



**You are hereby notified that the Regular Meeting of the
Governing Board of the Centralia School District is called on
September 12, 2018**

**Centralia School District Board Room
located at 6625 La Palma Avenue
Buena Park, California 90620**

Open Session: 5:30 p.m.

The Governing Board will recess in Closed Session following open session as needed to consider the following matters:

- Conference with Labor Negotiator, Mr. Scott Martin, to provide direction regarding negotiations with Centralia Education Association (CEA), California School Employees Association (CSEA) and Centralia Management Association (CMA) and unrepresented employees; Superintendent/Assistant Superintendents, pursuant to Government Code section 54957.6 and 54954.5
- Public Employee Appointment/Employment/Performance/Evaluation/Discipline/Dismissal/Release
- Conference regarding litigation/pending litigation pursuant to Government Code section 54956.9: Settlement Agreement for Student No. 8817785 and Student No. 8816523

In compliance with the Americans with Disabilities Act, should special assistance be required to participate in this meeting, please contact the Superintendent's office at (714) 228-3131. Notification by noon on Mondays prior to the Board meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting. Please turn all cellular telephones and electronic devices to silent mode during the meeting.

Norma E. Martinez
Superintendent

AGENDA

September 12, 2018

Open Session: 5:30 p.m.

Centralia School District

Mission Statement: Centralia School District is committed to meeting the diverse educational needs of all students and creating lifelong learners, by providing exceptional staff and opportunities for family and community involvement in a safe and nurturing environment.

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE _____

ROLL CALL

- _____ Mr. Henry Charoen
- _____ Mrs. Elizabeth Gonzalez
- _____ Mr. Steve Harris
- _____ Mr. Art Montez
- _____ Mr. Connor Traut

SCHOOL PRESENTATION

Presentation from Centralia School

PUBLIC COMMENT

Members of the audience wishing to address the Board on any topic, including any item on the agenda, are invited to do so at this time. Members may request at this time to make their comments when the item of interest is discussed during the Board meeting. All speakers wishing to address the Board are invited to complete a Public Input Card in advance and present it to the Secretary of the Board, or simply raise a hand when the Board President asks for members of the public wishing to speak. All speakers are to wait until the Board President recognizes them before making any statements. Each speaker is allocated a maximum of three minutes. The Board reserves the right to limit the time on any single agenda item in consideration of conducting the business of the entire agenda. Board action may not legally be taken on any item not specifically listed on the agenda, however, the Board may ask that such items be placed on the next agenda for consideration. *Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action.*

Agenda for the Regular Board Meeting of September 12, 2018 (continued)

APPROVAL OF AGENDA

Action: Approval of Board Agenda as submitted. Note: The Governing Board may approve changes to the agenda as recommended by the Superintendent and/or Board members.

Motion: _____ Second: _____ Vote: _____

APPROVAL OF MINUTES

Action: Approval of the Minutes of the Regular Board meeting of August 1, 2018.

Motion: _____ Second: _____ Vote: _____

SUPERINTENDENT’S REPORT

Information: The Superintendent will share District communications from individuals and/or organizations regarding District programs and services.

PRIORITY DISCUSSION

The following items will be addressed under Priority Discussion: None.

LEGISLATIVE REPORT

Information: The Superintendent and members of the Superintendent’s Cabinet will provide information relative to education legislation and budget.

1.0 CONSENT CALENDAR

Action: Items on the Consent Calendar are those on which the Governing Board has deliberated previously or which can be classified as routine items of business for the school district. Therefore, no separate discussion is scheduled on these items prior to voting. All Consent Calendar items will be acted upon by one motion affirming the action recommended on the agenda.

Motion: _____ Second: _____ Vote: _____

1.1 Gifts to District
Accept donations to the District

1.2 Financial Reports
Approve General, Cafeteria and Child Development Fund Reports

Agenda for the Regular Board Meeting of September 12, 2018 (continued)

- 1.3 Purchase Orders and Checks
Accept purchase orders and checks
- 1.4 Inside the Outdoors Program – Orange County Department of Education
Authorize 2018/19 agreement for field trip program
- 1.5 Program Services – Paradigm Healthcare Services
Authorize two-year agreement for Medi-Cal billing services
- 1.6 Medi-Cal Administrative Activities Participation – Orange County Department of Education
Authorize 2018/19 agreement for Medi-Cal billing services
- 1.7 Mobile Dental Services – Healthy Smiles for Kids of Orange County
Authorize 2018/19 agreement for mobile clinics on school property
- 1.8 Social Worker Intern Program – California State University, Fullerton
Authorize agreement for social worker interns
- 1.9 Speech and Language Pathology Assistant Program – Orange Coast College
Authorize agreement for speech and language pathology assistants
- 1.10 California SUMS Initiative: Scaling Up Multi-Tiered System of Support
Statewide Grant – Orange County Department of Education
Authorize agreement for grant to re-engage disconnected students
- 1.11 Nonpublic Agency Services – Soliant Speech
Authorize 2018/19 agreement for speech services
- 1.12 Visually Impaired Services – Anaheim Elementary School District
Authorize 2018/19 agreement

2.0 STAKEHOLDER ENGAGEMENT

Board Goal: Actively engage all District Stakeholders through ongoing communication
LCAP Goal 3: Engagement – Engage parents, staff, community to promote stellar educational opportunities for all students within an inspirational environment.

