

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
August 15, 2018  
(Moved from 8/16/18)

**APPROVED SEP 06 2018**

The Garvey Board of Education met in regular session on August 15, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Board President Keilley Meng.

**ROLL CALL**

Present at the meeting were Mr. Henry Lo, Ms. Keilley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Dr. Tiffany Rudek, Ms. Anna Molinar, Ms. Amy Woo and Ms. Mivelia Dang.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Ms. Perez led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None**

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by John Nunez, and carried by a vote of 5 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:00 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Ms. Keilley Meng indicated no action was taken during closed session.

## COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Board and Superintendent**

Ms. Anita Chu thanked Amy Woo for her support and assistance at the Board meeting. She welcomed Ms. Mivelia Dang, Confidential Secretary, to the Garvey team. Ms. Chu stated that principals and office managers have returned to work since last week and have been working diligently to prepare for the start of the new year. She highlighted a few important upcoming events: Reopening ceremony of Duff Language Magnet Academy on August 17, two days of districtwide professional development on August 20 and 21, Staff Orientation on August 22, and first day of school on August 23. She looked forward to welcoming back all staff, students, and parents.

Mr. Vinh Ngo thanked the Garvey Education Foundation (GEF) for its support for the City of Rosemead National Night Out event and the sponsorship of backpacks. He acknowledged the GEF's Board of Directors for their participation at the event and stated that over 500 backpacks were provided for students.

Mr. Ronald Trabanino commented that he was able to visit different sites and see the wonderful cleaning and facility work that maintenance staff, groundskeepers, custodians, and substitutes have been doing all summer. He expressed appreciation for their hard work.

Mr. Henry Lo stated he had an opportunity to speak to the Chief of Police for the City of San Gabriel about the substation at Marshall School. He also commented that he is excited about this Friday's Grand Reopening of Duff Language Magnet Academy. He was board president when the school was closed, but he is now happy to preside over the re-opening ceremony.

Mr. John Nunez also commented that he attended the National Night Out. He was impressed that staff did a great job with all the supplies and backpacks put together for the students and he thanked the Garvey Education Foundation for the sponsorship of the event.

Ms. Keilley Meng thanked Ms. Anita Chu and Human Resources staff for their diligence in hiring 70 new employees. She also thanked Ms. Grace Garner, Mr. Kevin Hobby, and staff for all the facilities work in the summer.

## REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Mr. Michael Kenny, President of Garvey Education Association, addressed the Board about current grievances about the hiring of Teachers on Special Assignment. He stated that the union had submitted a Level 3 appeal and there is an opportunity to come to a resolution before start of school year to save money and improve workplace morale. Mr. Kenny indicated that GEA and the District should do all we can to clarify bargaining language to avoid misinterpretation.

- **California School Employees Association (CSEA):** None

## REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

- **SELPA Community Advisory Committee (CAC):** None

## REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Child Development Program, and Bernadine Perez, Head Start Policy Committee (PC) representative, addressed the Board regarding the Head Start/State Preschool Program.

Ms. Perez stated that she was looking forward to the first day of the school new year on August 27. She commented that they are very excited that PC Chair Elizabeth Arreola has accepted a LACOE Liaison position. They are very happy for her and noted that she will still be around to help with the Head Start program.

Dr. Gonzalez expressed that she is very excited to start the school year. She also stated that Elizabeth Arreola has demonstrated many leadership qualities in parent leadership and engagement and wished to congratulate her. Ms. Arreola had to step down from the Garvey PC Chair position and will begin her new position at LACOE Head Start. A new PC chair will be elected in October.

Dr. Gonzalez indicated that enrollment in Head Start is 92% for this current program year. Staff are working on active recruitment. There is one Head Start Teacher vacancy at Hillcrest, expected to be filled by next month. Dr. Gonzalez stated that August 27 is classroom orientation for parents to view the classroom routine. She indicated that monthly reports to the Board will include meal counts and key thresholds for services starting next month. Dr. Gonzalez indicated that SELPA conducted self-assessments and there are three identified areas of opportunities to promote school readiness: 1) professional development on quality teacher interactions, 2) parent workshops and parent surveys, and 3) Quality Improvements Plans.

