The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee’s charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

“A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on September 4, 2018, and sent to the News Transcript on September 6, 2018.”

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular Minutes from the August 28, 2018 Meeting

VI. Communications

VII. President’s Remarks

VIII. Administrative Report

IX. Public Participation – agenda items only

X. Board Reports and Actions

A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson
   Committee Members: Elena O’Sullivan, Michelle Lambert
   Administrative Liaison: Neal Dickstein

   RESIGNATION
   1. The Superintendent recommends approval to accept the resignation of the following staff member for the 2018-2019 school year:

   NAME: Carla Segarra
   POSITION: Media Specialist – Errickson Elementary School
   POSITION CONTROL #: 3105-025-IS-02
   ACCOUNT #: 11-000-222-100-10-000-025
   EFFECTIVE: November 2, 2018
NEW EMPLOYMENT

2. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Angela Lurito-Brown
   POSITION: District Data Specialist
   SALARY: $70,000.00
   ACCOUNT #: 11-000-252-100-10-000
   EFFECTIVE: September 28, 2018 through June 30, 2019

2. NAME: Jessica Somma
   POSITION: Replacement Teacher – Catena Elementary School
   SALARY: $53,082.00    GUIDE: A    STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-020
   EFFECTIVE: October 1, 2018 through February 20, 2019

ESTABLISH START DATE

3. The Superintendent recommends ratifying approval of the start date of the following staff member for the 2018-2019 school year:

   NAME: Laura McMenamin
   POSITION: Teacher – Catena Elementary School
   SALARY: $56,082.00    GUIDE: C    STEP: 1
   ACCOUNT #: 11-120-100-101-10-020
   EFFECTIVE: September 1, 2018 through June 30, 2019

ESTABLISH END OF CONTRACT

4. The Superintendent recommends approval of the contract end date of the following staff member for the 2018-2019 school year:

   NAME: Shannon Cutrona
   POSITION: Replacement Teacher – Barkalow Middle School
   SALARY: $53,082.00    GUIDE: A    STEP: 1
   ACCOUNT #: 11-130-100-101-10-000-023
   EFFECTIVE: July 1, 2018 through March 22, 2019

EXTENSION OF LONG TERM ASSIGNMENT

5. The Superintendent recommends approval of the extension of the following replacement teacher for the 2018-2019 school year:

   NAME: Allison Hartman
   POSITION: Replacement Teacher of the Deaf– District
   SALARY: $69,582.00    GUIDE: A    STEP: 10
   ACCOUNT: 11-000-217-100-10-000
   EFFECTIVE: November 6, 2018 through February 6, 2019

TRANSFER OF POSITION

6. The Superintendent recommends transferring the following position effective September 6, 2018:

   POSITION #: 9101-030-TA-16
   FROM: WFS Teacher Assistant
   TO: ECLC Teacher Assistant
TRANSFER OF ASSIGNMENT
7. The Superintendent recommends ratifying approval of the following transfer of assignment for the 2018-2019 school year:

   NAME: Michele York
   FROM: Teacher Assistant–West Freehold Elementary School
   TO: Teacher Assistant – Early Childhood Learning Center
   EFFECTIVE: September 6, 2018 through June 30, 2019

TEMPORARY CHANGE OF ASSIGNMENT
8. The Superintendent recommends ratifying approval for the following temporary change of assignment for the 2018-2019 school year:

   NAME: Rena Luethold
   FROM: Teacher – West Freehold Elementary School
   TO: Basic Skills Interventionist – West Freehold Elem. School
   ACCOUNT #: 11-230-100-101-10-000-030
   EFFECTIVE: September 1, 2018 through December 21, 2018

TEMPORARY CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT
9. The Superintendent recommends ratifying approval for the following temporary change of assignment/salary adjustment for the 2018-2019 school year:

