



School Type: Public High School Private High School Homeschool

Spring 2020 Dual Enrollment Application

Last Name _____ First Name _____ Middle Initial _____ Date of Birth _____ Gender _____

High School _____ Year of H.S. Graduation _____ SSN (required) _____

Home Address _____ City _____ State _____ Zip Code _____

Student Phone _____ Emergency Contact _____ Relationship _____ Phone _____

Student Email Address _____ Parent Email Address _____

Catalog Course Letters	Catalog Course Numbers	Section Number	Course Title	Cr. Hours	Meeting Time	Days	Credit Options		
							H.S.	SAU	Both

Payment Agreements*

The school agrees the student is eligible and approved for State funded tuition and fees for the dual-enrollee as defined by the Postsecondary Options Act. (If this section is left blank, the student/parent/guardian is responsible for payment. Arrangements for payment must be made at the time of registration.)

Yes _____ No _____

If **YES**, the student's class schedule, grades, and academic progress will be released to the high school by Spring Arbor University.

Principal or School Designee Signature Date

I understand that I am responsible for the balance if the school does not approve payment or only approves partial payment. If my student withdraws from the course after the add/drop window, receives a failing grade, or exceeds the dual enrollment course limitation set by the State of Michigan, some out of pocket expense may apply. I understand that my student is registering for a college class and is subject to Spring Arbor University policy.

Parent or Guardian Signature Date

(Non-Public High School Only) UIC Number must be provided for State funding:

Student Agreement

Transcripts and diplomas will not be furnished until the account is paid. I understand that I am responsible for all tuition and fees NOT covered by my school. Past due accounts may be subject to a \$30 fee per month. I agree that failure to meet financial obligations shall result in the referral of the delinquent account to an outside agency for collection of the total amount due plus all collection fees (a minimum 33.33% of the total delinquent account), attorney and court fees when applicable. This agreement is effective from this date and continues until such time that the account is paid in full.

Student Signature Date

To be completed by sending school: Spring Arbor University Dual Enrollment program costs have been aligned with the State of Michigan Dual Enrollment Calculation Worksheet available on the Michigan Department of Education website to limit out of pocket expense to students. Please provide the following information if the school is approving funding.

Is the High School on semesters or trimesters? _____
How many classes per term is a typical H.S. student enrolled in? _____
Will this course count for one or two high school courses? _____

***If a student is paying out of pocket with no school/state funding, a per credit hour cost will be assigned.**