This school reopening plan is based on the Jordan School District 2020-2021 Reopening plan.

### Action Plan with Mitigating Strategies:

#### SCHOOL GENERAL INFORMATION

**Schedules (M - Th + F), School-Wide requirements, Chromebooks, etc.**

- Friday Schedule Information: The following information will be shared with families through the school website and skyward.
  - The following schedule will be used for Fridays:
    - 7:00 - 8:30 AM PLC & Embedded PD
    - 8:30 - 10:00 AM Teacher Prep
    - 1st or 5th RTI: 10:00 - 10:55 AM
    - 2nd or 6th RTI: 11:00 - 11:55 AM
    - Lunch Block: 11:55 - 12:40 PM
    - 3rd or 7th RTI: 12:40 - 1:40 PM
    - 4th or 8th RTI: 1:45 - 2:40 PM
  - Transportation Block from 12:00 - 2:25 PM
  - **Friday Expectations:**
    - Students cannot be required to come on Friday.
    - You can require that parents make arrangements for students to come on Friday.
  - Teachers will have a 30-minute duty free lunch during the student lunch block
  - **Student lunch block will run from 12:00 - 12:40**

#### SCHOOL PLAN DETAILS BY LOCATION

**Plans to support “Before Coming to School”:**

- **Families will**
  - conduct temperature and symptom checks at home each school day.
  - keep children home who are ill or exhibiting symptoms of COVID-19.
  - send students to school wearing a face-covering until further notice. Face shields may be used in place of face masks. Exceptions are outlined in the appendix of this document.
  - If you do not have access to thermometers or other items, needed to fulfill appropriate symptom checking requirements please contact Bingham High Administration at 801-256-5100.
- **Bingham High School will**
  - Provide families with information regarding district and school protocols regarding school reopening. Information will be sent out via skyward and posted on the school website.
  - A symptom checklist will be provided to families through Sky-alerts, emails, and posted on the school website.
  - In an effort to encourage families and students to stay home when they are sick, the Bingham High attendance policy has been updated to reflect these changes. See Appendix A for more details.
  - Grading policies will be modified to accommodate the need for flexible attendance.
  - Bingham High teachers are being trained on Canvas and will be expected to make their learning materials available through Canvas for students who are ill or temporarily isolating.
  - IEP’s, 504’s, and individual health care plans will be reviewed and updated as needed prior to the start of school through the counseling department.
  - Bingham High will provide students with Chromebooks on an as-needed basis and for short term use. Chromebook checkouts will be facilitated through the media center.

*Updated 8/23/2020*
**Individuals who are unwilling to comply with the face-covering mandate as outlined by the state public health order may be excluded from school after reasonable efforts have been made. BHS will communicate expectations regarding face coverings to parents and students prior to the start of school. Teachers will review COVID expectations with students on the first day of school. Specifically, expectations regarding face coverings. Students and parents will be educated about the importance of face coverings.**

**Plans to support “Bussing”**
- BHS will work with transportation to ensure that seating charts are in place for Bingham High Busing.
- Bingham High will supervise after school bus loading on the south side of the school through a designated hall monitor. They will work with students to ensure social distancing is enforced.

