



School Liaison Services
706-791-7270/4168

Visit our website at
<http://www.gordon.army.mil/liasvc>

Fort Gordon and Columbia County Schools

LOCAL ACTION PLAN

“Helping the Mobile Military Child Succeed”

Columbia County School System
706-541-0650

Visit our website at
[http://www.ccboe.net/pages/Columbia
County/Parent Resources](http://www.ccboe.net/pages/ColumbiaCounty/ParentResources)





PURPOSE

The Purpose of the Local Action Plan is to emphasize strategies to be implemented in order to address the issue of transitioning military connected children.



LOCAL ACTION PLAN COMMITTEE MEMBERS

Fort Gordon

CO-CHAIR: Melissa A. Barrickman- School Liaison Officer

706-791-4168

Columbia County Schools

CO-CHAIR: Dr. Sandra Carraway – Superintendent

706-541-0650

Sheree Gates – Guidance Counselor, Greenbrier High

Becky Croft – Guidance Counselor, Grovetown Middle

Demetria Johnson-Harris – School Social Worker

Belinda Lee-Scott – School Social Worker

Julie Owens – Guidance Counselor, Lewiston Elementary

Grace Quinones - Guidance Counselor, Harlem High

Barbara Riffle – Guidance Counselor, Evans Middle

Input from Military Connected Parents

Mrs. Sabrina Cunningham, Cedar Ridge Elem.

Mrs. Lisa Miller, Lewiston Elem.

Mrs. Beth Lewis, Grovetown Middle and Harlem High



LOCAL ACTION PLAN ISSUES

1. Improve the timely transfer of student records.
2. Develop systems to ease student transition.
3. Promote practices which foster access to extracurricular programs.
4. Establish procedures to lessen the adverse impact of moves/deployment.
5. Communicate variations in the school calendars and schedules.
6. Create and implement professional development systems.
7. Continue strong, child-centered partnerships between the installation and supporting schools.
8. Provide information concerning graduation requirements.
9. Provide specialized services for transitioning students when applying to and finding funding for postsecondary study, or when transitioning from school to work.



LOCAL ACTION PLAN

Issue #1: Improve the timely transfer of student records.

Scope: Ensure military children are accurately placed in the appropriate grade/class.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Implement in/out processing	School Liaison Officer (SLO)	Ongoing	1.1 Brief soldiers during in/out processing. 1.2 Provide information about the School Liaison Program to include School Liaison Officer's contact information.	Central registration continues to brief; soldiers are checked off for SLO. SLO contact on Fort Gordon website.
2. Encourage transfer students to hand carry a copy of school records (i.e. copy of report card or transcript, birth certificate, immunization records. *If child is receiving special services on IEP, this should also be included).	SLO and School Counselors	Ongoing	2.1 Educate parents on their responsibility to request and transfer student records and to notify school early when a move is planned. 2.2 Encourage schools to provide copies of appropriate records to all students withdrawing from school for a military transfer.	SLO and counselors continue to brief parents.
3. Identify translators to assist with foreign records and placements.	SLO and School Counselors	Ongoing	3.1 Translate foreign records for grade placement purposes. 3.2 Utilize resources available from community and militaryonesource.com	SLO and counselors continue to brief parents.



LOCAL ACTION PLAN

Issue #2: Develop systems to ease student transition.

Scope: Facilitate the timely integration of students into their new school and address their emotional needs due to transition.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Implement programs to assist students with transition.	Counselors/Teachers	Ongoing	1.1 Assign student buddies to new students for the first couple of weeks.	School staff monitors
	SLO	January 2009	1.2 Re-activate Fort Gordon Youth Sponsorship Club.	January 2009
	SLO/Counselors	Fall 2012	1.3 Implement Student to Student (S2S) Youth Sponsorship Program in at least one high school by Fall 2012.	Fort Gordon is on the list as a host site to provide training by the Military Child Education Coalition
	SLO	November 2008	1.4 Partner with Army Community Service Relocation Office to develop a plan to identify incoming and departing youth to be sponsored by the Fort Gordon Youth Sponsorship Club.	Application is on Fort Gordon website.
	SLO/High School Curriculum Director	August 2009	1.5 Include information about Fort Gordon Youth Sponsorship Club in high school course catalog.	January 2010



LOCAL ACTION PLAN

Issue #2: Develop systems to ease student transition.

