

PORT OF LOS ANGELES HIGH SCHOOL  
BOARD OF TRUSTEES MEETING  
Wednesday, September 11, 2019  
250 W. 5<sup>th</sup> Street, San Pedro, CA 90731  
Room 111, 5:00 pm – 6:00 pm

**NOTICE AND AGENDA**

**BOARD MEMBERS:** Kathy Daly, Pat Gannon, Mark Martis, Leigh Cross, Annette Ciketic, Pam Costa, Dolores Garcia, John Kostrencich, Bentley Stansbury, Camilla Townsend, John Vidovich, Melina Castillo

**PUBLIC SESSION – 5:00 pm**

- I. Call to Order *Kathy Daly*
  
- II. Welcome and Introduction of Board Members, Staff and Guests *Kathy Daly*
  
- III. Public Comment (15 minutes total time allotted) *Kathy Daly*  
*Comments from the public on agenda and non-agenda items within the jurisdiction of the Board will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker unless waived by the presiding officer of the Board.*
  
- IV. ACTION ITEMS
  1. Consent Calendar *Kathy Daly*
    - a. Board of Trustees agenda – September 11, 2019
    - b. Board of Trustees minutes – August 14, 2019
  
  2. Approval of New Board Member Recommendation *Pat Gannon*  
Dr. Alva Perry
  
  3. Districtwide School Performance Framework (SPF) Agreement *Kathy Daly*  
LAUSD established a set of metrics to monitor all schools within the district. The SPF will be used as a reference tool during the Oversight visit. It also requires the sharing of student data via our school information system.
  
  4. BUZZ Contract 2019-20 *George Mora*  
The BUZZ contract is for DJ services for Homecoming and Prom in the amount of \$1,000 per event.
  
  5. Kos-Read Group, Inc. (KRG) Contract 2019 *George Mora*  
The KRG consulting contract is to enhance our marketing campaign across our social media platforms with the goal of maintaining student enrollment in the amount of \$10,500.
  
  6. Superfan Contract 2019-20 *George Mora*  
The Superfan contract is a phone application for promoting school activities and school fundraising in the amount of \$2,250.
  
  7. Holiday Luncheon *Kathy Daly*  
The holiday luncheon for faculty and staff will be held at The Top of the Market and cost approximately \$3,000.
  
- V. Student Report *Melina Castillo*
  
- VI. Executive Director/Principal's Report *George Mora*
  1. Compliance Monitoring and Certification of Board Compliance Review (2019-20)
  2. Enrollment
  3. Master Schedule
  4. Health Insurance
  5. Workers Compensation

VII. President's Report Kathy Daly

VIII. Treasurer's/ Finance Committee's Report

- 1. Budget Status Report ACTION ITEM Mark Martis
  - a. Budget to Actual – June 2019
  - b. Consolidated Balance Sheet – June 2019
  - c. Budget to Actual – July 2019
  - d. Consolidated Balance Sheet – July 2019
- 2. Unaudited Actuals 2018-19 Mark Martis
- 3. Mandate Block Grant Application 2019-2020 Mark Martis

IX. Secretary's Agenda Items Leigh Cross

- 1. Board Training – October 9, 2019

X. Committee Reports

- A. Personnel Committee Pat Gannon
- B. Policies and Procedures Committee Kathy Daly
- C. Curriculum Committee Camilla Townsend
- D. Facilities and Operations Committee John Kostrencich
  - 1. Atelier Development Co. Contract ACTION ITEM John Kostrencich  
The contract is for obtaining conceptual designs for the building project in the amount of \$27,000.

XI. Staff/Faculty Report Pam Costa

XII. POPS President's Report Dolores Garcia

**ADJOURNMENT**

**NEXT BOARD MEETING:** Wednesday, October 9, 2019 at 5:00 pm unless otherwise notified

*As provided by the Brown Act, persons in the audience may address the Board on agenda and non-agenda items. Speakers may address the Board as a group. Any personal derogatory remarks to a specific Board member or persons in the audience will not be tolerated. Anyone desiring to speak may do so by completing a speaker card.*

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*In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website at [www.polahs.net/about/board-of-trustees](http://www.polahs.net/about/board-of-trustees) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Sheryl Prizlow - Board Administrative Assistant (310) 832-9201 Ext. 232 or email at [sprizlow@polahs.net](mailto:sprizlow@polahs.net).*