

Alexander Graham Elementary School 2018–2020

Team Framework Framework Priorities Goals Strategies Fund Compliance Parent and Family Plan Approval

Parent and Family Plan

Instructions

Fill out the information for the Parent and Family Engagement Policy, School-Parent Compact, and Budget annually, according to the statements below.

Parent and Family Engagement Policy Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

The principal participates with LSC and the NCLB parent members and suggests events and activities. Both parent groups meet monthly to discuss and solicit parent participation from the whole school.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

The principal will convene the annual meeting on September 19, 2018 to inform parents of the school's participation in ESSA and the Title I requirements and

their right to become involved in the Title I programs. The organizational meeting will be held on October 17, 2018.

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

The PAC will meet on October 17, 2018 to elect parent and community board positions on the PAC at Graham. In November, the newly elected chairperson

and board will host monthly meetings to inform and solicit suggestions from parents.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

On report card pick up for the first and third quarter parents will be given current PARCC, ACCESS, NWEA and TRC/Dibels along with their report card.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

The CPS Talent Office will conduct a yearly audit on highly qualified teachers and parents of any student taught by a teacher deemed Not Highly Quality.

They produce letters informing parents of students taught by teachers who are deemed "Not Highly Qualified" by Title I regulations by the end of the first

semester.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

The school will work with the PAC to inform parents of workshops available on local and state assessments for their children. Teachers are available to meet

with parents upon request by appointment either before or after school. The school provides parents with access to their child's grades through the parent

portal in gradebook via the internet and their email.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

The school provides the Title I parent room with a computer and internet access for parents. The school provides opportunities for after school literacy

activities which instruct and assist their children with school work. Our school website has links available for educational websites for students that they can

access on the internet at home which assist in their academic achievement.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

All staff are trained to respond to parents regarding their student performance and attendance. The school website has teacher contact information. Each

staff member has a CPS email address and a voicemail box to communicate with parents.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

Graham has a fully supported Head Start program which promotes parent training and activities that parents can do with their child to support their

educational development.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

Information sent home to parents such as student report cards are sent in the native language as identified on the home language survey that parents

identify upon registration to the school.

Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

The school will coordinate the parent and family engagement programs identified in the CIWP.

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)