

# Morse Elementary School PTO

## 2018-2019 Budget Worksheet



		PROPOSED BUDGET	NOTES
<b>Income</b>			
COMMUNITY FUNDRAISING			
	Auction	7,500.00	
	Restaurant Nights	1,500.00	
	Golf Outing	3,000.00	
	Fundraising/Community Events	1,500.00	
REWARDS			
	Kroger	750.00	
	Box Top	750.00	
SCHOOL BASED FUNDRAISING			
	Fun Fair	2,750.00	
	Harvest Fest	600.00	
	Holiday Shop	5,000.00	
	School Spirit Merchandise	250.00	
	Fun Run	14,000.00	
	Spirit Day/Hat Day/ Spirit Week	2,500.00	
	Cash Box	300.00	
	Class Shirt Donations	0.00	
	Miscellaneous Income/Refunds	0.00	
<b>Total Planned Income:</b>		<b>\$ 40,400.00</b>	

<b>Expenses</b>			
STAFF			
	Teacher Grants	1,000.00	By PTO vote, 2 cycles
	Teacher Appreciation Week	800.00	
	Teacher Allotment (21 teachers x \$250)	5,250.00	K (4), 1 (4), 2 (3), 3 (3), 4 (4), 5 (3)
	Specials Teacher Allotment (9 teachers x \$50)	450.00	Art, Music, Media, PE, Spanish, ELD, Resource (2), ASD
	Teacher Incentives	1,500.00	\$50 increase for volunteering at 2 PTO events
	Fall Teacher Parent/Teacher Conferences	700.00	
	New Teacher Allotment (3 x \$125)	375.00	Bovee, Marshall, Roberts
	Spring Parent/Teacher Conferences	130.00	
	Principal Week	150.00	
	Administrative Professionals Week	150.00	
	Principal Fund	500.00	
SCHOOL BASED			
	Field Trip Scholarship Fund	2,000.00	Staff must attend meeting to request
	Literacy Library Allotment	300.00	McDonald to facilitate
	Raz Kids Licenses	345.00	For new sections of 1st and 4th grades
	Field Day	200.00	Paul to facilitate
	Academic Teams	500.00	Team must attend to request
	Someone Special Dance	500.00	
	Celebration of Excellence	150.00	
	Morse Summer Nights	300.00	
	Box Tops	100.00	

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	PROPOSED BUDGET	NOTES
<b>GRADE LEVEL SPECIFIC</b>		
Kinder Rest Mats	550.00	
Kinder Round Up T-Shirts	350.00	
4th Grade Lansing Bus	2,000.00	
5th Grade Camp Bus	2,000.00	
5th Grade Promotion	250.00	
5th Grade Run	200.00	
5th Grade Safety Orange Bowl	450.00	
<b>FUNDRAISER EXPENSES</b>		
Auction	2,000.00	
Fun Run	1,050.00	
Fun Fair	1,850.00	
Harvest Fest	1,200.00	
Holiday Shop	3,850.00	
School Spirit Wear	500.00	Including staff Whatever it Takes shirts
Golf Outing	2,500.00	
Fundraising/Community Events	1,000.00	
<b>PTO OPERATIONS</b>		
Bank/Fee Expenses	100.00	
501c3 Annual Filing	1,000.00	
President's Due	30.00	
PTO Meeting Prizes	100.00	\$10 per meeting
PTO Office Supplies/Paper	400.00	
PTO Parent Packets	320.00	
Teacher Welcome Back Gift	300.00	
First Day of School Breakfast	200.00	
PTO Special Vote	0.00	
<b>DONATIONS</b>		
TFEE Golf Outing	50.00	Troy Foundation for Educational Excellence
PAC Dues- Special Ed	50.00	
Morse Family Holiday Fund	500.00	
Troy Community Coalition	50.00	
<b>BUILDING</b>		
Capitol School Improvement	1,250.00	PTO vote required
<b>MISC.</b>		
Cashbox	300.00	Startup for events
LY-Reconcile	600.00	Outstanding expenses from previous year
<b>Total Budgeted Expenses:</b>	<b>\$ 40,400.00</b>	
<b>TOTAL INCOME - TOTAL EXPENSES:</b>	<b>\$ 0.00</b>	<< this must be zero for budget to be balanced