

FREEHOLD TOWNSHIP BOARD OF EDUCATION
March 26, 2019
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, March 26, 2019, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:03 p.m.

Mr. Amoroso read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

PLEDGE OF ALLEGIANCE

Mr. Amoroso led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Board Members Absent:	Mrs. Holtz, Mrs. Lambert
Also Present:	Dr. Dianne Brethauer, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Ilene Tepper, Assistant Business Administrator; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mr. Matthews, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

March 5, 2019 Special and Executive Session Minutes
March 12, 2019 Regular and Executive Session Minutes

Motion carried by voice vote for the March 5, 2019 Special and Executive Session Minutes as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten
Nays:	
Abstain:	Mrs. Vendittoli
Absent:	Mrs. Holtz, Mrs. Lambert

Motion carried by voice vote as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli
Nays:	
Abstain:	Mrs. Patten
Absent:	Mrs. Holtz, Mrs. Lambert

COMMUNICATION - None

Ms. Holtz joined the meeting at 8:05 P.M.

PRESIDENT'S REMARKS - Mr. Amoroso welcomed everyone to the meeting. He announced that Mr. Dickstein was absent this evening due to the death of his grandmother. He reminded the Board and public that the fundraiser for the family of Denise Bartone is being held on April 4 at I Play America and that on April 8 he and a few other Board members would be attending a school funding conference given by the NJEA.

ADMINISTRATIVE REPORT - Mr. DeVita gave the bullying investigation report. Since the last Board meeting there were 4 reports of HIB. 3 were founded and 1 was unfounded.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

On Motion of Mrs. Cozzolino, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from March 9, 2019 through March 22, 2019.

RESCIND RETIREMENT

2. The Superintendent recommends approval to rescind the resignation for retirement purposes of the following staff member:

NAME: Francine Blazejewski
POSITION: Teacher Assistant – Catena Elem. School
POSITION CONTROL #: 9101-020-TA-10
ACCOUNT #: 11-190-100-106-10-000-020
EFFECTIVE: June 30, 2019

RETIREMENT

3. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Carol Cordiner
POSITION: Teacher Assistant– Errickson Elementary School
POSITION CONTROL #: 9101-025-TA-02
ACCOUNT #: 11-213-100-106-10-000-025
EFFECTIVE: June 30, 2019

RESIGNATION

4. The Superintendent recommends approval to ratify the resignation of the following staff member for the 2018-2019 school year:

NAME: Anne-Marie Lloyd
POSITION: Lunchroom Assistant– Donovan Elementary School
POSITION CONTROL #: 9400-026-NONAFF-02
ACCOUNT #: 11-000-262-107-10-000
EFFECTIVE: March 22, 2019

NEW EMPLOYMENT

5. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Andrew Petersel
 POSITION: Computer Technician
 SALARY: \$47,000.00
 ACCOUNT #: 11-000-252-100-10-000
 EFFECTIVE: April 29, 2019 through June 30, 2019

NAME: Jennifer Manley
 POSITION: Lunchroom Assistant – Donovan Elementary School
 SALARY: \$6,300.00 (3 hours/day @ \$12.50/hour)
 ACCOUNT #: 11-000-262-107-10-000
 EFFECTIVE: March 27, 2019 through June 30, 2019

LEAVES OF ABSENCE

6. The Superintendent recommends approval of the leaves of absence for the following staff members for the 2018-2019 and 2019-2020 school year:

NAME: Alexandra McKee
 POSITION: Business Office Analyst
 POSITION CONTROL #: 9300-000-NONAFF-13
 ACCOUNT #: 11-000-251-100-10-000
 UNPAID NJ/FED FMLA: March 28, 2019 through June 28, 2019
 UNPAID LEAVE: June 29, 2019 through June 30, 2019

NAME: Ashley Sciaraffo
 POSITION: School Psychologist
 POSITION CONTROL #: 3116-000-SPEDSUP-02
 ACCOUNT #: 11-000-219-104-10-000-026
 11-000-219-104-10-000-020
 UNPAID LEAVE: July 1, 2019 through June 30, 2020

7. The Superintendent recommends ratifying the leave of absence for the following staff member for the 2018-2019 school year:

NAME: Aimee Cabral
 POSITION: Lunchroom Assistant - Catena Elementary School
 POSITION CONTROL#: 9400-020-NONAFF-05
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: March 18, 2019 through April 5, 2019