- 2.1 Parent Organizations: Parent/Teacher Association (PTA), Parent/Teacher/Student Organization (PTSO), School Site Council/English Learner Advisory Committee
- 2.2 Centralia Education Association (CEA), Ms. Lisa Tharp, President
- 2.3 California School Employees Association, Chapter #136 (CSEA), Ms. Erin Morinishi, President
- 2.4 Centralia Management Association (CMA), Dr. Estela Salas, President

3.0 STUDENT ACHIEVEMENT

Board Goal: Foster an environment that allows students to meet/exceed state and federal academic standards and addresses the requirements of Common Core

LCAP Goal 2: Pupil Outcomes – Ensure all students, including ELs and other identified sub-groups demonstrate academic growth and proficiency to leave each grade meeting or exceeding standards to prepare all students for their journey toward college and career readiness.

- 3.1 Public Hearing: Instructional Materials Funding Realignment Program and Certification
Declaration of public hearing to receive input regarding Instructional Materials Funding Realignment Program

Time Open: _____ Time Closed: _____

- 3.2 Action: Resolution #1588 Instructional Materials Funding Realignment Program and Certification and Instructional Materials Compliance
Adopt resolution certifying sufficient instructional materials consistent with curriculum frameworks for 2018/19

Motion: _____ Second: _____ Vote: _____

- 3.3 Information: 2017/18 California Assessment of Student Performance and Progress Test Scores
Presentation on 2017/18 CASSPP preliminary test scores

4.0 ACCOUNTABILITY

Board Goal: Maximize District resources to ensure fiscal solvency and quality instruction

LCAP Goal 1: Conditions for Learning - Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

- 4.1 Action: Action: Resolution #1591 – Gann Appropriation Limits
Adopt resolution to identify Gann Limits

Motion: _____ Second: _____ Vote: _____

- 4.2 Action: Budget Income and Expenditure Certification
Certification of income and expenditures

Motion: _____ Second: _____ Vote: _____

5.0 FACILITIES/ENVIRONMENT/SAFETY

Board Goal: Maintain a welcoming, safe and healthy environment for all

LCAP Goal 1: Conditions for Learning - Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

- 5.1 Action: Portable Purchase Unit Price Contract Renewal – Silvercreek Industries
Authorize one-year renewal of contract for portable buildings

Motion: _____ Second: _____ Vote: _____

- 5.2 Action: Notice of Completion – Danbrook School Parking Lot Project
Accept parking lot project as complete

Motion: _____ Second: _____ Vote: _____

- 5.3 Action: Notice of Completion – Miller School Portables Sitework and Utilities Project
Accept portable sitework project as complete

Motion: _____ Second: _____ Vote: _____

6.0 HUMAN RESOURCES

Board Goal: Hire and maintain highly qualified and appropriately assigned personnel who are invested in student success

LCAP Goal 1: Conditions for Learning - Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

- 6.1 Action: Certificated Personnel
Ratification and approval of the employment, reclassifications, leaves of absence, terminations, resignations, job descriptions and employment contracts

Motion: _____ Second: _____ Vote: _____

- 6.2 Action: Classified Personnel
Ratification and approval of the employment, reclassifications, leaves of absence, terminations, resignations, job descriptions and employment contracts

Motion: _____ Second: _____ Vote: _____

- 6.3 Action: Issuance of Provisional Internship Permit
Approval of issuance of provisional internship permit

Motion: _____ Second: _____ Vote: _____

Agenda for the Regular Board Meeting of September 12, 2018 (continued)

7.0 GOVERNANCE TEAM ISSUES/PLANNING

The Governing Board will approve Board Policies, discuss meeting guidelines, master calendar, future planning and general activities as noted on the Communications Board and present reports as follows:

7.1 Action: Amended Exhibit A – Conflict of Interest Code
Approval of Amended Exhibit

Motion: _____ Second: _____ Vote: _____

Board Reports:

Mr. Charoen: ETC; District Facilities Committee, Alt.

Mrs. Gonzalez: ETC; GASELPA, Nominating Committee; Interdistrict Transfer Appeals Panel; Audit Committee, Alt.; Centralia Community Collaborative, Alt.

Mr. Harris: ETC; Centralia Education Foundation; Centralia Community Collaborative; Interdistrict Transfer Appeals Panel Alt.; Nominating Committee, Alt.; GASELPA Alt.

Mr. Traut ETC; Centralia Education Foundation, Alt.; Interdistrict Transfer Appeals Panel, Alt.

Mr. Montez: ETC; Audit Committee; District Facilities Committee

Advance Planning:

Board members may make requests for information and/or future agenda items

RECESS TO CLOSED SESSION

Time: _____

The Governing Board will recess in Closed Session prior to and following open session as needed to consider the following matters:

- Conference with Labor Negotiator, Mr. Scott Martin, to provide direction regarding negotiations with Centralia Education Association (CEA), California School Employees Association (CSEA) and Centralia Management Association (CMA) and unrepresented employees; Superintendent/Assistant Superintendents, pursuant to Government Code section 54957.6 and 54954.5

Agenda for the Regular Board Meeting of September 12, 2018 (continued)

- Public Employee Appointment/Employment/Performance/Evaluation/Discipline/Dismissal/Release
- Conference regarding litigation/pending litigation pursuant to Government Code section 54956.9: Settlement Agreement for Student No. 8817785 and Student No. 8816523

RESUME OPEN SESSION

Time: _____

REPORT OUT FROM CLOSED SESSION

The Board President will report out from closed session as appropriate.

