

Welcome

to San Carlos School District



2020 – 2021

## WELCOME TO THE SAN CARLOS SCHOOL DISTRICT!

*As a parent, you want your child to have the best future possible. By registering for school, you're taking the first step toward making that future a reality.*

*Enrolling your child in school for the first time is exciting, but it can be an emotional experience for some parents. Our teachers and staff are ready to answer your questions and talk through what Transitional Kindergarten or Kindergarten will be like for your child next year, so please reach out to your child's future school for more information.*

*Over the past ten years, our district has transformed its approach to education and our teachers have taken the lead on 21st century learning approaches. Most importantly, our staff provides a warm, nurturing, enriching, engaging, and challenging learning environment for our students.*

*Our students can start their educational career with us in our preschool program and progress through their San Carlos Decade with their friends in small, neighborhood schools where they will be well prepared to follow a college and career pathway when they leave us for their high school experiences.*

*I feel so fortunate to be part of a small school district with small schools, where our teachers, parents, the San Carlos Education Foundation (SCEF) and the community of San Carlos work well together to create the best possible educational experience for every learner in SCSD!*

*Thank you for trusting us with the education and care of your child—it is a responsibility we take very seriously. We can't wait to welcome your child to their new school!*

*Sincerely,*

**Michelle Harmeier, Ed.D.**

Superintendent

**SCSD**k8.org

**THE SAN CARLOS SCHOOL DISTRICT** serves students in preschool through 8th grade. Our District provides an innovative and engaging learning experience that fosters the development of the whole child to ensure all students are well prepared for success in the 21st Century.

For more information, please visit the district website at [www.scsdk8.org](http://www.scsdk8.org)

## SCHOOL BOARD

Michelle Nayfack, President

Carol Elliott, Vice President

Kathleen Farley, Clerk

Neil Layton

Eirene Chen

## SUPERINTENDENT

Michelle Harmeier, Ed.D.

## CONNECT WITH US

- Website: [www.scsdk8.org](http://www.scsdk8.org)
- Facebook: SCSDSchools
- Twitter: @SCSDSchools
- Sign up for e-mail updates from the district please contact SCSD at (650) 508-7333, or email [webmaster@scsdk8.org](mailto:webmaster@scsdk8.org)



## VISION

The San Carlos School District provides an innovative and engaging learning experience that fosters the development of the whole child to ensure all students are well prepared for success in the 21st Century, as evidenced by:

- Reaching their highest academic, social, emotional, intellectual, and physical potential;
- Becoming problem solvers, critical thinkers, risk-takers, designers, collaborators, and innovators; and
- Developing into contributing, empathic citizens and leaders who are responsible stewards of their world and care about equity and justice, both locally and worldwide.

SCSD has had a long history of focus on the “whole child,” the notion that learning needs to go significantly beyond the traditional basic subjects and cover areas such as music and the arts (fine arts, theater, etc.); sustainability; physical, social, emotional wellness; leadership skills and community involvement; and communication and collaboration skills. Students are encouraged to examine their own thoughts and actions and be sensitive to others’ feelings and needs. Within the context of guided activities and peer feedback, children acquire the tools to be successful within the interpersonal domain, as well as to develop personal resiliency and awareness in the intrapersonal domain.

## THE 5CS

A core element of SCSD’s Strategic Plan is a focus on the skills and conceptual tools that are critical for 21st Century learners, including the 5Cs: Critical Thinking & Problem Solving, Communication, Collaboration, Citizenship (global and local) and Creativity & Innovation. The 5Cs embody mindsets that are critical for our students to successfully participate in the contemporary and evolving workforce. The goal is to incorporate the 5Cs into all learning experiences within the district, across grade levels, subject, and other school experiences. Expression of the 5Cs will often come from project-based learning focusing on problem-solving, collaboration, critical-thinking skills, and time management skills.

### San Carlos School District Habits of Mind for our 21st Century Learners



#### Ownership

To be engaged and focused on my learning. To persevere, self-reflect, and recognize that mistakes and revisions are a part of learning and lead to quality work.



