

McSwain Union Elementary School District

Board of Trustees Regular Meeting December 11, 2018 MINUTES



CALL TO ORDER

Trustee Halpin called the meeting to order at 6:00 p.m. in the McSwain Board Room.

ROLL CALL

Members Present: Trustees Halpin, Hoffar, Lara, Machado, and Scoto

Members Absent: None

FLAG SALUTE

Trustee Hoffar led the flag salute.

APPROVAL/ADDITIONS TO AGENDA

Motion was made by Trustee Lara and seconded by Trustee Machado to approve the agenda as presented. Motion passed unanimously.

PUBLIC REMARKS & CONCERNS

None

CONSENT AGENDA

The Consent Agenda was presented for approval. The following reports were accepted: Financial Summary Report, Monthly Enrollment Reports, Monthly ASB Reports and Financial Summary Report. The following action items were approved: Minutes of Regular Meeting on November 13, 2108, Warrant Batch 12 and 13; Personnel Report as follows: Accepted resignation from Nicholas Martinez, Resource Instructional Aide, effective October 17, 2018. Motion was made by Trustee Scoto and seconded by Trustee Hoffar to approve the Consent Agenda as presented. Motion passed unanimously.

DISCUSSION / INFORMATION

Principals Report

Mrs. Havel reported that our fall book fair in November was very successful. Mrs. Douglas and her team would like to thank all who came and shopped the book fair. This year we had a goal that every student would add at least one book into their home library during the book fair. To help us reach our goal, we encouraged parents to donate to a "Wishing Well" where we collected cash donations to help provide books to needy students. Mrs. Douglas asked teachers to recommend deserving students to a list and 37 children were able to pick out a new book as a result. Also, there were more books donated to classrooms than ever – through the Teacher Wish List program. This year, 237 NEW books went to classrooms through parent donations and donations from the library!

Local Control Accountability Plan and Local Indicators

Mrs. Lanum reported that during Parent Conferences and Report Card Night in November, stakeholders had an opportunity to take an LCAP survey. The survey was in English and Spanish which enabled our families to access the questions. The survey was completed by 114 stakeholders, an increase of 90% from last year's survey. We have 572 families at McSwain, so this means 20% of our families are represented in the survey results. In addition, Mrs. Lanum went over the LCAP survey results and snapshots of the previous CDE Dashboard view and the new CDE Dashboard view.

Board Policy Revisions

Updated revisions to board policies, administrative regulations, board bylaws and/or exhibits were handed out to the Board.

ACTION

First Interim Report

Motion was made by Trustee Machado and seconded by Trustee Lara to accept the First Interim Report as presented. Motion passed unanimously.

Approve Resolution 2019-06, Authorizing The Superintendent To Make Application For And To Sign Certain Assurance With Respect To Applications For Local, State, And Federal Programs, Projects Or Grants

Motion was made by Trustee Scoto and seconded by Trustee Hoffar to approve Resolution 2019-06, Authorizing The Superintendent To Make Application For And To Sign Certain Assurance With Respect To Applications For Local, State, And Federal Programs, Projects Or Grants. Motion passed unanimously.

ORGANIZATIONAL MEETING

Election of Officers

Motion was made by Trustee Lara and seconded by Trustee Hoffar to elect Trustee Todd Machado as President and Trustee Joe Scoto as Clerk. Motion passed unanimously.

Establishment of Day and Time for Regular Meetings

Motion was made by Trustee Scoto and seconded by Trustee Machado to establish the day and time of regular meetings as follows: All regular meetings will be held on the second Tuesday of every month with the exception of June 11, 2019, June 27, 2019 and July 9, 2019 which will be held at 7:00 a.m. Motion passed 4-1.

Resolution 2019-07, Warrant Signature Authorization

Motion was made by Trustee Machado and seconded by Trustee Lara to authorize two signatures on warrant registers. Authorized personnel to sign orders on the funds of the district are: Steve Rosa, Superintendent, Jody Beard, Director, Fiscal Services, Veda Jones, Director, Human Resources and Laurie Havel, Principal. Motion passed unanimously.

RECESS TO McSWAIN UNION ELEMENTARY SCHOOL DISTRICT FINANCING CORPORATION

The Board recessed at 7:30 p.m. to conduct business as the McSwain Union Elementary School District Financing Corporation.

RECONVENE TO McSWAIN UNION ELEMENTARY SCHOOL DISTRICT REGULAR BOARD MEETING

The Board reconvened at 7:35 p.m. to the McSwain Union Elementary School District.

SUPERINTENDENT'S REPORT

- Superintendent Rosa reported enrollment is at 874 today.
- Superintendent Rosa shared a Save the Date for the Annual CTA School Board Dinner to be held on January 29, 2019 at the Merced Senior Community Center.
- Superintendent Rosa shared a Save the Date for the Merced County Schools Annual Education Report to be held on January 23, 2019 at Yosemite Church.
- The next Regular Board Meeting will be held on Tuesday, January 8, 2019 at 6:00 p.m.

COMMUNICATIONS

- Trustee Scoto reported that the State Farm Bureau will be giving out an Ag in Class Award. He would like McSwain School to be a part of it if possible.
- Trustee Halpin reported on his visitation with the 3rd grade students. He met with the students and discussed

the local Indians. Trustee Halpin also came to the 5th Grade Pancake Breakfast and commented that it was the best pancake breakfast he has ever attended.

CLOSED SESSION

After identifying Closed Session agenda items, the meeting convened to Closed Session at 7:50 p.m.

- a. Public Employee: Discipline/Dismissal/Release
- b. Conference with Real Property Negotiators (Government Code 54956.8)
 - El Capitan Parcel

OPEN SESSION

The meeting reconvened to Open Session at 9:01p.m. There was no action taken.

ADJOURNMENT

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Steve Rosa, Secretary

Bill Halpin, President