

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

APPROVED NOV 07 2018

Minutes of Regular Meeting  
October 18, 2018

The Garvey Board of Education met in regular session on October 18, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Board President Keilley Meng.

**ROLL CALL**

Present at the meeting were Mr. Henry Lo (arrived at 6:35 p.m.), Ms. Keiley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Dr. Tiffany Rudek, Ms. Anna Molinar, Ms. Traci Yamasaki and Ms. Mivelia Dang.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Ms. Anita Chu led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None**

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 4 to 0, the Board adjourned at 6:32 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:05 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Keilley Meng indicated there was no action taken during closed session.

## **COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

- **Board and Superintendent**

Ms. Anita Chu wished all the Board members a Happy Leaders Day. While other organizations celebrate Bosses Day, Garvey celebrates leaders. She thanked the Board for their leadership and their dedicated services as servant leaders. Ms. Chu stated that there will be a Districtwide earthquake drill on October 23<sup>rd</sup> at 9:00 a.m. The District conducts two emergency drills every year to ensure the safety of children and staff at all times.

Mr. Lo announced that on October 11<sup>th</sup>, he and other elected officials attended a Meet N' Greet with Gavin Newsom, candidate for California Governor.

## **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Mr. Michael Drange, Vice President of Garvey Education Association, addressed the Board regarding student behavioral issues. He stated that although the District has protocols and procedures, the teachers were unclear on them, especially when the principal was not on campus. Mr. Drange stated that protocols and procedures need to be better communicated to all school staff.

In the area of the TK-6 English language arts adoption, Mr. Drange stated that the teachers felt they have not received adequate training and they hope that there will be additional training on the upcoming Districtwide Professional Day on November 9<sup>th</sup>. Additionally, some teachers had concerns regarding the need to make copies of the teacher materials and yet schools have limits on the number of allowable copies. He stated that this may be a Williams compliance issue.

Mr. Drange stated that GEA and the District had worked out a settlement that was signed on October 16, 2018. They are looking forward to working with the District to revise the language in the Collective Bargaining Agreement to improve clarity.

- **California School Employees Association (CSEA): None**

## **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA: None**

- **SELPA Community Advisory Committee (CAC): None**

## **REPORT FROM HEAD START REPRESENTATIVE**

Dr. Sandra Gonzalez, Director of Child Development Program, and Bernadine Perez, Head Start Policy Committee (PC) representative, addressed the Board regarding the Head Start/State Preschool Program.

Ms. Perez announced that today is her last board meeting. She thanked the Board and Dr. Gonzalez for allowing her to be on the Policy Committee Board. She expressed that it was a wonderful experience and will be staying on. It was great to see the other parents involved. They were attentive, organized and knew what they were doing.

Dr. Gonzalez thanked Ms. Perez and acknowledged her work in communicating with the Board on Head Start progress, advocating and recruiting for the program, and coordinating the federal match. She also introduced new parent leaders and a board liaison for the Head Start program.

Dr. Gonzalez then shared program highlights, stating that there were one student vacancy in the Head Start program and one teacher assistant vacancy. She also stated that Head Start received NAEYC (National Association for the Education of Young Children) accreditation for the Hillcrest class, the only LACOE program that has accreditation. She also shared that they started the application for funding process with a focus on the Early Head Start program.

Ms. Meng announced a recess for the Board and Cabinet members to meet the Head Start Policy Committee parent representatives.

**HEARING OF PERSONS IN THE AUDIENCE:** None

**CONSENT AGENDA**

On the motion of John Nunez, seconded by Ronald Trabanino and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

**A. Board/Superintendent**

1. Approval of Minutes  
Regular Meeting – September 27, 2018  
Approved
2. Conference/Convention Attendance  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented.  
Approved
3. Williams Quarterly Report on Uniform Complaints  
It is recommended that the Board of Education receive the District’s Williams Quarterly Report on Uniform Complaints for the quarter ending September 30, 2018, to be submitted to the Los Angeles County Office of Education.  
Approved
4. Memorandum of Understanding (MOU) – Garvey School District and Garvey School District Head Start/State Preschool Program  
It is recommended that the Board of Education approve the MOU between Garvey School District and Garvey School District Head Start/State Preschool Program on the requirements and responsibilities related to the occupancy of Head Start Grantee purchased modular unit located at Bitely School.  
Approved

5. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Funding for the National Association for the Education of Young Children (NAEYC) Accreditation Materials

It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approval (BAR/RAA) to fund the purchase of classroom materials in preparation for the National Association for the Education of Young Children (NAEYC) site accreditation visit at Hillcrest School, in the amount of \$831.97 for the 2018-2019 program year.

