

DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION

**AGENDA**

**MONDAY, MARCH 11, 2019**

**VANDENBERG ELEMENTARY SCHOOL**  
Library Conference Room  
561 Briggs Street  
Box Elder, SD

**5:00 P.M.**

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE IN HONOR OF FALLEN SOLDIERS AND ACTIVE DUTY PERSONS.**

1. PUBLIC FORUM.
2. APPROVE AGENDA.
3. APPROVE CONSENT AGENDA.
  - A. APPROVE REGULAR BOARD OF EDUCATION MEETING MINUTES OF FEBRUARY 25, 2019.
  - B. APPROVE PERSONNEL ACTION - APPENDIX A.
  - C. APPROVE THE PURCHASES AND ISSUING OF ACCOUNTS PAYABLE AND PAYROLL AS FOLLOWS:  
(COPY ATTACHED)

GENERAL FUND	\$124,178.79
CAPITAL OUTLAY	21,626.17
SPECIAL EDUCATION	752.29
FOOD SERVICE	69,977.46
<b>TOTAL</b>	<b>\$216,534.71</b>

PAYROLL FEBRUARY 7, 2019	\$923,383.90
PAYROLL FEBRUARY 21, 2019	\$976,468.85

- D. CONFLICTS DISCLOSURE.
4. APPROVE ADDITIONAL CAPITAL OUTLAY REQUEST FOR EMERGENCY REPAIR FILL OF TRANSFORMER PIT METAL HATCH SIDEWALK WEST SIDE OF BADGER CLARK, IN THE AMOUNT OF \$1,708.50. (COPY ATTACHED) [Ron Mincks]
5. APPROVE ADDITIONAL CAPITAL OUTLAY REQUEST FOR HIGH SCHOOL TECH ED AIR HANDLER, EMERGENCY REPLACEMENT OF VARIABLE FREQUENCY DRIVE IN THE AMOUNT OF \$3,576.03. (COPY ATTACHED) [Ron Mincks]
6. APPROVE ADDITIONAL CAPITAL OUTLAY REQUEST FOR BOB CAT SWEEPER FOR SNOW REMOVAL IN THE AMOUNT OF \$3,784.00. (INCLUDES TRADE-IN OF BOE DECLARED SURPLUS OF OLD SWEEPER). (COPY ATTACHED) [Ron Mincks]

7. CONSIDER ADDING .5 FTE TO HIGH SCHOOL SCIENCE DEPARTMENT DUE TO INCREASED ENROLLMENT FOR THE 2019-20 SCHOOL YEAR. [Bud Gusso]
8. CONSIDER ADDING 1 FTE TO HIGH SCHOOL ART DEPARTMENT DUE TO INCREASED ENROLLMENT FOR THE 2019-20 SCHOOL YEAR. [Bud Gusso]
9. APPROVE STUDENT ASSIGNMENT REQUEST SA-19-41 AS RECOMMENDED TO ATTEND DOUGLAS SCHOOL DISTRICT FOR THE 2018-19 SCHOOL YEAR [Alan Kerr]
10. APPROVE THE INTENT FOR NON-REELECTION OF TWENTY-SEVEN (27) CERTIFIED STAFF FOR THE 2019-20 SCHOOL YEAR FOR THE PURPOSE OF REMOVING ONE-YEAR ONLY ASSIGNMENTS OR EXTRA DUTY ASSIGNMENTS. (COPY ATTACHED) [Alan Kerr]
11. CONSIDER REQUEST OF APRIL MAGNUSON TO RESIGN AS MUSIC TEACHER EFFECTIVE FOR THE 2019-20 SCHOOL YEAR. [Alan Kerr]
12. DOUGLAS MIDDLE SCHOOL PRINCIPAL'S REPORT.
13. ASSISTANT SUPERINTENDENT'S REPORT.
14. SUPERINTENDENT'S REPORT.
15. COMMITTEE REPORTS FROM BOARD MEMBERS AND COMMENTS FROM ASSOCIATE BOARD MEMBERS.
16. ADJOURN.

