

# SAN LORENZO VALLEY HIGH SCHOOL

2018-19

7105 Highway 9

Felton, CA 95018

[hs.slvusd.org](http://hs.slvusd.org)



## Student Handbook

Mascot.....Cougar
School Colors.....Red & Black

### Trustees

Mark Becker  
Laura Dolson  
Gail Levine  
Jacqui Rice  
George Wylie

### Superintendent

Dr. Laurie Bruton

### High School Administration

Jeff Calden, Principal  
Danielle Winters, Assistant Principal

**This handbook belongs to:**

Name \_\_\_\_\_



**The Mission of San Lorenzo Valley High School**

*Our mission, in cooperation with our community, is to prepare ALL students to be self-directed, active learners in society who recognize diversity as a strength and who meet the challenges and opportunities of a changing world.*

Dear SLVHS Students and Families,

Welcome to San Lorenzo Valley High School and the 2018-19 school year. I am excited to be here and look forward to meeting and working with all of our Cougar families. I hope the information and contacts in this student handbook will be a helpful resource. Please call or email us if you have any questions.

*Jeff Calden, Principal*

**San Lorenzo Valley High School – Key Contacts**

Principal	Jeff Calden	335-4425 x200
Assistant Principal	Danielle Winters	335-4425 x202
Counselor (9 <sup>th</sup> / 11 <sup>th</sup> )	Leslie Burns	335-4425 x211
Counselor (10 <sup>th</sup> / 12 <sup>th</sup> )	Jennifer Kelly	335-4425 x212
College and Career	Charlotte Achen	335-4425 x215
Registrar	Katrina Mount	335-4425 x210
Athletic Director	Chris Coulson	335-4425 x244
Activities Director	Claire Hackett	335-4425 x268

Attendance Line 335-4425 x206      Fax Line 335-1531

## 2018-19 IMPORTANT DATES

August 13	Cougar Day-Registration, School Pictures, Freshman Orientation
August 20	First Day of School
September 3	Labor Day- Holiday
September 6	Fall Rally
September 13	Back to School Night
September 28	End of Grading Period 1
October 3	Eligibility Declared
October 5	Homecoming Rally
October 6	Homecoming Game/Dance
October 10	PSAT at SLVHS
October 19	Teacher In-service Day-No School
October 29-November 2	College Awareness Week
November 2	End of Grading Period 2
November 7	Eligibility Declared
November 12	Veterans Day-Holiday
November 19-23	Thanksgiving-Holiday
December 14	Holiday Rally
December 10-14	Study Week for Finals
December 18-20	Semester 1 Finals
December 20	End of Fall Semester Grading Period
December 21-January 4	Winter Break
January 7	First Day of Spring Semester
January 11	Semester Eligibility Declared
January 18	Winter Rally
January 21	Martin Luther King Jr. Holiday
February 1	Teacher In-service Day-No School
February 11 & 18	Presidents' Holidays
February 22	End of Grading Period 3
February 27	Eligibility Declared
March 15	Spring Rally
March 20	SLVHS College Fair
March 28	Talent Show
April 1-April 5	Spring Break
April 12	Minimum Day-SEP Grading
April 12	Prom
April 19	End of Grading Period 4
April 24	Eligibility Declared
April 30	Open House
May 27	Memorial Day - Holiday
May 28	All-District Band Fest
May 28-31	Study Week and Senior Finals
May 30	Senior Awards
May 31	Undergraduate Awards
June 4-6	Undergrad Finals
June 6	End of Spring Semester/Last Day of School
June 7	Graduation

### School Calendar

A calendar of school events can be on the website: [hs.slvusd.org/calendar](https://hs.slvusd.org/calendar)

**San Lorenzo Valley High School  
2018-19 Bell Schedule**

<b>Monday Early Release A Day (ERA)</b>	<b>O and E Days Odd or Even Classes</b>
<b>Zero Period</b> <b>7:00-7:50</b> <b>1st Period</b> <b>7:55-8:46</b> <b>2nd Period</b> <b>8:51-9:40</b> <b>Break</b> <b>9:40-9:50</b> <b>3rd Period</b> <b>9:55-10:44</b> <b>4th Period</b> <b>10:49-11:38</b> <b>Lunch</b> <b>11:38-12:12</b> <b>5th Period</b> <b>12:18-1:07</b> <b>6th Period</b> <b>1:12-2:01</b> <b>Teacher Collaboration</b> <b>2:10-3:10</b>	<b>Zero Period</b> <b>7:00-7:50</b> <b>1st or 2nd Period</b> <b>7:55-9:57</b> <b>Break</b> <b>9:57-10:07</b> <b>3rd or 4th Period</b> <b>10:13-12:13</b> <b>Lunch</b> <b>12:13-12:43</b> <b>5th or 6th Period</b> <b>12:49-2:49</b>
<b>Regular A Days All Classes</b>	<b>Early Release Mondays Classes out at 2:01</b>
<b>Zero Period</b> <b>7:00-7:50</b> <b>1st Period</b> <b>7:55-8:54</b> <b>2nd Period</b> <b>8:59-9:57</b> <b>Break</b> <b>9:57-10:07</b> <b>3rd Period</b> <b>10:12-11:10</b> <b>4th Period</b> <b>11:15-12:13</b> <b>Lunch</b> <b>12:13-12:43</b> <b>5th Period</b> <b>12:48-1:46</b> <b>6th Period</b> <b>1:51-2:49</b>	<b>August</b> <b>20, 27</b> <b>September</b> <b>10, 17, 24</b> <b>October</b> <b>8, 29</b> <b>November</b> <b>5, 26</b> <b>December</b> <b>3</b> <b>January</b> <b>7</b> <b>February</b> <b>4, 25</b> <b>March</b> <b>4, 11, 18</b> <b>April</b> <b>15, 22, 29</b> <b>May</b> <b>6, 13, 20</b>
<b>SLVHS Attendance Line 335-4425 x206</b>	<b>First day of school: August 20 Last day of school: June 6</b>

