

Call to Order and Roll Call

Directors	Directors Not Present
Ms. Danielle Burnette	Mr. Mark Rodgers
Mr. Gianni Floro	Dr. Kay Wijekumar
Ms. Sarah Heres	Ms. Burnette - <i>arrived 7:06 pm</i>
Ms. Debbie Miller	
Mr. Jack Norris	
Mr. David Pusateri	Others Present
Mr. Robert Riker	Dr. Joseph Clapper, superintendent
Mr. Mark Rodgers	Dr. Heidi Ondek, assistant superintendent
Dr. Kausalai Wijekumar	Mr. John Sheline, director of finance & operations/school board secretary
	Mr. Don Palmer, solicitor
	Mr. Robert Naugle, architect
	Mr. Scott Smith, construction manager

There being a quorum present, Mr. Norris called the meeting to order at 7 p.m.

PUBLIC ANNOUNCEMENT

An executive session was held on June 12.

- *The Quaker Valley School Board holds regularly scheduled work sessions for the purpose of examining proposals and recommendations made by the staff, public, legal counsel and the board. These proposals and recommendations are normally accompanied by background material, presentations and/or rationale. This process assures a thorough review of all items prior to being placed on the legislative agenda. The public is encouraged to attend these work sessions. Minutes from the most recent work sessions are available at legislative meetings. Approved minutes only are available on our web site: www.qvdsd.org.*

RECOGNITION Mr. Floro

In order to celebrate the lives of the members of the Quaker Valley School District family, the board places memorial books in their honor in the appropriate libraries:

- There are no memorial recipients this month.

APPROVAL OF MINUTES

June committee minutes
 May legislative meeting minutes

Moved by -	Mr. Riker
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REPORTS

Educational Focus: The board viewed the new anti-bullying video entitled: *QVSD - A Culture of Care*.

Student Representative to the Board Report: There will be no report until September.

Superintendent's Report: Dr. Clapper gave a brief overview of the general fund budget. The proposed budget includes a millage increase of .30, with Quaker Valley having the 8th lowest millage in the county.

Solicitor's Report: Mr. Don Palmer attended the meeting. There was no report.

OLD BUSINESS

VISITOR PARTICIPATION

Visitors are invited to address agenda items at the time during which they are under consideration by the board. Personnel items must be submitted in writing to the board president for consideration five days prior to the board meeting.

REPORT ON THE PARKWAY WEST CAREER AND TECHNOLOGY CENTER: Mr. Rodgers or Mr. Norris - there was no report.

REPORT ON THE SEWICKLEY PUBLIC LIBRARY: Ms. Heres noted that the board members had just finished enjoying the annual reception with the library board and the friends of the library.

The Sewickley Public Library of the Quaker Valley School District is the only 4-star library in the commonwealth of Pennsylvania.

Mr. Floro reported that 250,000 people passed through the library during the last year.

REPORT FROM THE EDUCATIONAL SERVICES COMMITTEE: Ms. Heres

The board approved the adoption of new textbooks and materials for the 2012/2013 school year.

The board approved the proposed changes to the 2012-13 elementary and secondary student/parent handbooks, including the codes of conduct, as presented.

The board adopted the list of tests and survey instruments recommended for routine use for the 2012 - 2013 school year.

Moved by -	Ms. Heres
Seconded by -	Ms. Miller (7-0 voice vote)

REPORT FROM THE POLICY COMMITTEE: Ms. Burnette

The board revised policy 223.00 *School Related Use of the Internet.*

The board adopted policy 602.01 *Procurement Cards*

Moved by -	Ms. Burnette
Seconded by -	Mr. Riker (7-0 voice vote)

REPORT FROM THE COMMUNITY RELATIONS / INTERGOVERNMENTAL AFFAIRS COMMITTEE:
Mr. Floro

The board approved the revision of the 2012 - 2013 school year calendar.