**PERSONNEL ACTION  
MARCH 11, 2019**

- A. APPROVE** the following request for leave of absence:  
McKenzie Shields, BC, maternity leave of absence from appx. 4/23/19 through 5/23/19 in accordance with the Douglas Negotiated Agreement and the Family Medical Leave Act.
- B. APPROVE** hiring the following certified staff:  
  
Stefani Gebhart, VES, Instructional Leader, M/7, Salary TBA. Effective 19/20 School Year.  
Reason: New Position  
Supervisor: Ann Pettit
- C. APPROVE** hiring the following classified staff:  
  
Brandon Porubensky, Dist., Floater Custodian, Step 1, \$13.45/hr, 8.0 hrs/day, 259 days/yr. Effective 3/4/19.  
Reason: Replace Daniel Whittaker.  
Supervisor: Ron Mincks
- D. APPROVE** the following certified voluntary transfers:  
  
Theresa O'Connell, FC, 1<sup>st</sup> Grade to FC, Instructional Leader.  
Effective 19/20 School Year.  
Reason: New Position  
  
Bart Popowski, MS, 6<sup>th</sup> Lang Arts Teacher to MS, 7<sup>th</sup> Lang Arts Teacher.  
Effective 19/20 School Year.  
Reason: Replace Nancy Neal  
  
Gail Sherwood, MS, 6<sup>th</sup> Math Teacher to 6<sup>th</sup> Lang Arts Teacher  
Effective 19/20 School Year.  
Reason: Replace Bart Popowski
- E. APPROVE** hiring the following substitutes and temporaries:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Jason Boeding	MS Asst. Track Coach One Year Only	\$1,820.00	3/19/19
James Dettman	MS Hd 7 <sup>th</sup> BBB Coach One Year Only	\$2,656.00	1/19/19
Aaron Kowaleski	MS Asst. 7 <sup>th</sup> BBB Coach One Year Only	\$1,820.00	1/19/19
Travis Miller	HS .5 Asst. Track Coach One Year Only	\$1,865.59	2/01/19
Brianna Grausgruber	Substitute Teacher	\$90.00/day	2/22/19
	Substitute Classified	95% of St. 1	2/22/19
Denea Hinzman	Substitute Teacher	\$90.00/day	2/25/19
	Substitute Classified	95% of St. 1	2/25/19
Samantha Jackson	Substitute Teacher	\$90.00/day	2/26/19
	Substitute Classified	95% of St. 1	2/26/19
Patricia Keegan	Substitute Teacher	\$90.00/day	2/26/19
	Substitute Classified	95% of St. 1	2/26/19
Rebecca Nelson	Substitute Teacher	\$110.00/day	2/22/19
	Substitute Classified	95% of St. 1	2/22/19
Kathryn Petersen	Substitute Teacher	\$110.00/day	2/22/19
	Substitute Classified	95% of St. 1	2/22/19
Vivica White	Substitute Teacher	\$90.00/day	2/22/19
	Substitute Classified	95% of St. 1	2/22/19

Douglas School District – March 15<sup>th</sup> 2019 - Board Report

ACE HARDWARE EAST	174710	79.95
AMAZON.COM	174711	838.57
AMICK SOUND INC	174712	615.11
AMSTERDAM PRINTING & LITHO CORPORATION	174713	237.99
ANGELIQUES	174714	10.99
APPLE INC	174715	399.00
AVI SYSTEMS INC	174716	3,750.13
BELLE FOURCHE HIGH SCHOOL	174717	99.26
BEST WESTERN RAMKOTA- PIERRE	174718	253.98
BLACK HILLS CHEMICAL CO	174719	72.00
BLACK HILLS ENERGY	174720	35,969.32
BLACK HILLS ROOFING, INC.	174721	1,064.00
BSN SPORTS, LLC	174722	92.00
CARQUEST AUTO PARTS	174723	206.34
CENTURY BUSINESS	174724	743.49
CENTURYLINK	174725	322.30
CHAMPIONSHIP BASKETBALL CLINICS	174709	429.99
CHRIS SUPPLY, INC.	174726	884.14
CITY OF BOX ELDER/PUBLIC WORKS DEPT	174727	2,372.39
COMPLETE HVAC SERVICE & INSTALLATION LLC	174729	342.86
CONJUGUEMOS	174730	55.00
DAKOTA BUS SERVICE, INC.	174731	7,416.00
DAKOTA SUPPLY GROUP, INC.	174732	2,026.69
DAYS INN SIOUX FALLS AIRPORT	174735	57.00
DAYS INN- MITCHELL	174734	57.00
DAYS INN	174733	551.56
DELTA AIR LINES	174709	1,406.28
DENNIS SUPPLY-RC	174736	426.43
ECONO LODGE	174737	161.98
EDHEADS.ORG	174709	30.00
EVERGREEN OFFICE PRODUCTS	174739	332.13
FIDUCIARY ACCOUNT	174740	4,573.25
GRAINGER, W.W., INC.	174742	675.56
HARVEYS LOCK SHOP, INC.	174743	81.09
HILLYARD INC	174744	1,867.92
HOWARD WOOD RELAYS	174745	200.00
HYATT REGENCY	174709	1,686.77
JENNER EQUIPMENT COMPANY, INC.	174747	82.87
KIEFFER SANITATION, INC.	174748	1,749.71
LAQUINTA INN & SUITES	174749	990.00
MENARDS	174750	795.12
MONTANA DAKOTA UTILITIES COMPANY, INC.	174751	11,207.12
MUSIC THEATRE INTERNATIONAL	174709	178.01
NETWORK SERVICES COMPANY	174752	1,610.00
NORTH CENTRAL BUS & EQUIPMENT CO. INC	174753	207.52
NORTH CENTRAL INTERNATIONAL INC	174754	289.88
NORTH CENTRAL SUPPLY, INC.	174755	775.00
NORTHERN TRUCK EQUIPMENT CORP.	174756	2,774.35