<b><u>First Semester Finals</u></b>	<b><u>Second Semester Finals</u></b>
December 18, 2018                Periods 0, 2 & 3	Seniors                                May 30-31
December 19, 2018                Periods 0, 5 & 4	June 4                                    Periods 0, 2 & 3
December 20, 2018                Periods 1 & 6	June 5                                    Periods 0, 5 & 4
	June 6                                    Periods 1 & 6
<b><u>PSAT Test Date</u></b> October 10	<b><u>SAT Test Dates</u></b> October 6    November 3
	December 1    March 9    May 4    June 1
<b><u>ACT Test Dates</u></b> September 8                October 27	<b><u>AP Exam Dates</u></b>
December 8    February 9    April 13    June 8	May 6-17

## **SLVUSD District Expectations Regarding Bring Your Own Device Program**

### **What:**

- Devices should have at least an 8 hour battery life, wireless, and a real, non-screen, keyboard. Chromebooks are recommended
- A cell phone is not considered to be an adequate device for school purposes
- Cell Phones are blocked from school Wi-Fi during school hours
- Please label the device with the student's first and last name

### **When:**

- Bring your device to school every day
- Loaner devices will also be available to check out from school **FOR THE YEAR**
- Families are responsible for the return of Loaner Devices at the end of the school year
- Devices need to be fully charged at home each night so they will last the school day
- Devices will be used in classrooms when instructed by staff to do so
- Devices will be put away, either turned off or in a sleep mode, when instructed by staff to do so

### **How:**

- During SCHOOL HOURS, students must use their school-issued email account: (ex: [19adaly@slvusd.org](mailto:19adaly@slvusd.org). Create your own password and REMEMBER IT!)
- During class, devices will only be used for school-related activities as instructed by the teacher.
- Outside of class, students must follow all rules of Acceptable Use Policy and School Discipline Policy when using their device.
- Students should not touch or use another student's device without permission from the owner.
- Vandalism, misuse, or theft of another student's device will follow School Discipline Policy and may be reported to law enforcement.

### **Safety:**

- It is recommended to have protection for your device. This could include a sleeve, a hard shell case, a backpack with a padded sleeve, or all of these together, to provide as much protection as possible. Some companies are now making "School Chromebooks" which come with harder shell and are more shock resistant.
- Never put a pencil or other object on a laptop as closing the lid will damage the screen.
- It is recommended that a student never leave his or her device unattended at school.
- The care and safety of the device is the responsibility of the student. The school and the district are not responsible for lost, damaged, or stolen devices.
- During Physical Education classes, student must lock their devices, along with their other valuables, in their P.E. lockers.
- Food and Drink are not allowed anywhere near any device at any time ever.

## EXPECTED SCHOOL WIDE LEARNING RESULTS (ESLRs)

*San Lorenzo Valley High School will prepare its graduates to be:*

### **1. Quality Producers** who:

- 1.1 Create intellectual, artistic, practical and physical products
- 1.2 Reflect originality, high standards
- 1.3 Demonstrate a strong work ethic
- 1.4 Prioritize and use time effectively
- 1.5 Use advance technology
- 1.6 Have job and life skills
- 1.7 Establish and identify academic, personal and future goals.

### **2. Collaborative Workers** who:

- 2.1 Effectively participate as team members
- 2.2 Work with a variety of people with different beliefs and values
- 2.3 Use effective leadership while establishing and accomplishing significant goals

### **3. Well-Rounded Individuals** who:

- 3.1 Demonstrate knowledge of human diversity and respect for the breadth of individual differences
- 3.2 Exhibit self-discipline and accept individual and group responsibility
- 3.3 Demonstrate skills in resolving conflicts through positive non-violent alternative actions.
- 3.4 Use knowledge of physical fitness and nutrition to support healthy living
- 3.5 Adapt to changing conditions

### **4. Community Contributors/participants** who:

- 4.1 Contribute time, energy or talents to improve the quality of life in school, community, environment, state, nation and world
- 4.2 Demonstrate positive and productive citizenship

### **5. Complex Thinkers/Problem Solvers** who:

- 5.1 Use creative and critical thinking skills
- 5.2 Analyze, interpret and evaluate significant concepts within various contexts
- 5.3 Design and implement multiple strategies to solve various problems.