Moved by -	Mr. Floro
Seconded by -	Mr. Pusateri (7-0 voice vote)

REPORT FROM THE FINANCE COMMITTEE: Mr. Riker

The board appointed the real estate tax collectors to collect per capita tax for the 2012 - 2013 school year.

The board approved the financial statements ending May 31, 2012.

The board approved the general fund invoices for May and June, 2012, in the amount of \$2,980,810.68.

The board approved the budget transfers as listed and all necessary transfers for the end of the year audit.

The board authorized the administration to pay May, 2012, food service invoices in the amount of \$169,194.74.

The board approved the invoices for the capital projects account in the amount of \$5,747.50.

The board approved the invoices for the 2010B bond issue fund in the amount of \$1,130,078.11.

The board approved the invoices for the 2011A bond issue fund in the amount of \$91,843.16.

The board authorized the administration to pay food service, 2011A bond issue, 2010B bond issue and capital projects fund invoices for June, July and August, to be ratified in September, as the board does not have a scheduled meeting in July and August.

The board authorized the administration to pay June, July and August payroll and general fund invoices, to be ratified in September, as the board does not have a scheduled meeting in July and August.

The board approved the Allegheny Intermediate Unit joint purchasing bids for paper and general supplies in the amount of \$29,819.27.

The board approved the 2011-2012 financial audit with Maher Duessel CPAs at a cost of \$20,600.

The board approved no increase in the daily student lunch price of \$2.50 and to approve no increase to the student breakfast price of \$1.50 for the 2012-2013 school year.

The board closed the 2010A bond issue checking account. The bond account had been fully expended.

The board authorized the administration to transfer \$65,000 from the general fund to the capital projects fund for various capital expenditures.

The board approved the 2012-2013 budget resolution fixing the real estate tax levy at 21.25 mils.

The board approved the resolution for the 2012 Homestead exclusion of \$8,813.12 of assessment or \$187.28 for each approved homestead taxpayer.

Moved by -	Mr. Riker
Seconded by -	Mr. Floro (7-0 voice vote)

REPORT FROM THE FACILITIES & OPERATIONS COMMITTEE: Mr. Pusateri

The board approved the Northeast Interior Systems ACC-001 to provide labor, materials and equipment required to replace the grate doors for the instrument storage units with a solid, lockable door, throughout the band music rooms, at a cost of \$0.00.

The board approved the R. A. Glancy Change Order GC-060 to provide labor, materials and equipment to modify the white boards for rooms C206 and C207. Provide white boards that do not include staff lines for rooms C206 and C 207 at a cost of \$550. Funds to be taken from the bond issue fund.

The board approved an R. A. Glancy Change Order GC-061 to provide labor, materials and equipment required to demo the flooring in the area outlined in the red clouded area on the sketch. In fill the area with geo-foam and reinstall concrete slab.

This was approved on a time & material basis not to exceed \$58,000 as change order request GC-041, There is a credit of \$4,215.

The board approved the R. A. Glancy Change Order GC-062 to provide labor, materials and equipment required to make the modifications to the benches and lockers in both locker rooms A114 and A113 as identified in Eckles Architecture's sketch received on May 2, 2012 at a cost of \$0.00.

The board approved the R. A. Glancy Change Order GC-063 to provide labor, material and equipment to modify the wall cap or guide rail and associated fencing at all locations where the Versa-Lok wall is to be installed and substitute the concrete walls located around the athletic field project with Versa-Lok block following the same detailed cap and fence requirement associated with the modification to the new Versa-Lock wall details at a cost not to exceed \$7,000 to be taken from the bond issue fund.

The board approved R. A. Glancy Change Order GC-064 to provide labor, materials and equipment to abate the pipe elbows located above the ceilings of restrooms A116 and A117, at a cost of \$2,850. Funds to be taken from the bond issue fund.

