

# ACADEMY FOR CLASSICAL EDUCATION

## Course Selection for 2019-2020 for 6<sup>th</sup> & 12<sup>th</sup>

It is hard to imagine we are planning for the 2019-2020 school year, but it's that time already!

Teachers will make recommendations for the academic subjects; however, current 6<sup>th</sup> -11<sup>th</sup> graders will need to choose their own elective classes and enter them into their Student Portal account (instructions below).

Students will select from several elective courses. It is important when selecting your electives that you check to see if the classes are either semester-long classes or year-long classes. Remember you will need to choose electives so that you have three electives each semester. For example, this could be one year-long class and four semester-long classes.

Course descriptions for all junior high & senior high electives are on the web site at :

- [Junior High Course Offering 2019-2020 \(grades 6-8\)](#)
- [Senior High Course Offering 2019-2020 \(grades 9-12\)](#)

### How to register for electives through Student Portal – all current students

Read through all of the course descriptions (listed on the web site) and then rank your choices 1-10. Number one would be the course you would MOST like to take; number two would be your second choice, and so forth. After you rank your courses, you will go to Student Portal to enter your selections. (Instructions are below) Remember, these are course requests only; there is no guarantee that you will get every course. That depends on your schedule and class space.

After ranking your courses, follow the instructions below to register for the courses. **This must be completed by Friday, February 15<sup>th</sup>.**

Go to [www.bcsdk12.net](http://www.bcsdk12.net)

1. Click on Parent Portal in the lower gray bar
2. User name = your student ID, also called your lunch number
3. Password = first letter of first name (lower case), first letter of last name (lower case), date of birth. For example, Esterine Stokes' birthday is May 1, 2003. Her password is es050103
4. Click on Course Registration: Acad. for Classical Ed 19-20 in the top of column on left
5. Required Classes are those classes which your current teachers have recommended for next school year
6. Click on Course Search in the top middle of screen in gray
7. Click on Go
8. A listing of available elective options will come up. **These are all the electives for students in grades 6<sup>th</sup> – 12<sup>th</sup> so be very careful to choose the correct course.** Refer to the Course Description on the web site.
9. Click on the elective class you would like
10. Options: **Request this course** = These courses are your top choices for electives for next year  
**Request as an alternate** = These course are ones you would like if your requested courses don't fit into your schedule
11. There is no Save button to hit; everything is saved automatically
12. Look at the Units, up above Required Courses, every student should have 16/16.
13. Every student should select at least 4 Alternate courses.
14. Before you logout, be sure that you have requested enough courses to fill your schedule. Remember that you will have three electives each day. You will need to request enough year-long and/or semester-long classes so that you will have three electives each day.

\*\* If you have any questions email our counselors Mrs. Kristen Peterec ([Kristen.peterec@acemacon.org](mailto:Kristen.peterec@acemacon.org)) 9<sup>th</sup> -12<sup>th</sup> or Mrs. Alison Mitchell ([alison.mitchell@acemacon.org](mailto:alison.mitchell@acemacon.org)) 6<sup>th</sup> – 8<sup>th</sup>.