   NAME: Krista Hughes
   FROM: Teacher Assistant – Eisenhower Middle School
   TO: Replacement Teacher – West Freehold Elem. School
   SALARY: $56,082.00  GUIDE: C  STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-030
   EFFECTIVE: September 1, 2018 through December 21, 2018

LEAVES OF ABSENCE
10. The Superintendent recommends approval of the leave of absence of the following staff member for the 2018-2019 school year:

   NAME: Lisa Hamilton
   POSITION: Secretary – Child Study Team
   POSITION CONTROL #: 9300-000-SEC-05
   ACCOUNT: 11-000-219-105-10-000
   UNPD NJ/FED FMLA: September 26, 2018 through October 24, 2018

11. The Superintendent recommends approval to extend the leave of absence of the following staff member for the 2018-2019 school year:

   NAME: Leah Curatolo
   POSITION: Teacher of the Deaf–District
   POSITION CONTROL #: 2405-023-IS-012
   ACCOUNT #: 11-000-217-100-10-000
   UNPD LEAVE: November 1, 2018 through January 31, 2019

CERTIFIED SUBSTITUTES
12. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to
exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Ashley Abrams  Peter Petrino  Dana Hembling
Jane Beagen  Bridget Van Hemert  Lyndsey Kremen

SUPPORT STAFF SUBSTITUTES
13. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Teacher Assistant  Office Assistant  Lunchroom Assistant
Ashley Abrams  Ashley Abrams  Ashley Abrams
Dana Hembling  Dana Hembling  Dana Hembling

Bus Assistant
Kimberly Sebar

SECOND READING OF POLICIES AND REGULATION
14. The Superintendent recommends approval of the first reading of:

Policies
0174  Legal Services
5561  Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Regulation
5561  Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

SUMMER PROFESSIONAL DEVELOPMENT
15. The Superintendent recommends ratification of the following staff member to be paid at the meeting/training rate for attendance at summer professional development sessions.

Heather Greiner

BEFORE/AFTER SCHOOL PRESENTERS
16. The Superintendent recommends approval of the following staff members to present before/after school workshops to staff at the curriculum rate.

5th Grade Standards-Based Report Card – maximum 3 hours each
- Alyssa Cohen
- Geena Basso
- Samantha Heckler

Student Learning Portfolios – maximum 3 hours each
- Jaclyn Doyle
- Janiece Kirton
- Natalie Levine
- Jennifer Fern
- Angela Piscitelli
Learning Plans (PL Plans) – maximum 3 hours each
- Janiece Kirton
- Taylor Potts
- Samantha Heckler

RESCIND HONORARIUM 2018-2019

17. The Superintendent recommends rescinding the following honorarium for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Pat Riordan</td>
<td>Academic Team</td>
<td>DDES</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

B. Curriculum/Staff Development Committee – Mary Cozzolino, Chairperson
Committee Members: Michael Matthews, Jason Levy
Administrative Liaison: Pam Nathan

COURSE APPROVAL

1. The Superintendent recommends approval of the following course requests for the 2018 Fall Semester and subsequent reimbursement after successful completion:

