

McDowell Technical Community College President's Council Minutes

The President's Council met on Tuesday, August 23, 2016 at 2:00p.m. in the boardroom/Dogwood building.

Present: Dr. Gossett, Ryan Garrison, Dr. Penny Cross, Teresa Valentino, Dr. Jim Benton, Brad Ledbetter, Kelly Giles, Dr. Beverly Watts, Bo Harmon, Madalyn Gaito

President – Dr. Gossett

- Discussed ideas for marketing MTCC to high school students. Ryan will look into purchasing footballs with MTCC logo to be thrown out to students during MHS football games this fall.
- Updated Council on new Trustees: Greg Barksdale, appointed by County Commissioners; Joseph Kaylor, appointed by the Governor's Office; Nancy Hunter and Don Ramsey, both appointed by the Board of Education.
- Briefed Council on items that would be presented to the Board of Trustees on Aug. 25.
 - Faculty Workload Policy: 5.1.14
 - Fees for Surg Tech program - \$250 per student
 - Bond Referendum
 - Update on student incident from 2014 – student is currently pursuing legal options and it is being handled by the insurance company. Encouraged members to be aware of areas that might be considered unsafe and bring those to the attention of administration. Look at campus with a “critical eye.”

Finance & Administration Report – VP Garrison

- Provided details on updates taking place at the flagpole
- Led discussion on how maintenance issues are addressed. Stated that most items should be addressed within a week. Noted that they do a good job addressing emergency needs.
- Fielded questions about issues with cleanliness of buildings. Several concerns were voiced over condition in buildings, especially Building 4. There is also some confusion over division of labor with Building 4 since it is shared with the Early College.
 - Dr. Gossett will discuss issue with Mr. Wooten, seeking to have ISS clean the entire building.
 - Ryan Garrison will meet with ISS and ask for a cleaning checklist to show what is being cleaned and when. Ryan did note that Nancy is doing a great job cleaning her areas.
- Budget has been received and is being reviewed. The 1 ½% pay raise will be in the September paycheck and will be retroactive starting in July. Money has also been authorized, not required, for a pay bonus and if given it will be in the November pay check.

Curriculum – Dr. Benton

Dr. Benton and Aprille Bailey attended a meeting based on reporting ICR.

Continuing Education Report – B. Ledbetter

Fire School is in the planning stages.

Institutional Effectiveness – B. Harmon

- SACS five year report is almost complete, needs a few final details and will be turned over to Compliance Assist.
- Might need to develop another QEP but will not know until December.

Dr. Beverly Watts

- **Rough draft of QEP impact report has been sent to committee for review**

Discussion: It has been noted that afternoon carpool is causing traffic issues. DOT will be asked to extend the time the light is green to help improve flow of traffic going off campus.

Respectfully submitted,

Madalyn Gaito
Exec. Asst. to President