Approved

6. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Cost-of-Living Adjustment (COLA) Realignment

It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approval (BAR/RAA) to reallocate Cost-of-Living Adjustment (COLA) funds from operational costs to personnel costs, in the amount of \$72,388.00 for the 2018-2019 program year.

Approved

**B. Human Resources**

1. Personnel Assignment Order 18-19-05

It is recommended that the Board of Education approve the Personnel Assignment Report No. 18-19-05 as presented.

Approved

**C. Learning Support Services**

1. Memorandum of Understanding – UCLA (Project WILD)

It is recommended that the Board of Education approve the 2018-2019 Memorandum of Understanding between the Garvey School District and the University of California Los Angeles (UCLA) to continue the Project WILD (Working for Immigrant Literacy Development) program at Temple Intermediate School, at no cost to the District.

Approved

2. Contract – The Imagination Machine (Educational Assembly – Monterey Vista School)

It is recommended that the Board of Education approve the contract with The Imagination Machine to provide one assembly to Kindergarten through sixth grade students at Monterey Vista School on January 18, 2019. The cost of \$780.00 to be paid from the school's Local Control Funding Formula (LCFF) Program Funds.

Approved

3. Contract Ratification – J. Sweigart Inc. (Professional Development – Rice School)

It is recommended that the Board of Education ratify the contract with J. Sweigart Inc. to provide a two-hour training on SMART boards to teachers at Eldridge Rice Elementary School on October 3, 2018 at a total cost of \$500.00; to be paid from the school's Local Control Funding Formula (LCFF) Program Funds.

Approved

**D. Student Support Services**

1. Surrogate Parent – Florence Jane Wilson Hirata as Surrogate Parent

It is recommended that the Board of Education approve Florence Jane Wilson Hirata to act as a Surrogate Parent for students in the Garvey School District effective October 19, 2018 through

October 18, 2020.

Approved

2. Contract Amendment – Amy Johnson dba Cornerstone Speech and Language (Speech and Language services)

It is recommended that the Board of Education amend the 2018-19 contract with Amy Johnson dba Cornerstone Speech and Language to provide clinic-based speech therapy services to one student who requires this service per his Individualized Education Program (IEP). Contract cost is to be increased by \$660.00, at a total not to exceed \$10,560.00; to be paid from Special Education Funds.

Approved

3. Contract Ratification – Recess Speech Therapy (Non-Public Agency Services)

It is recommended that the Board of Education ratify the 2018-19 contract with Recess Speech Therapy to provide an occupational therapy independent educational evaluation for one student who requires this service per his Individualized Education Program (IEP). Total contract cost is not to exceed \$730.00; to be paid from Special Education Funds.

Approved

4. Contract Ratification – New School for Child Development dba the Help Group Bridgeport School (Non-Public School Placement)

It is recommended that the Board of Education ratify the 2018-19 contract with the New School for Child Development dba the Help Group – Bridgeport School for one fourth grade student who requires a Non-Public School placement which provides Specialized Academic Instruction, and Language and Speech Therapy services for a maximum of 200 days of School Year 2018-19 and Extended School Year combined, as written in the Individualized Education Program. Total contract cost is not to exceed \$36,795.92; to be paid from Special Education Funds.

Approved.

5. Contract Ratification – California Institute of Behavior Analysis, Inc. dba LeafWing Center (Non-Public Agency Services)

It is recommended that the Board of Education approve ratify the 2018-19 contract with the California Institute of Behavior Analysis, Inc. dba LeafWing Center for the provision of Behavior Intervention Implementation and Behavior Intervention Development services for one student who requires this service per his Individualized Education Program (IEP). Total contract cost is not to exceed \$3,512.50; to be paid from Special Education Funds.

Approved.

**E. Business Services**

1. Purchase Order Report 18-19-05

It is recommended that the Board of Education approve Purchase Order Report No. 18-19-05 as presented.

Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented.

Approved.

3. Change Order #1 – Bid No. 04:1819 – Minako America Corporation (Hillcrest, Rice, Williams, Sanchez, and Garvey Intermediate Schools – Water Piping Replacement)

It is recommended that the Board of Education amend contract with Minako America Corporation to increase the contract by \$4,439.38 due to additional changes for Bid No. 04:1819 – Water Piping Replacement at Hillcrest, Rice, Williams, Sanchez, and Garvey Intermediate Schools. Total amended cost of \$381,439.38 will be paid from Bond Funds.  
Approved.

