

MINUTES

Public Hearing on Budget and Regular Meeting

April 30, 2019

The Regular Meeting of the Bay Head Board of Education convened Tuesday, April 30, 2019 at 6:30 P.M. at the Bay Head School, 145 Grove Street with Vice-President, Sandra Antognoli presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall on March 8, 2019 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mrs. Antognoli led the Pledge of Allegiance to the Flag.

Members Present President, Benjamin Hinds; Vice President, Mrs. Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis; Mr. Eric Pritchard. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent None

At 6:30 PM RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed a tuition students, hiring tenure staff and non-tenure staff; and a tuition reimbursement request.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Open Public Hearing on the 2019-2020 School Budget: A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to open the public hearing the 2019-2020 School Budget.

A Motion was offered by Mrs. Curtis and seconded by Mr. Pearce to approve the following RESOLUTION on the 2019-2020 School Budget:

BE IT RESOLVED, That the budget for the 2019-2020 school year be adopted in the CURRENT EXPENSE FUND 10 in amount of **\$3,753,051**. SPECIAL REVENUE FUND 20 in the amount of **\$65,010** and DEBT SERVICE FUND 40 in the amount of **\$266,869**.

FURTHER, be it resolved that **\$3,194,198** should be raised for the GENERAL FUND and **\$223,603** should be raised for DEBT SERVICE FUND.

BE IT RESOLVED, that the Bay Head Board of Education accept Categorical Special Education Aid of **\$61,597**; Categorical Security Aid of **\$4,291**; Categorical Transportation Aid of **\$8,849**; Debt Service Aid of **\$43,266**. Total State Aid **\$116,796**.

WHEREAS, the Bay Head Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Out of District Travel and Reimbursement Forms; Now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000 for all staff and board members and is included within the body of the 2019-2020 budget.

BE IT FURTHER RESOLVED that the School Business Administrator and Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Public Comment on 2019-2020 Budget – None

Close Public Hearing A Motion was offered by Mrs. Curtis, seconded by Mr. Pearce and unanimously carried to close the public hearing on the 2019-2020 School Budget.

Open to the Public Mr. Coyle, President of the Bay Head School Foundation stated that he was happy about forming a steering committee. Mr. Coyle acknowledged receiving the Board's wish list and stated the requests would be discussed at the Foundation's next meeting. He also reported that they will be addressing the mini-grants that were submitted.

Board Member Committee Reports:

Curriculum:

Nothing to report.

Technology:

Mrs. Christopher reported the new phone system will be installed over the summer.

Budget/Finance:

Mr. Pearce thanked Mrs. Christopher for her presentation on the 2019-2020 school budget.

Personnel/Negotiations:

Mrs. Christopher reported that a committee meeting needs to be scheduled to discuss the non-teaching staff.

Buildings/Grounds:

Mrs. Curtis reported that they met with Johnson Brothers regarding the fence behind the school. Mrs. Curtis added that carpet will be replaced in one classroom and the permits for the site work in back of the school have been applied for.

Policy:

Nothing to report.

Community Relations:

Mr. Pearce thanked Mr. Kennedy for organizing First Responder's Day. Mr. Pearce added an Open House was held on April 13th.

Delegate/Legislative:

Nothing to report.

Athletics:

Mr. Pritchard reported that the girls' softball team is improving and tennis is going well. The Sports Banquet will be held May 30th.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

Ms. Meyer – May 29 and May 30, 2019

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Tuition Reimbursement A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following items:

1. To approve a tuition reimbursement request from Ms. Meyer for Teaching and Learning STEM in the amount of \$402.
2. To approve a tuition reimbursement request for the Summer 2019 semester for Mrs. Galarza, 3 credits as per the negotiated agreement.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Non-Tenure Faculty A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to offer five (5) employment contracts non-tenured personnel for the 2019-2020 school year. Salary in accordance with salary guide and collective bargaining agreement.