### **6. Effective Communicators** who:

- 6.1 Convey information orally and in writing to individuals, groups and diverse audiences
- 6.2 Receive and interpret the messages of other in an effective manner (good listeners)
- 6.3 Possess social skills

## GRADUATION REQUIREMENTS

### Graduation & High School Diploma Requirements

Students must fulfill specific requirements in the following areas:

Social Studies		
World History	10 Credits	1 year
U.S. History or AP U.S. History	10 Credits	1 year
U.S. Government or AP U.S. Government	5 Credits	1 Semester
Economics	5 Credits	1 Semester
English	40 Credits	4 years
Mathematics	30 Credits	3 years
Science		
Biological (Life) Science	10 Credits	1 year
Physical Science	10 Credits	1 year
3 <sup>rd</sup> Year	10 Credits	1 year
World Language	10 Credits	1 year
Visual/Performing Arts	10 Credits	1 year
Physical Education	20 Credits	2 years
Practical Arts	10 Credits	1 year
Electives	50 Credits	
<b>TOTAL</b>	<b>230 CREDITS</b>	

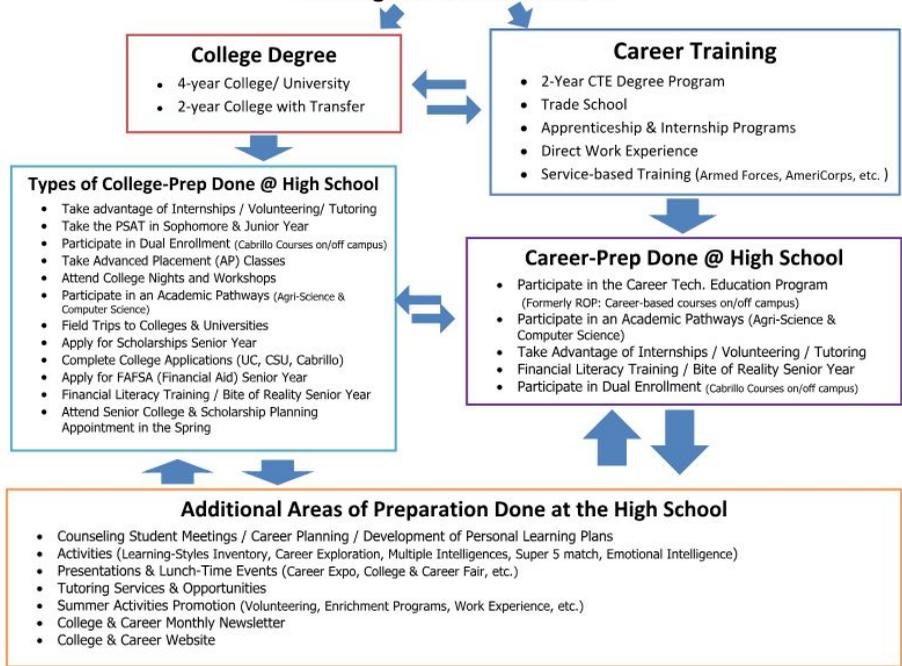
### IMPORTANT POLICY INFORMATION

- Students must pass and complete Math 1 or its equivalent in order to earn a high school diploma - contact your academic counselor for specific information.
- Students must pass the Senior Exit Portfolio prior to graduation.
- Eligibility for participation in extra-curricular activities requires a 2.0 GPA and no Fs. Grades will be reviewed each grading period.
- Report cards and transcripts will be held for any fees owed to San Lorenzo Valley High School or any other high school in California. Fees/Fines may only be cleared through the person to whom the fee/fine is due. The Registrar can only remove the fee from the computer and issue a report card upon the student/parent presenting written proof of payment.
- Changing classes: We do not accept requests for teacher changes. AP courses cannot be changed without a petition to administration.
- Attendance/behavior infractions that result in time owed must be cleared or the hours will follow the student into the next school year. Seniors need to have time completed in order to attend senior events and activities.

