



**Minutes for Board of Trustees Meeting
January 17, 2018
Formal Action Will or May be Taken**

- I. Call to Order by Board President – 5:33 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. Salute to Flag**
- IV. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Roger F. Grutzmacher	X		Frank Fischer	X - phone	
Akua Hill		X	Andrew Fesen	X - phone	
Jamie Rojas	X - phone				

Also Present: Brian Falkowski, SBA, School Business Office
Michael Piscal, CEO, College Achieve Public Schools

- V. Minutes**

- 1. To approve the minutes from the Board of Trustee meeting from November 15, 2017.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer	1	X			
Akua Hill					X	Andrew Fesen		X			
Jamie Rojas		X									

- VI. Board President’s Report** - Deferred to Mike Piscal to deal with a student expulsion issue. Committee needs to be appointed and then a hearing will be scheduled.
- VII. Executive Director’s Report** - None
- VIII. College Achieve Public Schools Report** - Mike Piscal reported on the status of construction, the performance of the students on the PARCC exams and future of the internship model at CA schools.
- IX. Board Comments** – Mr. Fischer asked to have details of the internship model to be forwarded to the Board.
- X. Motions for Approval**

- 1. **Finance**
 - a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for November and December 2017, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Central Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November and December 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. Transfers: To approve transfers up to December 31, 2017.

- c. Bills List: To approve bills and check list for the period ending January 17, 2018.
- d. Payroll: To approve the following payrolls:
 - November 30, 2017 \$ 243,028.51
 - December 15, 2017 \$ 294,267.83
 - December 19, 2017 \$ 241,225.63
- e. Audit: To accept the FY2017 CAFR and its submission to the NJDOE.
- f. CAP: To approve the Corrective Action Plan and its submission to the NJDOE.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer	1	X			
Akua Hill					X	Andrew Fesen		X			
Jamie Rojas				X							

2. Travel

- a. To approve the following travel recommendations:

Trip Location	Description	Costs & Funding Source	# of Students Attending	Date
Junior Achievement	Educational	Bus \$1,900	60	1/10/2018
Junior Achievement	Educational	Bus \$550	45	1/30/2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher		X				Frank Fischer	2	X			
Akua Hill					X	Andrew Fesen	1	X			
Jamie Rojas		X									

3. Buildings & Grounds

4. Contracts

5. Personnel

- a. To acknowledge the following resignations:
 - i. James Johnson effective 12/19/2017
 - ii. Regina Caputo, 6th Grade Science, effective 1/10/2018
- b. To approve/ratify the following personnel and their new contracts/associated raises for the 2017-2018 school year:

Name	Position	10/12 Month	Signing Bonus	Base Salary	Additional Leadership Stipend	Total Salary	Start Date
Christie Johnson	Third Grade Co-Teacher	10		50,000		50,000	1/2/2018
Matthew Chretien	Seventh Grade Co-History Teacher	10		45,000		45,000	1/2/2018

- c. To approve the following suspensions without pay:
 - i. Samantha Rios effective 1/9/2018 to 1/15/2018
 - ii. Daniel DeJesus effective 1/9/2018 until further notice

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher		X				Frank Fischer	1	X			
Akua Hill					X	Andrew Fesen	2	X			
Jamie Rojas		X									

6. Curriculum / Special Education - None

7. Policy / Governance / Operations / Miscellaneous - None

XI. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

Ms. Green – spoke about an incident and wants to know who is the Administrator for the Emerson Campus.

XII. Executive Session - None

XIII. Adjourn Executive Session - None

XIV. Old Business - None

XV. New Business

1. To approve the formation of a Student Hearing Committee to include the following Board of Trustee Members: Roger F. Grutzmacher and Andrew Fesen.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher		X				Frank Fischer	2	X			
Akua Hill					X	Andrew Fesen	1	X			
Jamie Rojas		X									

2. To approve a post-employment bonus for Hilary Canzoneri in the amount of \$5,222, due to a transfer to a College Achieve Network school.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer	1	X			
Akua Hill					X	Andrew Fesen		X			
Jamie Rojas		X									

XVI. Reports / Look Ahead / Miscellaneous

1. Upcoming Board Meeting Dates:
 - a. March 14, 2018 @ 5:30 PM @ Emerson campus
 - b. May 9, 2018 @ 5:30 PM @ Emerson campus

XI. Adjourn Public Session – 6:42 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher		X				Frank Fischer	1	X			
Akua Hill					X	Andrew Fesen	2	X			
Jamie Rojas		X									