Scope: Facilitate the timely integration of students into their new school and address their emotional needs due to transition.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment / Follow-up
2. Maintain Fort Gordon School Liaison website.	SLO	Ongoing	2.1 Ensure website is current and includes information about Child, Youth, and School Services programs and events.	Assess quarterly
3. Maintain and publicize Columbia County School System website.	Community Relations/CCBOE web publisher	February 2009	3.1 Create an area on the CCBOE website with resource links for staff and military families. http://www.ccboe.net/pages/Columbia County/Parent Resources	Assess quarterly with input from guidance counselors



LOCAL ACTION PLAN

Issue #3: Promote practices which foster access to extracurricular programs.

Scope: Ensure transitioning youth opportunities for participation in extracurricular programs.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Publicize start dates for Columbia County Schools	Community Relations	Ongoing	1.1 List calendar dates as far in advance as possible and post link on www.ccboe.net 1.2 Provide links to individual school websites.	Continue to update annually.
2. Utilize school websites to publicize sport tryout dates.	Community Relations/School web publishers Athletic Directors	Ongoing	2.1 Provide tryout dates on individual school websites for each sport. 2.2 State Department Health Physical form to be used for all sports physicals. Provide link to sport physical form on school/county website (Procedure JGCA).	Continue to update annually.



LOCAL ACTION PLAN

Issue #4 Establish procedures to lessen the adverse impact of moves.

Scope: Improve the quality of life and continuity of the student's education.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Provide welcome packets to incoming students.	SLO Community Relations Guidance Counselors	Ongoing	1.1 SLO will notify CCBOE of incoming students. Welcome packets will be mailed to families. 1.2 Provide copy of graduation requirements to Army Community Services (ACS) office.	Continue to update welcome packets and distribute to military families.
2. Publicize to schools the services available by the Child and Youth Behavior Military & Family Life Consultants.	SLO	January 2009	2.1 SLO will distribute to schools information about the program and contact number.	Assess quarterly
3. Publicize the Stabilization Act.	SLO	February 2009	3.1 Educate parents and students on the Stabilization Act. Brief soldiers during in processing.	Ongoing
4. Implement programs to assist students with transition.	SLO and Columbia County schools	Ongoing	3.1 Assign faculty members/counselors to new students to serve as an advisor/mentor for the first semester.	Use of faculty and counselors as advisor/mentor



LOCAL ACTION PLAN

Issue #5: Communicate variations in the school calendars and schedules.

Scope: Placement in a school best fitting the students previous academic schedules.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Publicize calendar in local media and throughout the community.	Community Relations	Ongoing	1.1 List calendar dates as far in advance as possible and post link on www.ccboe.net 1.2 Publish calendar in back to school newsletter and school publications.	Continue to update annually.



LOCAL ACTION PLAN

Issue #6: Create and implement professional development systems.

Scope: Prepare and educate School Liaison Officer and school staff on the developments to improve student transition.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Attend national Military Child Education Coalition (MCEC) Conferences.	SLO	Attend Annual Conference	1.1 Educate school personnel on MCEC website and share information from the MCEC conference.	SLO attended July 2008 MCEC Conference. Attendee to brief committee on conference-annually.
2. Provide school personnel with additional training on military issues.	SLO Community Relations	January 2009-survey August 2009-training	2.1 Survey school staff on areas needed for additional training or information.	February 2009



LOCAL ACTION PLAN

Issue #7 Continue strong, child-centered partnerships between the installation and supporting school.