ADJOURNMENT

Time: _____

Next Regular Board Meeting:

October 10, 2018

NM:rmc

CENTRALIA SCHOOL DISTRICT
Minutes of the Regular Meeting of the
Board of Trustees

Administrative Center
6625 La Palma Avenue
Buena Park, California
August 1, 2018

- Call to Order** Mr. Charoen called the meeting to order at 5:30 p.m.
- Pledge of Allegiance** Dr. Arvin Garcia led the pledge of allegiance.
- Members Present** Mr. Charoen, Mrs. Gonzalez, Mr. Harris, Mr. Montez, Mr. Traut
- Members Absent** None
- Public Comment** Ms. Susan Singleton, teacher at San Marino School, addressed the Board to express her appreciation to Technology personnel who worked throughout the summer to provide the technology upgrades in the remodeled 5th & 6th grade 21st Century Classrooms.
- Ms. Renee Price, teacher at Miller School, addressed the Board to share the variety of ways that our teachers go above and beyond to serve Centralia School District students.
- Approval of Agenda** *Moved by Mr. Harris, seconded by Mrs. Gonzalez and carried unanimously that the agenda be approved including addendum item 1.2E – Financial Report for June, 2018*
- Approval of Minutes** *Moved by Mr. Harris, seconded by Mrs. Gonzalez and carried unanimously, that the minutes of the Regular Board meeting of June 20, 2018 be approved as submitted.*
- Superintendent’s Report** Ms. Martinez made a presentation to the Board sharing good news and happenings in the Centralia School District.
- Recess** Mr. Charoen called a recess at 5:51 p.m. and reconvened the meeting at 6:10 p.m.
- Priority Discussion**
- 5.2 Information: Facilities Update
- Mr. Jim Evans, Director of Maintenance, Operations and Transportation, provided an update on the Anaheim Utilities Solar Projects at Centralia and Danbrook Schools and answered questions posed by Board members.

Ms. Lynne Pentecost, Program Manager from Schoolhaus Advisors, presented an update on Measure N projects and answered questions posed by Board members.

Mr. Scott Martin, Assistant Superintendent of Business and Administrative Services, presented an update on the Proposition 39 Energy Expenditure Plan and answered questions posed by Board members.

Legislative Report

Information was provided to the Board as follows:

Mr. French provided the Governing Board with information about the recent Supreme Court Decision in the Janus v. AFSCME court case regarding the power of labor unions to collect fees from non-union members. Mr. French reported that administrators have been communicating and working with both union groups regarding this decision.

1.0 Consent Calendar

Moved by Mr. Traut, seconded by Mr. Harris and carried unanimously, that the Governing Board approve Consent Calendar items to:

- 1.1 Gifts to District - *accept the following donations:*
 - *Centralia School District Music Program*
 - *Musical instruments and accessories from Julie Metz*
- 1.2 Financial Report - *approve the following financial reports for May and June 2018:*
 - *General Fund report*
 - *Cafeteria Fund report*
 - *Child Development Fund report*
- 1.3 Purchase Orders and Checks – *ratify purchase orders and checks issued in accordance with the District’s Purchasing Policy and that purchase orders to be approved and payment authorized upon delivery and acceptances of items ordered: May - 12058941 through 12059269 and June – 12059270 - 12059642*
- 1.4 2018/19 Budget Calendar – *accept the Budget Calendar for the 2018/19 fiscal year.*
- 1.5 Finance and Legislation Services – *School Services of California – authorize a 2018/19 agreement for school finance and legislative services with School Services of California for an amount not to exceed #3,660 funded by General Fund – Fiscal Services 01.532.50.70.5310.*

- 1.6 Nonpublic Agency Agreement – Pacific Coast Speech Services – *ratify a 2017/18 nonpublic agency agreement with Pacific Coast Speech Services to provide speech and language therapy during Extended School Year at an amount not to exceed \$8,280 funded by Special Education budget 01.123.50.60.5801. This is a budgeted expense.*
- 1.7 Nonpublic School Services – Approach Learning/Olive Crest Academy - *authorize a 2018/19 nonpublic school contract for placement of three Centralia School District students with Approach Learning/Olive Crest Academy for an amount not to exceed \$201,887 (including additional funds for potential educational support) funded by NPS Tuition budget 01.165.50.60.5805 and NPS Transportation budget 01.150.50.30.5819.*
- 1.8 Nonpublic School Services – Del Sol School – *authorize a 2018/19 nonpublic school contract for placement of a Centralia School District student with Del Sol School for an amount not to exceed \$61,696 (including additional funds for potential educational support) funded by NPS Tuition budget 01.165.50.60.5805.*
- 1.9 Mental Health Services – Western Youth Services – *authorize a 2018/19 nonpublic agency agreement with Western Youth Services to provide mental health services as needed at a rate of \$120 per hour, not to exceed \$50,000 funded by Mental Health budget 01.126.99.60.5801.*
- 1.10 Mental Health Services – Orange County Health Care Agency & GASELPA – *authorize a 2018/19 agreement with the Orange County Health Care Agency and the Greater Anaheim Special Education Local Plan Area (GASELPA) for educationally related mental health services at no cost to the District. If the agreement is utilized, the cost to the District is dependent on student needs as identified in the Individualized Education Plans (IEP).*
- 1.11 Special Education Services – Deaf and Hard of Hearing Program – *authorize 2018/19 Memorandums of Understanding (MOU) for special education services with participating agencies in the Deaf and Hard of Hearing (DHH) Program.*
- 1.12 Instrumental Music Program – Julie Metz – *authorize a 2018/19 contract with Julie Metz, Independent Contractor, to provide an instrumental music program at an amount not to exceed \$50,000 funded by the LCAP budget 01.001.00.65.5801.*