#### Communication

To share ideas clearly and constructively, consider other ideas and perspectives, and seek mutual understanding.



#### Collaboration

To work together constructively, reflect on different perspectives, build on the ideas of others, and take responsibility for my team and myself.



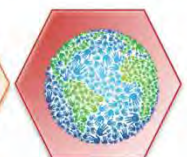
#### Creativity

To share ideas courageously, pursue new paths of thinking, refine prototypes, and design innovative solutions.



#### Critical Thinking

To be curious, motivated, self-reflective learners who ask thoughtful questions to deepen understanding, and ignite work worth doing.



#### Citizenship/ Stewardship

To take care of myself, other people, and the environment, so that we can make a positive impact as guardians of our school, local, and global community.



# REGISTRATION INFORMATION

## NEW STUDENT REGISTRATION

Registration for school in the San Carlos School District can be completed in four steps. **The first window of registration for NEW students enrolling for the 2020 – 2021 school year, opens on November 1, 2019.** This registration window is open until February 28, 2020 and parents may register at any time during this period.

### STEP ONE – Verify Grade Level Eligibility

- **Transitional Kindergarten:** To be eligible for transitional kindergarten, a child must be five (5) years of age on or between September 2 – December 2, 2020.
- **Kindergarten:** To be eligible for Kindergarten, a child must be five (5) years of age on or before September 1, 2020. (TK students currently enrolled in SCSD do not need to register for kindergarten as they are already registered. See Current SCSD Students section on page 5)

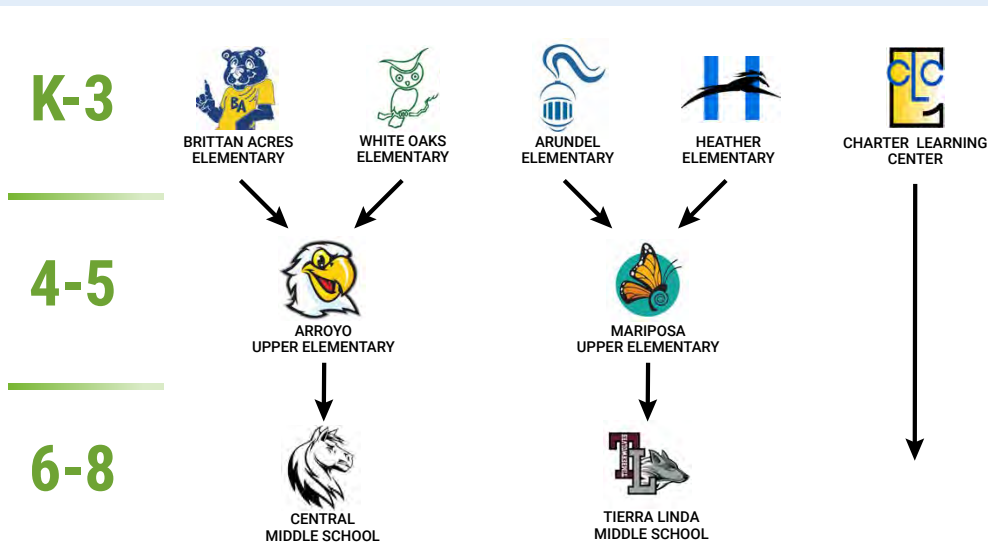
- **Grades 1–8:** Will be placed in the grade following the last one they attended, or according to their age if it is their first time attending public school in the United States.

### STEP TWO – Verify residency

Please visit [www.scsdk8.org](http://www.scsdk8.org) website and locate the **District/School Boundaries** page to verify your location within the San Carlos School District, know which school zone your property is in, and understand our enrollment preferences.