NORTHWEST PIPE FITTINGS, INC.	174757	73.20
ONCOURSE LEARNING	174709	49.95
POPP BINDING AND LAMINATING, INC	174758	246.00
RAPID CITY JOURNAL	174759	244.47
RAPID CITY WINDOW & GLASS, INC.	174760	627.93
RIVERSIDE TECHNOLOGIES INC	174761	4,264.00
SAM'S CLUB	21	369.78
SCHOOL SPECIALTY INC.	174763	620.31
SDHSAA	174764	1,769.00
SKILLSUSA INC	174709	137.00
SPARTAN STORES, LLC.	174765	49.95
SUPER 8	174767	80.66
TARGET BANK	174709	22.84
TAXI CHARGES	174709	24.55
TEMPERATURE TECHNOLOGY INC	174768	1,866.13
TIE	174769	1,750.00
TRUE VALUE	174770	115.17
TWIN CITY BOOSTER CLUB	174771	160.00
UPPER DECK ARCHITECTS, INC.	174773	6,250.00
US BANK	174709	1,565.01
WAL-MART STORES INC	21	328.14
WARNE CHEMICAL & EQUIPMENT, INC.	174774	31.70
WEST RIVER ELECTRIC	174775	2,449.76
WRESTLING CLUB	174777	1,000.00
FOOD SERVICE	174741	7,257.71
AMC THEATERS	174709	751.83
DELTA AIR LINES	174709	180.00
GLENDALE PARADE STORE, LLC	174709	97.50
MENARDS	174750	399.00
REGIONAL HEALTH FOUNDATION	174709	318.00
SCHOLASTIC INC.	174762	413.75
UNITED AIR LINES	174709	(382.60)
<b>General Fund</b>		<b>124,178.79</b>
CENTURY BUSINESS	174724	9,831.00
CLIMATE CONTROL SYSTEMS AND SERVICE	174728	8,413.17
SPECIALTY INSTALLATION LLC	174766	3,382.00
<b>Capital Outlay</b>		<b>21,626.17</b>
ESTR PUBLICATIONS	174738	193.00
HOLIDAY INN DENVER CHEERY CREEK	174709	137.74
INTERPRECORP	174746	50.00
SPARTAN STORES, LLC.	174765	21.65
UNIVERSITY OF SOUTH DAKOTA	174772	175.00
WESTERN PSYCHOLOGICAL SERVICES	174776	174.90
<b>Special Ed</b>		<b>752.29</b>
CASH-WA DISTRIBUTING COMPANY, INC.	10681	1,016.44
CASH-WA DISTRIBUTING COMPANY, INC.	10682	4,079.68
CHILD AND ADULT NUTRITION	10683	6,057.95
COCA-COLA BOTTLING CO HIGH COUNTRY	10684	1,084.00
DEAN FOODS	10685	3,309.32