- 1.13 Application Licensing – Document Tracking Services – *authorize a 2018/19 licensing agreement for the web-based tracking application with Document Tracking Services utilized by District staff for an amount not to exceed \$16,919 funded by Local Control Accountability Plan (LCAP), budget 01.001.50.65.5811.*
- 1.14 Inside the Outdoors – Orange County Department of Education – *authorize 2018/19 agreement #S11047 for participation in the Inside the Outdoors Field Program with the Orange County Department of Education (OCDE). Costs are funded through sponsor programs with no matching funds required.*

2.0 Stakeholder Engagement

- 2.1 Report: Parent Organizations - Parent/Teacher Association (PTA) and Parent/Teacher/Student Organization (PTSO), English Learner Advisory Committee (ELAC) – No report was given.
- 2.2 Report: Centralia Education Association (CEA)
CEA President, Ms. Lisa Tharp, addressed the Board on behalf of CEA. She stated that she was disappointed in the Janus decision, but appreciates the communication with administration and support of our teachers. She thanked Ms. Singleton and Ms. Price for speaking about our staff members and the actions of our teachers. She stated that when a district has outstanding schools and test scores, it is because of outstanding teachers and staff members. She stated she is looking forward to a great school year.
- 2.3 Report: California School Employees Association, Chapter #136 (CSEA) – CSEA President, Ms. Erin Morinishi, addressed the Board on behalf of CSEA. She welcomed back staff and thanked those who worked all summer preparing for school year, with special acknowledgement to our men in blue for the additional work required over the summer due to modernization. She acknowledged the increase in hours for some classified staff members and said they are looking forward to professional development opportunities. She said she is excited to work together with all employee groups to do what is best for students.
- 2.4 Report: Centralia Management Association (CMA) – CMA President Dr. Estela Salas, addressed the Board on behalf of CMA and shared some of the daily efforts of management team members. She acknowledged the partnership and intersecting commitment with CEA and CSEA and the power of community, shared purpose and vision. She stated that the C in Centralia stands for Commitment to have every child known, empowered, challenged and inspired.

3.0 Student Achievement

- 3.1 Action: Resolution #1581 – Red Ribbon Week
Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1581 in support of the Red Ribbon Week Campaign proclaimed for October 22 -28, 2018 with the theme “Life is Your Journey. Travel Drug Free.”

- 3.2 Action: Resolution #1582 – Great Kindness Challenge
Moved by Mr. Traut, seconded by Mr. Harris, and carried unanimously that the Governing Board adopt Resolution #1582 designating January 28 – February 1, 2019 as Great Kindness Challenge Week.

4.0 Accountability

- 4.1 Action: Resolution #1589 – Mandated Block Grant Funding
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1589 authorizing submission of the intent to receive Mandated Block Grant Funding for Local Education Agencies (LEAs) for the 2018/19 school year.

5.0 Facilities/Environment/Safety

- 5.1 Information: Quarterly Report – Williams Uniform Complaints
Per Education Code section 35186(d) quarterly reports must be submitted to the Orange County Superintendent of Schools summarizing data on the nature and resolution of all complaints received pursuant to the Williams Settlement. There were no complaints reported during the fourth quarter reporting for the Centralia School District (April 1 through June 30, 2018).

- 5.2 Information: Facilities Update
Mr. Jim Evans, Director of Maintenance, Operations and Transportation, provided an update on the Anaheim Utilities Solar Projects at Centralia and Danbrook Schools and answered questions posed by Board members.

Ms. Lynne Pentecost, Program Manager from Schoolhaus Advisors, presented an update on Measure N projects and answered questions posed by Board members.

Mr. Scott Martin, Assistant Superintendent of Business and Administrative Services, presented an update on the Proposition 39

Energy Expenditure Plan and answered questions posed by Board members.

- 5.3 Action: Internet Connections – Spectrum Enterprise
Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board authorize an agreement with Spectrum Enterprise for internet 100Mbps connections for ten sites at a cost of approximately \$650 per month for the internet connections and a one-time cost of approximately \$6,000 for firewall hardware funded by Technology Budget 01.755.99.80.5910.
- 5.4 Action: Geotechnical Services for Central Kitchen Project – SPC Geotechnical
Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board ratify a contract with SPC Geotechnical to provide geotechnical investigative services for the Central Kitchen Project for an amount not to exceed \$6,651 funded by the General and Cafeteria Funds.
- 5.5 Action: Notice of Completion – 21st Century 5th & 6th Grade Classroom Projects – MP South
Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board accept eight 21st Century 5th & 6th Grade Classroom projects as complete in accordance with contract specifications with MP South as follows:
- Buena Terra School, Project #N06n-2016/17, Final Project Cost: \$145,286.64*
- Centralia School, Project #N06k-2016/17, Final Project Cost: \$108,377.00*
- Danbrook School, Project #N06l-2016/17, Final Project Cost: \$130,377.32*
- Dysinger School, Project #N06m-2016/17, Final Project Cost: \$112,497.42*
- Los Coyotes School, Project #N06p-2016/17, Final Project Cost: \$157,339.16*
- G.B. Miller School, Project #N06o-2016/17, Final Project Cost: \$155,894.37*
- Raymond Temple School, Project #N06q-2016/17, Final Project Cost: \$160,895.85*
- San Marino School, Project #N06j-2016/17, Final Project Cost: \$167,361.92*

- 5.6 Action: Resolution #1590 – School Bus Replacement Program
Moved by Mr. Harris, seconded by Mr. Montez, and carried unanimously that the Governing Board adopt Resolution #1590 authorizing a grant application for participation in the California Energy Commission School Bus Replacement Program.

