



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING AGENDA
BOARD OF TRUSTEES
Tuesday, September 21, 2010
5:00 PM
STAFF CAFETERIA**

I. PRELIMINARY

- A. Call to order
- B. Introduction of Ann Davenport as Administrative/Manager Board Member
- C. Roll call

Board Member John Callas will be teleconferencing from the following location:
60 Thompson - A Thompson Hotel
60 Thompson Street
New York, NY 10012

II. APPROVAL OF MINUTES

August 17, 2010 Board Meeting
August 21, 2010 Special Retreat Board Meeting

III. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

IV. ORGANIZATIONAL REPORTS:

- A. Executive Director's report- Michael A. Smith
- B. Principal's report- Marcia Haskin
- C. Chief Business Officer's report- Greg Wood
- D. Human Resources report- Jennifer Eustice
- E. Students' report- Shahin Mohamadi
- F. Faculty report- James Paleno and/or Karen Perkins
- G. Budget and Finance Committee report- Rob King
- H. Policy Committee report- Julia O'Grady
- I. Educational Programs Committee report- Grant Smith
- J. Communications Committee report- Monica Iannessa
- K. Operations, Facilities and Technology Committee report- Maisha-Cole Perri
- L. Parent report- Julia O'Grady

V. ACTION ITEM

- A. Per requirement of PCHS Bylaws, discussion and action to reinstate Board member who did not attend three successive Board meetings- James Paleno

VI. DISCUSSION ITEMS

- A. Synopsis of Board Retreat- James Paleno
- B. UCLA School Management Program (SMP)/ PCHS calendar for 2010-2011 school year- Marcia Haskin
- C. Presentation of Draft Employee Policy Manual- Jennifer Eustice
 - Employment policies.
 - List of critical school functions and personnel trained.
 - Job descriptions.
- D. Tasking the Executive Director:
 - Whistle blower policy
 - Free speech policy
 - Document retention and destruction policy
- E. Stakeholder Surveys-
- F. Ad-Hoc Governance Policies Committee Update- Julia O'Grady

VII. DISCUSSION AND/OR ACTION ITEMS

- A. Election of Vice-Chair

- B. Reconciliation of Bank of the West documents with the Board approved motion-
Carol Osborne and Susan Frank
 - Reconciliation of Bank of the West documents with Board approved motion regarding pool loan.
 - Restrictions on the use of aggressive financial instruments.

- C. Ann Davenport Distance Learning Consulting Contract- Michael Smith/Ann Davenport
 - Discussion and approval of consulting contract with specific milestones, deliverables, and payments against milestones.

VIII. OUTSTANDING BUSINESS

IX. NEW BUSINESS

- A. Formation of Ad-Hoc Election Committee

Board chair to announce items for closed session.

X. CLOSED SESSION

- A. Conference with Labor Negotiator: Michael Smith, Executive Director
Employee organization: PESPU, UTLA

OPEN SESSION

Board Chair will report publicly on any closed session action items for which a vote occurred.

XI. ADJOURNMENT