

BOARD OF EDUCATION
BREA OLINDA UNIFIED SCHOOL DISTRICT
BREA, CALIFORNIA

REGULAR BOARD MEETING/STUDY SESSION

MINUTES

APRIL 22, 2019

The Board meeting was called to order in the Jaster Education Center conference room by President Lyons at 5:30 PM and went immediately into Closed Session for the purpose of discussing Conference with Labor Negotiator, Public Employee Discipline/Dismissal/Release/Employment, Real Property Negotiations–Lilac Lane, Potential Litigation – California Voting Rights Act, and Superintendent’s Goals Update. Members Colon, Flanders, Kropke, Lyons, and Ruiz were present as were Superintendent Mason, Assistant Superintendents Torres and Leon, and Interim CBO, Colleen Patterson.

CALL TO ORDER

President Lyons adjourned Closed Session at approximately 6:30 PM.

ADJOURN CLOSED SESSION

The regular meeting was called to order by President Lyons at 6:39 PM in the Council Chambers. Members Colon, Flanders, Kropke, Lyons, and Ruiz were present as were Superintendent Mason, Assistant Superintendents Torres and Leon, and Interim CBO, Colleen Patterson.

REGULAR MEETING ROLL CALL

Colon – P Flanders – P Kropke – P Lyons – P Ruiz – P

P = Present A = Absent

It was moved by Clerk Colon, seconded by Vice President Ruiz, and passed with a 5-0 vote, to adopt the April 22, 2019 Board meeting agenda.

MOTION 67-19 AGENDA ADOPTION

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

President Lyons stated the Board discussed Conference with Labor Negotiator, Public Employee Discipline/Dismissal/Release/Employment, Potential Litigation – California Voting Rights Act, Real Property Negotiations – Lilac Lane, and Superintendent’s Goals Update in Closed Session. No action was taken in Closed Session.

CLOSED SESSION REPORT

The pledge of allegiance was led by Brea Education Foundation chairperson, Ric Clough.

PLEDGE OF ALLEGIANCE

President Lyons welcomed those in attendance.

WELCOME GUESTS

Dr. Mason commented in addition to his report, he would like to show a video of the invention by a group of Olinda 5th grade students. He also reported he attended Mariposa’s Leaders as Readers, Country Hills’ open house. He was unable to attend Olinda’s open house, but Kerrie Torres and Brinda Leon attended. The schools are participating in the Love Brea event scheduled for Saturday, April 27. Brea Junior High’s open house is scheduled for Thursday, April 25, at 6:30 PM.

SUPERINTENDENT’S REPORT

The Board of Education recognized PTA, PTO, and PTSO members and members of the Brea Education Foundation. President Lyons thanked the group for the many volunteer hours they give to BOUSD students.

RECOGNITION

President Lyons stated there was no written correspondence.

WRITTEN CORRESPONDENCE

There were no presentations.

PRESENTATIONS

Jason Kraft, 1008 Steele Drive, Brea, addressed the Board regarding pensions and Board benefits. He shared information from the April 14, 2019 Brea City Council meeting on the League of California Cities pension reform efforts.

PUBLIC COMMENTS

Diana Maldonado, 1016 Shadow Canyon Road, Brea, reminded the Board that the Brea Education Foundation annual golf tournament will be held on Monday, June 17, 2019 at Coyote Hills Golf Course, at 1:00 PM.

Ric Clough, Brea Education Foundation Chairman, briefly mentioned BEF will be applying for continued funding from the North Orange County Public Safety Task Force to secure additional grant funding for continued support of the Project Kinship Program at Brea Junior High, Brea Olinda High, and Brea Canyon High School.

It was moved by Clerk Colon, seconded by Vice President Ruiz, and passed with a 5-0 vote, to approve the minutes of the April 8, 2019 Regular Board meeting..

**MOTION #68-19
ADOPTION OF
MINUTES OF THE
APRIL 8, 2019
REGULAR BOARD
MEETING**

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

It was moved by Member Flanders, seconded by Member Kropke, and passed with a 5-0 vote, to approve the following consent calendar items:

**MOTION #69-19
CONSENT CALENDAR**

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

1. Superintendent's Department

a. OCSBA / ACSA Dinner Meeting

Approved attendance for Dr. Brad Mason and Keri Kropke at the OCSBA/ ACSA dinner meeting to be held on May 1, 2019 in Irvine.

