

Placentia-Yorba Linda Unified School District
District Insurance Requirements for Use of Facilities
Effective 10/1/17

It is required that every Use of Facilities application with the Placentia-Yorba Linda Unified School District meet the insurance requirements listed below. Prior to the beginning of the event, and until the conclusion of said event, the applicant shall acquire and maintain such insurance. Failure to furnish the requested insurance will result in cancellation of the PYLUSD Use of Facilities application.

General Liability:

The Use of Facilities applicant(s) is required to provide the District with a Certificate of Insurance with a page two (2) endorsement naming the District as an additionally insured for a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is as follows:

Placentia-Yorba Linda Unified School District
1301 E. Orangethorpe Ave.
Placentia, CA 92870

The following verbiage is required in the endorsement:

The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents, employees, and volunteers shall be named as Additional Insureds, by separate endorsement. Any insurance maintained by the Use of Facilities applicant(s) shall be primary and non-contributory.

Automobile Insurance:

Business Applicants must have automobile insurance of a minimum \$1,000,000 per occurrence.

Individual Applicants must provide proof of automobile insurance, no less than the requirements stated below.
Minimum Liability Insurance Requirements for Private Passenger Vehicles (California Insurance Code §11580.1b).

Minimum Requirements:

\$15,000 for injury/death to one person
\$30,000 for injury/death to more than one person
\$5,000 for damage to property

Worker's Compensation:

Use of Facilities applicant(s) shall maintain Workers' Compensation insurance with statutory limits and Employer's Liability with a minimum limit of \$1,000,000, unless the business is a sole proprietorship.
(Explanation: If you are an individual applicant or your business has only one (1) employee, you are not required to provide workers compensation insurance).

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- The District must be in receipt of all insurance certificates prior to the start date of event.
 - Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide".
 - Insurance policies must carry a 30-day cancellation clause.
(This will notify PYLUSD if the policy is cancelled or terminated at any time)
 - Professional/medical services may require additional insurance which is addressed on the Use of Facilities application.

If not delivered electronically, please **email or deliver documents to:

Use of Facilities Department
Placentia-Yorba Linda USD
1301 E. Orangethorpe Ave.
Placentia, CA 92870

**email will be provided by the Use of Facilities department.

If you have questions, please call the Use of Facilities Department at 714-985-8745.

The District has the right to re-evaluate the following limits to determine whether or not they are suitable based on the nature of the event