

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 6:00 p.m., August 2, 2018, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Sharon Greenwood  
Mr. Joey Hartnett  
Mrs. Marilee Ervien (appeared by telephone)  
Mrs. Dodie Montoya  
Mr. Allen Leonard

**ABSENT:**

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mr. Leonard made a motion to approve the agenda, and Mr. Hartnett seconded it. A vote was taken and all members voted "aye". Motion carried.

**APPROVAL OF MINUTES:** Mr. Leonard made a motion to approve the minutes of the public hearing and regular meeting held August 2, 2018. The motion was seconded by Mrs. Montoya. All members voted "aye" and the motion carried.

**CALL TO PUBLIC:** Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

**OLD BUSINESS:**

- A. Regarding Policy BIE – Board Member Insurance / Liability, Mr. Hartnett began the discussion by saying he would like to leave Bullet Point A and remove the rest of the bullet points. He said he has spoken with Chris Thomas, legal counsel for the Board, who told him that this provision is pursuant to state statute and you really limit yourselves if you remove that language. Mr. Hartnett added that 95% of the districts in the state have the current policy in place.

Mrs. Greenwood said that in a perfect world, insurance participation would be offered to teachers separated from the District, but the District office says that is not possible.

There was further discussion about insurance participation being the only perk that board members receive and it may be considered an enticement for future candidates. They also pointed out that it would not cost the District anything to allow separated board members to belong to our insurance group.

After further discussion and comments, Mrs. Ervien made a motion to table this matter until the next meeting. Mr. Leonard seconded the motion and it carried with a vote of "aye" from all members.

**NEW BUSINESS:**

- A. Request ratification of expense and payroll vouchers per Ratification List No. 815 totaling \$472,067.76. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 815. Mr. Leonard seconded the motion. All members voted "aye" and the motion carried.

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Nakara Alewine – Substitute Bus Driver – District
- Theresa Breeze-Del Mar – Counselor – High School
- Mandi Chee – 1<sup>st</sup> Grade Teacher – Jefferson School
- Larry Davis – Substitute Bus Driver – District
- Jean Glenn – Biology Teacher – High School
- Quentin Hayes – CTE Teacher (Law and Public Safety) – High School
- Cheyenne Martinez – 5<sup>th</sup> Grade Teacher – Washington School
- Leslie Powers – 5<sup>th</sup> Grade Teacher – Washington School
- Stephanie Stewart – Sp Ed Inclusion Teacher – High School
- Substitute Teachers and Emergency Substitute Teachers on the attached list
- Coaches and Volunteers on the attached list – Junior High School
- Extra duty stipends for the Teachers and Sponsors on the attached list – Junior High School
- Coaches and Volunteers on the attached list – High School

Mrs. Mattox said that she was excited that Sharon Gunter, a long-time teacher is now going to work as a substitute; and she asked the Board to disregard the recommendation of Katrina Hernandez for Assistant Support Forces Coach on the high school's list.

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel.

- Charlene Gile – English Teacher – High School – Effective 7-9-18
- Darrin J. Mitchell – Sp Ed Classroom Aide – Junior High School – Effective 7-10-18

Mr. Leonard asked if all the recommended teachers are highly qualified, and Dr. Justin Hartman, Winslow High School Principal, said they will be when they are all certified. Mr. Leonard added that he would still like to see board approval before anyone begins employment with the District.

Mr. Hartnett made a motion to approve the hiring and resignation of personnel as recommended by Mrs. Mattox. This motion was seconded by Mr. Leonard. A vote was taken and all members voted in the affirmative. Motion carried.

- C. Mrs. Mattox requested that the Governing Board approve Solution Tree as a sole source provider for resources and professional development in the area of Professional Learning Communities. She said this is to refine and define PLCs as part of the high school's improvement process.

Dr. Hartman said the cost would be covered by the grant.

Mrs. Ervien asked if schools other than the high school would be benefitting from this, and the answer was no.

After further questions and answers, and comments from the members of the Board, Mr. Leonard made a motion, which was seconded by Mr. Hartnett, to approve Solution Tree as a sole source provider. All members voted "aye" and the motion carried.

