

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

June 17, 2014

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Daniela Helkowski	Mr. Jon Kuzma
Mr. Robert Riker	Mr. Mark Rodgers
Mr. Jeffrey Watters	Ms. Marianne Wagner
Others Present	
Dr. Joseph H. Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	

REPORTS

1. EDUCATIONAL FOCUS
 - 1.1 The World Affairs Council of Pittsburgh recently presented high school teacher Ms. McCauley with the George C. Oehmler award for exemplary teaching. Mr. Steve Sokol, president of the organization, briefly explained to the board the significance of the award, and presented Ms. McCauley with a commemorative plaque to be displayed at the high school.
2. STUDENT REPRESENTATIVE: NO REPORT
3. TECHNOLOGY
 - 3.1 The technology report was attached to the agenda.
4. PUPIL SERVICES: NO REPORT
 - Special Education, Health Services, Guidance Services, Psychological Services
5. EDUCATIONAL LEADERSHIP: NO REPORT
 - Curriculum, instruction, ESEA, etc.
6. STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT: NO REPORT
7. CO-CURRICULAR LEADERSHIP
 - Activities, athletics, home and school, field trips
 - 7.1 The athletics and activities report was attached to the agenda.
8. EDUCATIONAL SUPPORT & CONSORTIUMS
 - Parent requests, etc.

- Parkway CTC, AIU

8.1 Projected 2014-2015 Parkway enrollment was attached to the agenda.

ACTION ITEMS

- A. It was requested that the board approve the request to participate in the Project Succeed Consortium for the 2014-2015 school year, at a cost of \$15,000 for up to fifteen (15) students per school year; the AIU regional support school at approximately \$56 per day for general education, and \$72 per day for special education; and the Holy Family Institute alternative education program. Tuition for 1/2 day is \$61.50 per day (i.e. Parkway students). Tuition for full-day regular or special education is \$124.50.
- B. A request that the board approve implementation of the Health Information Chauffeur was tabled until the September board work session.

Ms. Heres moved that item A. be placed on the agenda for action.

Mr. Riker seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

June 17, 2014

Committee Members Present	Directors Present
Mr. Jeffrey Watters	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. Robert Riker
Mr. Gianni Floro	Mr. Mark Rodgers
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Clapper, administrative liaison	
Others Present	
Mr. John Sheline	Ms. Christine Kardong
Ms. Tina Vojtko	Dr. Joseph Marrone
Mr. Karlton Chapman	

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVISION (ATTACHED)

2.1 Policy 205.01 *Graduation Guidelines & Requirements* Draft B

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 No item

5.0 FOR ELIMINATION

6.0 FOR REVIEW

6.1 Policy 204.00 *Alcohol and Drug Abuse*

6.2 Policy 204.01 *Chemical Use and Co-Curricular Activities*

The review of these policies will continue in September. Policy committee chair Mr. Watters suggested that board members review the drafts with the intention of continuing the conversation in the beginning of the new academic year.

Mr. Watters moved that Policy 205.01 *Graduation Guidelines & Requirements*

Draft B be placed on the legislative agenda for revision.

Mr. Kuzma seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

June 17, 2014

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. Robert Riker
Mr. Jon Kuzma	Ms. Marianne Wagner
Mr. Mark Rodgers	Mr. Jeffrey Watters
Dr. Joseph Clapper, administrative liaison	
Others Present	
Dr. Joseph Marrone	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Mr. John Sheline	

1.0 REPORTS/INFORMATION/OTHER

- 1.1 Copies of the PSBA article *A Closer Look: Charter-Public School Comparison: An Uneven Playing Field* was distributed to the board members.
- 1.2 Representatives from Clarion University's Road Scholars Tour visited with school district administration. They sought advice on improving teacher education at Clarion University.

2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 No item

ACTION ITEMS

MEMORIAL BOOKS

- A. It was requested that board approve a memorial book donation to the appropriate school library in memory of:
 - Robert Burzese, Sr., father of Dianne Rotz
 - Sally Pollock, former employee

Mr. Floro Mr. Floro moved that item A be placed on the legislative agenda for action.
The motion was seconded by Mr. Rodgers.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

June 17, 2014

Committee Members Present	Directors Present
Mr. Mark Rodgers	Ms. Daniela Helkowski
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Rob Riker	Mr. Gianni Floro
Ms. Marianne Wagner	Mr. Jeffrey Watters
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	

REPORTS/INFORMATION

1.0 TAX COLLECTION

- 1.1 Mr. Sheline reviewed the real estate tax collection and earned income tax summaries.

2.0 FINANCIAL REPORTS

- 2.1 The capital projects and middle school renovation fund reports were reviewed.