## COLLEGE ADMISSION REQUIREMENTS

<p>1. Community College</p> <ul style="list-style-type: none"> <li>• Entrance Requirement: Age 18 OR high school diploma OR California Certificate of Proficiency</li> <li>• Two types of programs are offered:             <ol style="list-style-type: none"> <li>a. University transfer courses leading to BA from a 4 year college. <a href="http://www.assist.org">www.assist.org</a> (for CSU or UC transferable classes)</li> <li>b. Job preparation through occupational courses which may lead to a degree and/or a Certificate of Achievement</li> </ol> </li> </ul>		
<p>2. Private Colleges &amp; Universities</p> <ul style="list-style-type: none"> <li>• Entrance requirements &amp; expenses vary Check in the Career Center or on the Internet)</li> <li>• Test Required: SAT I and maybe SAT II or ACT</li> </ul>		
<p>3. California State Universities (<a href="http://www.csumentor.edu">www.csumentor.edu</a>) / University of California (<a href="http://www.universityofcalifornia.edu/admissions/">http://www.universityofcalifornia.edu/admissions/</a>)</p> <ul style="list-style-type: none"> <li>• Entrance Requirements: SAT I or ACT Exam and maybe SAT II</li> <li>• Completion of the following courses in high school:</li> </ul>		
<p>For information about off campus tests go to <a href="http://www.collegeboard.org">www.collegeboard.org</a></p>	CSU	UC
<p>A. SOCIAL STUDIES /HISTORY World History, US History, US Government</p>	2 yrs	2 yrs
<p>B. ENGLISH College Prep English</p>	4 yrs	4 yrs
<p>C. MATH Math 1, Math 1A, Math 1 B, Math 2, Math 3 Math Analysis, AP Calculus, and AP Statistics (3yrs.)</p>	3 yrs	3-5 yrs
<p>D. SCIENCE (Life and Physical labs) Biology, Biology and Sustainable Agriculture, Chemistry, Physics. Oceanography or Aquaculture count for CSU science and UC elective</p>	2 yrs	2-4 yrs
<p>E. WORLD LANGUAGE The same language</p>	2 yrs	2-4 yrs
<p>F. VISUAL &amp; PERFORMING ARTS Art, Drama, Band, Choir, Photography, Ceramics, Computer Graphic Design</p>	1 yr	1 yr
<p>G. COLLEGE PREP ELECTIVES Journalism, Computer Graphic Design, Aquaculture, Exploring Computer Science, Computing with Robotics, Principles of Computer Science.</p>	3yrs	3 yrs
<p>GRADES Grades of "C" or higher are required Go to <a href="http://www.ucop.edu/pathways/infoctr/">http://www.ucop.edu/pathways/infoctr/</a> for the most current list of San Lorenzo Valley High School's approved courses</p>		

## Post-High School Destinations



## San Lorenzo High School's College & Career Center

The SLVHS College & Career Center empowers students to reflect on their talents and experiences, explore their college & career options in order to achieve their goals.

Services	Programs
<p><b>Financial Aid Advising</b></p> <ul style="list-style-type: none"> <li>General Financial Aid Help</li> <li>FAFSA Application Support</li> <li>Scholarship Promotion</li> <li>Scholarship Application Guidance</li> <li>Local Scholarship Coordination</li> </ul> <p><b>College Preparation Assistance</b></p> <ul style="list-style-type: none"> <li>College Applications</li> <li>College Essay-Writing Feedback</li> <li>College &amp; Career Library Section</li> </ul> <p><b>Career Exploration / Preparation</b></p> <ul style="list-style-type: none"> <li>Work Permits</li> <li>Internship / Job Shadowing Matching</li> <li>Resume Assistance</li> </ul> <p><b>Cabrillo Enrollment Support</b></p> <ul style="list-style-type: none"> <li>Running Start</li> <li>Dual / Concurrent Enrollment</li> </ul> <p><b>College &amp; Career Website &amp; Newsletter</b></p>	<p><b>College Preparation</b></p> <ul style="list-style-type: none"> <li>Naviance Activities</li> <li>Spring SLVHS College &amp; Career Fair</li> <li>College Admissions Outreach</li> <li>College Representative Visits</li> <li>College &amp; Athletic Signing Days</li> <li>SAT / ACT Registration Assistance</li> <li>Workshops &amp; Panels</li> </ul> <p><b>Career Exploration / Preparation</b></p> <ul style="list-style-type: none"> <li>Job Postings</li> <li>Naviance Activities</li> <li>Summer Opportunities Postings</li> <li>Fall Career Expo</li> <li>Boulder Creek Fire Internship</li> </ul> <p><b>Volunteer / Community Service</b></p> <ul style="list-style-type: none"> <li>Volunteer Opportunities Posting</li> <li>Volunteer Service Awards</li> </ul> <p><b>Tutoring Services</b></p> <ul style="list-style-type: none"> <li>Elementary School Tutoring Program</li> <li>Private Tutor Listing</li> </ul>

### **Schoology (School-uh-Gee)**

Schoology is our online gradebook for students and parents. All teachers use Schoology to post their syllabus, homework, class assignments, and grades. Teachers also use this platform for students to post online discussions on class topics as well as take online quizzes and tests. Students, parents and guardians will be assigned a username and password to access student information. Check with the office for assistance at 335-4425.