<table>
<thead>
<tr>
<th>STAFF MEMBER</th>
<th>COURSE TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Georgian Court University</strong></td>
<td>Data Based Decision Making II</td>
</tr>
<tr>
<td>Lauren Rodia</td>
<td>Consultation Collaboration</td>
</tr>
<tr>
<td><strong>Monmouth University</strong></td>
<td>Research Design</td>
</tr>
<tr>
<td>Anne Kuras</td>
<td>Leadership &amp; Assessment</td>
</tr>
<tr>
<td></td>
<td>Quantitative Research</td>
</tr>
<tr>
<td>Jessica Perez-Hohmann</td>
<td>Assessment and Curricula Interventions and Strategies</td>
</tr>
<tr>
<td></td>
<td>Technology and Students with Disabilities</td>
</tr>
<tr>
<td>Amy Bennett</td>
<td>Assessment and Instruction in Literacy I</td>
</tr>
<tr>
<td>Carissa Borgia</td>
<td>Literacy Trends and Issues</td>
</tr>
<tr>
<td><strong>Chicago School of Psychology</strong></td>
<td>Research Experience III</td>
</tr>
<tr>
<td>Sarah Strazzella</td>
<td>Statistical Analysis I</td>
</tr>
<tr>
<td><strong>New Jersey City University</strong></td>
<td>Selection and Acquisition of Print/Non-Print Media</td>
</tr>
<tr>
<td>Alisha Heine</td>
<td>Graduate Ceramics IV</td>
</tr>
<tr>
<td><strong>Kean University</strong></td>
<td>Advanced Seminar in Fine Arts Education I</td>
</tr>
<tr>
<td>Kristen Rusterholz</td>
<td></td>
</tr>
<tr>
<td><strong>Andrews University</strong></td>
<td>Strategies for Supporting Children with</td>
</tr>
<tr>
<td>Patricia Somma</td>
<td></td>
</tr>
</tbody>
</table>
C. **Finance/Facilities/Transportation Committee – Jennifer Patten, Chairperson**  
**Committee Member:** Daniel DiBlasio, Kay Holtz  
**Administrative Liaison:** Robert DeVita

**CERTIFICATION**

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of July 31, 2018, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

**SECRETARY/TREASURER REPORTS**

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of July 2018 and the Treasurer’s report for the month of July 2018.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of July 31, 2018, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

**BILLS & CLAIMS**

3. The Superintendent recommends approval of the following list of bills dated September 6, 2018, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th>Description</th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td>$500,706.68</td>
<td>$260,012.53</td>
<td>$760,719.21</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$161,108.61</td>
<td></td>
<td>$161,108.61</td>
</tr>
<tr>
<td>Education Job Fund</td>
<td>$2,877.73</td>
<td></td>
<td>$2,877.73</td>
</tr>
<tr>
<td>Special Revenue</td>
<td></td>
<td></td>
<td>$558,200.00</td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td>$558,200.00</td>
</tr>
<tr>
<td>Total Bills</td>
<td>$664,693.02</td>
<td>$818,212.53</td>
<td>$1,482,905.55</td>
</tr>
</tbody>
</table>

**TRANSFERS**

4. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. $36,032</td>
<td>11-000-230-100-10</td>
<td>11-000-230-199-11</td>
</tr>
<tr>
<td></td>
<td>Salary, General Administration</td>
<td>Vacation Day Payout</td>
</tr>
<tr>
<td>2. $12,208.00</td>
<td>11-204-100-101-14-000</td>
<td>ESY LLD Teacher</td>
</tr>
<tr>
<td>$ 8,878.04</td>
<td>11-209-100-101-14-000</td>
<td>ESY BD Teacher</td>
</tr>
<tr>
<td>$21,086.04</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
$5,332.62  11-204-100-106-14-000  ESY LLD TA
$1,364.14  11-210-100-106-14-000  ESY BD TA
$2,149.54  11-212-100-101-14-000  ESY MD Teacher
$2,356.74  11-214-100-106-14-000  ESY Autistic TA
$6,130.34  11-216-100-101-14-000  ESY PSD Teacher
$1,860.14  11-216-100-101-14-000  ESY PSD TA
$1,444.24  11-240-100-101-14-000  ESY Bilingual Teacher
$248.28   11-240-100-101-14-000  ESY Bilingual Aide

Amount                  From                  To
3. $7,915.00  11-000-100-561-05  11-000-100-565-40
               Tuition, Other LEA          Tuition, County Spec. Serv. District

Amount                  From                  To
4. $4,067.81  11-000-270-161-11-000  11-000-270-162-14-000
               Spec. Student Transportation    Summer Other Work

Amount                  From                  To
5. $10,579.00  11-000-266-610-09-000  11-000-266-300-06-000