DOMINOS PIZZA- BOX ELDER	10686	1,250.00
GENERAL FUND	10687	44,262.83
PAN-O-GOLD BAKING COMPANY, INC.	10688	288.60
REINHART FOOD SERVICE, LLC	10689	8,343.92
SERVALL TOWEL & LINEN SUPPLY, INC.	10690	223.43
SAM'S CLUB	21	61.29
<b>Food Service</b>		<b>69,977.46</b>
<b>Grand Total:</b>		<b>216,534.71</b>

**PAYROLL EXPENDITURES**

**FEBRUARY 7, 2019**

**FEBRUARY 21, 2019**

**TOTALS**

**\$923,383.90**

**\$976,468.85**

**Buildings and Grounds**

**School Board Requests for additional Capital Outlay moneys;**

**March 11<sup>th</sup>, 2019**

**1. S&S Concrete**

Emergency Repair Fill of Transformer Pit Metal Hatch Sidewalk West Side of Badger Clark  
Rusted, Abandoned, Dangerous.


See Attached

**\$1,708.50**



# Proposal

Page #      of     

AL SUBMITTED TO: <u>Douglas School System</u>		JOB NAME <u>1st Entrance A4</u>	 SHELBY BURRUS, SR.      SHELBY BURRUS, JR. H 348-0829                  H 716-4770 C 484-8465                  C 209-8020
ADDRESS <u>400 E. 1st St.</u>		JOB LOCATION <u>Redwood Clark</u>	
PHONE# <u>605-391-7100</u>		DATE <u>Jan 19-19</u>	
		FAX # <u>Tully, 591-9527</u>	

We hereby submit specifications and estimates for:

Removals: Remove & replace steel door & frame in sidewalk 4x4  
Hollow underneath - must be shored up & leave frame after pouring.

Replace: 4x4 Siderwalk Panel

Sub-Grade: \_\_\_\_\_  
 Reinforcement: #4 rebar Spacing: \_\_\_\_\_ Dowels: All of rebar Spacing: \_\_\_\_\_  
 Concrete Strength: 4000 PSI Thickness: 6"  
 Sawed: \_\_\_\_\_ Tooled: \_\_\_\_\_  
 Finish: Beacon Cure: J-25  
 Permit: N/A

Removal:		
Replace:		
Tonnage Dump Fee:	<u>Winter Cold Weather Charge</u>	150. <sup>00</sup>
<u>Street Yards</u>		1300. <sup>00</sup>
<u>1 Truck mileage</u>		150. <sup>00</sup>
		100. <sup>00</sup>
		75. <sup>00</sup>
Subtotal:		1675. <sup>00</sup>
Excise Tax: <u>2%</u>		33. <sup>50</sup>
Total:		\$ 1708. <sup>50</sup>

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:  
\$ One thousand seven hundred eight & 50/100 Dollars  
 with payments to be made as follows: upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully  
 submitted Shelby Burrus  
 Shelby Burrus • 2780 143rd Ave #78 • Rapid City, SD 57701

Note - This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Buildings and Grounds**

**School Board Requests for additional Capital Outlay moneys;**

**March 11<sup>th</sup>, 2019**

**1. Complete HVAC**

High School Tech ED Air Handler, Emergency Replacement of Variable Frequency Drive.

See attached

**\$3,576.03**

Complete HVAC Service & Installation LLC

# Invoice

608 Odde PL  
 Rapid CitySD 57701  
 (605) 381-1836

Date	Invoice #
2/19/2019	1222

<b>Bill To</b>
Douglas School District 400 Patriot Dr. Box Elder, SD 57719

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	-- NO HEAT DOUGLAS HS TECH ED		
	-- Found bad VFD / overload		
	-- Replaced VFD and overload		
	-- Tested system operations		
1	V1000 drive & overload	2,995.00	2,995.00
1	Vehicle	9.00	9.00
1	Consumables	7.00	7.00
3.5	Labor--Brad	76.00	266.00
3.5	Labor - Max	65.00	227.50
	Excise Tax included in Total	2.041%	71.53
<b>Total</b>			<b>\$3,576.03</b>