### **PowerSchool**

PowerSchool is our online student information system. Parents can check attendance, historical grades or final term grades on Powerschool. Powerschool grades only update when a grading period ends and the grade is final. Students, parents and guardians will be assigned a username and password to access student information. Check with the office for assistance at 335-4425.

### **Cougar Newsletter**

Each Friday, the Cougar Newsletter is emailed out to all parents/guardians and students. Please make sure that we have your correct email address. Please contact Rachel Ogilvie at [rogilvie@slvusd.org](mailto:rogilvie@slvusd.org) to make sure you're on our email list. This is the way for parents and students to stay on top of key happenings at SLVHS.

### **Student Bulletin**

The student bulletin is read at the beginning of school each day. It is each student's responsibility to know about the announcements in the bulletin. A copy of the bulletin can be found on our web page [hs.slvusd.org](http://hs.slvusd.org) under Daily Bulletin.

### **School Messenger All Call**

Administration will use the all call phone or email feature when we need to get important information to the entire school, various grade levels or groups. This is also used for school wide emergency information and school closures.

### **Progress Reports/Report Cards**

Progress reports are mailed home at the progress four times each year. Report cards are mailed home at the end of each semester. See Important Dates to Remember.

### **Address, Phone and Email Change**

In order for the school to keep parents/guardians informed and to insure that contact can be made quickly if necessary, it is imperative that the Attendance Office be informed of any change of address, email or phone number (home, work, cell) as well as emergency contact information. Report cards are mailed to the student's address on file.

## ATTENDANCE

Class attendance is an essential part of the educational process at San Lorenzo Valley High School. A student who is absent from class misses a significant portion of academic discussion and personal interaction with other students and the teacher. Illnesses are unavoidable, but appointments, vacations and day trips during school should be avoided.

California Education Code recognizes only the following reasons as excused absences: personal illness; religious holidays; medical or dental services; serious family emergencies; and/or school suspension. All other absences will be recorded as unexcused.

### **Clearing Absences: There are two methods for clearing absences:**

#### **1. Call the Attendance Line and Leave a Message**

Please call the attendance line, **preferably the day that your student is absent**, at 335-4425x206. This phone line is available 24/7. Please leave the following information when you call:

- 1) *First and last name of the student*
- 2) *The specific reason for the absence*
- 3) *Date and period of the absence(s)*
- 4) *Phone number where the parent can be reached*

#### **2. Send Your Student Back to School with a Note**

Alternately, you can send your student back to school the day they return with a note that includes all information listed above.

- Failure to clear absences will result in consequences including detention, loss of privileges (dances, sports contests) and possible in-school suspension.

### **Excessive Absences**

Chronic Absence letters will be mailed home to parents when students have had absences, both excused and/or unexcused, that equal more than 10% of the school year. According to District policy, all absences past 14 in a year require a physician's note. These letters follow the legal codes regarding compulsory attendance. If appropriate, a referral will be made to the County School Attendance Review Board (SARB).

### **School Messenger**

An automated phone caller will notify parents/guardians nightly of any period absence for that current school day. There is an option to reply to the automated call.

If you have any questions regarding any of these policies please contact Assistant Principal Danielle Winters at [dwinters@slvusd.org](mailto:dwinters@slvusd.org) or 335-4425 x202

## SLVHS ATHLETIC CODE OF CONDUCT

The purpose of the Athletic code is to set a high standard of conduct, eligibility, and behavior. Students who participate in athletics do so with the understanding that the established rules and consequences will be observed. Students will be expected to follow these regulations. For athletics, the season starts with the first allowable practice and ends with the last contest including playoffs.

Students will

- meet eligibility requirements: pass all classes (at least 20 credits) with an overall 2.0 GPA or better and receive no F or WF grades.

Eligibility will be declared at the beginning of each year and following each grading period. Ineligible athletes may practice with the team but may not wear the game uniform, play in a game, participate in a scrimmage against another opponent, or get an early out to travel with the team.

Students who quit or are dropped from a team due to disciplinary reasons cannot participate in another sport until that team has completed its season.

If a student has an unexcused absence for all or part of the school day, then that student is ineligible to play in any contest or practice that day.

Students will

- not use or possess tobacco, alcohol, marijuana or other illegal drugs on or off campus.

**First offense** - suspended from contests for one week (student may practice).

*Removed from team on first offense if playing football. Football Program Rule.*

**Second offense** – removed from the current team.

**Third offense** – may not participate in athletics for the remainder of the school year.

**Students will:**

- Establish regular and prompt attendance at all practices and games except in case of illness or when the students are excused by the coach
- Display good sportsmanship and cordial conduct to other athletes at all times.
- Respect the property of others.
- Respect the integrity and judgment of athletic officials.
- Avoid profanity, vulgarity, sexual harassment, racism, and obscene actions of any nature.
- Represent the team, the program, and the school in a positive way on campus and in the community..

Students who break these rules will have a conference with the coach and penalties could range from suspension from team to removal from team.