### STEP THREE – Download and complete required registration documents

Before your registration appointment, please download and complete the SCSD Registration Form and the Home Language Survey and bring all required registration documents with you. **Incomplete student registration packets will not be accepted.**



## REQUIRED REGISTRATION DOCUMENTS:

1. **SCSD Registration Form**
2. **Home Language Survey**
3. **Original Birth Certificate**, passport, attested baptism certificate, statement by local registrar or county recorder certifying date of birth, or affidavit of parent, guardian, or custodian of minor certifying date of birth
4. **Current Proof of Residency** (current property tax or rental agreement) **AND** two current utility bills from different sources (for example PG&E, Recology, Comcast, California Water Service)
5. **Immunizations** (See State requirements to the right)

**IMPORTANT:** Be sure to review your registration forms for accuracy and bring all **original documents** and one set of copies to your appointment, this will expedite the process greatly.

## STEP FOUR – Make a registration appointment

To complete your registration, please make an appointment to register your child by visiting the [www.scsdk8.org](http://www.scsdk8.org) website and locating the **Registration Information** page, then click on the Registration Appointment Calendar to make an appointment. Appointments are available Monday – Friday, 8:30–11:30 am and 2:30–4:00 pm at the San Carlos School District Office, 1200 Industrial Road, Unit 9.

The registration process is centralized at the District Office for all schools except the San Carlos Charter Learning Center Please do NOT go to individual schools to register.

### ● CURRENT SCSD STUDENTS

If your child is currently enrolled in TK–8th grade in one of our San Carlos School District schools, you are NOT required to re-register during this time; an email with your child's InfoSnap code and instructions will be emailed to you in April for you to re-register your child.

### ● CURRENT SCSD PRESCHOOL FAMILIES MUST REGISTER

If your child is currently enrolled in one of our San Carlos Preschools, they are not yet a matriculated student and MUST register for TK/Kindergarten.

### ● SAN CARLOS CHARTER LEARNING CENTER

If you wish to register for San Carlos Charter Learning Center please visit their website: [www.scclc.net](http://www.scclc.net)



## PARENTS GUIDE to Immunizations for School Entry

### Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) – 5 doses**  
(4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.)  
For 7th–12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) – 4 doses**  
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B – 3 doses**  
(Not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) – 2 doses**  
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) – 2 doses**

*These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.*

### Students Starting 7th Grade Need:

- **Tetanus, Diphtheria, Pertussis (Tdap) –1 dose**  
(Whooping cough booster usually given at 11 years and up)
- **Varicella (Chickenpox) – 2 doses**  
(Usually given at ages 12 months and 4-6 years)

*In addition, the TK/K-12 immunization requirements apply to 7th graders who: previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade are new admissions*

California Department of Public Health • ShotsForSchool.org

# PARENTAL NOTIFICATION AND CONFIRMATION OF SCHOOL ENROLLMENT

The first round of Kindergarten and Transitional Kindergarten registration will **close at 4:30 pm on February 28, 2020**. All completed registration packets received by this date will be included in the initial school placement for the 2020 – 2021 school year.

School Placement Notifications will be emailed to in-district residents by the end of March 2020. Decisions are made as per Board adopted Enrollment Preference Procedures. Please note that due to staff time constraints, parents might not be notified immediately. We appreciate your patience.

If you have not heard from the District as to where your child was placed by March 31, 2020 and you registered between November 1, 2019 and February 28, 2020, please call our District Registrar at 650-508-7333.

## Infosnap Online Registration Completion

At the end of April 2020, parents will receive additional instructions and access to complete the Online Registration Process using InfoSnap (our online student data entry system).

## Additional Health Forms Due after Placement

The CHDP Health Assessment and the Oral Health Assessment must be submitted to the school of assignment after April 2020. If your child has outstanding immunizations that are not due until their 5th birthday, please provide the most current records when you register and then provide an updated hard copy to the District Office or assigned school or email it to the school nurse by August 2020. **Please note that if you do not have up-to-date immunizations before your child's first day of school, they will not be permitted to attend.**

