



COMFORT INDEPENDENT SCHOOL DISTRICT

Dr. Tanya Monroe, Superintendent
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Request for Quote – Copy Paper

Reply by June 6, 2019 to tina.bohnert@comfortisd.net or fax to 830-995-2236.

Please furnish Comfort ISD with a quote for 8 1/2 X 11 white copy paper with ten (10) 500-sheet reams per case. Paper should be 20# or better and 92 brightness or better, acid free and in moisture proof packaging. Please send a sample.

The order will be shipped to Comfort ISD Operations Department at 211 FM 473, Comfort, Texas 78013. Available delivery times may be restricted, and shipper will be required to call in advance of delivery. The warehouse has a loading dock but CISD must make arrangements for a forklift. Delivery should include a pallet jack and get product to the back of the truck for unloading. Please indicate any shipping or unloading charges. Contact Tina Bohnert at 830-995-6400 ext. 107 with questions.

Vendor/Contact _____

Paper Brand/Specifications: _____

Cost per case for: 640 cases: _____ 840 cases: _____

Delivery charges, if any: _____

Proposed delivery date: _____

Additional information: _____

Vision
“Cultivating Hearts and Minds”