4. Change Order #1 – Bid No. 07:1819 – Monet Construction Inc. (New Portable Classrooms – Dewey School)  
It is recommended that the Board of Education amend contract with Monet Construction Inc. to increase the contract by \$11,565.33 due to additional changes for Bid No. 07:1819 – Site work for Installation of Modular Classrooms at Dewey School. Total cost of \$309,565.33 will be paid from Bond Funds.  
Approved.
5. Notice of Completion – HJ Mechanical Contractor (New HVAC – Temple Intermediate School)  
It is recommended that the Board of Education accept the completion of Field Service Agreement (FSA) No. 273:1819 – Installation of New HVAC units in the main building at Temple Intermediate School. Total cost of \$86,721.00 to be paid from Bond Funds.  
Approved.
6. Contract Amendment– Los Angeles County Department of Public Health  
It is recommended that the Board of Education approve the amended contract with the Los Angeles County Public Health Department to provide school food safety inspections for all 12 District Kitchens twice per year, at an increased rate of \$197.00 per inspection; to be paid from Food Services Funds.  
Approved.
7. Disposal of Obsolete Surplus Property  
It is recommended that the Board of Education approve the disposal of Obsolete Surplus Property as per the attached list.  
Approved.

#### **REPORTS AND INFORMATION ITEMS:**

- A. Presentation, discussion, and direction on Solar Strategies  
Ms. Anita Chu stated that the presentation on solar strategies was a follow-up discussion in response to the Board's request. She indicated that the presentation would include a deeper look at solar benefits, a comparison of solar options, and next steps.  
  
Mr. Robert Cho, President of PacificWest Energy Solutions, discussed the benefits of solar, including its functional, environmental and fiscal benefits. He stated that the District would reduce its carbon footprint by 1400 metric tons annually.  
  
Mr. Cho then examined the two solar options, direct purchase and power purchase agreement (PPA) and some major strategic considerations. For direct purchase, the considerations include: replacement for inverters (every 7-10 years) and solar panels (every 20-25 years), ongoing repair (e.g., electrical wiring), annual maintenance (e.g., panel cleaning), and insurance requirements for damage and theft. For PPA, the considerations include: end of term options and PPA provider financial instability. Mr. Cho presented a cost analysis of the two solar options based on the assumption that solar is installed at all district sites for a term of 20 years. Direct purchase would have a total cost (initial and ongoing) of \$7.8 to 10.4 million and a saving range of \$9 to 14.2 million. PPA would have a total cost (initial only) of \$0.4 to \$0.6 million and a saving range of \$2.2 to 3.6 million.

Mr. Nunez asked about using loans for the direct purchase option and Mr. Henry Lo asked about using state bond funds to pay for solar. Ms. Chu replied that districts that chose the direct purchase option, including larger districts with sizable bond resources, did not use bond funds; they use low-interest long-term financing or grants. Mr. Hobby also replied that state bond funds currently prioritize facilities and construction, not solar.

Mr. Cho stated that his recommendation is to select the PPA route. With direct purchase, there are higher savings, but significant costs, risk, and liability to get those savings. Bond funds would have to be redirected from urgent priority projects to solar and the District would need to provide staff and resources as a utility provider. With PPA, there is minimal risk to get net savings. There would be minimal repair and maintenance costs. Bond funds could be saved for other urgent priority projects, and minimal staffing and resources would be required.

Ms. Chu thanked Mr. Cho for his detailed explanation on the solar options. She stated that the District is seeking Board direction which may include the following decisions: 1) select a solar option (for immediate implementation), 2) postpone solar implementation, or 3) Not to pursue solar. For immediate implementation of solar, Requests for Proposal (PRF) would have to be prepared and reviewed in the next few months and the Board would have to approve the solar contracts at the beginning of next year. Upon Board approval, the District would have to obtain DSA approval, which could take six to eight months, before construction could begin.

All the board members selected PPA indicating that more bond funds can be used for maintenance at current sites.

Mr. Nunez asked if RFP can be done for all school sites and inquired why the District selected Garvey, Temple, and Sanchez for solar in the first phase. Mr. Hobby replied that Garvey and Temple consume the most energy and solar would provide the highest benefits at those schools. Ms. Chu elaborated that during the RFP process, the District will check if the other school sites and the District office could be included at the same time.

B. Report, discussion and direction on Bond Facility Projects Recommended Priorities

Ms. Chu provided a review of the recommended priorities for bond projects that were presented at the last Board Meeting. She stated that the recommendation includes district-wide and site-specific projects. For district-wide projects, three major priorities were identified, including solar system, Maker Space, and security. For site-specific projects, some major projects included roofing, parking, HVAC, and beautification. Ms. Chu indicated that one high-priority project was recently added to the recommended list, replacement of stairs at Rice School, due to major safety concerns. Mr. Hobby specified that the stairway ramp that is used for evacuations does not meet current code and the District needs to take immediate action to ensure student and staff safety.