SALARY ADJUSTMENT

8. The Superintendent recommends ratifying the following salary adjustment for the 2018-2019 school year:

NAME: Angela Reading
 POSITION: Teacher – Catena Elementary School
 POSITION CONTROL #: 1001-020-IS-031
 ACCOUNT #: 11-120-100-101-10-000-020
 FROM: \$62,082.00 GUIDE: B STEP: 6
 TO: \$63,582.00 GUIDE: C STEP: 6
 EFFECTIVE: February 1, 2019 through June 30, 2019

HONORARIA

9. The Superintendent recommends approval of the following PTO honoraria for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Jesse Ryan	Intramural Basketball	DDES	\$1,000.00
Stephanie Curcic	Baking Club	DDES	\$1,000.00
Bridgid Logan	Gardening Club	DDES	\$1,000.00
Jesse Ryan	Open Mic Night	DDES	\$1,000.00
Karen Rieg	Mural Makers	DDES	\$1,000.00

BEFORE/AFTER SCHOOL PRESENTERS

10. The Superintendent recommends approval for the following staff members to present before/after school workshops to staff at the contracted hourly rate for a maximum of 6 hours each:

Jessica Hohmann Elisa Elman Elizabeth Wood

CONSULTANT

11. The Superintendent recommends ratifying approval for the following educational consultant to work in our district at the rate of \$100 per hour for a maximum of 6 hours per week effective March 18, 2019 through May 17, 2019.

Nancy Doran

RATIFYING-MONITORS

12. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2018-2019 school year:

Kathleen Ernst Candace Monteforte Michele Caruso
 Sarah Strazzella Debbie Wilson Silvana Verzolini
 Karen Cain Robert Caputo

STIPEND-TEACHER ASSISTANT

13. The Superintendent recommends approval for the following teacher assistant to receive a stipend in the amount of \$525.00 for the 2018-2019 school year:

Jennifer Essner

CURRICULUM COMMITTEES

14. The Superintendent recommends approval of the following staff members to work on committees at the contracted hourly rate.

Scaffold for Middle School Health & PFLSS – Maximum 6.5 hours each at the curriculum rate

Denise Herbert Kristie Raventos Erin Pietsch

Social Emotional Learning Skills Curriculum – Maximum 10 hours each at the curriculum rate

Denise Herbert Nancy Fossetta Kristie Raventos
 Erin Pietsch Laurie Pearce Chrissy Filozof

CERTIFIED SUBSTITUTES

15. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Amanda LaGuardia	Carol Wiltshire	Yolanda Tapia
William Setaro (Administrator)		Erica Widman (nurse)

SUPPORT STAFF SUBSTITUTES

16. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Andrea Yurcisin	Andrea Yurcisin	Andrea Yurcisin
Yolanda Tapia	Yolanda Tapia	Yolanda Tapia
<u>Bus Driver</u>	<u>Custodian</u>	
Leroy Harris	Allison Messer	
Solomon Cobbs		

FIRST READING REGULATION

17. The Superintendent recommends approval of the first reading of:

<u>Regulation</u>	
2464	Gifted and Talented Pupils

RESIGNATION

18. The Superintendent recommends approval to accept the resignation of the following staff member for the 2018-2019 school year:

NAME:	Erica Widman
POSITION:	Registered Nurse (.5)
POSITION CONTROL #:	9400-000-SPEDSUP-09
ACCOUNT #:	11-000-213-100-10-000
EFFECTIVE:	April 5, 2019

Motions carried by roll call vote as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Nays:	
Abstain:	
Absent:	Mrs. Lambert

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

On Motion of Mr. Matthews, seconded by Mrs. Cozzolino, authorization was given to approve the following:

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following students to receive home instruction:

Student: 6580046776
 Tutor: Educere
 Cost: \$58 per week
 Start Date: 02/26/19
 End Date: 06/19/19

Student: 4796893471
 Tutor: Fuel Education
 Cost: \$319 per semester course
 Start Date: 01/17/19
 End Date: 06/19/19

Student: 4796893471
 Tutors: Kristen Rusterholz, Chris Sammy
 Cost: \$50/hour – not to exceed 10 hours per week
 Start Date: 03/18/19
 End Date: TBD

Student: 7531330635
 Tutors: Amanda Baudo, Janiece Kirton, Bridgid Logan
 Cost: \$50/hour – not to exceed 5 hours per week
 Start Date: 03/18/19
 End Date: TBD

Student: 5652274012
 Tutor: Jessica Martin
 Cost: \$50/hour – not to exceed 4 hours per week
 Start Date: 03/25/19
 End Date: TBD

COURSE APPROVALS

2. The Superintendent recommends ratification and reimbursement of the following courses from the 2018-2019 Fall Semester.

