

**PUPIL TRANSPORTATION COOPERATIVE  
BOARD OF DIRECTORS  
June 27, 2018  
Location: Whittier Union High School District  
SPECIAL BOARD MEETING MINUTES**

**1:30 P.M.**

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**Roll Call - Present:**

President	- Mr. Manuel Correa, Little Lake City School District
Vice President	- Mr. Douglas McMasters, Los Nietos School District
Board Member	- Mr. Mark Keriakous, South Whittier School District
Board Member	- Mr. Jon McNeil, Whittier City School District
Board Member	- Dr. Monica Oviedo, Whittier Union High School District

**Roll Call – Absent:**

Board Member (ALT)	- Ms. Lily Huntenburg, El Rancho Unified School District
Board Member	- Mr. Jonathan Barth, East Whittier City School District

**STAFF MEMBERS PRESENT:**

Ms. Joanne Gallegos, Manager of Fiscal Services  
Ms. Dana L. Williams, Administrative Secretary

**STAFF MEMBERS ABSENT:**

Mr. Steve Bui, Executive Director

**GUESTS**

Mr. Salvador Holguin, Mr. Bill Cooper, Ms. Monica Rodrigues

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**I. CALL TO ORDER**

**A. Roll Call**

Mr. Correa called the meeting to order at 1:35 p.m.

B. Dr. Oviedo led the Pledge of Allegiance.

**II. ADOPTION OF AGENDA**

**A. June 27, 2018**

A motion to adopt the June 27, 2018 agenda was made by Mr. McMasters, seconded by Mr. Keriakous and unanimously approved by all present. **Motion carried all in favor 5 to 0.**

III. PUBLIC COMMENTS

Any person who wishes to address an item on the agenda may do so at this time. Comments or suggestions from visitors are restricted to items appearing on the agenda and are limited to three (3) minutes. A Public Comment Card/Speaker Slip must be completed by the Board Secretary and received prior the start of the meeting in order to make a comment.

None

IV. CLOSED SESSION

- A. Personnel: Public Employee Discipline / Dismissal / Release
- B. CONFERENCE WITH LABOR NEGOTIATORS: Steve Bui, Carina Lazcano, and Salvador Holguin, Jr., regarding CSEA Negotiations.
- C. CONFERENCE WITH LABOR NEGOTIATORS: Manuel Correa, Douglas McMasters, and Salvador Holguin, Jr., regarding Unrepresented Management and Confidential employees: Administrative Secretary; Director; Driver Instructor Supervisor, Manager of Fiscal Services; Operations Manager; Operations Supervisors; and Vehicle Maintenance Manager.
- D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9.  
(2 Cases)

A motion to convene into Closed Session at 1:40 p.m. was made by Mr. McNeil, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 5 to 0.**

V. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 3:08 p.m.

Action taken: None

VI. ACTION ITEMS

- A. **Approval of Agreement for Legal Services between Schools Legal Service and the Pupil Transportation Cooperative through June 30, 2018.**

A motion to approve the Agreement between Legal Services and Pupil Transportation Cooperative was made by Mr. McNeil seconded by Dr. Oviedo and unanimously approved by all present. **Motion carried all in favor 5 to 0.**

**B. Approval of LACOE Network Service and Support for 2018-2019 Fiscal Year.**

A motion to approve Agreement between LACOE Network Service and Support and Pupil Transportation Cooperative for 2018-2019 was made by Mr. McNeil and seconded by Mr. McMasters and unanimously approved by all present. **Motion carried all in favor 5 to 0.**

**C. Ratification of Approval for Agreement with Randall Bostic and Pupil Transportation Cooperative for I.T. Services from June 22, 2018 through September 30, 2018.**

A motion to approve the Agreement between Randall Bostic and Pupil Transportation Cooperative for I.T. Services was made by Mr. Keriakous seconded by Mr. McMasters and approved by all present. **Motion carried all in favor 5 to 0.**

**VII. New Business**

**A. Consideration of Adoption of first amendment to the bus lease agreement between Whittier Union High School District and Pupil Transportation Cooperative.**

A motion to approve the first amendment to the bus lease agreement between Whittier Union High School District and Pupil Transportation Cooperative was made by Mr. McNeil seconded by Dr. Oviedo and approved by all present. **Motion carried all in favor 5 to 0.**

**B. Extend layoff notices of certain positions and length of extensions to be determined.**

Attorney Salvador Holguin presented the Layoff notice extension. Under direction of the Board of Directors for Pupil Transportation Cooperative he went on to say that certain positions are being extended to July 20, 2018 as this is necessary for the safe transportation of children to and from school. Mr. Holguin, went on to say that the Board authorized its negotiators to engage CSEA to amend the May 1, 2018 Memorandum of Understanding. The positions that were extended were as follows:

Bus Driver, Type I, Bus Driver, Type II, Cover Driver, Dispatcher, Driver Instructor, Heavy Duty Mechanic, Lead Bus Driver, Lead Mechanic, Payroll/Benefit Technician, Router/Scheduler.


A motion to approve the extension of layoff of certain positions and length of extensions as determined was made by Dr. Oviedo seconded by Mr. Keriakous and approved by all present. **Motion carried all in favor 5 to 0.**

**VIII. CORRESPONDENCE**

None.

**IX. ADJOURNMENT**

A motion to adjourn the meeting at 3:38 p.m. to a later date with location to be determined was made by Mr. McNeil seconded by Dr. Oviedo and unanimously approved by all present.  
**Motion carried all in favor 5 to 0.**

  
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Doug McMasters, Vice President

08/16/18  
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Date