6.0 Human Resources

- 6.1 Action: Certificated Personnel
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board:
- *approve/ratify the employment of the following certificated staff and offer a probationary contract for the 2018/19 school year:*

<i>Joel Topete, Psychologist</i>	<i>effective 08/01/18</i>
<i>Briana Delfin, Moderate/Severe Teacher</i>	<i>effective 08/02/18</i>
 - *approve the employment of the following certificated personnel and offer a probationary administrative contract for the 2018/19 school year:*

Arvin Garcia, Director of Special Education effective 08/01/18
 - *approve/ratify the extra duty assignments for the following certificated staff to participate in employment interviews on June 19, 2018, and be paid \$39.85 per hour not to exceed 8 hours each funded by the Human Resources budget 01.541.50.45.1252 This is a budgeted expense.*

<i>Brandon Bishop</i>	<i>Gladys Huerta</i>	<i>Jennifer Brennan</i>
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 - *approve/ratify the extra duty assignments for the following certificated staff to attend Project Based Learning professional development on June 4-6, 2018 and paid a rate of \$39.85 per hour not to exceed 18 hours each funded by the Title II budget 01.250.50.65.1120. This is a budgeted expense.*

<i>Michelle Cappasola</i>	<i>Elaine Kraus</i>
<i>Lori Cody</i>	<i>Anna Needle</i>
<i>Nanette Cooper</i>	<i>Wendy Turansky</i>
 - *approve/ratify the extra duty assignment for Amy Edmundson, Teacher on Special Assignment, to assist with the 2018/19 LCAP Addendum, from July 1 through August 1, 2018 and paid a rate of \$39.85 per hour not to exceed 12 hours funded by the General Fund budget 01.313.50.65.1920. This is a budgeted expense.*

- *approve/ratify the extra duty assignment for Gladys Huerta, School Psychologist, to assist with special education issues due to the vacancy of the administrator from July 2 through July 31, 2018, and paid a rate of \$39.85 per hour not to exceed 40 hours funded by Special Education budget 01.524.99.60.1252. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for Cyndi Burgess and Amy Edmundson, Teachers on Special Assignment, to assist with curriculum and issues due to the vacancy of the administrator and added work as needed from July 13, 2018 through May 30, 2019, and paid a rate of \$39.85 per hour not to exceed 100 hours each funded by General Fund budget 01.004.76.65.1920. This is a budgeted expense.*
- *approve the attached job description for Assistant Superintendent of Education Services, and add it to the existing Assistant Superintendents Certificated Salary Schedule, effective July 1, 2018 as follows:*

	Step I	Step II	Step III	*Step A 5 yrs	*Step B 10 yrs	*Step C 15 yrs	*Step D 20 yrs	*Step E 25 yrs
	\$146,791	\$153,781	\$160,768	\$165,591	\$173,871	\$179,087	\$184,460	\$189,994

- *approve the attached job description for Director of Student and Parent Engagement, and placement on the current salary schedule for Certificated Directors, effective July 1, 2018 as follows:*

	Step I	Step II	Step III	*Step A 5 yrs	Step B 10 yrs	*Step C 15 yrs	*Step D 20 yrs	*Step E 25 yrs
	\$132,424	\$137,059	\$141,856	\$146,112	\$153,418	\$158,021	\$162,762	\$167,645

- *approve/ratify the Superintendent's acceptance of a letter of resignation from Dr. Maria Martinez-Poulin, assistant Superintendent, Curriculum & Instruction effective 07/20/18*

6.2 Action: Classified Personnel

Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board:

- *approve/ratify the employment of the following classified personnel, due to a promotion, funded by the Food Services budget 13.606.04.70.2250 at a cost of approximately \$58,533 including statutory benefits. This is a budgeted expense.*

Katelina Leasi Food Service Assistant III effective 06/25/18

- *approve/ratify the employment of the following classified personnel, a new position, funded by the Maintenance and Operations budget 01.535.50.30.2261 at a cost of approximately \$78,614 including statutory benefits. This is a budgeted expense.*

Debbie Van Gessel, Dispatcher effective 07/01/18

- *approve/ratify the employment of the following classified personnel, due to a resignation, funded by the ASES budget 01.352.99.75.2960 at a cost of approximately \$19,817 including statutory benefits. This is a budgeted expense.*

Megan Koziel ASES Assistant effective 08/06/18

- *approve/ratify the employment of the following classified personnel, due to a resignation, funded by the ASES budget 01.352.99.75.2960 at a cost of approximately \$16,940 including statutory benefits. This is a budgeted expense.*

George Gonzalez, ASES Assistant effective 08/06/18

- *approve/ratify the employment of the following classified personnel, a new position, funded by the Child Care budget 12.311.50.75.2912 at a cost of approximately \$12,243 including statutory benefits. This is a budgeted expense.*

Talissa Estrada, Child Care Assistant effective 08/06/18

- *approve/ratify the employment of the following classified personnel, new positions, funded by the Child Development/Preschool budget 12.391.50.75.2912 at a cost of approximately \$525,983 each including statutory benefits. This is a budgeted expense.*

Jessica Parker, Child Dev. Preschool Teacher effective 08/06/18

Maria Rico, Child Dev. Preschool Teacher effective 08/06/18

Michelle Gandy, Child Dev. Preschool Teacher effective 08/06/18

- *approve/ratify the employment of the following classified personnel, new positions, funded by the Child Development/Preschool budget 12.391.50.75.2912 at a cost of approximately \$16,166 each including statutory benefits. This is a budgeted expense.*