Cost: \$45.00 per person

Fund: 01 – General

b. Board Policy 5119 – Students Expelled from Other Districts

Approved the second reading and adoption of Board Policy 5119 – Students Expelled from Other Districts.

c. Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights

Approved the second reading and adoption of Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights.

d. Board Policy 4111.2, 4211.2, 4311.2 – Legal Status Requirement

Approved the second reading and adoption of Board Policy 4111.2, 4211.2, 4311.2 – Legal Status Requirement.

2. Human Resources

a. Personnel Assignment Order #15

Approved Personnel Assignment Order #15 as presented in the agenda attachment.

- b. Job Description Approval – Reading Intervention Specialist
Ratified the job description for Reading Intervention Specialist, as presented.
- c. Job Description Approval – School Psychologist (Revised)
Ratified the revised job description for School Psychologist, as presented.
- d. Job Description Approval – Coordinator, Educational Services
Ratified the job description for Coordinator, Educational Services, as presented.

3. Educational Services

- a. Benchmark Adelante Grade K Classroom Set – Arovista Elementary School Dual Immersion Program
Approved the purchase of the Benchmark Adelante (Spanish) Grade K Deluxe classroom set (6-year package) in the amount of approximately \$7,171.00 for the new Kindergarten Dual Immersion class at Arovista Elementary School beginning in the 2019-2020 school year.

Cost: \$7,171.00 (Approximate)
6-year package (Benchmark Adelante)

Fund: One-time Mandated Cost Reimbursement Funds

- b. Special Education
Approved Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:
 - 1. ECE 4 Autism 2018-19 \$ 270.00
Amended Individual Service Agreement
Student #40000294
 - 2. Port View Preparatory, Inc. 2018-19 \$ 157.50
Amended Individual Service Agreement
Student #400000245
 - 3. Blind Children’s Learning Center of Orange County – 2018-19
Amended Individual Service Agreement \$ 207.02
Student #410000182

4. Business Services

- a. Warrant List – Auditor Lyons
Approved the Warrant List for the period April 4, 2019 through April 17, 2019.
- b. Brea H.O.P.E., Inc.
Acting as an agent for Brea H.O.P.E., Inc., approved the payments as listed in the agenda attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

Quarterly Investment Report – This report is for the period of January, February, March 2019. In accordance with Government Code Section 53646, each public entity must, on a quarterly basis, report to the Governing Board the status of its cash and investments. Specifically, the District must demonstrate it has the available funds to meet its cash flow requirements for the next six months. The Board of Education is not required to approve this report. It is for information purposes.

**INFORMATION,
DISCUSSION, DIRECTION**

Bidding Process – Colleen Patterson stated California school districts must formally and publicly bid contracts for construction projects over \$15,000.00, unless there is an exception. The exception would be for school districts and other local agencies that elect to be subject to the California Uniform Public Construction Cost Accounting Act (CUPCCAA). Mrs. Patterson also outlined the procedures for formal and informal bidding, and voluntary registration of contractors. She summarized the general public works requirements which are: the contractor must pay prevailing wages, payment bond is required, mandatory fingerprinting, Field Act Compliance, and change orders. The Field Act requires that construction is subject to all state approvals as set forth in Education Code sections 17280 and 17313. Change orders are only permitted to a maximum contract total of \$45,000.

There was no public hearing.

PUBLIC HEARING

It was moved by Member Flanders, seconded by Member Kropke, and passed with a 5-0 vote, to approve the subscription renewal from Follett School Solutions in the amount of approximately \$6,834.90. This is a one year subscription renewal beginning July 1, 2019 through June 30, 2020.

**MOTION #70-19
FOLLETT SCHOOL
SOLUTIONS
SUBSCRIPTION
RENEWAL**

Cost: \$6,834.90 (Approximate)

Fund: Mandated Cost

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

It was moved by Vice President Ruiz, seconded by Member Kropke, and passed with a 5-0 vote, to approve an agreement between the Brea Olinda Unified School District and Brea Optometry authorizing Brea Optometry to perform the state mandated vision screening at a cost of \$1.85 per student for students in Transitional Kindergarten, Kindergarten, 2nd, 5th, 8th, and 10th grade during the 2019-2020 school year.