<u>Georgian Court University</u>	<u>Course Title</u>
Laura Cecilione	Educational Leadership Internship II Financial Management

3. The Superintendent recommends approval of the following course request for the 2018-2019 Spring Semester and subsequent reimbursement after successful completion:

<u>Georgian Court University</u>	<u>Course Title</u>
Laura Cecilione	Educational Leadership Internship III

Motion carried by voice vote for No. 1 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli

Nays:

Abstain: Mrs. Patten

Absent: Mrs. Lambert

Motion carried by voice vote for Nos. 2-3 as follows:

- Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
- Nays:
- Abstain:
- Absent: Mrs. Lambert

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

On Motion of Mrs. O'Sullivan, seconded by Mr. Holtz, authorization was given to approve the following:

BILLS & CLAIMS

- The Superintendent recommends approval of the following list of bills dated March 26, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$459,758.23	\$374,663.28	\$834,421.51
Capital Outlay	\$1,575.00		\$1,575.00
Education Job Fund			
Special Revenue	\$10,751.03		\$10,751.03
Capital Project			
Debt Service			
Food Service	\$226,586.69		\$226,586.69
Total Bills	\$698,670.95	\$374,663.28	\$1,073,334.23

TRANSFERS

- The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

	<u>From</u>	<u>Amount</u>
1.	11-000-219-104-14-000 - Summer IEP Meetings	\$1,937.12
	11-000-252-100-14-000 - Summer Work	\$4,413.06
	11-209-100-101-14-000 - ESY - BD Teacher	\$3,330.76
	11-212-100-106-14-000 - ESY - MD TA	<u>\$1,519.06</u>
		\$11,200.00

	<u>To</u>	<u>Amount</u>
	11-204-100-101-11-000 - Learn Disb. Teach, Non Base	\$1,200.00
	11-204-100-106-11-000 - Learn Disb. Oth. Ins. Non Base	\$5,000.00
	11-000-270-107-11-000 - Bus Aides Non Base Salary	<u>\$5,000.00</u>
		\$11,200.00

	<u>From</u>	<u>Amount</u>
2.	11-190-100-610-05-000 - General Supplies	\$10,000.00
	11-213-100-610-40-000-020 - JJCS RR Supplies	\$5,000.00
	11-213-100-610-40-000-025 - MWES RR Supplies	\$5,000.00
	11-000-219-800-40-000 - Membership/Subscript	\$2,000.00
	11-000-219-600-40-000-020 - JJCS CST Supplies	\$2,000.00
	11-000-219-600-40-000-023 - CTBS CST Supplies	\$2,000.00
	11-000-219-600-40-000-024 - DDES CST Supplies	\$2,000.00
	11-000-219-600-40-000-025 - MWES CST Supplies	<u>\$2,000.00</u>
		\$30,000.00

To
11-000-100-566-40-000 – Tuition to Private School \$30,000.00

3. Amount From To
\$500.00 11-000-270-615-50-000 11-000-270-390-50-000
Transp. Contracted Svcs Other Purch. Prof/Tech

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Corrigan, Donna	LDT-C	Using Visual Literacy to Enhance Reading Comprehension Instruction	5/10/19	\$103.00
2	McClish, Carla	Social Worker	Addressing Student Mental Health Issues	4/12/19 – 4/15/19	\$300.00
3	Reha, Stacey	Speech Lang. Specialist	NJ Speech-Language Hearing Association	5/2/19 – 5/3/19	\$275.00
4	Heine, Alisha	Media Specialist	Rutgers Master Gardeners School Gardens Conference	4/5/19	\$25.00
5	Bennett, Amy	Teacher	Rutgers Master Gardeners School Gardens Conference	4/5/19	\$25.00
6	Curatolo, Leah	Teacher	Foundations of Social-Emotional and Character Development	6/3/19 – 8/12/19	\$290.00
7	McKim, Christine	District ELA Supervisor	Booth Bay Literacy Retreat	6/22/19 – 6/26/19	\$2,460.00
8	Harms, Katie	Supervisor	Booth Bay Literacy Retreat.	6/22/19 – 6/26/19	\$2,460.00