**Plans for Office**
- PPE will be distributed to all offices based on the needs of each individual office. This includes hand sanitizer, plexiglass sheets, cloth masks, face shields, touchless thermometers, and sanitation materials.
- Entry and exit flow patterns are marked accordingly. Please follow the traffic signs.
- Check-in/Check out procedures:
  - Please call the attendance office (801.256.5110), to check your student in or out of school. Verifying questions will be asked to ensure your student’s safety and the phone number you call on must match the phone number in Skyward. Please update your contact information through Skyward.
  - Do not come into the school building to check out your student. We will send them out to you.
  - There will be designated areas outside the main entry for cars to wait for their student to exit the building. Parents will be educated through the school website.
  - Students who are checking-in to school, will not go to the attendance office but straight to their classroom. Parents will be expected to call the attendance office to excuse tardiness or late check-ins. To check a student in, parents must call the day of the check-in.
- In regards to outside visitors, who are visiting the school during the school day, the following protocols have been established:
  - All visitors must check-in with the main office.
  - All visitors must wear a face-covering upon entering the school and will be required to have their temperature taken through an infrared thermometer.
  - All visitors should screen themselves for symptoms prior to coming to Bingham High School and remain at home if they display any Covid-19 symptoms.
  - Visitors will be limited to those conducting official school business.
- Bingham High has established one quarantine room for students who display symptoms or are sick during the school day. We have also designated another area for non-COVID related injuries. Students who must conduct regular medical treatment, will be provided a space to conduct their regular medical treatment separate from the quarantine room.
- BHS will provide employees and students a digital symptom checklist that is available on the BHS website.
- Bingham High will train Bingham High staff on how to communicate health issues while protecting privacy.

**Plans for Classrooms**
- Faculty, students and Staff will wear face coverings or face shields with face-coverings underneath
- PPE has been distributed to classrooms based on need and requests. The installation will be handled by custodians.
- Hand sanitizer will be available in all classrooms and students will be encouraged to disinfect regularly.
- Desks will be arranged to provide maximum social distancing and limit exposure for students and staff.
- Seating charts will be used to ensure that contact tracing can take place.
- Entry and exit routines will be established to limit exposure.
- Routines for students to sanitize their workspace will take place every class period.
- Faculty and staff will be trained on responding to students who demonstrate Covid-19 like symptoms and procedure for removing those students from the classroom has been established.

**Plans for Unique Courses: (music, theater, dance, CTE, PE)**
- Bingham High School will
  - Classrooms that are deemed high risk include music, theatre, dance, CTE and PE will have specific protocols.
  - Bingham High will post a list of all Unique courses and will share the list with parents and students.
  - High-Risk classrooms will follow all protocols and measures in place for regular classrooms. The following additional protocols will be put in place:

*Updated 8/23/2020*
Classes will be held in larger spaces and alternative locations if available. PE classes will be held outside weather permitting. Choir, theatre, and music classes will be held in the auditorium when possible. Students will undergo symptom checks and temperature checks (non-contact) prior to entering high-risk classrooms. Any student showing symptoms or failing temperature checks will follow school protocol for quarantining of students showing COVID-19 like symptoms. In PE courses, students will dress in a stagger to limit the number of students in the locker room at any given point. Students will wear their face-coverings in the locker room.

### Plans for Special Education Classrooms

**Bingham High School** will
- Special Education classrooms will follow all protocols and measures put in place for regular classrooms. The following additional protocols will be put in place:
  - Reasonable accommodations will be made for students who cannot wear face coverings where it is required for other students.
  - Accommodations will be made on an individual basis to ensure that students with disabilities will have equal access to education.
  - Healthcare plans and IEP’s will be updated through the school psychologist, special education department, and administration.
  - BHS will work with special education department to address individual concerns based on the needs of individual students and individual classrooms.

### Plans for Hallways

**Bingham High School** will
- Hallway foot traffic patterns have been identified and clearly marked throughout the school and students will be expected to adhere to traffic foot patterns.
- Stairways have been designated as either up or down only to reduce student congestion in the stairwells.
- Face coverings are required in the hallways.
- Students will be expected to maintain social distance where possible and limit personal contact with other students.
- Students will be encouraged to bring their own water bottles and water fountains will only have the bottle filling feature enabled.
- Staff will encourage students to report to classrooms immediately upon revival to limit congestion in common areas.
- Hallways, stairwells, and common areas will be disinfected daily.
- Lockers will not be assigned this year. If a student would like to reserve a locker, they will need to come into the main office to receive a locker assignment.