<i>Masuma Akbar, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Brittini Prado, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Jessica Lopez, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Cecilia Aragon, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Noel Park, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Briana Ramirez, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Karen Potts, Preschool Para Educator</i>	<i>effective 08/06/18</i>
<i>Lacey Kraft, Preschool Para Educator</i>	<i>effective 08/06/18</i>

- *approve the increase in hours for the following classified personnel, from 3.1 hours to 4.0 hours per day, due to the reorganization of the Preschool Program, effective August 6, 2018, funded by the Preschool budget 12.391.50.75.2912. This is a budgeted expense.*

Ginny Dysthe, Preschool Assistant
Joanne Karaswa, Preschool Assistant
Nicole Morrisey, Preschool Paraeducator
Alanah Provencio, Preschool Assistant
Abraham Ramirez, Preschool Assistant

- *approve/ratify the extra duty assignment for April Grogan, Noon Recreation Supervisor, to work the 2018 Summer Food Service Program from June 19 through July 27, 2018, at her regular rate of pay not to exceed 30 hours funded by the General Fund budget 01.112.99.99.2920. This is a budgeted expense.*
- *approve/ratify the extra duty assignment for Cecilia Hinojosa, Community Liaison II, to assist families with support services and student registration from July 2-17, 2018 and paid at her regular rate of pay not to exceed 96 hours funded by the Preschool budget 12.391.50.75.2922. This is a budgeted expense.*
- *approve the extra duty assignment for all classified Instructional Aides, Special Education Instructional Aides, Special Education Behavior Aides and Bilingual Instructional Assistants to attend professional development in the areas of classroom management, small group instruction, PBIS, on August 7, 2018, and paid at their regular rate of pay not to exceed 4 hours each, funded by the General Fund as approved by LCAP budget 01.004.50.65.2120. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for the following classified staff to assist with interpretations/translations during the 2018/19 school year, not to exceed 120 hours funded by the Title III Limited English budget 01.254.50.64.2420. This is a budgeted expense.*

<i>Yesenia Alvarez</i>	<i>Jihyun Kim</i>
<i>Silvia Ardon</i>	<i>Nusia Kim</i>
<i>Angelica Burger</i>	<i>Xenia Lopez</i>
<i>Sara Chadwell</i>	<i>Mireya Lourido</i>
<i>Elia Doiron</i>	<i>Brenda Martinez</i>
<i>Rosa Estrada</i>	<i>Lourdes McClendon</i>
<i>Laura Franz</i>	<i>Alejandra Olmos</i>
<i>Susan Frias</i>	<i>Sara Parra</i>
<i>Melina Galvez</i>	<i>Kevin Perez</i>
<i>Leticia Gutierrez</i>	<i>Melissa Reyes</i>
<i>Jennifer Han</i>	<i>Rosalinda Rodriguez</i>
<i>Alma Herring</i>	<i>Adrienne Werderman</i>
<i>Laura Hinojosa</i>	<i>Martha Young</i>
<i>Graciela Holguin</i>	<i>Belinda Zazueta</i>

- *approve/ratify the extra duty assignment for Sherry Martinez, Administrative Assistant, for clerical support of the Local Control Accountability Plan (LCAP) from July 1 through June 30, 2019, and paid her regular rate of pay not to exceed 80 hours funded by the General Fund budget as approved by LCAP budget 01.004.50.75.2420. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for Lead Custodian/Custodians, to provide extra support during unforeseen conditions, on an as needed basis for the 2018/19 school year, not to exceed 160 hours, funded by the Operations budget 01.534.99.20.2222 at a cost of approximately \$5,749 including statutory benefits. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for Lead Groundskeeper/Groundskeepers, to provide extra support during unforeseen conditions, on an as needed basis for the 2018/19 school year, not to exceed 300 hours, funded by the Operations budget 01.534.99.20.2224 at a cost of approximately \$5,965 including statutory benefits. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for Maintenance and Operations Specialists and Maintenance and Operations Clerk, to provide extra support during unforeseen conditions, on an as needed basis for the 2018/19 school year, not to exceed 300 hours, funded by the Operations budget 01.533.99.20.2220 at a cost of approximately \$11,870 including statutory benefits. This is a budgeted expense.*
- *approve/ratify the extra duty assignments for Transportation employees, to provide extra support during unforeseen conditions, on an as needed basis for the 2018/19 school year, not to exceed 150*

hours funded by the Transportation budget 01.535.50.30.2266 at a cost of approximately \$4,116 including statutory benefits. This is a budgeted expense.

- *approve/ratify the Superintendent's acceptance of letters of resignation from the following classified personnel:*

<i>Ursula Torres, Bus Driver</i>	<i>effective 06/29/18</i>
<i>Krystal Tizol, Noon Recreation Supervisor</i>	<i>effective 07/05/18</i>
<i>Kathy Ritchie, Special Education I.A.</i>	<i>effective 07/06/18</i>
<i>Victoria Camp, Health Clerk</i>	<i>effective 07/26/18</i>
<i>Louis Magdaleno, Database Specialist</i>	<i>effective 08/17/18</i>
<i>Maya Conde, Special Education I.A.</i>	<i>effective 08/07/18</i>
<i>Bridget Ybarra, Special Education I.A.</i>	<i>effective 08/02/18</i>
<i>Shannon Bloom, Noon Recreation Supervisor</i>	<i>effective 07/24/18</i>

- 6.3 Action: Declaration of Need for Fully Qualified Educators
Moved by Mr. Harris, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board approve the submission of the Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing for the 2018/19 school year.
- 6.4 Action: Resolution #1583 – Week of the School Administrator
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1583 recognizing the week of October 8-12, 2018 as the Week of the School Administrator.
- 6.5 Action: Resolution #1584 – Week of the Teacher
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1584 designating May 5-11, 2019 as the Week of the Teacher.
- 6.6 Action: Resolution #1585 – Week of the Classified Employee
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1585 designating May 20-24, 2019 as Week of the Classified Employee.
- 6.7 Action: Resolution #1586 – Day of the School Nurse
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1586 designating Wednesday, May 8, 2019 as Day of the School Nurse.