## HEARING OF PERSONS IN THE AUDIENCE

Mr. Ted Saulino commented on the history of Garvey School District and the importance of the public knowing the board members who volunteer their time. Previously, photos of past Board members were on the walls in the Board Room and he asked the Board to consider that these photos be put back up in the Board Room.

Mr. Ted Saulino stated that having solar is the right thing to do. ELAC, Montebello and San Marcos School Districts have solar systems. He indicated that solar can probably save 35% of the total electricity bill. However, it is most important to select a company that is reliable, delivers and stands by its product.

## CONSENT AGENDA

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

### A. Board/Superintendent

1. Approval of Minutes  
Regular Meeting – July 26, 2018  
Approved.
2. Conference/Convention Attendance  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Revised Policy Committee Bylaws (Head Start/State Preschool Program)  
It is recommended that the Board of Education approve the revised Policy Committee Bylaws for the Head Start/State Preschool Program for 2018-2019. Approved.
4. Memorandum of Understanding (MOU) – Garvey School District Head Start/State Preschool Program and Garvey School District  
It is recommended that the Board of Education approve the MOU between Garvey School District Head Start/State Preschool Program and Garvey School District on the requirements and responsibilities related to the occupancy of Head Start Grantee purchased modular units at Williams School. Approved.
5. Memorandum of Understanding (MOU) – Garvey School District Head Start/State Preschool Program and Asian Pacific Islander (API) Forward Movement  
It is recommended that the Board of Education approve the MOU between Garvey School District Head Start/State Preschool Program and Asian Pacific Islander (API) Forward Movement for implementation of the Healthy Eating & Active Living (HEAL) program. Approved.
6. Contract – Pivot Learning Partners (Administrator Coaching Services)  
It is recommended that the Board of Education approve the contract with Pivot Learning Partners as an extension of the 2017-18 services in providing coaching and training for site administrators. Total cost of \$19,570.00 to be paid from Local Control and Accountability Plan (LCAP) Funds. Approved.
7. Certification of Signatures  
It is recommended that the Board of Education approve the Certification of Signatures as presented. Approved.

**B. Human Resources**

1. Personnel Assignment Order 18-19-02  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 18-19-02 as presented. Approved.
2. Student Teaching Placement Agreement – University of Southern California  
It is recommended that the Board of Education approve student teaching placement agreement with the University of Southern California. Approved.

**C. Learning Support Services**

1. Agreement – LACOE Physical Health and Comprehensive Health Unit (Professional Development)  
It is recommended that the Board of Education approve the agreement with the Los Angeles County Office of Education's (LACOE) Physical Education and Comprehensive Health Unit to provide three days of professional development for Grades 7-8 Physical Education teachers from August 20, 2018 through June 30, 2019. The total cost, not to exceed \$2,550.00, will be paid from Title II Program Funds. Approved.

**D. Student Support Services**

1. Contract Renewal – Paradigm Healthcare Services, LLC (Medi-Cal Direct Services)  
It is recommended that the Board of Education approve the renewal of the contract with Paradigm Healthcare Services, LLC for 2018-19 to provide Medicaid (Medi-Cal) direct services, administrative claiming services, and annual Cost and Reimbursement Comparison Schedule preparation. Total contract cost is not to exceed \$44,500.00; to be paid from Medi-Cal Billing Option Funds. Approved.