Shane O'Connor – Full-time Step 4 BA+15 \$59,442

Vincent Espinosa – 60% time – Step 3, \$34,962

Urbano Venero – 60% time Step 12 BA+30, \$44,632

Michele Sierotko Step 2, \$58,270

Jana Phelps, Step 9 MA+30 \$69,282

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Tenured Faculty – Maria Wills A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to re-employ Miss Maria Wills, for the 2019-2020 school year on Step 7, MA at a salary of \$64,674 as per negotiated teachers' contract. Miss Wills will achieve tenure the first day of the next school year.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Tenured Faculty – June Monticello A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to re-employ Mrs. June Monticello for the 2019-2020 school year on Step 5, BA+15 at a salary of \$60,542 as per negotiated teachers' contract. Mrs. Monticello will achieve tenure the first day of the next school year.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Tenured Faculty 2019-2020 A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following Steps and Salaries for the 2019-2020 school year:

Heather Califano – Step 7	\$62,770
Elizabeth Fallivene – Step 12 BA+30	\$74,388
Lauren Galarza – Step 7	\$62,770
Thomas Kennedy – Step 17, MA	\$86,099
Melissa Kiss – Step 13	\$75,120
David Lewis – Step 15, MA	\$81,424
Barbara Martin - Step 17	\$84,195
Carolyn Meyer – Step 15, MA+30	\$82,432
Diane Peters – Step 17, MA+15	\$86,547
Donna Ray – Step 9, BA+15 (20%)	\$13,408
William Speelman, Step 11 (60%)	\$42,372
AnnMarie Wisliceny, Step 17	\$84,195

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

2019-2020 Tuition Students A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following tuition students for the 2019-2020 school year:

1. To approve one student for grade 8
2. To approve six students for Kindergarten

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Teacher/Support Staff Appreciation Week A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to approve a Resolution for Teacher/Support Staff Appreciation for the week of May 6, 2019 through May 10, 2019 as presented.

Resignation – Patricia Valeri A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to retroactively accept the resignation of Patricia Valeri effective April 12, 2019.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

2018-2019 Calendar Adjustment A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to adjust the 2018-2019 school calendar to make June 12, 2019 the last day for students and June 13, 2019 the last day for the teaching staff.

Field Trip Requests A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following items:

1. **Field Trip – Old Barracks Museum** A Motion to approve a field trip request for fourth and fifth grades to attend the Old Barracks Museum on May 30th. Cost of trip is \$208 plus transportation.
2. **Field Trip – Iplay America** A Motion to approve a field trip for band students to attend Iplay America on May 29th. Cost is transportation only.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Facility Use Request A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to approve a facility use request from the Bay Head Home and School Association for use of the tennis courts from May 6th through June 4th on Mondays and Tuesdays from 2:30 PM to 4:00 PM.

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to waive the public reading and approve the minutes of the following:

March 19, 2019 – Budget Workshop and Regular Meeting

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following three (3) items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending and March 31, 2019 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending March 31, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of March 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$148,269.76 for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

District Taxes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following RESOLUTION:

BE IT RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of May and June 2019 is \$491,226 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

NJSIG – 2019 Safety Grant A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the application submission of the NJSIG 2019 Safety Grant in the amount of \$2,286.50 to be applied toward the School Resource Officer.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

Proposal – Hunter Technologies A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a proposal in the amount of \$21,079.55 for the Avaya IP Office Phone Server Edition System.

AYE: HINDS, ANTOGNOLI, PEARCE, CURTIS, PRITCHARD

NAY: NONE

New Business Nothing to report.

Old Business

Board Member Self Evaluation The board submitted their annual self-evaluation.

Motions from the Floor None

Dr. Morris reported the following:

Superintendent’s Report

A. Enrollment as of April 19, 2019

Bay Head School	123 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	157 students

B. Principal’s Monthly Report was attached for the board’s review.

C. Professional Workshop Requests were attached for the board’s review.

D. Professional Visit Reports were attached for the board's review.

Public Comment Mrs. Hesse had questions about the fence replacement in the back of the school.

Motion to adjourn At 7:25 PM, a motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary