

**IVY ACADEMIA CHARTER SCHOOL
REGULAR MEETING OF THE BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL**



Thursday, September 26, 2019

6:00 PM Closed Session

6:30 PM Open Session

Heytow Chapel

7353 Valley Circle Blvd.

West Hills, CA 91304

1. **CALL TO ORDER AND
RECOGNITION OF A QUORUM**

Board President Geld called the meeting to order at 6:10 PM

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Janet Danaher, Kevin Delson, Diane Krehbiel

ABSENT: Farbood Majd

OTHERS PRESENT: Joe Herzog Executive Director

2. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Board President Geld called for comments from the public regarding the closed session items. There were no comments.

3. **CLOSED SESSION**

Board President Geld called the closed session to order at 6:12 PM

4. **RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE
ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF QUORUM**

Board President Geld reconvened the meeting to open session at 7:05 PM, recognized the presence of a Board quorum and indicated that no action was taken.

5. **PLEDGE OF ALLEGIANCE**

Board President Geld led the Pledge of Allegiance.

6. **REORDERING AND APPROVAL OF THE AGENDA**

On a motion by Krehbiel and second by Vanderpool, the board Unanimously approved the agenda of the September 26, 2019 Regular Meeting.

7. **APPROVAL OF MINUTES**

On a motion by Bailey and second by Danaher, the board Unanimously approved the minutes of the August 22, 2019 Regular Meeting.

8. **PUBLIC COMMENT**

Ms. Guss thanked the Board members who talked with teachers and heard of their concerns. She said that she wants to work together to increase communication at Ivy Academia.

The Board heard comments from Ivy Academia parent and IPLG member. She discussed Fundraising for TK-12 to help offset fieldtrip costs. She also shared information regarding Remind App so parents can stay informed of school events, classroom updates and other items like fundraising. She also announced that IPLG meetings would alternate between mornings and afternoons.

9. **REPORT FROM THE EXECUTIVE DIRECTOR**

Mr. Herzog shared an update with the Board regarding upgrades to the new property. Abatement of asbestos has begun and plans for demolition are in place. The traffic and safety plan has been approved by LAPD and submitted for conclusion of the CUP documentation.

Mr. Herzog spoke of increased rigor in the classroom with an emphasis on students with disabilities and second language learners as our LCAP states. Mr. Herzog shared that he observed the teaming of the third-grade teachers and pointed out that teaming is an emphasis this school year as research is clear that better teaming leads to improved student achievement.

Mr. Herzog informed the Board of maintaining positive relations with STS, neighbors, LAPD and LAFD. Entities are interested in partnering with the school and will provide professional development for the staff and offer assemblies for students.

Mr. Herzog shared labor relation efforts with UTLA by meeting regularly with representatives to be certain of a positive climate and culture. In addition, a teacher advisory and parent roundtable will be initiated to increase stakeholder engagement opportunities.

10. **REPORT FROM THE DIRECTOR OF CURRICULUM AND INSTRUCTION**

Ms. Steinman provided a summary of the CAASPP results testing of May 2019. Highlights include Overall English Language Arts and Math scores. Results for Student Groups and Elementary and Secondary results by site was also shared.

10. **REPORT FROM THE DIRECTOR OF BUSINESS AND OPERATIONS**

Ms. Gennaro provided the Board a summary of participation rates and Student Feedback in regard to the NSLP. Ms. Gennaro explained that due to declining enrolment, which we believe to be temporary until Ivy Academia occupies the new property, additional budget cuts need to be considered.

11. **REPORTS FROM IVY ACADEMIA BOARD MEMBERS**

(Resolutions/Commendations, Correspondence, Committee Reports)

Board President Geld called for comments from the Board. There were no comments.

12. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. Board approval and ratification of tentative agreement with United Teachers Los Angeles for 2019-2020.

On a motion by Bailey and second by Danaher, the board Unanimously approved the ratification of tentative agreement with United Teachers Los Angeles for 2019-2020.