Ms. Chu invited the Board to ask questions and requested the Board to provide direction on Bond project priorities.

Mr. Lo mentioned that parents have been complaining about Emerson School's front lawn and asked how beautification projects are handled. Mr. Hobby stated that his team is already looking into ways to improve irrigation systems and possibly expanding the use of reclaimed water. Mr. Ngo emphasized that beautification projects could wait, but high priority safety projects, such as the crumbling Rice stairwell, need to be addressed first. Mr. Hobby stated that the District has been focusing on buildings, HVAC, and Maker Spaces first, then beautification projects. Mr. Nunez asked about using artificial turf for small areas, and Mr. Hobby replied that the District has been experimenting with it at Bitely and Dewey.

**ACTION ITEMS**

A. Public Hearing – Sufficiency of Instructional Materials (2018-19)

A public hearing will be held regarding the sufficiency of instructional materials.

Ms. Meng announced the public hearing on the Sufficiency of Instructional Materials.

Ms. Romelia Morales, a 4th grade teacher, stated that she did not receive her Science and Social Studies books on time, and did not have adequate number of books. She also stated that her students needed to annotate on booklets but these booklets were not allowed to be taken home. Ms. Morales explained that it was hard to conduct lessons without adequate materials. Ms. Jeanie Lin, a 4<sup>th</sup> grade teacher, also indicated that she did not get books in a timely manner.

Mr. Michael Drange, Vice President of Garvey Education Association (GEA) stated that many teaching materials include digital applications, but there are some students who do not have a computer or internet access at home and the one-on-one laptops are not allowed to be taken home. He also stated that teachers do not have sufficient quantities of workbooks and books to teach.

Mr. Vinh Ngo asked the District to provide a report on the status of missing materials and what still needs to be done.

Ms. Chu indicated that to meet the Williams compliance requirements, the District needs to ensure all students have access to student books (print or e-books) in class and at home. She stated that the District meets the Williams compliance requirements by providing 100% student access to digital student books, having one-on-one laptops for students to use during class, and allowing students to check out laptops to take home if necessary. Dr. Tiffany Rudek clarified that to meet Williams compliance requirements, only student books count, not teacher materials.

Ms. Chu indicated that this year the timely provision of the hard copies of teacher and student materials was challenging due to two new adoptions and delivery delay from publishers. She stated that aside from compliance, the District will ensure that all necessary teacher and student materials are provided but she requested that teachers submit their orders for any missing items to principals as soon as possible.

B. Resolution No. 18-19-04 – Sufficiency of Instructional Materials (2018-19)

It is recommended that the Board of Education adopt Resolution No. 18-19-04 verifying compliance with the requirements of Education Code, Section 60119 on the sufficiency of Instructional materials in core subjects for all students that are aligned to the academic content standards.

On the motion of John Nunez, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved Action Item B. as presented.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

C. Los Angeles County Committee on School District Organization Election

It is recommended that the Board of Education instruct Los Angeles County School Trustees Association (LACSTA) Board Representative (John Nunez) to cast vote for nominees for members of the Los Angeles County Committee on School District Organization.



On the motion of Henry Lo, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved to instruct LACSTA Board Representative (John Nunez) to cast vote for Frank Ogaz (incumbent) for the First Supervisorial District and Heidi Ann Ashcraft for the Fourth Supervisorial District.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

**OTHER ITEMS OF INTEREST TO THE BOARD**

Mr. Lo stated that everyone should vote on Tuesday, November 6 and reminded everyone to RSVP for the Cal State LA Distinguished Educators Award Dinner on November 2.

Mr. Nunez asked for a report on the Sanchez School drop-off situation.

**PUBLIC AGENDA ITEMS:** None

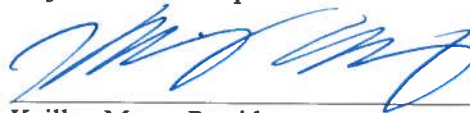
**NEXT MEETING**

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
November 7, 2018 (moved from November 8, 2018)	
December 6, 2018	Board Reorganization Meeting

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 9:18 p.m.



Keilley Meng, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Kevin Hobby  
Mario Montano  
Sandra Gonzalez  
Bernie Perez  
Natercia Fields  
Michelle Rodriguez  
Michael Drange  
Jeanie Liu  
Romelia Morales  
Desiree Arnesen-Garcia