## Registration after February 28, 2020

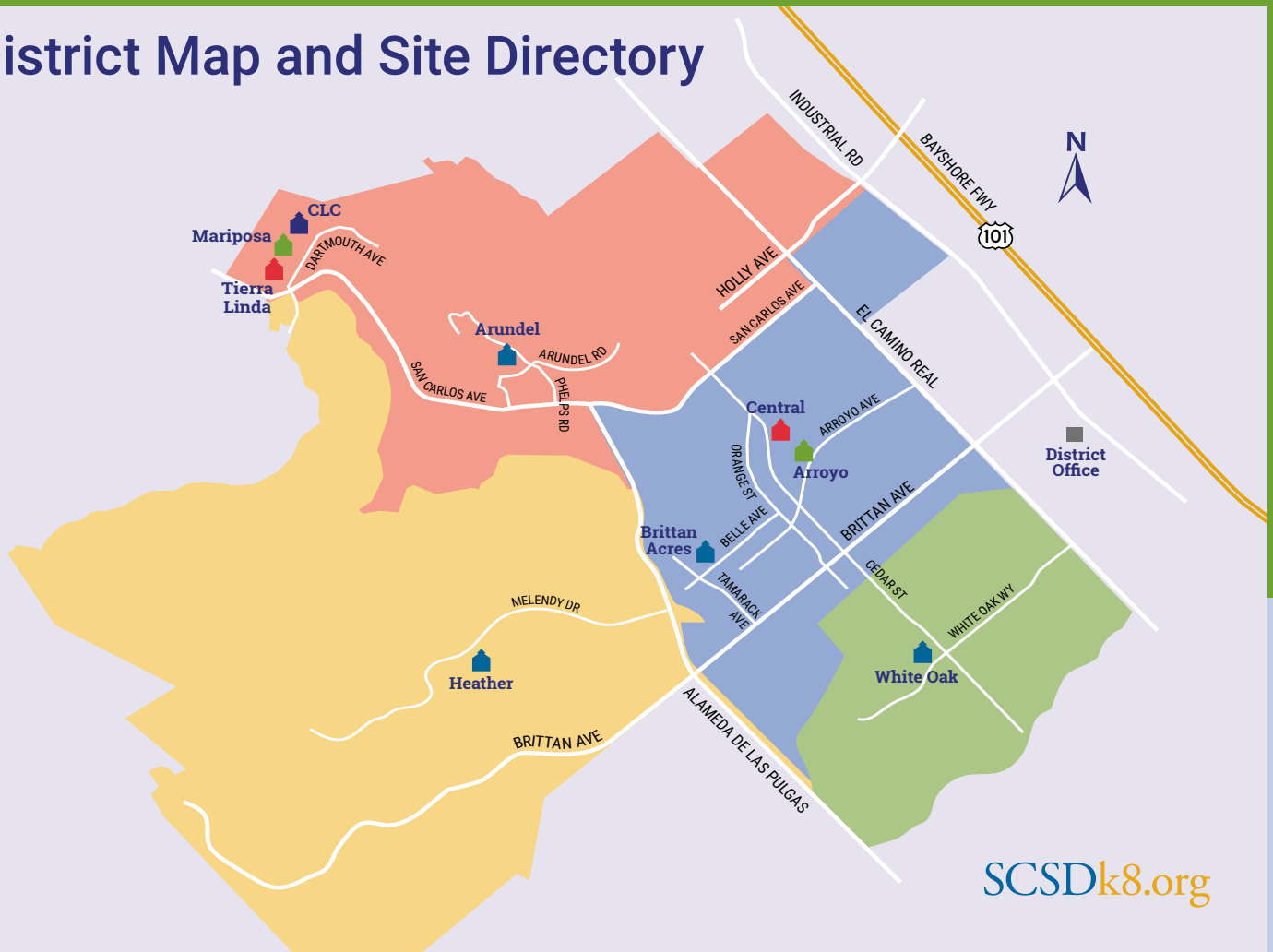
Registration will remain open for San Carlos School District residents after March 1, 2020 and placements will be made on a first-come, first-serve basis as space becomes available.

