

JOB NOTICE

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
12820 Pioneer Boulevard Norwalk, CA 90650-2894 (562)868-0431

Job #185A

January 10, 2019

CHILD CARE TEACHER I
Salary \$12.54 - \$15.28 (Range 207)

EXAMPLES OF DUTIES

Assists the child in making a satisfactory transition from home to child care; assists in maintaining a healthy and motivating physical environment to stimulate learning experiences; assists in the development and uses of instructional materials suitable for verbal or visual instruction of children with a wide range of mental, physical and emotional maturities; assists in providing an appropriate climate to establish and reinforce acceptable child behavior, attitudes and social skills; assists in the evaluation of social and academic growth of children and assists in maintaining appropriate records; assists in communications with parents by means of parent meetings and individual parent conferences as required; assists in the interpretation of the school program to parents in order to strengthen parental understanding of the individual child's needs and the childcare program's role in the individual child's life; assists in the planning and coordination of the work of Child Care Assistants, parents and volunteers in the classroom in order to obtain the maximum benefit from their efforts; assists in the creation of an effective environment for learning through functional and attractive displays, exhibits of child's work and interest centers; maintains professional competence through professional growth activities; supervises children during both indoor and outdoor activities during the assigned work day; may assist in the collection and record keeping of payments at the childcare site; assists in ensuring that daily records such as attendance sheets, sign-in sheets and other related student information is collected; performs related duties as assigned

QUALIFICATIONS

License/Certificates:

Possession of a valid California Driver's License. Must possess current CPR/First-Aid Certificate.

Knowledge of:

General needs and behaviors of children; interpersonal/group dynamics; and basic human development principles.

Ability to/Skills:

Organize and direct the activities of children using available materials; communicate clearly and concisely, orally and in writing; establish and maintain effective working relationships with the public, community groups, and staff; exercise good judgment, courtesy and tact with staff and the public.

Experience:

Experience working with children is desirable.

Education:

Proof of High School Diploma or equivalency. AA degree, or 48 college units, or pass the District's Paraeducator Exam. Early Childhood Education or /Child Development units are desired.

WORK YEAR/BENEFITS

This is a **11 month (student calendar), 19.75 hours per week position at DULLES ELEMENTARY with the LA MIRADA SCHOOL AGE CHILD CARE PROGRAM. Hours will be Monday and Friday 2:15 p.m. to 6:00 p.m., Tuesday and Thursday 2:30 p.m. – 6:00 p.m., and Wednesday 12:45 p.m. – 6:00 p.m.** Person selected will receive paid vacation, holidays, and sick leave.

APPLICATION PROCEDURE

Please apply via EdJoin.org at <https://www.edjoin.org/Home/JobPosting/1127110>. The deadline for submitting an application is **JANUARY 22, 2019 @ 4:00 p.m.** A test may be given.

A.D.A. REQUIREMENTS ON REVERSE SIDE

An Equal Opportunity Employer

CHILD CARE TEACHER I

A.D.A. REQUIREMENTS

Physical, Mental and Environmental Demands:

Physical:

Sitting. Walking on level surfaces. Bending and use of both legs. Fine coordination. Wrist/arm coordination, use of all fingers and both hands. Lifting up to 15 pounds. Carrying/pushing up to 15 pounds (table/chairs). Color, near and night vision, depth perception. Use of both eyes with corrective lenses. Sense of smell, speaking, normal hearing and able to distinguish sounds in transmission.

Mental:

Occasional stress of emergencies, stress of interpersonal conflict and normal work standards stress. Ability to work with interruption. Concentrate for long periods of time. Reading. Calculate, perform routine math process. Solve multi-variant problems.

Working Conditions:

Office/class environment.

The Board of Education of the Norwalk – La Mirada Unified School District is committed to equal opportunity for all individuals in education. District programs, activities, employment, and practices shall be free from discrimination, sexual harassment, harassment, intimidation, and bullying based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. School and District personnel will take immediate steps to intervene when it is safe to do so and when he or she witnesses an act of discrimination, sexual harassment, harassment, intimidation, or bullying.

Complaints Concerning Discrimination, Sexual Harassment, Harassment, Intimidation, and Bullying: The Governing Board designated the following person(s) as the Title IX Coordinators/Nondiscrimination Compliance Officers:

<p>Title IX Coordinator (Nonstudent Issues): Assistant Superintendent, Human Resources or designee 12820 Pioneer Boulevard Norwalk, CA 90650 (562) 868-0431</p>	<p>Title IX, Title VI, and Title VII Coordinator (Student Issues): Assistant Superintendent, Educational Services or designee 12820 Pioneer Boulevard Norwalk, CA 90650 (562) 868-0431</p>
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