Scope: Develop joint programs designed to improve the quality of life for children/students.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Encourage continued partnerships throughout the year.	SLO Community Relations Guidance Counselors	Ongoing August 2009 Ongoing	1.1 Encourage soldiers to assist with special projects/events at the schools as mission permits. 1.2. Provide a booth for Fort Gordon SLO at annual Back to School Festival. 1.3 Encourage schools that have significant military populations to organize informational sessions.	Assess quarterly Annually every July/August Assess quarterly
2. Establish two-way communication between Fort Gordon and CCBOE to have effective collaborations and partnerships that benefit schools, families, and youth.	SLO Community Relations Guidance Counselors	Ongoing	2.1 See Appendix A for information to be collected annually.	Update information annually



LOCAL ACTION PLAN

Issue #8: Provide information concerning graduation requirements.

Scope: Educate students and parents on the courses required for graduation.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Publicize graduation requirements.	SLO Community Relations Guidance Counselors	Ongoing	1.1 Publicize graduation requirements on the school/system websites.	Continue to publicize and update annually
2. Encourage transfer students to hand carry a copy of school records (i.e. copy of report card or transcript, birth certificate, immunization records. *If child is receiving special services on IEP, this should also be included).	SLO and School Counselors	Ongoing	2.1 Educate parents on their responsibility to request and transfer student records and to notify school early when a move is planned. 2.2 Encourage schools to provide copies of appropriate records to all students withdrawing from school for a military transfer.	SLO and counselors continue to brief parents.
3. Utilize technology at area high schools to assist transfer students.	SLO and School Counselors	Ongoing	3.1 Implement Interactive Counseling Center software program at area high school guidance offices.	Update Annually



LOCAL ACTION PLAN

Issue #9: Provide specialized services for transitioning students when applying to and finding funding for post secondary study, or when transitioning from school to work.

Scope: Ease the transition from school to college or work by providing fairs and scholarship information.

Recommended Strategies	Person Responsible	Timeline	Description of Strategy	Assessment/ Follow-up
1. Schedule an annual College Fair at Fort Gordon	SKIES (Schools of Knowledge Inspiration, Exploration and Skills) Director/SLO SLO/SKIES Director Community Relations Guidance Counselors	September 2008 Spring 2010	1.1 Invite colleges to participate in annual College Fair at Fort Gordon. Advertise events at all high schools on the Fort Gordon website and school/system publications. 1.2 Consider a College Fair to be held at Ft Gordon for all Columbia County area high schools.	<ul style="list-style-type: none"> First fair held September 2008 September 2009
2. Publish information about career pathways (Georgia program).	Guidance Counselors	Ongoing	2.1 Ensure career pathways information is available for students.	August 2010
3. Publish scholarship information	Guidance Counselors	Ongoing	3.1 Ensure scholarship information is available for students.	Quarterly



LOCAL ACTION PLAN

Appendix A:

Issue 7.2: Establish two-way communication between Fort Gordon and CCBOE to have effective collaborations and partnerships that benefit schools, families, and youth.

Information SLO will provide to schools:	Timeline	Assessment/ Follow-up
<ol style="list-style-type: none"> 1. Training on military issues, particularly on the impact of deployment and relocation on children 2. Update on Army policies 3. Army family team building 4. Fort Gordon resources and military agencies 5. Child & Youth Services (CYS) in and out processing and registration procedures 6. CYS programs and events 7. Youth Sponsorship and Student 2 Student programs 8. Secondary Education Transition Study (SETS) updates and recommendations 	August/ January	Every semester
Information CCBOE will provide to SLO/Fort Gordon:	Timeline	Assessment/ Follow-up
<ol style="list-style-type: none"> 1. Total Student enrollment 2. Number of military children enrolled in Columbia County schools 3. Curriculum/textbook updates (links for K-8 math/language arts) 4. Tutoring programs available to students 5. Special event dates/special programs 6. Contact with military units and specific support given to schools 	August/ January	Every semester



LOCAL ACTION PLAN

Appendix B: Milestone schedule of Committee Actions/Plans

Date	Committee/Individual	Notes/Actions
17 September 2008	Individual-Sharon Beaver	<ul style="list-style-type: none"> • Meet w/CCBOE to discuss need for LAP Committee
23 October 2008	Committee	<ul style="list-style-type: none"> • Initial meeting
2 December 2008	Committee	<ul style="list-style-type: none"> • Review Local Action Plan • Review survey questions
7-21 January 2009	Individual-Karen Ribble	<ul style="list-style-type: none"> • Administer survey to CCBOE staff
22 January 2009	Committee	<ul style="list-style-type: none"> • Review changes to Local Action Plan • Review survey results
29 January 2009	Individual-Karen Ribble	<ul style="list-style-type: none"> • Administer Local Action Plan to school principals
10 March 2009	Committee	<ul style="list-style-type: none"> • Present Local Action Plan to BOE for review
March 2009	Sharon Beaver/Karen Ribble	<ul style="list-style-type: none"> • Develop staff development plan for 2009-10



Appendix C: Directory of Columbia County Schools

Baker Place Elementary 0212 Tel: 706-447-2115 Fax: 706-447-2116 2011 Hero Way Grovetown, GA 30813 Principal: Leeann Fleischauer	Lewiston Elementary 0102 Tel: 706-650-6064 Fax: 706-854-5831 5426 Hereford Farm Rd Evans, GA 30809 Principal: Dr. Mike Doolittle
Bel Air Elementary 1050 Tel: 706-868-8724 Fax: 706-854-5826 325 N. Belair Rd Evans, GA 30809 Principal: Dr. Mark Boyd	Martinez Elementary 2052 Tel: 706-863-8308 Fax: 706-854-5832 213 Flowing Wells Rd Martinez, GA 30907 Principal: Wade White
Blue Ridge Elementary 0188 Tel: 706-868-0894 Fax: 706-854-5827 550 Blue Ridge Dr Evans, GA 30809 Principal: Karen Fischer	North Columbia Elementary 3052 Tel: 706-541-1158 Fax: 706-854-5833 2874 Ray Owens Rd Appling, GA 30802 Principal: Kay Sanders
Brookwood Elementary 0190 Tel: 706-855-7538 Fax: 706-854-5828 455 S Old Belair Rd Grvtn, GA 30813 Principal: Brenda Jones	North Harlem Elementary 4052 Tel: 706-556-5995 Fax: 706-854-5818 525 Fairview Dr Harlem, GA 30814 Principal: Kirk Wright
Cedar Ridge Elementary 0208 Tel: 706-447-2100 Fax: 706-854-5839 1000 Trudeau Trail Grvtn, GA 30813 Principal: Dr. Sarah Walls	River Ridge Elementary 0106 Tel: 706-447-1016 Fax: 706-854-5835 4109 Mulikin Rd Evans, GA 30809 Principal: Revelle Cox
Euchee Creek Elementary 0397 Tel: 706-556-4000 Fax: 706-854-5829 795 Louisville Rd Grvtwn, GA 30813 Principal: Katy Yeargain	Riverside Elementary 0194 Tel: 706-868-3736 Fax: 706-854-5834 4431 Hardy McManus Rd Evans, GA 30809 Principal: Judy Bonadio
Evans Elementary 0186 Tel: 706-863-1202 Fax: 706-854-5812 628 Gibbs Rd Evans, GA 30809 Principal: Naesha Parks	South Columbia Elementary 5052 Tel: 706-863-3220 Fax: 706-854-5836 325 McCormick Rd Martinez, GA 30907 Principal: Lisa Reeder
Greenbrier Elementary 0297 Tel: 706-650-6060 Fax: 706-855-3889 5116 Riverwood Pkwy Evans, GA 30809 Principal: Dr. Judy Holton	Stevens Creek Elementary 0192 Tel: 706-868-3705 Fax: 706-854-5837 3780 Evans-to-Locks Rd Martinez, GA 30907 Principal: Michelle Paschal
Grovetown Elementary 5050 Tel: 706-863-0800 Fax: 706-854-5830 300 Ford Ave Grovetown, GA 30813 Principal: Scott Weinand	Westmont Elementary 0173 Tel: 706-863-0992 Fax: 706-854-5838 4558 Oakley Pirkle Rd Martinez, GA 30907 Principal: Tami Flowers