2. Contract Renewal – ATI Medical Waste Management (Medical Waste Disposal Services)  
It is recommended that the Board of Education approve the renewal of the contract with ATI Medical Waste Management for 2018-19 to provide removal and disposal of the district's medical waste. Total contract cost is not to exceed \$637.00; to be paid from Waste Disposal Fund. Approved.
3. Contract – New Vista School (Non Public School Placement)  
It is recommended that the Board of Education approve the 2018-19 contract with the New Vista School for students who require a Non-Public School placement. Total contract cost is not to exceed \$101,192.00; to be paid from Special Education Funds. Approved.
4. Contract – Institute for the Redesign of Learning – Almansor Center (Non Public School Placement)  
It is recommended that the Board of Education approve the 2018-19 contract with the Institute for the Redesign of Learning – Almansor Center for students who require a Non-Public School placement. Total contract cost is not to exceed \$35,946.26; to be paid from Special Education Funds. Approved.
5. Contract – Autism Learning Partners (Non-Public Agency Services)  
It is recommended that the Board of Education approve the 2018-19 contract with Autism Learning Partners for the provision of Behavior Intervention Implementation and Behavior Intervention development services for students who require these services as written in their Individualized Education Programs. Total contract cost is not to exceed \$139,774.00; to be paid from Special Education Funds. Approved.
6. Contract – Dynamic Therapies, Inc. (Physical & Occupational Therapy Services)  
It is recommended that the Board of Education approve the 2018-19 contract with Dynamic Therapies, Inc. to provide school and clinic based Physical Therapy and Occupational Therapy services to students who require this service as written in their Individualized Education Program during Academic School Year 2018-19 and Extended School Year 2019. Total contract cost is not to exceed \$27,850.00; to be paid from Special Education Funds. Approved.
7. Contract – Dynamic Therapies, Inc. (Language/Speech Therapy Services)  
It is recommended that the Board of Education approve the 2018-19 contract with Dynamic Therapies, Inc. to provide school and clinic based Language/Speech Therapy services to students who require this service as written in their Individualized Education Program during Academic School Year 2018-19 and Extended School Year 2019. Total contract cost is not to exceed \$2,800.00; to be paid from Special Education Funds. Approved.
8. Contract – REACH (Non-Public Agency Services)  
It is recommended that the Board of Education approve the 2018-19 contract with REACH (Resource for Education, Advocacy, Communication, and Housing) for one student who requires Language and Speech services, Reader/Communication Partner services, Supervision of Reader/Communication Partner services and Transportation services as written in the student's Individualized Education Program. Total contract cost is not to exceed \$21,672.00; to be paid from Special Education Funds. Approved.
9. Contract – Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions (Licensed Vocational Nurse)  
It is recommended that the Board of Education approve the 2018-19 contract with Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions to provide one Licensed Vocational Nurse (LVN) to provide school-based nursing services to one general education student. Total contract cost is not to exceed \$52,920.00, to be paid from General Funds. Approved.

10. Contract – Catalyst Speech Language Pathology, Inc. (Contracted Speech Language Pathologists)  
It is recommended that the Board of Education approve the 2018-19 contract with Catalyst Speech Language Pathology, Inc. to provide five licensed Speech Language Pathologists to provide school-based speech therapy services to students who require this service as written in their Individualized Education Programs during School Year 2018-19 and Extended School Year 2019. Total contract cost is not to exceed \$610,880.00, to be paid from Special Education Funds. Approved.
11. Contract – Stacy Johnson dba Steps to Speech, Inc. (Contracted Speech Language Pathologists)  
It is recommended that the Board of Education approve the 2018-19 contract with Stacy Johnson dba Steps To Speech, Inc. to provide two licensed Speech Language Pathologists to provide school-based speech therapy services to students who require this service as written in their Individualized Education Programs during School Year 2018-19 and Extended School Year 2019, not to exceed \$252,320.00; to be paid from Special Education Funds. Approved.
12. Contract Ratification – Jennifer Strom (Assistive Technology Assessments and Consulting Services)  
It is recommended that the Board of Education ratify the 2018-19 contract with Jennifer Strom to provide Assistive Technology assessments and consulting services. Total contract cost is not to exceed \$54,000.00; to be paid from Special Education Funds. Approved.