**Buildings and Grounds**

**School Board Requests for additional Capital Outlay moneys;**

**March 11<sup>th</sup>, 2019**

**1. Jenner Equipment Bob Cat sweeper for Snow Removal**

Includes trade-in of BOE declared surplus old dangerous sweeper. 3 bids

See attached

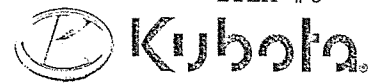
**\$3,784.00**



# JENNER EQUIPMENT

3200 DEADWOOD AVE. - P.O. BOX 3102  
RAPID CITY, SOUTH DAKOTA 57709  
PHONE 605-343-6682 - FAX 605-343-2738  
TOLL FREE 1-800-658-4567

www.JennerEquipment.com



ITEM #6



SOLD TO  
DOSC03 DOUGLAS SCHOOL DISTRICT  
400 PATRIOT DR  
BOX ELDER SD 57719

SHIP TO

Sold By: JONM PO #: Date 2/19/19 EQUIPMENT SALES ES14697  
Ship By: Tax #:

Tax	D	Qty	Description	Price	Amount
			EQUIP. SALE		
#G			NMS473 BOBCAT 68" ANGLE BROOM		5775.00
			SER#:B4KZ00202 WAR:01 EXP: 2/19/19		
#G			TT USED BOBCAT UBA534 QUICK ATT 84" ANGLE BROOM		1991.00
			SER#:1064103 WAR:01 EXP: 2/19/19		

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY A COPY OF THIS INVOICE. NO RETURNS AFTER 30 DAYS.  
YOUR CHECK PAYMENT AUTHORIZES US TO USE A ONE-TIME ELECTRONIC FUND TRANSFER. FUNDS MAY BE WITHDRAWN THE SAME DAY.  
YOU WILL NOT RECEIVE YOUR CHECK BACK FROM YOUR BANK.

\*\* SUBTOTAL 3784.00

X \_\_\_\_\_ Charge Sale

Phone: (605) 923-0000

PAY THIS AMOUNT

\$3784.00

**APPROVE** the intent to non re-elect the following certified staff members for the 2019-20 school year for the purpose of removing one-year only assignments.

Name	Position	Reason
Alison Coyle	MS Science	One Year Only Position

**APPROVE** the intent to non re-elect the following certified staff members for the 2019-20 school year for the purpose of removing one-year only extra duty assignments.

Name	Position	Reason
Lori Ashley	MS Intramural 6 <sup>th</sup> GBB	Hired for one year only
Lori Ashley	MS Asst. 8 <sup>th</sup> GBB	Hired for one year only
Cathy Baragar	MS Head 7th VB	Hired for one year only
Cathy Baragar	MS Asst. 7 <sup>th</sup> GBB	Hired for one year only
Cathy Baragar	MS Asst. Track	Hired for one year only
Ruth Coates	MS Head 8 <sup>th</sup> VB	Hired for one year only
Dale Daugherty	MS Student 2 Student	Hired for one year only
James Dettman	MS Head 7 <sup>th</sup> BBB	Hired for one year only
Eric Elder	MS Asst. Cross Country	Hired for one year only
Sean Gholson	MS Head 8 <sup>th</sup> FB	Hired for one year only
Jesse Hamer	MS Head Fall Drama	Hired for one year only
Jesse Hamer	MS Head Spring Drama	Hired for one year only
Elke Kuegle	HS Student 2 Student	Hired for one year only
Aaron Kowaleski	MS Asst. 7 <sup>th</sup> BBB	Hired for one year only
Rebekah Larson	MS Ast. 8 <sup>th</sup> GVB	Hired for one year only
Shalee Mamula	MS Asst. Fall Drama	Hired for one year only
Shalee Mamula	MS Asst. Spring Drama	Hired for one year only
Travis Miller	HS Head Cross Country	Hired for one year only
Travis Miller	HS Asst. Track 50%	Hired for one year only
Kim Noorlun	MS 7 <sup>th</sup> Asst, GVB	Hired for one year only
Brittany Pearson	HS Asst. BBB	Hired for one year only
Robert Reynolds	MS Head 8 <sup>th</sup> GBB	Hired for one year only
Loretta Schmidt	HS Student 2 Student	Hired for one year only
Monica Waltman	MS Asst. Track	Hired for one year only
Monica Waltman	MS Head 7 <sup>th</sup> GBB	Hired for one year only
Shae Weber	MS Asst. Track	Hired for one year only