**MOTION #71-19
BREA OPTOMETRY
VISION SCREENING
AGREEMENT**

Cost: \$1.85 per student tested. (Not to exceed \$5,000.00)

Fund: 01 – General (Health Services)

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

It was moved by Clerk Colon, seconded by Member Kropke, and passed with a 5-0 vote, to approve a graduation waiver for 2.5 health credits for BOHS Student #17773.

**MOTION #72-19
GRADUATION WAIVER
BOHS STUDENT #17773**

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

It was moved by Vice President Ruiz, seconded by Member Flanders, and passed with a 5-0 vote, to approve the Agreement and Stipulation and Waiver of Hearing and Appeal Rights to expel Student #2018-02 from the Brea Olinda Unified School District for the remainder of the 2018-2019 school year until June 13, 2019, and

**MOTION #73-19
AGREEMENT AND
STIPULATION TO
STUDENT EXPULSION**

suspend the expulsion allowing the student to return to school per the terms of the Agreement, for violation of Education Code Sections 48900(a)(1) caused, attempted to cause, or threatened to cause physical injury and 48915(b)(2) due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

**WAIVER OF HEARING
AND APPEAL RIGHTS –
STUDENT #2018-02**

Colon – Aye Flanders – Aye Kropke – Aye Lyons – Aye Ruiz – Aye

It was moved by Member Flanders, seconded by Vice President Ruiz, and passed with the following roll call vote, to adopt Resolution #19-13, recognizing May 1, 2019 as School Principals' Day.

**RESOLUTION #19-13
SCHOOL PRINCIPALS'
DAY**

Ayes: Colon, Flanders, Kropke, Lyons, Ruiz
Noes: None
Absent: None
Abstain: None

It was moved by Clerk Colon, seconded by Member Kropke, and passed with the following roll call vote, to adopt Resolution #19-14, supporting California Day of the Teacher, May 8 , 2019.

**RESOLUTION #19-14
CALIFORNIA DAY
OF THE TEACHER**

Ayes: Colon, Flanders, Kropke, Lyons, Ruiz
Noes: None
Absent: None
Abstain: None

It was moved by Member Flanders, seconded by Member Kropke, and passed with the following roll call vote, to adopt Resolution #19-15, recognizing May 8, 2019 as National School Nurse Day.

**RESOLUTION #19-15
NATIONAL SCHOOL
NURSE DAY**

Ayes: Colon, Flanders, Kropke, Lyons, Ruiz
Noes: None
Absent: None
Abstain: None

President Lyons stated the Board would be continuing Closed Session.

**CONTINUATION OF
CLOSED SESSION**

BOARD CALENDAR

BOARD CALENDAR

April	Public Schools Month
Monday, April 22	Regular Board Meeting – 6:30 PM
April 22-26	Public School Volunteer Week
Thursday, April 25	BOHS Athletic Signing Day
Thursday, April 25	Brea Jr. High Open House – 6:30 PM (Minimum Day)
Thursday, April 25	Brea Jr. High Spring Magic – 7:00 PM
Saturday, April 27	"LOVE BREA" Day
Saturday, April 27	BOHS Spring Choir Show – 7:00 PM – PAC
Wednesday, May 1	School Principals' Day
April 29 – May 3	Brea Jr. High Staff Appreciation Week
April 29 – May 3	BOHS Teacher Appreciation Week
Thursday, May 2	Laurel Open House – 6:30 PM
Friday, May 3	BOHS Band Concert – 7:00 PM – PAC
Monday, May 6	Regular Board Meeting – 6:30 PM
May 6-10	School Food Service Worker Appreciation Week