**E. Business Services**

1. Purchase Order Report 18-19-02  
It is recommended that the Board of Education approve Purchase Order Report No. 18-19-02 as presented. Approved.
2. Contract Renewal – School Services of California Inc. (Fiscal and Management Information Services)  
It is recommended that the Board of Education approve renewal of contract with School Services of California, Inc. for Fiscal and Management Information Services effective September 1, 2018 through August 31, 2019. Contract cost of \$3,660.00 will be paid from General Funds. Approved.
3. Contract – Massadi Enterprises, Inc. (DSA Inspection Services)  
It is recommended that the Board of Education approve the contract with Massadi Enterprises Inc., for DSA inspection services for construction projects for 2018-19. Total cost, not to exceed \$160,000.00, will be paid from Bond Funds. Approved.
4. Contract – LNJ Technologies Inc. (Data Infrastructure – Duff School)  
It is recommended that the Board of Education approve the contract with LNJ Technologies, Inc. for building improvement of Data Infrastructure for Duff School. Total cost of \$24,990.00 to be paid from Bond Funds. Approved.
5. Contract – SoCal CPR (CPR & First Aid Safety Training)  
It is recommended that the Board of Education approve the contract with SoCal CPR to provide CPR and First Aid Safety training for Food Service staff on August 20 and 21, 2018. Total cost of \$3,255.00 will be paid from Food Services Funds. Approved.

**REPORTS AND INFORMATION ITEMS:**

A. Presentation on Solar and Energy Efficiency Strategies (by PacificWest Energy Solutions and District Staff)

Ms. Anita Chu indicated that under the leadership of Mr. Hobby and Ms. Garner, in the last two years, the District has devoted time to examine solar systems and seek guidance from experts in the field, including PacificWest. PacificWest has been the District’s approved consulting firm, providing technical assistance since 2015 in developing and implementing the Prop 39 energy conservation grant program which consists of a total of over \$1.5 million grant funds. Ms. Chu gave an overview of the major topics covered in the presentation: “Energy 101” (basic energy terminology and concepts), options to consider, and recommendations and action plan.

Mr. Kevin Hobby, Director of Facilities, introduced the PacificWest team: Robert Cho, President, Shane Russell, Vice President, and Kosh Samuel and indicated that the District has had a strong partnership with the team. PacificWest staff made a presentation regarding solar and energy efficiency strategies. The presentation included a brief overview of basic energy efficiency components and concepts, such as solar photovoltaic technology, battery storage, and infrastructure. In the last few years, the District has utilized Proposition 39 and Bond funds to bring forth significant improvement to the District’s energy infrastructure through the switch to energy efficient lighting and HVAC systems. Options to further improve energy efficiency were discussed: 1) Solar – Direct Purchase or Power Purchase Agreement; 2) Battery – Direct Purchase or Shared Saving Program; and 3) Infrastructure. Initial recommendations, subject to results of comprehensive feasibility study, included the following: Install solar systems through Power Purchase Agreement with priorities assigned to intermediate schools and elementary schools with larger land; install battery through Shared Savings Program; and finish infrastructure upgrades (e.g., HVAC, lighting, and controls). The recommended timeline included the completion of the scope of work and the Request for Proposal in December 2018 and the construction kickoff in June 2019.

Mr. Henry Lo requested a report from PacificWest on the reduction of carbon footprint for the various options.

**ACTION ITEMS**

A. Public Hearing – Intent to Employ a Teacher on Credential Waiver

A public hearing opened at 8:37 p.m. and closed at 8:39 p.m., regarding the District’s intent to employ a teacher on the basis of a waiver for the Chinese (Mandarin) Dual Language Program.

Mr. Ted Saulino addressed the board regarding the Dual Language Program, stating that he supported the dual language 100% as it gives power to the students when they grow up to be more productive citizens, and it is easier for them to get a job. He also noted that Alice Mann is an extremely capable person and that it is a good choice to have her for the Dual Language Program.

B. Submission of Waiver Request to Employ a Teacher on Credential Waiver

It is recommended that the Board of Education approve the submission of a waiver request to employ a teacher on the basis of a credential waiver for the Chinese (Mandarin) Dual Language Program.

On the motion of Henry Lo, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved Action Item B. as presented.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

C. Contract Renewal – Filarsky & Watt LLP (Legal Services)

It is recommended that the Board of Education renew the contract with Filarsky & Watt LLP to provide legal services to the District effective August 16, 2018 through June 30, 2019.

