



**Minutes
Regular Board Meeting
Tuesday, December 8, 2015**

CALL TO ORDER

The Atwater Elementary School District Board Meeting was called to order at 6:20 p.m.

ROLL CALL OF MEMBERS

Members Fincher, Hendrickson, Lee, Whitney and Wilson were all present.

REVISION/ORDERING/ACCEPTANCE OF AGENDA

MOTION by Whitney, **SECONDED** by Fincher to accept the Agenda as presented. **MOTION CARRIED** by a vote of 5 - 0.

PRESENTATIONS/RECOGNITION

Karen Camp, Interim Principal at Thomas Olaeta Elementary School, showcased her school and students through a presentation highlighting the 4 C's (Collaboration, Critical Thinking, Communication, and Creativity), the 3 R's (Rigor, Relevance and Respect) and Technology.

SUPERINTENDENT'S REPORT

Superintendent Schiber presented the Heart of Service award to Assistant Superintendent of Human Resources, Sylvia Nelson.

PUBLIC PARTICIPATION

There were no public comments.

CONSENT AGENDA

A. Personnel Action:

1. Certificated Employee Approvals:

- a. Appointment of Amy Webster, Temporary Teacher for Kindergarten/First Grade at Bellevue Elementary School, effective November 30, 2015.

2. Classified Employee Approvals:

- a. Appointment of Kyle Lee as Special Circumstance Associate at Thomas Olaeta, effective November 30, 2015.
- b. Appointment of Stacey Hughes as Instructional Assistant at Peggy Heller, effective November 16, 2015.
- c. Appointment of Graciela Jimenez as Bilingual Instructional Assistant (short-term) at Mitchell Senior Elementary, effective November 18, 2015.
- d. Appointment of Aurora Espinosa as Personnel Specialist for Human Resources, effective December 14, 2015.
- e. Appointment of Johanna Zazueta-Dominguez as Instructional Assistant for the After School

- Program at Mitchell Senior Elementary, effective December 2, 2015.
- f. Appointment of Desiree Davis as Campus Supervisor at Thomas Olaeta Elementary, effective December 1, 2015.
 - g. Promotion of Deanna Bond from Instructional Assistant at Aileen Colburn to Library Media Specialist at Aileen Colburn
 - h. Resignation from Edith Rodriguez, Instructional Assistant at Mitchell K-6, effective December 18, 2015.
 - i. Resignation from Carmen Alvarez, Instructional Assistant for the After School Program at Mitchell Senior Elementary and Instructional Assistant at MK6, effective December 18, 2015.
 - j. Resignation from Isiah Ramirez as Night Custodian at Bellevue Elementary School, effective December 4, 2015.
 - k. Resignation from Anna Maria Caccia, Food Service Assistant I at Bellevue Elementary, effective November 30, 2015.
 - l. Request to extend a Leave of Absence for Employee No. 5109, effective November 30, 2015 till June 3, 2016.
 - m. Resignation received from Grace Diaz, Instructional Assistant at Elmer Wood Elementary, effective December 16, 2015.
 - n. Resignation received from Shirley Olson, Instructional Assistant for the Homework Club at Peggy Heller Elementary, effective December 31, 2015.

B. Approval of Current Expenditures for November 2015.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,164,488.30
12	Child Development Fund	\$ 43,221.20
13	Cafeteria Fund	\$ 387,911.10
25	Capital Facilities Fund	\$ 0.00
40	Special Reserve Capital Outlay Fund	\$ 0.00

B. Approval of the 2014-2015 Financial Audit Report and Accept Audit Certification.

C. Ratification of Atwater Educational Enrichment Foundation Donations for Mini-Grants for teachers.

D. Approval of Communication Plan.

E. Approval of Contribution to P-16 Council for 2015-2016 School Year.

F. Approval to enter into contract with Teter Architect Firm.

G. Approval of School Facility Fees Report for 2014-2015.

H. Approval of Outdoor Education Nurse for Bellevue and Shaffer Schools.

I. Approval of Inter-Agency Agreement between MCOE and AESD for Food Services.

J. Approval of Contract for Depth of Knowledge (DOK) training for K-2 teachers with Martha Kaufeldt.

Member Fincher requested that items C, D, E and K be removed for further discussion. **MOTION** by Fincher, **SECONDED** by Whitney to approve the Consent Agenda Items after pulling items C, D, E, and K. **MOTION CARRIED** by a vote of 5-0.

Item C-Approval of the 2014-2015 Financial Audit Report and Accept Audit Certification--Member Fincher requested that this be listed as a Regular Agenda Item, rather than Consent in the future.