- b. A Discussion will be held on the proposed revisions to Ivy Academia's Fiscal Policies Manual. Input from the Board will be recorded and revised to Be approved at the next regular meeting on October 24, 2019. A draft of the revised Fiscal Policies Manual shall be available for review in the Business Office.

Ms. Gennaro shared revisions to be made regarding Ivy Academia's Fiscal Policies Manual and asked for additional information or feedback from the board. There were no additional comments. Ms. Gennaro announced that this would be an item for action at the next regular board meeting.

- c. Review of School Administrator's Certification: As Ivy continues to share the LAUSD Charter School Division focus on ensuring that the well-being of students remains first and foremost, by October 7, 2019, the school site administrator must submit the certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. Certification of Board Compliance Review shall be submitted by January 13, 2020 following Board approval.

The Board heard a review of the items on the certification form and the Executive Director commented that the form would be submitted to LAUSD prior to October 7.

- d. Review and Discussion of Annual LAUSD Transparency Resolution: Ivy Academia Entrepreneurial Charter School is a charter public school governed by a nonprofit board of directors and authorized/overseen by the Los Angeles Unified School District. On January 12, 2016, the LAUSD board voted to approve a Board Resolution, "Keeping Parents Information: Charter Transparency" which was passed with the support of the LA charter community. The resolution highlighted information and data that charter public schools share with parents through their charter petitions, School Accountability Report Cards, Local Education Agency Plans, Local Control Accountability Plans, Annual Audits, and other publicly available documents. This information is available from Ivy Academia electronically or manually by parent request. Per board resolution, parents may request this information in English and any single primary language meeting the requirements of Sections 45400 through 45403 of the California Education Code. Please submit parent requests for translated information to the main office via Joe Herzog, Executive Director

Ms. Gennaro outlined the LAUSD Transparency Resolution for the Board and said that this is an annual process for compliance. All the appropriate information with active links are posted to the Ivy Academia website.

- e. Review and Discussion of Uniform Complaint Policy, Procedures, and Forms: Ivy Academia has the primary responsibility to ensure compliance with applicable state and

federal laws and regulations and has established procedures to address allegations of unlawful discrimination and complaints alleging violation of state or federal laws governing educational programs. The referenced UCP Policy, Procedures and Forms are available for review in the Business Office and on the website: www.ivyacademia.com

Ms. Gennaro shared Ivy Academia's UCP with the Board. Ms. Gennaro also pointed out that this is communicated annually with all staff and parents.

13. **CONSENT-ACTION:**

On a motion by Danaher and second by Bailey, the Board unanimously approved the following consent action items by a roll call vote.

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Janet Danaher

ABSENT: Kevin Delson, Diane Krehbiel

APPROVED BY CONSENT

14. It is recommended that the Board approve all August 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.

APPROVED BY CONSENT

15. It is recommended that the Board approve Authorization (EC 44256(b) for Katrina Daneshmand to teach students for Biology, Advanced Placement Environmental Science, and High School Health for 2019-2020 school year; David Dombroski to teach students for Middle School Science for 2019-2020 school year.

APPROVED BY CONSENT

16. It is recommended that the Board approve the reference Memorandum of Understanding between Ivy Academia and Concordia University to accept School Counselor Fieldwork Agreement. This MOU shall remain in force for the 2019-2020 school year. The referenced agreement is available for review in the Business Office.

APPROVED BY CONSENT

17. It is recommended that the Board approve the English Learner (EL) Master Plan that is utilized by LAUSD. The EL Master Plan is available for reference in the Business Office.

APPROVED BY CONSENT

18. It is recommended that the Board approve 1871 annual adherence of Free and Reduced Meal Program.

19. **PENDING AGENDA ITEMS**

There are no pending agenda items.

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Directors of Ivy Academia will be held **Thursday, October 24, 2019** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

ADJOURNMENT

Board President Geld adjourned the regular meeting at 8:05 PM