- Students who are arrested for a crime will be suspended from participating in all practices, contests, and any related activities until the legal process has run its course.

## DANCE POLICY

1. All dances are 7:30 to 10:00 p.m. (except the prom).
2. Tickets are sold at lunch the week before each dance. At dances, tickets go on sale at 7:15 p.m.
3. When students leave the dance, they may not re-enter.
4. Only SLVHS students may buy tickets.
  - San Lorenzo Valley High School students may bring one guest only.
  - A dance guest permission slip must be obtained from the office and returned, signed, by lunch the day before the dance.
  - Guests will pay the non-Cougar Card ticket price.
  - Middle School Students and guests 21 years old or older are not permitted.
5. All school rules are in effect, including the dress code and proper behavior.
  - Students may be subject to a search, and/or breathalyzer test at the dance. Breathalyzer tests are conducted randomly and/or upon suspicion of intoxication. Staff administering breathalyzer tests have been trained and the devices are calibrated each year. Students who test positive for alcohol may also be subject to a search based on reasonable suspicion of possession of alcohol.
  - Any students suspended from school for breaking of the rules at the dance lose their dance privileges for the year. This includes the prom.
6. Appropriate dancing is expected. Students will be asked to leave and/or the dance may be stopped completely if dancing is too provocative.
7. Students must leave the school premises immediately after leaving the dance.

## DISCIPLINE

### STUDENT RIGHTS

- Students have the right to feel safe at school
- Students have the right to the best possible instruction with freedom from classroom disruptions
- Students have the right to be treated with respect and dignity
- Free Speech does not mean you can say whatever you want whenever you want to.

### STUDENT RESPONSIBILITIES

- Students are to attend school every day and be on time to class
- Students are to put forward their best effort in school
- Students are to respect the opinions of others
- Students are to treat others with respect and dignity

### CLASSROOM BEHAVIOR

If students engage in disruptive classroom behavior, the teacher will assign consequences. If the behavior continues, the student will be referred to the office. Appropriate behavior is expected whether the teacher, a substitute, or another staff member is in the room.

### CITIZENSHIP

Be nice. Keep your hands to yourself. Respect others and their property. Show good sportsmanship. Don't have a potty mouth. Don't post anything online you wouldn't want your grandma to see. Don't text anything you don't want read aloud during the morning bulletin.

### PROGRESSIVE DISCIPLINE

This tiered approach is used for repeat or continued offenses. Certain offenses do not follow this sequence and could result in immediate severe consequences, depending on the nature and the history of the student. Please refer to the Education Code Section 48900 and 48915. Failure to follow through with assigned consequences will result in loss of privileges.

**Level 1:** Teacher may employ preventative measures such as: re-assigning seats, redirecting the student's focus, proximity, verbal reminders. Teacher may discuss infraction with student privately. Teacher will contact parent/guardian through email or phone to discuss situation. Possible consequences could include removal from class for a period of time, lunch or after-school detention, or campus beautification.

**Level 2:** Teacher will refer student to office for counseling and/or disciplinary action. Parents will be contacted. Student will be removed from class for a minimum of one period. Consequences could include detention or on-campus suspension.

**Level 3:** For most second and/or repeat offenses a student could receive any of the above consequences, as well as home suspension. A parent meeting may be called, referral for counseling may be made, and a behavior contract may be created, which could involve a withdraw/failure of the class.

**Level 4:** For continued offenses, or for offenses that break the law, a student could be suspended the maximum of five days, law enforcement may be contacted, and a move for expulsion could be made.

Please note: The indicated consequences are general guidelines used by school personnel. Specific incidents and the severity of those incidents could warrant a more substantial consequence even on a first offense. All decisions on behavioral consequences are left to the discretion of the administrators of SLVHS.

### **ALTERCATION**

Students may not engage in an altercation (pushing, wrestling) or an argument which disrupts the learning environment in class or on campus. *I was just messing around* or **He started it** is not a valid excuse for putting your hands on another person.

### **CELL PHONES**

Use of cell phones in the classroom follows the same rules as other electronic devices. Unless the teacher asks you to take it out to use for a classroom activity, it should be in your backpack, silenced, and left alone. Improper use during class will bring a consequence which could include confiscation. School WiFi is not available for student phones during school hours.

### **CHEATING**

Cheating is a major breach of trust between the student and teacher. Students who cheat on school assignments will receive a zero on the assignment, as well as appropriate school-based consequences. Consequences from detention to suspension will be given based on the circumstances and frequency with which cheating has occurred. Multiple offenses of cheating will result in a grade of F for the entire course.

Cheating includes: copying homework from others, plagiarism, letting others copy homework, taking answers from others, giving answers to others, tampering with electronic information.

### **CLASSROOM DISTURBANCE/DEFIANCE**

Students may not disturb or disrupt the classroom learning environment. Students shall not disrupt school activities or otherwise defy the valid authority or direction of supervisors, teachers, substitutes, administrators or anyone who works for the school. This includes, but is not limited to: arguing, off task behavior such as side conversations, not following the directions of staff, blurting out... Students shall not act in an unruly or disruptive manner or in a way that may endanger other students.