MOTION by Fincher, **SECONDED** by Whitney, to approve Item C, Approval of the 2014-15 Financial Audit Report and Accept Audit Certifications. **MOTION CARRIED** by a vote of 5-0.

Item D-Ratification of Atwater Educational Enrichment Foundation Donations for Mini-Grants for teachers--Member Fincher asked for more information on the mini-grant winners. Mrs. Boyenga named the five teachers and gave a short description of their grants.

MOTION by Fincher, **SECONDED** by Whitney, to approve Item D, Ratification of Atwater Educational Enrichment Foundation Donations for Mini-Grants for teacher. **MOTION CARRIED** by a vote of 5-0.

Item E-Approval of Communication Plan--Member Fincher requested that this item be tabled until next month.

MOTION by Lee, **SECONDED** by Whitney to table this item until January, 2016. **MOTION CARRIED** by a vote of 5-0.

Item K-Approval of Contract for Depth of Knowledge (DOK) training for K-2 teachers with Martha Kaufeldt--Member Fincher asked for the dates of the training, which Mrs. Boyenga provided.

MOTION by Fincher, **SECONDED** by Whitney to approve Item K, Approval of Contract for Depth of Knowledge (DOK) training for K-2 teachers with Martha Kaufeldt. **MOTION CARRIED** by a vote of 5-0.

REGULAR AGENDA – INFORMATION/ACTION ITEMS

Educational Services

1. Single Plans for Student Achievement

Mrs. Boyenga presented an overview of the district LCAP plan, common practices, and the four goals for the 2015-2016 school year. Each principal presented highlights and unique strategies of their site plans for the 2015-2016 school year.

MOTION by Whitney, **SECONDED** by Lee to approve the Single Plans for Student Achievement. **MOTION CARRIED** by a vote of 5-0.

2. GATE Update

Mrs. Boyenga presented an update from the district GATE committee.

3. Educator Effectiveness Plan

Mrs. Boyenga presented the Educator Effectiveness Plan for professional development and teacher support.

MOTION by Whitney, **SECONDED** by Hendrickson, to approve the Education Effectiveness Plan. **MOTION CARRIED** by a vote of 5-0.

Human Resources

1. Director of Accountability, Assessment and Innovation

Mrs. Nelson and Mrs. Boyenga presented the job description for the position of Director of Accountability, Assessment and Innovation. This position would provide additional assistance with the California Assessment of Student Performance and Progress, Digital Library Resources, Interim Comprehensive Assessments, Interim Assessment Blocks, and Local Control Accountability Plan.

MOTION by Hendrickson, **SECONDED** by Lee, to approve the Director of Accountability, Assessment and Innovation. **MOTION CARRIED** by a vote of 5-0.

Business Services

1. First Interim Budget 2015-2016

Mrs. Levesque presented detailed information that clarified the significant changes from the June, 2015 adopted budget.

MOTION by Whitney, **SECONDED** by Hendrickson, to approve the First Interim Budget for 2015-2016. **MOTION CARRIED** by a vote of 5-0.

Superintendent

1. Board Policies

As part of the CSBA Manual Maintenance Service Agreement we are sent revisions of our policies/administrative regulations/exhibits as the laws change. Revisions are sent five times per year and reviewed by Administration to ensure alignment with District objectives. The Board is asked to accept these policies as a first reading with possible adoption.

Series 0000 BP 0420	Philosophy, Goals, Objectives and Comprehensive Plan Schools Plans/Site Councils	(Revision)
Series 1000 BP 1312.3	Community Relations Uniform Complaint Procedures	(Revision)
Series 4000 BP 4040 BP 4231	Personnel Employee Use of Technology Staff Development	(Revision) (Revision)
Series 3000 BP 5131.2 BP 5148.2 BP 5148.3	Students Bullying Before and After-School Programs Preschool/Early Childhood Education	(Revision) (Revision) (Revision)
Series 6000 BP 6163.4	Instruction Student Use of Technology	(Revision)

MOTION by Whitney, **SECONDED** by Lee, to approve the revised policies for adoption. **MOTION CARRIED** by a vote of 5-0.

COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

Board

Member Fincher requested an update on yard duty coverage. Member Whitney shared information about his attendance at the California School Boards Association Conference in San Diego this past week.

Superintendent

Dr. Schiber wished everyone a Merry Christmas.

ADJOURN

Meeting was adjourned at 8:47 p.m.

Sandra Schiber, E.D., Superintendent