Mr. Nunez talked about the importance of checking what other legal firms can provide. The current firm has been with the District for three years and it is time to go out to check and change. Mr. Trabanino stated that a three-year contract is a very short time. The past legal counsel was with the District for eighteen years but the Board had to change the firm because he was not doing a good job.

Mr. Nunez responded that the District needs to evaluate and see what other things are out there. Mr. Trabanino indicated that change is not necessary in order to evaluate. Mr. Ngo stated that it is a fair point to look at firms every five years even if the District does not make any change. Mr. Trabanino stated that the firms are doing their job and that it would be a waste of time if the system is not broken. Mr. Nunez replied that the District needs to do checks often and change firms every few years, looking for better prices and services. He indicated that he wants a firm that has the best services and meets the needs of the children, especially special education.

Mr. Lo expressed that there is value in having a system of evaluations, either annually or every five years. He stated that Mr. Nunez points to due diligence and the Board should actually have evaluations to assess their performance and know if there are other better services or if they are the best firms for the District. The selection of legal firms is one of the areas the Board has direct authority and responsibility to make sure it is the best.

Mr. Nunez consented that we need to evaluate and Mr. Trabanino indicated that he has no problem doing an evaluation. Mr. Nunez suggested a three-year evaluation system. Ms. Meng asked if it is possible to extend the contract of the Special Education legal firm for three years (instead of one year).

Ms. Chu stated that District staff will develop an evaluation system that will be shared with the board for consideration. She also indicated that it is already a standard procedure that services and fees of our current legal firms are evaluated as compared to other firms on an annual basis before the recommendation is made to renew their contracts.

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved Action Item C. as presented.

Vote: Henry Lo	Yes
Keilley Meng	Yes
Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes

D. Resolution 18-19-02 – Authorizing the Issuance of Garvey School District Election of 2016 General Obligation Bonds, Series B

It is recommended that the Board of Education adopt Resolution No. 18-19-02 authorizing the issuance of Garvey School District's election of 2016 general obligation bonds, series B, and actions related thereto.

On the motion of John Nunez, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved Action Item D. as presented.

Vote: Henry Lo	Yes
Keilley Meng	Yes
Vinh Ngo	Yes
John H. Nunez	Yes
Ronald Trabanino	Yes



**OTHER ITEMS OF INTEREST TO THE BOARD**

Mr. Lo stated that there is value in recovering the gallery of photos of board members as it builds connections with the community. It is very common to see a gallery of board members in other school districts' board rooms and a few former board members have subsequently served as a member of Congress and members of City Councils of Rosemead and Monterey Park.

Mr. Nunez indicated that the Golden Apple Awards were displayed in the Board Room in the past and suggested that the Golden Apple Award and Teacher of the Year honorees be displayed in the Board Room.

Mr. Nunez shared about a lawsuit against the District for health issues related to spraying weed killer for 20 years. He suggested that staff get information from our insurance company to look at how we handle these health issues and prevent a lawsuit. Ms. Garner indicated that all District groundskeepers are required to wear protective masks and there is a Round Up training on an annual basis which needs to be fully documented for auditing purpose. Ms. Meng commented that District custodians need training on working with chemicals. Ms. Chu indicated that the Ms. Garner will prepare a report on the District procedures on safety measures for maintenance and facilities staff.

Mr. Lo reminded everyone about the Grand Reopening of Duff Language Magnet Academy on Friday at 10:30 a.m. He indicated that he will not be able to attend the next Board Meeting on September 6, 2018.

**PUBLIC AGENDA ITEMS:** None

**NEXT MEETING**

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
September 6, 2018	
September 27, 2018	
October 18, 2018	
November 8, 2018	
December 6, 2018	Board Reorganization Meeting

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 9:05 p.m.



Keilley Meng, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Mrs. Perez  
Sandra Gonzalez  
Kevin Hobby  
Robert Cho  
Shane Russel  
Kosh Samuel  
Michael Kenny  
Ted Saulino