

**ACERO CHARTER SCHOOLS, INC.
MINUTES OF A MEETING OF THE GOVERNANCE COMMITTEE**

**April 16, 2019, 8:00 AM
Acero Schools, Inc.
209 W. Jackson, Suite 500
Chicago, Illinois 60606**

DIRECTORS PRESENT: Ms. Roxanne Matias (Committee Chair), Ms. Yeni Rojas.

DIRECTORS ABSENT: Mr. Kelwin Harris

OTHERS PRESENT: Richard L. Rodriguez, Chief Executive Officer, Acero Schools; Araceli De La Cruz, General Counsel/Chief Administrative Officer, Acero Schools; Helena Stangle, Chief of External Affairs, Acero Schools; Melinda McGinley, Manager of Policy and Protocol Compliance, Acero Schools.

Call to Order and Roll Call

At 8:15 a.m., Director Matias called the meeting of the Governance Committee to order. Roll call was taken by Ms. De La Cruz. Director Matias, present; Director Rojas, present; Director Harris, absent. With two Committee members in physical attendance, a quorum was established.

Consideration of Recommendation to Approve an Agreement with Unido US

Ms. Stangle shared with the Committee that Unidos US, formerly known as the National Council of La Raza approached Acero Schools about a partnership between the two organizations where Acero Schools would become an affiliate of Unidos US. Ms. Stangle provided an overview of Unidos US and highlighted the benefits of becoming an affiliate. Ms. Stangle further explained that the process of becoming an affiliate required Acero Schools to submit an application and board approval from both organizations. Discussion ensued.

Director Rojas made a motion to recommend to the full board that it approves Acero Schools' submission of an application to Unidos US to be recognized as an affiliate organization. Director Matias seconded the motion and the motion carried.

Review and Recommendation to Approve Revisions to the Acero Conflict of Interest Policy

As part of the ongoing annual review of board approved policies, Ms. De La Cruz reviewed the current Conflict of Interest Policy with the Committee. Ms. De La Cruz noted that since the Chicago Public Schools requires Acero Schools' board of directors to execute their annual Conflict of Interest Disclosure Statement, the Acero policy has been revised to reflect this requirement. Discussion ensued. It was determined that no further revisions were necessary.

Director Matias made a motion to recommend to the full Acero Schools' board the approval of the suggested revisions to the Acero Schools Conflict of Interest Policy and Annual Disclosure Form. Director Rojas seconded the motion and the motion carried.

Consideration of Recommendation to Approved Revisions to the Acero Code of Ethics Policy

Ms. De La Cruz also shared with the Committee the current Acero Schools Code of Ethics Policy. The Committee reviewed the policy, discussion ensued, and there were no proposed revisions. No action was taken on this matter.

Consideration of Training Materials for Board Members

Ms. De La Cruz shared with the Committee six training videos regarding the duties and responsibilities of board members for non-profit organizations in Illinois. Additionally she shared a Frequently Asked Questions document about Charter Schools and another video about the oversight role of Charter School board members. The Committee viewed parts of the videos and all of the printed materials that supported the videos. Discussion ensued.

Director Matias made a motion to adopt the training materials presented by Ms. De La Cruz for the Acero Board of Directors. Director Rojas seconded the motion and the motion carried.

Public Comment

The meeting was opened to public comment, and there was none.

Old/New Business

There was no old or new business to discuss.

Adjournment

Director Matias adjourned the meeting.

Respectfully submitted,

Roxanne Matias
Board Secretary

Approved by Acero Board on April 24, 2019.