## Key Dates for Registration & Transfer Requests

|                                    |  |                                |
|------------------------------------|--|--------------------------------|
| November 18, 2019                  | <b>Kindergarten &amp; Preschool Information Night</b>  |                                |
|                                    | <ul style="list-style-type: none"> <li>6:30 – 8:00 pm Mustang Hall</li> <li>Parents only event</li> </ul>  |                                |
| January–February School Tour Dates | <b>Arundel Elementary</b>  | January 15 & January 24, 2020  |
|                                    | <b>Brittan Acres Elementary</b>  | January 23 & February 27, 2020 |
|                                    | <b>Heather Elementary</b>  | January 17 & February 7, 2020  |
|                                    | <b>White Oaks Elementary</b>   | January 29 & February 26, 2020 |
| February 28, 2020                  | <b>New Student Registration Deadline, 4:30 pm</b>  |                                |
|                                    | <ul style="list-style-type: none"> <li>All completed registration packets received during the new student registration period (Nov 1–Feb 28) will receive priority into their home school – regardless of whether parents registered on the first day or the last day of the deadline</li> <li>Packets submitted after Feb 28 will be processed and placed on a space available, first-come, first-served basis</li> </ul> |                                |
| March 31, 2020                     | <b>New student registration placement notifications emailed out to parents</b>   |                                |
|                                    | <ul style="list-style-type: none"> <li>Parents will receive a SnapCode to complete their student's enrollment online</li> </ul>  |                                |

More information is available on the SCSD website – [www.scsdk8.org](http://www.scsdk8.org) – Enrollment  
For additional information, please contact the Registrar at (650) 508-7333 ext. 934

# District Map and Site Directory



SCSDk8.org

| SCHOOL  | LEVEL       | PRINCIPAL        | BELL SCHEDULE               | PHONE    | FAX      |
|---|-------------|------------------|-----------------------------|----------|----------|
| <b>ARROYO UPPER ELEMENTARY</b><br>1710 Arroyo Avenue      | Grades 4-5  | Mindy Shelton    | 8:35-3:10<br>8:35-1:10 (W)  | 632-8300 | 632-8339 |
| <b>ARUNDEL ELEMENTARY</b><br>200 Arundel Road             | Grades TK-3 | Jennifer Gaboury | 8:25-2:30<br>8:25-12:25 (W) | 508-7311 | 508-7314 |
| <b>BRITTAN ACRES ELEMENTARY</b><br>2000 Belle Avenue      | Grades TK-3 | Suzanne Fast     | 8:25-2:30<br>8:25-12:25 (W) | 508-7307 | 508-7310 |
| <b>CENTRAL MIDDLE SCHOOL</b><br>757 Cedar Street          | Grades 6-8  | Thomas Domer     | 8:40-3:15<br>W: 8:30-1:15   | 508-7321 | 508-7342 |
| <b>HEATHER ELEMENTARY</b><br>2757 Melendy Drive           | Grades TK-3 | Pamela Jasso     | 8:25-2:30<br>W: 8:25-12:25  | 508-7303 | 508-7306 |
| <b>MARIPOSA UPPER ELEMENTARY</b><br>750 Dartmouth Avenue  | Grades 4-5  | Alex Friel       | 8:35-3:05<br>W: 8:35-1:25   | 832-4201 | 832-4202 |
| <b>TIERRA LINDA MIDDLE SCHOOL</b><br>750 Dartmouth Avenue | Grades 6-8  | Kristen Ugrin    | 8:35-3:05<br>W: 8:35-1:25   | 508-7370 | 508-7374 |
| <b>WHITE OAKS ELEMENTARY</b><br>1901 White Oak Way        | Grades TK-3 | Leah Scholer     | 8:35-2:40<br>W: 8:35-12:35  | 508-7317 | 508-7320 |
| <b>CHARTER LEARNING CENTER</b><br>750 Dartmouth Avenue    | Grades K-8  | Stacy Emory      | 8:15-2:50<br>W: 8:15-12:35  | 508-7343 | 508-7341 |

**DISTRICT OFFICE** 1200 Industrial Road, Unit 9, San Carlos, CA 94070 • (650) 508-7333 • [www.scsdk8.org](http://www.scsdk8.org)

SCSDk8.org



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SCHOOL DISTRICT**

1200 Industrial Road, Unit 9  
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Ph: 650-508-7333