

**MINUTES**  
**Kit Carson International Academy**  
**School Organizational Team Meeting**  
**Location: Carson Library**  
**Date: December 13, 2019**  
**Time: 4:00 p.m.**

The Kit Carson International Academy School Organizational Team meeting was called to order at 4:01 pm on 12/13/18. The meeting was held Carson Library.

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**Members Present:**

Sarita Winterrowd  
Carla Isle  
Terri Harden  
Diamond Kelly  
Ayoka Snipes

**Members Absent:**

Amelia Ramirez  
Pierre Montoya

The minutes from the meeting dated November 13, 2018 were presented and approved as presented.

**New Agenda Items**

- 2.1 Mrs. Snipes discussed with the team the process of the NCCAT-S and why Carson was designated to take the survey. She stated this was a good way to look at what are weaknesses and our strengths are. Mrs. Snipes shared the results of the survey and the areas of focus for the 19-20 SY.
- 2.2 It was share with the team that the School Performance Plan would need to include the indicators and elements. The areas in the survey are leadership (3.4), curriculum & instruction (1.1, 1.2, 1.8), and assessment/accountability (2.1).
- 2.3 The team decided to table the Carson Design Plan agenda item until after we meet to discuss the budget and the SPP in January.

**General Discussion**

- **Agenda Planning: Items for Future Agendas**
  - 19-20 Strategic Budget
  - 19-20 School Performance Plan

**Information**

- **Next Meeting:** Tuesday, January 29, 2019 @ 4:00 p.m. in the Carson Library

**Public Comment Period:**

- No public was present at this meeting.

The meeting was adjourned at 5:08 p.m.