3.0 INFORMATION

- 3.1 The board was provided a history of the general fund balance.

- 3.2 The donations to the district are were as follows:

Date	From	Amount	Reason
04-25-14	Westinghouse	\$200.00	Physics Award
	Total Donations Received May 2014	\$200.00	

ACTION ITEMS

- A. It was requested that the board approve the 2011A bond issue fund, capital projects fund, grant fund, general fund and food service fund financial statements ending May 31, 2014.
- B. It was requested that the board approve the purchase of the Realstats database program for assessment data management at a cost of \$1,200 annually. Mr. Kuzma distributed to the board an example of a report generated by the system.
- C. It was requested that the board authorize the administration to bind coverage with the lowest responsible insurance quote for the general liability, auto, umbrella, and school leaders liability by July 1, 2014.
- D. It was requested that the board transfer \$954 from the grant fund to the general fund for cost of travel to Project Zero Classroom visit.
- E. It was requested that the board approve budget transfers as listed and all necessary transfers for the end of the year audit.
- F. It was requested that the board appoint the real estate tax collectors to collect per capita tax for the 2014-2015 school year.
- G. It was requested that the board approve resolution 2014-05 for appointing Janney Montgomery Scott LLC as investment advisor for debt financing. It was recommended by Mr. Floro that the motion be changed to stipulate Mr. Chris Brewer as bond counsel, rather than naming the firm.
- H. It was requested that the board approve the Allegheny Intermediate Unit joint purchasing bids for paper and general supplies in the amount of \$31,624.62.
- I. It was requested that board approve the workers compensation insurance proposal with Highmark at a cost of \$116,433.
- J. It was requested that the board approve the 2011A bond issue fund invoices for May, 2014, in the amount of \$74,181.76 and close the bank account when the check clears.
- K. It was requested that the board approve the bills for May and June, 2014, in the amount of \$ 3,551,732.64.
- L. It was requested that the board approve invoices for the capital projects fund in the amount of \$ 246,516.52.
- M. It was requested that the board approve the food service fund invoices for May, 2014 in the amount of \$31,339.98.
- N. It was requested that the board authorize the administration to pay food service, 2011A bond issue(if needed), and capital projects fund invoices for

June, July and August, to be ratified in September, as the board does not have a scheduled meeting in July and August. (We will send a list of invoices to the president, treasurer and superintendent.)

- O. It was requested that the board authorize the administration to pay June, July and August payroll and general fund invoices, to be ratified in September, as the board does not have a scheduled meeting in July and August. (We will send a list of invoices to the president, treasurer and superintendent.)
- P. It was requested that the board reimburse the capital projects fund \$262,150 from the general fund.

Mr. Rodgers moved that items A - P be placed on the legislative agenda for action.

Ms. Wagner seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

June 17, 2014

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Daniela Helkowski
Mr. Mark Rodgers	Ms. Sarah Heres
Ms. Marianne Wagner	Mr. Jon Kuzma
Dr. Joseph Marrone, administrative liaison	Mr. Rob Riker
Mr. John Sheline, administrative liaison	Mr. Jeffrey Watters
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong

REPORTS/INFORMATION

- 1.0 High School
 - 1.1 Summer repair projects update.
 - 1.2 Field project update.
 - 1.3 Update on compressor replacement.
- 2.0 Middle School
 - 2.1 Status of punch list and final occupancy permit.
- 3.0 Edgeworth
 - 3.1 Update on the cooling tower repair.
- 4.0 Osborne
 - 4.1 Summer school.
- 5.0 Bell Acres/Legacy Fields
 - 5.1 Update on the ground cover.
- 6.0 Facilities/Operations
 - 6.1 The facilities report was attached to the agenda.
- 7.0 Transportation
 - 7.1 Mr. Sheline provided a verbal transportation report.

ACTION ITEMS

- A. It was requested that the board ratify the high school turf project change order for \$4,500 to be taken from the capital projects fund.
- B. It was requested that the board authorize the administration to enter into contracts, etc., if necessary, for projects as recommended by the facilities committee chairperson, vice chairperson, school board president or vice president, superintendent and director of administrative services, to be later ratified by the school board.
- C. It was requested that the board authorize the administration to enter into a contract with Hilltop Paving to slurry and seal the high school parking areas with a three year warranty at a cost of \$18,500. The cost to be taken from capital projects fund.
- D. It was requested that the board authorize the administration to enter into a contract with Elite Powerwash for column cleaning at the middle school. The cost is not to exceed \$10,000 to be deducted from the R. A. Glancy contract retainage.

Mr. Floro moved that items A - D be placed on the legislative agenda for action.

Mr. Riker seconded the motion.