- 6.8 Action: Resolution #1587 – School Bus Drivers’ Day
Moved by Mr. Traut, seconded by Mrs. Gonzalez, and carried unanimously that the Governing Board adopt Resolution #1587 designating Tuesday, April 23, 2019 as School Bus Drivers’ Day.

7.0 Governance Team Issues/Planning

- 7.1 Action: Communications Plan
Moved by Mr. Traut, seconded by Mr. Harris, and carried unanimously that the Governing Board adopt the proposed District Communications Plan.

Board Reports

Trustee Montez shared information from the following events:

- New Fire Station Dedication
- AQMD Meeting
- Solar structures at Centralia and Danbrook Schools
- Child Care Program at Walter Knott Education Center and commended the program
- Walter Knott Education Center site visit
- Commended Superintendent for getting funding for a lunch truck
- Seeking grant funding from Petroleum Industry

Trustee Traut shared information from the following events:

- Toured Extended School Year program at Dysinger School
- Commended Dr. Poulin on being hired as Superintendent of Whittier School District
- Fire Station 61 Ribbon Cutting
- Meeting with Anaheim Union High School District Governing Board President, Mr. Al Jabbar regarding the Anaheim Innovative Mentoring Experience

Trustee Harris shared information from the following events:

- Toured the Extended School Year program at Dysinger School
- New Fire Station dedication
- Thanked staff for what they do for our students

Trustee Gonzalez shared information from the following events:

- Attended Women’s Trade Conference
- Marching band performance with former Centralia School District students

Advanced Planning

Mr. Montez asked for information about the sustainability of our title programs and requested that we review programs funded in the LCAP to determine if they can be sustained long-term.

Recess to Closed Session:

Mr. Charoen called a recess to Closed Session at 8:11 p.m. to conference with Labor Negotiator, Mr. Robert French, to provide direction regarding negotiations with Centralia Education Association (CEA), California School Employees Association (CSEA) and Centralia Management Association (CMA) and unrepresented employees; Superintendent/Assistant Superintendents, pursuant to Government Code section 54957.6 and 54954.5; Public Employee Appointment/Employment/Performance/Evaluation/Discipline/Dismissal/Release – Superintendent Evaluation; Conference regarding litigation/pending litigation pursuant to Government Code section 54956.9 – Settlement Agreement No. 012952457: Conference with Real Property Negotiator, Mr. Scott Martin, relative to potential lease terms for District property located at 7300 La Palma Avenue, Buena Park, California

Reconvene/Report Out

Mr. Charoen reconvened to open session at 9:04 p.m. and reported out as follows:

On the motion of Mr. Traut, duly seconded and unanimously carried, the Board of Trustees voted to approve Settlement Agreement No. 012952457, without prejudice in the total amount of \$10,000. This settlement constitutes full and final settlement of all claims.

Adjournment

Mr. Charoen adjourned the meeting at 9:06 p.m.

Norma E. Martinez, Superintendent
Secretary to the Board

NEXT MEETING:

Regular Board Meeting: September 12, 2018

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Gifts to District

Recommendation

It is recommended that the Governing Board accept the following donations:

- Neighborhood Resource Center for Families in Need
 - \$1,500 from Friends of Families/George Grachen for medical supplies
 - Clothing, shoes and boots from Ruth Ann McMillen
 - Women's and boys' clothing from Elizabeth Gonzalez
- Buena Terra School
 - \$50 from AT&T YourCause.com for student incentives/instructional materials
- Dysinger School
 - \$36.38 from U'SAgain, LLC for instructional materials
 - \$150 from Edison International YourCause for instructional materials
 - \$50 from Valerie Sparr for Mary McGlasson's Art Program
- Raymond Temple School
 - \$13 from Wells Fargo YourCause for instructional materials
 - \$50 from Viva Photo Studio for instructional materials
 - \$998.78 from America On Track for garden supplies
 - \$113.15 from Empties4Cash for instructional supplies

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Financial Reports

Recommendation

It is recommended that the Governing Board approve the following financial reports:

July

- General Fund report
- Cafeteria Fund report
- Child Development Fund report

SRM:cwn

CENTRALIA SD

Balance Sheet

0101 - GENERAL FUND

YTD For Month Ending: 07/31/2018

ASSETS	Object	Amount	Totals
CASH.COUNTY TREASURY	9110	10,895,158.38	
CASH IN REVOLVING FUND	9130	50,000.00	
ACCOUNTS RECEIVABLE-MANUAL	9205	7,131.20	
DUE FROM OTHER FUNDS	9310	210,254.21	
STORES	9320	45,868.41	
PREPAID EXPENDITURES	9330	99.00	
MID-MONTH PAYROLL	9360	1,376.50	
Total Assets:			11,209,887.70
LIABILITIES			
ACCOUNTS PAYABLE-MANUAL	9510	1,164.18	
ACCOUNTS PAYABLE (AUTOMATIC)	9519	74,514.08	
AUTO YEAR END PAYROLL ACCRUAL	9521	132,215.23	
CALIF USE TAX PAYABLE	9552	0.00	
DUE TO OTHER FUNDS	9610	624,505.49	
Total Liabilities		832,398.98	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	10,302,934.02	
Excess Revenue Over Expenditures		74,554.70	
Total Fund Balance		10,377,488.72	
Total Liabilities & Fund Balance			11,209,887.70