APPROVAL OF TRAVEL AND RELATED EXPENSES
5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DeVita, Robert</td>
<td>Business Administrator</td>
<td>Legislative and Legal Update</td>
<td>9/25/18</td>
<td>$136.00</td>
</tr>
<tr>
<td>2</td>
<td>Devon, Robert</td>
<td>ESSA and Submission of the Adsum</td>
<td>10/30/18</td>
<td>$136.00</td>
</tr>
<tr>
<td>3</td>
<td>Kolodziej, Jessica</td>
<td>AENJ 2018 Fall Conference</td>
<td>9/30/18 – 10/2/18</td>
<td>$50.00</td>
</tr>
<tr>
<td>4</td>
<td>Milchuk, Maureen</td>
<td>51st Annual Rutgers Reading &amp; Writing Conference</td>
<td>10/26/18</td>
<td>$180.00</td>
</tr>
<tr>
<td>5</td>
<td>Morris, Elizabeth</td>
<td>51st Annual Rutgers Reading &amp; Writing Conference</td>
<td>10/26/18</td>
<td>$180.00</td>
</tr>
<tr>
<td>6</td>
<td>Nathan, Pamela</td>
<td>National Council of Supervisors of Math</td>
<td>3/31/19 – 4/3/19</td>
<td>$2,223.00</td>
</tr>
<tr>
<td>7</td>
<td>Marchese, Charlene</td>
<td>National Council of Supervisors of Math</td>
<td>3/31/19 – 4/4/19</td>
<td>$2,659.00</td>
</tr>
</tbody>
</table>

RESOLUTION
6. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and
WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in “as is” condition without express or implied warranties.
NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement
entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-2009.

(4) A list of the surplus property to be sold is as follows:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item Description</th>
<th>Manufacturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td>1997 Combo Desk – beige desk/ red seat</td>
<td>Melsur</td>
</tr>
<tr>
<td>29</td>
<td>1997 Combo Desk – beige desk/ blue seat</td>
<td>Melsur</td>
</tr>
<tr>
<td>37</td>
<td>1997 Combo Desk – beige desk/ green seat</td>
<td>Melsur</td>
</tr>
</tbody>
</table>

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

FUNDATIONS LEVEL K/1 TRAINING
7. The Superintendent recommends approving the following staff members to receive Fundations Level K/1 Training at a cost of $165 per participant during the 2018/19 school year:

1. Lara Summonte  2. Michele Barry  3. Laura McGowan

DONATIONS
8. The Superintendent recommends approval of the following donations for the 2018-2019 school year:

1. $2,500 from Catalent Pharma Solutions, LLC to Joseph J. Catena Elementary School which will be used to help fund the kindergarten playground.

2. $250 from Menasha Corporation Foundation to the Joseph J. Catena Elementary School which will be deposited in the donations account.

DISPOSALS
9. The Superintendent recommends disposal of the following items in the district which are no longer being used for educational purposes:

1. 10 Cafeteria Tables at C. Richard Applegate Elementary School

2. 140 Steam Center books at Dwight D. Eisenhower Middle School (list is available in Business Office by request)

3. 1 Monkey Bar Ladder (PE Equipment) from the Joseph J. Catena Elementary School Gymnasium
APPROPRIATION OF EXTRAORDINARY AID

10. The Superintendent recommends, as per N.J.A.C. 6A:23A-13.3(d)6, that $102,000 be appropriated from the 2017-2018 Extraordinary Aid to the following accounts due to an increase in out of district special education costs:

11-000-100-565-40: $41,500
11-000-100-566-40: $60,500

XI. Old Business

XII. New Business

XIII. President's Remarks

XIV. Public Participation – any topic

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- [ ] Matters rendered confidential by state or federal law
- [x] Personnel
  - Superintendent Vacancy
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ ] Pending or anticipated litigation
- [ ] Pending or anticipated contract negotiations
- [ ] Protection of the safety or property of the public
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 90 minutes, and that action may be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _________ and seconded by ________, the meeting adjourned at ________ p.m.