### **DANGEROUS OBJECTS**

Students may not possess any firearm, explosive, firecrackers, smoke bombs, pepper spray, daggers, knives, switchblade knives, knives with a blade that locks, razors, Leatherman tools, pocket knives, handcuffs, any type of gun real or fake, matches, lighters, or other dangerous objects. This is EVERY DAY – including Halloween.

### **DRESS CODE**

- Students are to give proper attention to personal cleanliness and to wear clothes that are suitable for school.
- State law requires that shoes be worn at all times.
- Student clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.
- We require that shirts, pants and/or skirts/dresses be worn at all times. Clothes shall be sufficient to conceal undergarments (bra straps excluded). See-through fabrics should not be worn unless other clothing is covering up private areas. Halter tops, off-the-shoulder, backless

low-cut tops, crop tops and bare midriffs are not permitted. No shorts/skirts showing undergarments should be worn.

- Clothing, jewelry and personal belongings (backpacks, vehicles, water bottles), shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which have drug, alcohol or tobacco company advertising, promotions and likenesses, which is gang-related, or which advocate racial, ethnic, or religious prejudice, is not acceptable on campus. This includes a car parked in any school parking area.

The dress code will be in effect at all school related activities. Students must follow this policy when dressing up for Halloween and Spirit Week as well as dances.

### **DRIVING, PARKING REGULATIONS AND PERMIT RULES**

Students shall abide by the following regulations if they choose to drive any vehicle onto campus.

- Students must purchase a permit to park on campus. Permits are \$20.00 for the year.
- Permits must be displayed on the rear view mirror while parked on campus
- Students may *ONLY* park in *student spots* (unmarked parking spaces) during school hours. Students will not park in handicapped, visitor, staff, or SLV Elementary parking
- Students will drive safely and slowly while in parking lots.
- Students shall not park along any curb painted red or yellow
- Vehicles must be free of any ornamentation that is profane, vulgar, sexist, racist, represents hate or prejudice, refers to sex, drugs, or alcohol, or is gang-related

The parking lot is not a place for loitering. The parking lot is not a place to hang out during brunch, class time and passing periods. Students may go to their cars, grab school materials for the next class from their car and then go directly back on campus. During lunch students may choose to go off campus in their vehicles within the first 10 minutes. If students choose to stay on campus, but don't have an afternoon class they may leave the last 10 minutes.

Students will lose their parking permit, and possibly receive other school consequences and/or a citation for not following one of the rules or regulations listed above.

### **DRIVING RECKLESSLY**

Students may not drive in a manner deemed unsafe by school personnel. This includes, but is not limited to: excessive speed, peeling out, backing up unsafely, allowing students to ride outside the vehicle when in motion. Parking lot speeds should not exceed 10 miles per hour. Students could lose their parking permit, and possibly receive other school consequences and/or a citation for driving recklessly.

### **DRUGS (PARAPHERNALIA)**

Students may not possess any drug paraphernalia. This includes, but is not limited to: vaping, e-cigarettes, pipes, bongs, needles, papers, rollers, grinders, scissors, lighters, matches. Students in possession of drug paraphernalia will be suspended and may be cited by the Sheriff's Office on the first offense.

### **DRUGS (POSSESSION, USE, UNDER INFLUENCE)**

Students may not possess, use, or be under the influence of any controlled substance, alcoholic beverage or intoxicant. Even if a student is in possession of a medical marijuana card, the student may not bring paraphernalia, marijuana or be under the influence of marijuana while on school grounds. Students in possession of drugs will be suspended five days and may be cited by the Sheriff's Office on the first offense. Subsequent offenses may warrant a move for expulsion.

## **DRUG (SALES)**

Students who arrange or negotiate to sell, buy or otherwise provide any controlled substance, alcoholic beverage or an intoxicant of any kind will be suspended for five days, cited by the Sheriff's Office, and a move for expulsion will be made. This includes over-the-counter drugs.

## **DRUGS (TOBACCO)**

Students may not possess or use tobacco (smoking, chewing, snuff, e cigarettes or vaporizer pens) on the high school, middle school or elementary school campuses, or at the bus stop, deli, or areas which surround the immediate campus. Possession of tobacco will result in suspension.

## **FIGHTING**

Students shall not cause, intend to cause or threaten to cause injury to another person. Depending on the severity, even on the first offense the student will be suspended and could be referred to a law enforcement agency or expelled. Self defense is using physical force to remove oneself from a dangerous situation. *He hit me first* does not on its own constitute self-defense.

## **GAMBLING or SELLING**

Students may not gamble or sell items for money or property at school. Depending on the severity, the student may be referred to a law enforcement agency.

