

IN TRANSITION



A newsletter providing update information from the District's Transition Logistics Committee



Transitions

Students First / Core Values



Educational Services

Curriculum / Materials / Supplies



Human Resources

Staffing



Business Services

Facilities / Pack / Move

The focus of this newsletter is to provide our staff and community with updated information regarding the process and timelines related to our transition. It is our hope that this newsletter will keep you updated as we move through this journey of transition.

Action Items In Transition

Educational Services Division:

- Most teachers have completed their inventory of instructional materials and we are compiling lists to ensure that every classroom has all necessary materials by August.
- ESD sent out packing labels and instructions for our district-adopted texts.
- Special Education placements will be made by May 14, 2018.
- Site administrators with the support of library clerks continue to inventory common spaces, getting empty rooms ready for incoming teachers, and determining staging areas for materials.
- Weeding of libraries continues, and will be completed in the next few weeks.
- Principals and staff are preparing team building activities for the AB Day. ELTPs are preparing to facilitate EL training at their new sites.
- We are receiving registrations for all our BASE and Preschool Programs. Space is filling up quickly.

Human Resources

- On Tuesday, Human Resources met with general education staff who will be transitioning to new sites for the 2018/19 school year. The District worked very closely with OGEA to gather preference information for each staff member and the District was able to place staff within their preference for site and/or grade level.
- The District's DVAC Committee has completed a draft list of transitioning activities that will be provided to each site administrator by the end of next week.
- Human Resources continues to work closely with CSEA and AFSCME to assure that our employees are supported through this transition. Any impacts as a result of reduction in force will be mitigated through the meet and confer process.

Business Services

- Mont-Rose Moving Systems met with the Miner teachers on Tuesday, May 1st, and with Glider and Hayes SDC teachers this week to begin to coordinate packing and preparation for the move. BSD staff is working with Anderson School Principal to coordinate a meeting between Mont-Rose Moving Systems and the TWBI teachers.
- Bell schedules for 2018-19 have been finalized.
- Classrooms at Parkview have been identified for the SDC move from Hayes, and signage and striping for new bus drop-off/pick-up will take place during the summer.
- Technology Department created a Frequently Ask Question (FAQ) document relating to transitioning classroom and student technology. Tech staff already met with Glider and Miner staff, and will be meeting with Hayes and Parkview staff regarding technology movement.
- CNS completed inventory of kitchen equipment and appliances for all sites, and has identified equipment to be relocated. CNS staff will work with MOT/Warehouse staff to develop a transport plan from the closed sites.