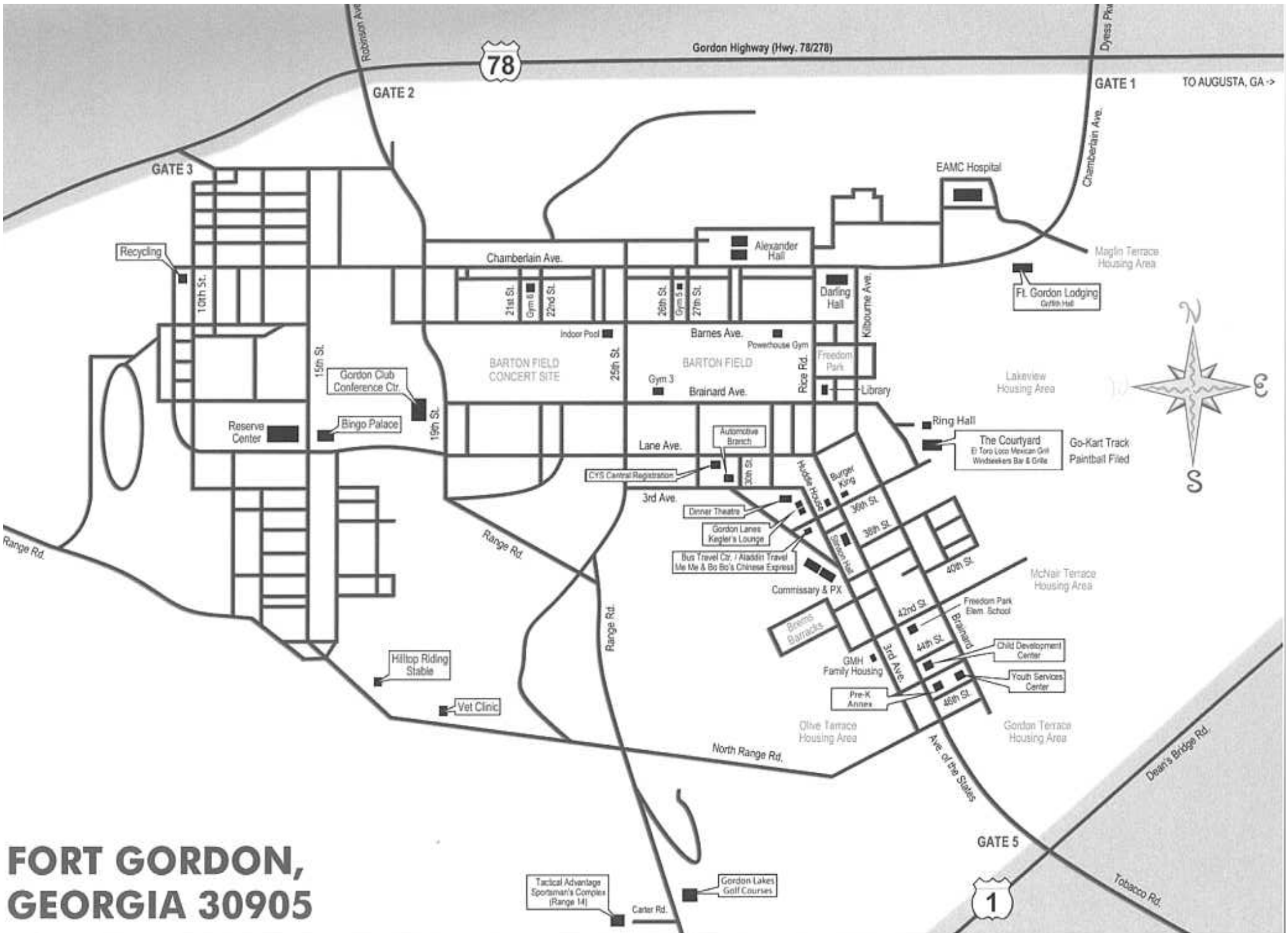
Columbia Middle 2050 Tel: 706-541-1252 Fax: 706-854-5820 6000 Columbia Rd Grvtwn, GA 30813 Principal: Steven Cummings	Evans High 4050 Tel: 706-863-1198 Fax: 706-854-5807 4550 Cox Rd Evans, GA 30809 Principal: Don Brigdon
Evans Middle 0107 Tel: 706-863-2275 Fax: 706-854-5810 4785 Hereford Farm Rd Evans, GA 30809 Principal: Michael Johnson	Greenbier High 0197 Tel: 706-650-6040 Fax: 706-855-3886 5114 Riverwood Pkwy Evans, GA 30809 Principal: Chris Segraves
Greenbrier Middle 0101 Tel: 706-650-6080 Fax: 706-854-5800 5120 Riverwood Pkwy Evans, GA 30809 Principal: Charles "Chip" Fulmer	Grovetown High 0112 Tel: 706-447-2102 Fax: 706-447-2109 2010 Warrior Way Grovetown, GA 30813 Principal: Penny Jackson
Grovetown Middle 0103 Tel: 706-855-2514 Fax: 706-854-5822 5463 Hrlm Grvtwn Rd Harlem, GA 30814 Principal: Tom Smallwood	Harlem High 0183 Tel: 706-556-5980 Fax: 706-854-5813 1070 Appling Harlem Hwy Harlem, GA 30814 Principal: Dietmar Perez
Harlem Middle 0283 Tel: 706-556-5990 Fax: 706-854-5816 375 W. Forrest St. Harlem, GA 30814 Principal: Carla Shelton	Lakeside High 0189 Tel: 706-863-0027 Fax: 706-854-5802 533 Blue Ridge Dr Evans, GA 30809 Principal: Dr. Steven Rhodes
