

# Magnolia School District

## Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Tuesday, March 6, 2018

Location: Magnolia School District  
Superintendent's Conference Room  
2705 W. Orange Ave.  
Anaheim, CA 92804

**The meeting was called to order at 9:32 a.m.**

### **Members Present**

Jasmine LaBurn, Chair, Angelica Herrera, Lupe Barrón, Cheryl Soave, Mike Batuyong

### **District Staff Present**

Frank Donovan, Superintendent; Annette Cleveland, Assistant Superintendent, Business and Administrative Services; Cheryl Blount, Senior Administrative Assistant

### **Members Absent**

Shirley Situ, Patty Soave

### **Minutes**

Minutes from the 11/28/2017 meeting were reviewed. Cheryl Soave motioned to approve the Minutes, Angelica Herrera seconded the motion. The motion carried 5-0.

### **Form 700**

The Committee members present completed and signed the 2017/2018 Statement of Economic Interests (Form 700). Cheryl Blount will give the completed forms to Patsy Reyes, to submit to the County Clerk's office. Mike Batuyong completed her form on-line. Cheryl Blount will follow-up with Patty Soave and Shirley Situ.

### **Bond Projects – Update**

- **Repair of Leaky Roofs:** We will be going out to bid for Salk, Pyles and Marshall roof replacement projects. Regular roof maintenance and repair is on-going.
- **Portable Classroom Modernization:** No portable classrooms have been modernized to-date. However, routine maintenance is on-going. Older portable buildings were removed at Marshall and Maxwell and replaced with new, permanent modular classroom wings, paid with Developer Fees, not Bond Funds). We are currently working with an architect to remove and replace six of the oldest portables at Pyles STEM Academy.
- **Restroom Modernization:** Completed at all sites. If funding allows, there are three restrooms at Baden-Powell we would like to renovate.
- **Site Facility Renovations:** School offices at Disney, Marshall, Walter, Maxwell, Salk and Pyles are completed. The Schweitzer office was completed December 2017. The last school office project is at Baden-Powell, and is scheduled to begin May or June 2018, with a new, permanent, modular building.
- **Replace Deteriorated Asphalt:** This project will be scheduled following roof projects.
- **Health and Safety Improvement:** We are in the process of going out to bid for parking lot security cameras at all sites. The playground safety project, security fencing project, PA systems, and upgraded fire alarm systems at each site is complete. We still plan to install parking lot lighting at Baden-Powell,

Disney, Low, Maxwell and Schweitzer. Bollards have been installed at Low and Pyles. New exterior lights are currently being installed as part of the ENGIE/OpTerra Energy Services Project.

- **HVAC Replacement/Maintenance:** The ENGIE/OpTerra Energy Services Project has included replacement of 379 heating units district-wide, including those previously identified at Maxwell and Pyles.
- **Electrical/Plumbing/Wall Systems:** This project has not been started. Routine maintenance is performed as needed in these areas.
- **BP Building 31-37:** We have completed all the classrooms, nurse's office and speech room in the building, including Rooms 31-37, with the exception of new windows. The flooring in the center section where the County CCS (California Children's Services) program is located, is the final project.

### **New Business**

- The Bond Audit Report for the year ending June 30, 2017 was reviewed and discussed. There were no findings.

### **Meeting adjourned (10:26 a.m.)**

### **Future Meeting**

Tuesday, May 22, 2018 9:30 a.m.

A site visit is scheduled after this meeting to view the remodeled Schweitzer Office, and may include a tour of progress with the Baden-Powell office.