## **GRAFFITI/VANDALISM**

Students may not damage personal or school property or student's property. Depending on severity the student could be suspended for five days on the first offense, referred to a law agency and recommended for expulsion. This includes vandalism/tampering with school computer systems or materials or the unauthorized use of school computers or system. The student and/or the student's parents may be financially responsible for damaged items.

## **HARASSMENT/BULLYING (SEXUAL/HATE/HAZING/CYBER)**

Students may not coerce others through threats or intimidation. Students shall not haze, sexually harass or commit any act which degrades or discredits students and/or staff. Harassment has nothing to do with intent, and it is determined by the victim. Harassment is defined as intentional threats or intimidation directed against a person or group that is so severe that it disrupts class work, creates substantial disorder and invades the rights of the student by creating an intimidating or hostile environment.

- **Sexual harassment** means unwelcome sexual advances, requests for sexual favors and/or other verbal, visual or physical conduct of a sexual nature. Any student who feels he/she is the victim of harassment must notify a teacher, counselor or administrator. The student may be asked to provide a written statement. Any form of sexual harassment toward personnel or students will result in automatic suspension and/or expulsion.
- **Hate Violence** is the use or threat of force to willfully injure, intimidate, interfere with, oppress, or threaten the rights of another person; or to knowingly deface, damage or destroy the property of another person to intimidate or interfere with the rights of that person because of their race, color, religion, ancestry, national origin, disability, gender or sexual orientation. Emblems/clothing displaying hate or "isms" defined but not limited to confederate flag and/or swastika. Hazing includes degrading freshmen or other groups at any rally, assembly or gathering. Depending on the severity, the students may be referred to a law enforcement agency and expelled.

- **Cyber-bullying** is bullying through an electronic act. An *electronic act* means the transmission of a communication, including, but not limited to, a message, text, sound, or image by means of an electronic device.

### **LEWD BEHAVIOR**

Students may not engage in obscene or indecent acts or possess pornography. A student may be recommended for expulsion on the first offense. Depending on the severity, student may also be referred to law enforcement.

### **LITTERING**

Don't be a dirty, rotten litterbug. Pack your trash and respect your fellow students and your school.

### **LOITERING**

Students may not loiter on campus. Students not in class will be asked to leave, sit quietly on the lawn or go to the library. Failure to comply with this rule is an act of defiance. Students who do not attend classes at SLVHS are not allowed on campus from 7:45 AM to 2:49 PM (school hours) unless approved by administration.

### **OFF CAMPUS**

Students may leave in vehicles during lunch. Students are not allowed to walk off campus at any time; students may walk to their own home if prior arrangements are made with a parent and Administration. Students are not allowed to eat or hang out in the parking lot or fields during brunch and lunch. All school rules remain in force during brunch and lunch, before and after school. Students may walk to Castelli's Deli at lunch. They may not cross Highway 9 or go past the deli and must return to campus if asked by a school employee to do so.

### **PROHIBITED ITEMS**

Prohibited items include but are not limited to: laser pens, pets, toy guns, zappers, high pitched noise devices, and water balloons, or any item that is not necessary for instructional purposes and/or may cause a disruption to the learning process or endanger others.

### **RUMORS/GOSSIP**

Students are not to spread rumors or gossip, as this is hurtful to students and may lead to verbal or physical confrontation. This activity is considered an act of defiance and disruptive to school activities. Students may be referred to conflict resolution program. If the rumors or gossip continue it is considered a form of harassment. This includes the use of the internet and social media that creates a disruption to the learning process or endangers others.

### **RUNNING/WALKING AWAY FROM CAMPUS SUPERVISOR/FACULTY MEMBER/SRO**

Any student choosing to walk or run away from any faculty member who asked them to stay or come with them to the office will be receive consequences that may include suspension.

### **SKATEBOARDS, BICYCLES, AND SCOOTERS**

Students may bring skateboards, bikes or scooters to school; however, at no time may the items be used on campus. Bicycles and scooters must be locked to the bicycle storage rack.

### **STUDENT DISPLAY OF AFFECTION (PDA-Public Display of Affection)**

Students are not allowed to openly display their affections for another person to such an extent that their actions make others uncomfortable.

## **TARDY POLICY**

<b># of Tardies</b>	<b>Teacher/Admin Action</b>	<b>Consequence</b>
1-2	Teacher Decides the consequence (warning, teacher detention, loss of participation points etc.)	Teacher decides.
3	Admin will assign a consequence to the student	30 Minute Detention
4 or more	Admin will assign a consequence to the student and contact parents	60 minute Detention

## **THEFT**

Students may not steal another person's or the school's property. Depending on the severity, the student may be suspended on the first offense, referred to a law enforcement agency and recommended for expulsion.

**Please sign and tear out this page. Hand it to your teacher.**

I have read the SLVHS Handbook. I understand it is my responsibility to follow the school policies, procedures, and rules as stated in this handbook.

**Student Name (printed):** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Grade:** \_\_\_\_\_