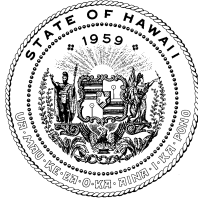


DAVID Y. IGE
GOVERNOR



CHRISTINA M. KISHIMOTO
Ed. D.
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
KAIMUKI MIDDLE SCHOOL
631 18TH AVENUE
HONOLULU, HAWAII 96816

August 10, 2018

Dear Parents/Guardians,

This letter is to inform you of two safety concerns that require your attention and assistance.

On a few occasions, students have been arriving on campus as early as 6:15 a.m. Although we have not experienced any significant incidents before school, we kindly ask that families make arrangements for drop off no earlier than 6:45 a.m. This is when our campus security day begins and some faculty and staff are on campus. If this drop off time does not fit into your family's morning schedule, please direct your son/daughter to wait in the front parking lot area near the Main Office and Library until 7:15 a.m.

In addition, we ask that students leave campus immediately after the school day ends unless they are participating in tutoring, music rehearsals, sports, clubs, etc. If your son/daughter is participating in an after school function, we ask students to wait for pick up by the Main Office and Library immediately after the after school function is completed. Our security staff day ends at 4:00 p.m.

Please share the aforementioned information with your son/daughter and if you have any questions or concerns regarding this matter, please call me at 733-4800. Thank you for your attention and assistance in our continuous effort to make KMS a safe campus for our students.

Sincerely yours,

Patrick Nishi, Vice Principal