Lakeside Middle 0290 Tel: 706-855-6900 Fax: 706-854-5805 527 Blue Ridge Dr Evans, GA 30809 Principal: Felicia Turner	CCBOE Alternative School 6595 Tel: 706-868-5715 Fax: 706-854-5819 112 Ford Ave Grovetown, GA 30813 Principal: Dr. Ja'net Bishop
Riverside Middle 0193 Tel: 706-868-3712 Fax: 706-854-5824 1095 Fury's Ferry Rd Evans. GA 30809 Principal: Yvette Foster-Williams	Board of Education Offices 4781 Hereford Farm Road Evans, GA 30809 706-541-2723 Fax: 706-447-2105
Stallings Island Middle 0108 Tel: 706-447-2106 Fax: 706-447-2103 3830 Blackstone Camp Rd Evans, GA 30809 Principal: Don Putnam	

LOCAL ACTION PLAN



Appendix D: Directory of Fort Gordon Services/Map

School Liaison Services.....	706-791-7270/4168
School Liaison Services-website.....	www.gordon.army.mil/liaSvc
Child and Youth Services Registration Office.....	706-791-4722
Child and Youth Services Georgia Pre-K Program.....	706-791-1306
School Age Services and Youth Services.....	706-791-7575
Exceptional Family Member Program.....	706-791-4872
Child and Youth Behavioral Military/Family Life Consultant (CYB-MFLC).....	706-504-5320
DDEAMC – transfer student health records to GA forms.....	706-787-7300
Army Community Services (ACS) Office.....	706-791-3579
Army Emergency Relief.....	706-791-3371/7878
Youth Challenge Academy.....	706-791-1297



FORT GORDON, GEORGIA 30905