Wednesday, May 8	California Day of the Teacher
Wednesday, May 8	National School Nurse Day
Thursday, May 9	Fanning Open House – 6:30 PM
Thursday, May 16	Mariposa Open House – 6:30 PM
May 16-17	Brea Jr. High Drama Performance
Saturday, May 18	BOHS Prom – 7:30 PM – Off Campus
May 19-25	Classified School Employee Week
Monday, May 20	Regular Board Meeting – 6:30 PM
Tuesday, May 21	Employee Recognition – 5:30 - 7:30 PM – Olinda MPR
Thursday, May 23	Brea Jr. High Band "Pops" Concert – 7:00 PM
May 23-24	BOHS Drama Show – 7:00 PM – PAC
Monday, May 27	Memorial Day Holiday (All Sites Closed)
Tuesday, May 28	Brea Jr. High 8th Grade Awards Night – 7:00 PM
Tuesday, May 28	Elementary Band Concert (Arovista, Fanning, Mariposa) 7:00 PM – BOHS Gym
Wednesday, May 29	Elementary Band Concert (Country Hills, Laurel, Olinda) 7:00 PM – BOHS Gym
Thursday, May 30	Brea Jr. High Talent Show – 3:15 PM
Thursday, May 30	Arovista Open House – 6:30 PM
Thursday, May 30	BOHS Senior Awards – 7:00 PM – PAC
Friday, May 31	BOHS Senior Class Luau
Friday, May 31	Brea Jr. High 8th Grade vs. Staff Softball Game–3:00PM
Friday, May 31	BOHS Dancing with the Cats – 7:00 PM – PAC

Mrs. Flanders stated she would like the Board to have a discussion regarding health benefits and asked if Board members were interested. Dr. Mason commented this item could be added to a future Board meeting as a discussion item. President Lyons polled the Board. Paul Ruiz, Gail Lyons, and Keri Kropke stated they were interested in discussing this item. Nicole Colon said she would be interested in discussing it, but has no interest in changing it.

**SUPERINTENDENT
AND BOARD
COMMENTS**

President Lyons adjourned the regular meeting at 7:30 PM and reconvened Closed Session in the District Office conference room.

**ADJOURNMENT OF
REGULAR MEETING**

President Lyons adjourned the reconvened Closed Session at 8:30 PM. No action was taken.

**ADJOURNMENT OF
CLOSED SESSION**

Items resulting in action are recorded under the Summary of Actions shown later in these minutes.

Approved:

Nicole Colon, Clerk, Board of Education

Minutes recorded by Executive Assistant
to the Board and Superintendent

Yvonne Seal

SUMMARY OF ACTIONS

MOTION

- #67-19** Adoption of the Agenda for the April 22, 2019 Regular Board Meeting
- #68-19** Adoption of Minutes of the April 8, 2019 Regular Board Meeting
- #69-19** Consent Calendar
- OCSBA / ACSA Dinner Meeting – Dr. Brad Mason and Board Member Keri Kropke – May 1, 2019 – Irvine, CA – Cost: \$45.00 per person – Fund: 01 - General
Board Policy 5119 – Students Expelled from Other Districts (second reading and adoption)
Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights (second reading and adoption)
Board Policy 4111.2, 4211.2, 4311.2 – Legal Status Requirement (second reading and adoption)
Personnel Assignment Order #15
Job Description Approval – Reading Intervention Specialist
Job Description Approval – School Psychologist (Revised)
Job Description Approval – Coordinator, Educational Services
Benchmark Adelante Grade K Classroom Set – Arovista Elementary School Dual Immersion Program – Cost: \$7,171.00 (Approximate) 6-year package – Fund: One-time Mandated Cost Funds
Special Education
Warrant List
Brea H.O.P.E., Inc.
- #70-19** Follett School Solutions Subscription Renewal – Cost: \$6,834.90 (Approximate) – Fund: Mandated Cost (July 1, 2019 through June 30, 2019)
- #71-19** Brea Optometry Vision Screening – 2019-2020 School Year – Cost: \$1.85 per student tested (Not to exceed \$5,000.00) – Fund: 01 - General
- #72-19** Graduation Waiver – BOHS Student #17773
- #73-19** Agreement and Stipulation to Student Expulsion Waiver of Hearing and Appeal Rights – Student #2018-02

RESOLUTIONS

- #19-13** School Principals' Day – May 1, 2019
- #19-14** California Day of the Teacher – May 8, 2019
- #19-15** National School Nurse Day – May 8, 2019