- D. Mrs. Mattox requested that the Governing Board approve changes to the District's Retire and Return-to-Work plan. She said the plan has been in existence since 2009. Nothing is being added to the plan; language is being removed so that the plan matches our current practice.

Mrs. Montoya made a motion, which was seconded by Mr. Leonard, to approve the changes to the plan as requested. All members voted in the affirmative and the motion carried.

- E. At this time, Mrs. Mattox addressed the Board regarding the shortage of teachers and instituting a class size stipend to help. She used the Holbrook model and developed a plan to compensate teachers who are willing to give up their prep periods and teach larger classes. The information will be reassessed halfway through each quarter and the stipend will be adjusted accordingly.

Ms. Deb Lopez, Winslow Junior High School Principal, and Dr. Hartman said that their teachers are in support of this plan. This is a way to have a qualified teacher teaching the students, rather than a long-term substitute.

The members of the Board asked questions and made comments. The topics of teacher recruitment and retention were discussed also.

Mr. Leonard made a motion to approve the class size stipend as presented. This motion was seconded by Mr. Hartnett. All members of the Board voted "aye". Motion carried.

- F. Mr. Hartnett made a motion to select Mrs. Greenwood as the delegate for the Arizona School Boards Association Delegate Assembly, which will be held September 8 in Phoenix following the Law Conference. Mr. Leonard seconded the motion. All members voted "aye" and the motion carried.

After brief discussion, Mr. Hartnett made a motion to direct the delegate (Mrs. Greenwood) to vote in line with the ASBA stand on the political agenda items. This motion was seconded by Mrs. Ervien and carried with an affirmative vote from all members.

- G. First reading of the following Arizona School Boards Association Policy Services Advisories.

No. 616	Policy DICA – Budget Format
No. 617	Policy DIE – Audits/Financial Monitoring
No. 618	Policy DJ – Purchasing
No. 619	Policy DJE – Bidding/Purchasing Procedures
No. 620	Policy FEA – Educational Specifications for Construction
No. 621	Policy GBEEA – Staff Conflict of Interest Exhibit GBEEA-E
No. 622	Regulation IHBA-RB – Special Instructional Programs and Accommodations for Disabled Students
No. 623	Policy JFABB – Admission of Exchange and Foreign Students
No. 624	Policy JL – Student Wellness Regulations JL-RA and JL-RB

Mrs. Mattox briefly reviewed each advisory, and the members of the Board asked questions and made comments. No action is necessary as this is the first reading.

**REPORTS:**

- A. Superintendent's reports
1. Mrs. Mattox reported on the plan for after-school tutoring, which will take place on Mondays, Tuesdays and Thursdays, and begin the third week of the school year. The Board discussed this.
  2. Mrs. Mattox said that a crosswalk has been painted at Mahoney Street and Berry Avenue. The City has been very supportive in getting this done. There will be a crossing guard posted there before and after school, beginning next week. A crosswalk will also be painted at Gilmore Street and Williamson Avenue.

C. Board President's Reports

Mrs. Greenwood said that changes to the Open Meeting Law will be effective tomorrow and she reviewed the information sheet previously given to the Board. The main points are recording how each member voted on an item, refraining from sending electronic communications to a quorum of members, and refraining from using electronic communications to discuss matters likely to come before the Board for action.

Mrs. Greenwood said she visited each of the schools during their Meet-the-Teacher and similar events. She thanked everyone for their work in getting the year off to a great start. She is excited about this new year and about the progress made regarding safety and security.

**BOARD  
COMMENTS:**

Mr. Leonard said he visited a couple of the schools for their first meetings. He talked with teachers about their needs and wants and asked them if they made tax credit donations. He said that many of the teachers don't know what their budget is and more communication is needed.

Mrs. Ervien said she is pleased with the revisions on the Retire and Return-to-Work plan. Transparency is very important. She also said that implementation of the tutoring plan is another step in the right direction; it will be phenomenal.

Mrs. Montoya said she would like a schedule for the PLC trainings at the high school.

**ADJOURNMENT:**

At 7:06 p.m., Mrs. Montoya made a motion, which was seconded by Mr. Hartnett, to adjourn the meeting. All members voted "aye" and the motion carried.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Superintendent