The board approved the East West Manufacturing & Supply Change Order HC-008 to provide labor, materials and equipment required to re-route the duct work located in the Wellness Storage and Custodial Room A116 so that the duct work would not run exposed within the Wellness area at a cost of \$1,597. Funds to be taken from the bond issue fund.

The board authorized Eckles Architecture and Engineering to prepare and submit PlanCon Part G, "Project Accounting Based on Bids" to the Pennsylvania Department of Education.

The board authorized the administration to enter into an agreement with the Sewickley Community Center for use of their field for the middle school football program from August 20, 2012 through November 1, 2012 for a sum of \$7,000, plus a \$150 per dumpster removal, \$360 for a 10 week storage unit fee and any electricity that is used. The cost will be taken from the capital projects fund.

The board approved the A-1 Electric EC-004 to provide labor, materials and equipment required to add a clock electrical outlet and conduit feeder to communication wiring at corridor B213 at a cost of \$309 to be taken from the bond issue fund.

Moved by -	Mr. Pusateri
Seconded by -	Mr. Floro (7-0 voice vote)

REPORT FROM THE PERSONNEL COMMITTEE: Ms. Miller

RESIGNATIONS AND LEAVES

The board accepted the resignation of Amanda Coffman as academic specialist, effective June 8, 2012.

The board approved the request of Terry Turzai for a medical sabbatical for the first semester of the 2012-2013 school year, subject to the submission of proper documentation.

The board accepted the retirement resignation of Rick Ruperto as general worker, effective June 30, 2012.

The board accepted the resignation of Kristina Roland as custodian, effective May 14, 2012.

The board accepted the resignation of Rosalee Mitchell as Saturday custodian, effective May 7, 2012.

The board accepted the resignation of Ken Heyl as bus driver, effective June 7, 2012.

APPOINTMENTS, TENURE, ETC.

The board approved John Niedbala for summer technology employment at a rate of \$20/hr, not to exceed \$2,500.

The board approved the following summer worker, effective on or about June 6, 2012: Thomas Kuny.

The board authorized the administration to hire staff as necessary after June 19, 2012 to be ratified September 25, 2012.

NEGOTIATIONS, COMPENSATION, BENEFITS, ETC

The board approved a five (5) year contract for John Sheline as Director of Finance and Operations.

The board approved the following for tenure: Kimberly Dorus, Jason Brindza, Frank Shaffer, Lauren McGuirk, Kristina Policastro and Julie Jackson.

The board accepted the recommendation for salaries for Act 93 and other management employees for the 2012/2013 school year.

The board approved the 4-year compensation plan for confidential administrative assistants as presented.

The board approved the substitute pay rates for the 2012-2013 school year.

The board approved the contract with QVESPA, Unit 1 for the period July 1, 2011 - June 30, 2015, as presented.

Moved by -	Ms. Miller
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Seconded by -	Mr. Riker (7-0 voice vote)
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All committee minutes were made a part of the minutes of this meeting.

Moved by -	Ms. Miller
Seconded by -	Ms. Burnette (7-0 voice vote)

OTHER BUSINESS

VISITOR PARTICIPATION

Visitors may address the board regarding appropriate matters. Personnel comments will be restricted to concerns which have been submitted in writing for consideration by the board president. The request must be received five days in advance of the meeting. Speakers are asked to raise a hand to be recognized and to state their name prior to speaking.

THE NEXT REGULARLY SCHEDULED SCHOOL BOARD MEETING WILL BE ON TUESDAY, SEPTEMBER 25, AT 7:00 PM IN THE EDGEWORTH ELEMENTARY SCHOOL LARGE GROUP INSTRUCTION ROOM. THE PUBLIC IS INVITED TO ATTEND.

ADJOURNMENT: 7:54 PM

Moved by -	Ms. Miller
Seconded by -	Ms. Burnette (7-0 voice vote)

Mr. Norris requested the board members to stay for an executive session to discuss a personnel issue.

Respectfully submitted,

John M. Sheline
Board Secretary