4. The Superintendent recommends approval to ratify the following updated travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows that was board approved on February 19, 2019:

From Event Date Cost
Neal Dickstein, Superintendent Hiring the Best Teachers 3/25/19 \$295.00

To Event Date Cost
Lori Gambino, Principal Hiring the Best Teachers 3/25/19 \$295.00

HONORARIA

5. The Superintendent recommends approval to accept \$5,000 from the Eisenhower Middle School PTO to the Eisenhower Middle School to be used for the following honorarium:

Spring Intramural Basketball Baking Club Gardening Club
Open Mic Night Mural Makers

DISPOSALS

6. The Superintendent recommends approval for disposal of the following items that are no longer used for educational purposes:

Dwight D. Eisenhower Middle School – 4 Cheerleading Mats

SIGNATORIES - UPDATED

7. The Superintendent recommends that the following signatories be approved for the accounts listed below effective March 26, 2019:

Accounts	Bank	Signatories
DDES Student Activity DDES Petty Cash	The Provident Bank	From: Dianne Brethauer, Principal or Robert DeVita, Business Administrator and Lori Gambino, Asst. Principal To: Lori Gambino, Principal or Robert DeVita, Business Administrator and Anthony Giarratano, Asst. Principal

PROFESSIONAL SERVICES

8. The Superintendent recommends approval to accept from Fraytak, Veisz, Hopkins, Duthie, P.C. the proposal for professional services for architectural / engineering design and construction administration in the amount of \$14,750 each on the following projects:

- Urethane Gym Floor Replacement at JJC
- Barrier Free Access Ramp at the Board Office

ACCEPTANCE OF BIDS FOR REMOVAL & DISPOSAL OF MERCURY CATALYZED FLOORING 2018-19

9. The Superintendent recommends approval to accept the following bids for Removal & Disposal of Mercury Catalyzed Flooring at JJCS:

<u>Vendor Name</u>	B & G Restoration	Bristol Environmental	Hazmat Diagnostics	Lilich Corp.
Total Lump Sum 1	\$215,000.00	\$85,000.00	\$250,000.00	\$119,500.00
Removal Cost per Sq. Ft.	\$250.00	\$58.00	\$500.00	\$100.00

<u>Vendor Name</u>	Nari Construction	Plymouth Environmental	Sky Environmental	Two Brothers Contracting
Total Lump Sum 1	\$165,000.00	\$164,000.00	\$186,000.00	\$252,200.00
Removal Cost per Sq. Ft.	\$250.00	\$73.00	\$125.00	\$46.70

AWARD OF BID FOR REMOVAL & DISPOSAL OF MERCURY CATALYZED FLOORING 2018-19

10. The Superintendent recommends approval to award the bid for Removal & Disposal of Mercury Catalyzed Flooring at JJCS, to the lowest responsive and responsible bidder, Bristol Environmental, 1123 Beaver Street, Bristol, PA 19007, for a total amount of \$85,000, removal cost per sq. ft. at \$58. Contingent upon attorney review.

<u>Vendor Name</u>	Bristol Environmental
Total Lump Sum 1	\$85,000.00
Removal Cost per Sq. Ft.	\$58.00

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mrs. Lambert

OLD BUSINESS - Mrs. Cozzolino announced that the Harlem Wizards event sponsored by the Freehold Township Education Foundation was a success and that many staff members volunteered their time to help make it go smoothly.

NEW BUSINESS - None

PUBLIC PARTICIPATION – Janet Ward, 20 Chatam Ridge Drive, asked what item number 10 was on the addendum in the Finance section as she could not hear what was discussed.

Ms. Lambert joined the meeting at 8:21 P.M.

EXECUTIVE SESSION

On motion of Mrs. Holtz, seconded by Mr. Matthews, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, March 26, 2019 at 8:21p.m., for the purposes of discussing FTEA Negotiations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

Mr. DiBlasio, Mrs. Patten and Mr. Matthews leave the meeting at 8:21 P.M.

MOTION TO RECONVENE THE MEETING AT 9:09 P.M.

On a motion of Mrs. Holtz, seconded by Mrs. Cozzolino, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mr. DiBlasio, Mrs. Holtz, Mrs. Patten

ADJOURNMENT

On motion of Mrs. Vendittoli and seconded by Mrs. Lambert, and by unanimous voice vote of those present, the meeting adjourned at 9:09 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw