CECFC Middle School Course Request Form
2020-2021

Student Name: ____________________________________________

Last Name: ___________________________ First Name: ___________

Middle

Grade next year: __________ D.O.B.: _________________________

Today’s date: _______________________

Next year my student will attend CECFC MS as a full-time student (6-8 periods) ______ part-time student (2-4 periods) ______ Student will transfer/ withdraw from CECFC

ELECTIVE COURSES:
Most students will be enrolled in two electives*. Elective choices are NOT GUARANTEED.

PLEASE RANK YOUR TOP FIVE CHOICES (1-5; 1 being your first choice)

Animal Science (6-7th grade) _____
Band (6-8th grade): (evening performances required)
  Beginner* _____ Intermediate** _____
Choir (6-8th grade) ______ (evening performances required)
Computer Science:
  1st year _____ 2nd yr.** _____ 3rd yr.** _____
Drama (8th grade only) _____ (evening performances required)
Early Release at 2:05PM daily*** _____
French (7-8th grade) _____
Late start at 8:45AM daily*** _____
Orchestra (6-8th grade): (evening performances required)
  Beginner____ Intermediate** _____
PE (6-8th grade) _____
Robotics** _____ (weekend competitions required)
Spanish (7-8th grade) _____
STEM: Intro to STEM (6th grade) _____
  STEM I** (7-8th grade)_____ STEM II** (7-8th grade) ____
Study Hall***
  _______________________________ Reason for requesting study hall

Supplemental Math** _____
Visual Arts:
  6th grade _____ 7-8th grade _____
  Fiber Arts _____ Honors** _____ 3D Art _____
Yearbook** _____

*Musicians must provide their own instrument
**Course requires prior teacher approval.
***Athletes who practice during school hours must have either late start, early release, or study hall.

PLEASE NOTE: SCHEDULE CHANGE REQUESTS ARE ONLY CONSIDERED DURING THE FIRST THREE WEEKS OF THE FIRST SEMESTER.

PARENT SIGNATURE
I have read my child’s choices and approve the requested courses. I understand that these requests are subject to scheduling constraints, and my student’s requested courses may not be available.

PARENT/GUARDIAN NAME, PRINTED: ____________________________________________

PARENT/GUARDIAN SIGNATURE: X

*NOTE: STUDENTS MAY BE ASSIGNED TO A SUPPLEMENTAL MATH CLASS BASED ON TEST SCORES AND/OR PREVIOUS ACHIEVEMENT; THIS COURSE WILL TAKE THE PLACE OF ONE ELECTIVE.

For office use only
Mathematics
English Literature
Science
Social Sciences
Elevate
ESS Schedule

Note: Some core classes are assigned based upon teacher recommendation

THIS FORM HAS TWO SIDES

4/21/20
### CECFC Middle School Course Request Form
#### 2020-2021

**Please return this form to Mrs. Fretwell by May 1**

#### Policy Reminders: Parents/guardians, please read and initial:

<table>
<thead>
<tr>
<th>CECFC Current* Attendance Policy Highlights:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Excused absences include family deaths, court appearances, illness or appointments with a health care provider's note, and religious holidays or athletic events with prior notice. Parent or guardian calls alone do not excuse an absence.</td>
</tr>
<tr>
<td>• Students have one week upon return to school after an absence to provide documentation for an excused absence.</td>
</tr>
<tr>
<td>• Three unexcused tardies are equivalent to one unexcused absence. A tardy or early release becomes an absence if a student misses half of the class period. These absences can reduce grades by up to 5%.</td>
</tr>
</tbody>
</table>

*PARENT/GUARDIAN ACKNOWLEDGEMENT*
I have read CECFC’s attendance policy, and I understand that excessive absences may affect my student’s grade.  

*parent/guardian initials*

*Policy may change before August 1; families will be notified by email if a change is made.*

<table>
<thead>
<tr>
<th>CECFC Dress Code Highlights:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Attire should be workforce appropriate.</td>
</tr>
<tr>
<td>• Tops should have sleeves, not reveal abdomen or cleavage, and not have rips or holes.</td>
</tr>
<tr>
<td>• Bottoms should cover to the knee, and not have rips or holes.</td>
</tr>
<tr>
<td>• Athletic wear, leggings, pajamas, slippers, and hats are not allowed.</td>
</tr>
<tr>
<td>• The complete dress code is available on our website.</td>
</tr>
</tbody>
</table>

*PARENT/GUARDIAN ACKNOWLEDGEMENT*
I have read CECFC’s dress code, and I understand that students are not allowed on campus when they are out of dress code.  

*parent/guardian initials*

<table>
<thead>
<tr>
<th>Student Photos:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you give consent to the CEC school and/or CEC network for this student to participate in public or school media publications and for this student's photograph, voice and/or name to be used in public or school media projects including, but not limited to, the school yearbook?</td>
</tr>
<tr>
<td>□ Yes, my student’s photo, voice, and/or name may be used.</td>
</tr>
<tr>
<td>□ No, my student’s photo, voice, and/or name may not be used, even in the yearbook.</td>
</tr>
<tr>
<td>□ Do not include my student in media publications except the yearbook.</td>
</tr>
</tbody>
</table>

*x*  

*parent/guardian initials*

<table>
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<tr>
<th>Permission to Walk to the High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our students walk to CECFC High School during the school day on occasion for various events. Students are always escorted by staff on these occasions.</td>
</tr>
<tr>
<td>□ Yes, my student may walk to the high school.</td>
</tr>
<tr>
<td>□ No, my student may not walk to the high school.</td>
</tr>
</tbody>
</table>

*x*  

*parent/guardian initials*

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**THIS FORM HAS TWO SIDES**

4/21/20
PLEASE NOTE: STUDENTS NEEDING TO LEAVE CAMPUS DURING THE DAY WILL BE DISMISSED BETWEEN CLASSES ONLY, EXCEPT IN AN EMERGENCY. WE DO NOT HAVE THE STAFF OR TECHNOLOGY TO RELEASE STUDENTS FROM CLASSES INDIVIDUALLY, AND WE ARE DISINCLINED TO DISRUPT OTHER STUDENTS AND TEACHERS.