### Plans for Cafeteria

- There will be designated flow patterns to direct students in food pick up and seating.
- Seating arrangements will be extended to a variety of areas, including outside, for students to eat. Students will be spaced on tables and in the hallways to consume their breakfast and lunches.
- Students will be issued ID cards with barcodes from which the clerk/cashier scans the barcode into the meal counting system. If student ID cards will not work in a given system, nutrition services workers will enter numbers for students.
- Students will be expected to sit at designated seating areas placed throughout the building.
- Sanitation protocols will follow district protocols outlined in the district plan for hand sanitation.
- A majority of the seating will be placed outside to mitigate the spread of Covid-19. Guidelines for outdoor dining will be followed in all designated sections.

### Plans for Restrooms

- There will be designated flow patterns to direct students in the restrooms.
- Signs will be posted in each bathroom to encourage proper hygiene and handwashing.
- All restroom fixtures, sinks, toilets, showers, stall doors, hardware, partition doors, benches, and walls will be disinfected multiple times each day.
- There will be a designated maximum number of students allowed in each bathroom.
- Restrooms will have a limited number of stalls and urinals available during the school day.
- Students will be required to wear face-coverings in the restrooms.

### Plans for Recess/Playground

- Not applicable

*Updated 8/23/2020*
## Plans for Gymnasium
- Gym equipment will be sanitized between each use and students will be encouraged to use hand sanitizer routinely.
- Activities/classes generally held in the gymnasium will be held outside when possible to increase social distancing.
- Gymnasiums may be used to expand the space available for cafeteria seating in middle schools and elementary schools in order to increase social distancing.
- Weight rooms and exercise equipment will be disinfected regularly between each use. Students will be placed in Pods to limit interaction between all students.
- Temperatures will be taken of all students participating in a PE class.
- Students will dress in the locker rooms after they have had their temperatures taken. Students will be limited

## Plans for Library
- Signage and floor markings will be posted to encourage social distancing in the library.
- Library staff will change the layout of furniture to maximize social distancing.
- Books will be “quarantined” for 72 hours after check-in before being processed by library staff.
- The library will be managed with health and safety principles in place when students visit the library before/after school or during free time.
- Increased time between class visits will allow for cleaning and disinfecting of library surfaces.

## Plans for the Stadium/Field
- Stadiums will be used to hold some activities in order to increase the possibility of social distancing.
- Plans for the athletic competition will be based on UHSAA regulations for each phase as explained by the UHSAA document.
- Spectators will be allowed to attend sporting events on a limited basis.
- Spectators will be expected to wear face coverings when a physical distance of at least six feet from any other individual is not feasible when outdoors.
- Tickets will be distributed through our school website and hometown ticketing.
- Student participants will be provided with a limited number of tickets for purchase by family or friends. Coaches/Advisors will be provided with a limited number of tickets for distribution to family members.
- Additional tickets will be made available to the general student body based on capacity. Capacity will not exceed the 25% capacity.
- Halftime performances will be limited to one performing group per game. Parents of the performing group will be allowed to view the performance from the track. They will enter from the south entrance and be escorted out of the north entrance. Performing arts spectators will not be allowed to stay in the stadium unless they have a ticket from the above criteria.

Updated 8/23/2020
YOU MAY USE THIS WORKSHEET AS A REFERENCE FOR YOUR PLANNING - IT IS NOT REQUIRED AS PART OF YOUR ACTUAL PLAN.

Mitigating Strategies Planning Worksheet

Link to State Planning Template for Evaluating and Developing Mitigating Strategies: USBE School Reopening Plan Handbook

Link to the USBE Webinar regarding Mitigating Strategies:
Webinar recording - Mitigating Strategies
Webinar Slides
Password to access the recording: 8b@&v99U

This document may be used to evaluate each location or activity. Once you have determined higher and lower risk characteristics, you can focus on appropriate strategies to reduce the risk in each of these areas.

Example: If your current plan for rotations requires students to move into multiple classrooms throughout the day, that would be a higher risk characteristic for undirected movement. You can reduce the risk by creating schedules where students move less. So then create a plan where students stay in one place and teachers rotate to them.

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<th>Situation/Location Description:</th>
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<th>Higher Risk</th>
<th>Plan for Mitigating Strategies</th>
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Updated 8/23/2020