019 BUSINESS ADMINISTRATOR/BOARD SECRETARY/PAYROLL & BENEFITS SPECIALIST'S EMPLOYMENT CONTRACT

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve Gail Woicekowski's employment contract effective July 1, 2018 through June 30, 2019, with a salary of \$147,608.38 (including \$13,000.00 for Payroll & Benefits Specialist), attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2017-2018 LEAVE OF ABSENCES

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve leave of absences for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2018-2019 ATHLETIC APPOINTMENTS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve athletic appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF STAFF FOR ATHLETIC PHYSICALS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve staff for 2018-2019 athletic physicals, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF SUMMER 2018 ESY STAFF

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the 2018 Extended School Year (ESY) Program Staff, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2018 TITLE I SUMMER ACADEMIC SUPPORT PROGRAM

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve 2018 Title I Summer Academic Support Program for the 2018-2019 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF ABA HOMEBOUND INSTRUCTION PROVIDER

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, Superintendent, approve Jacqueline Kartanos for ABA Home Instruction services for Student # 9624224615 at a rate of \$40/hour for the remainder of the 2017-2018 school year.

Carried in a roll call vote – unanimous.

APPROVAL OF VOLUNTEERS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve as volunteers for the 2018-2019 school year attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF PARENT CHAPERONES

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve parent chaperones for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2017-2018 NEW STAFF

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, appoint new staff, for the 2017-201 school year attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2018-2019 NEW STAFF

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, appoint new staff, for the 2018-201 school year attached by reference.

Carried in a roll call vote – unanimous.

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Dr. Soobryan and Ms. Cochran as amended.

- none

APPROVAL OF WORKSHOP ATTENDANCE

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve workshop attendance for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF FIELD TRIPS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, approve field trips for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF THE ADOPTION OF THE DANIELSON SPECIALISTS EVALUATION MODEL FOR 2017-2018 AND 2018-2019 SCHOOL YEARS

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved, that the Board of Education, adopt the Danielson Specialists Evaluation Model for all certified staff other than teachers for the 2017-2018 and 2018-2019 school years, at no cost to the District.

Carried in a roll call vote – unanimous.

OTHER BUSINESS

- Foundation met and is awarding \$5,000 to mini grants.
- Mr. Mango stated that Mr. DiMaio contacted his office regarding the lease purchase of the Warren Street property (tan building with metal garage).
- Finance and Facilities Committee will look into exploring this the lease purchase.

PUBLIC COMMENT

- Mrs. Hindi, League of Women Voters in New Jersey, spoke about voter registration in September/October of 2018 for students at the High School who will be eligible to vote.
- Mr. Speirs replied that this is already being done at the High School with a faculty member.
- Mr. Herbst suggested to Mrs. Hindi to provide the voter information to the High School.

EXECUTIVE SESSION

Motion: Ms. Wehmeyer

Second: Dr. Soobryan

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:39 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB
- Student Discipline Matter

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- A-002425-16
- NJSIAA Matter

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote – unanimous.

RECONVENE

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved that the Board of Education reconvene into regular session at 10:02 p.m.
Carried in a voice vote – unanimous.

NEW BUSINESS

9057

APPROVAL OF HIB

Motion: Mr. Moore

Second: Dr. Soobryan

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a voice vote – unanimous.

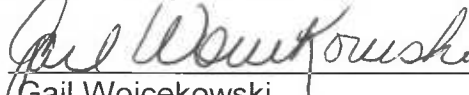
ADJOURNMENT

Motion: Dr. Soobryan


Second: Ms. Maciag

Be it resolved that the Board adjourn at 10:04 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woicekowski
Board Secretary



Michael Herbst
Board President