1.2E

CENTRALIA SD

Income Statement

0101 - GENERAL FUND

YTD For Month Ending: 07/31/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	1,614,800.50	
Property Tax	(8020-8079)	338,674.67	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	-578,415.38	
Other State Revenue	(8300-8599)	-153,752.50	
Other Local Revenue	(8600-8799)	-673,099.14	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			548,208.15
EXPENDITURES			
Certificated Salaries	(1000-1999)	75,622.40	
Classified Salaries	(2000-2999)	-191,522.20	
Employee Benefits	(3000-3999)	539,472.31	
Supplies and Services	(4000-5999)	145,836.77	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	-95,755.83	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			473,653.45
Total Non-Operating Accounts	(9900-9979)		0.00
EXCESS REVENUE OVER EXPENDITURES			74,554.70
BEGINNING FUND BALANCE (9791)		10,302,934.02	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND			10,302,934.02
ENDING FUND BALANCE			10,377,488.72

CENTRALIA SD

Balance Sheet

1212 - CHILD DEVELOPMENT

YTD For Month Ending: 07/31/2018

ASSETS	Object	Amount	Totals
<u>CASH,COUNTY TREASURY</u>	9110	895,788.24	
DUE FROM OTHER FUNDS	9310	14,798.09	
<u>PREPAID EXPENDITURES</u>	9330	970.00	
Total Assets:			<u>911,556.33</u>
LIABILITIES			
<u>AUTO YEAR END PAYROLL ACCRUAL</u>	9521	15,608.62	
DUE TO OTHER FUNDS	9610	100,396.93	
UNEARNED REVENUE	9650	111,903.31	
<u>CHILD DEVELOPMENT RESERVE</u>	9651	609.00	
Total Liabilities		228,517.86	
FUND BALANCE			
<u>BEGINNING FUND BALANCE</u>	9791	993,447.79	
Excess Revenue Over Expenditures		-310,409.32	
Total Fund Balance		683,038.47	
Total Liabilities & Fund Balance			<u>911,556.33</u>

CENTRALIA SD

Income Statement

1212 - CHILD DEVELOPMENT

YTD For Month Ending: 07/31/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	-238,588.91	
Other Local Revenue	(8600-8799)	-89,906.84	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			-328,495.75
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	-19,111.40	
Employee Benefits	(3000-3999)	-150.03	
Supplies and Services	(4000-5999)	1,175.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			-18,086.43
Total Non-Operating Accounts	(9900-9979)		0.00
			EXCESS REVENUE UNDER EXPENDITURES
			-310,409.32
BEGINNING FUND BALANCE (9791)		993,447.79	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND			993,447.79
			ENDING FUND BALANCE
			683,038.47

CENTRALIA SD

Balance Sheet

1313 - CAFETERIA

YTD For Month Ending: 07/31/2018

ASSETS	Object	Amount	Totals
<u>CASH,COUNTY TREASURY</u>	9110	575,177.19	
DUE FROM OTHER FUNDS	9310	39,601.14	
STORES	9320	13,788.86	
<u>PREPAID EXPENDITURES</u>	9330	680.00	
Total Assets:			<u>629,247.19</u>
LIABILITIES			
<u>ACCOUNTS PAYABLE (AUTOMATIC)</u>	9519	13,390.43	
AUTO YEAR END PAYROLL ACCRUAL	9521	14,224.83	
CALIF USE TAX PAYABLE	9552	0.00	
<u>DUE TO OTHER FUNDS</u>	9610	109,927.28	
Total Liabilities		137,542.54	
FUND BALANCE			
<u>BEGINNING FUND BALANCE</u>	9791	468,852.98	
Excess Revenue Over Expenditures		22,851.67	
Total Fund Balance		491,704.65	
Total Liabilities & Fund Balance			<u>629,247.19</u>

CENTRALIA SD

Income Statement

1313 - CAFETERIA

YTD For Month Ending: 07/31/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	-10,514.74	
Other State Revenue	(8300-8599)	50,660.36	
Other Local Revenue	(8600-8799)	-2,142.68	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			38,002.94
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	-13,710.00	
Employee Benefits	(3000-3999)	-112.10	
Supplies and Services	(4000-5999)	28,973.37	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			15,151.27
Total Non-Operating Accounts	(9900-9979)		0.00
	EXCESS REVENUE OVER EXPENDITURES		22,851.67
BEGINNING FUND BALANCE (9791)		468,852.98	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND			468,852.98
	ENDING FUND BALANCE		491,704.65

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Purchase Orders
and Checks

Recommendation

It is recommended that the Governing Board ratify purchase orders and checks issued in accordance with the District's Purchasing Policy and that purchase orders be approved and payment authorized upon delivery and acceptance of items ordered.

July 12059642 – 12059858

SRM:cwn

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018
M12C2000	MACGILL & CO., WILLIAM V.	903.63	903.63	010000000 9320	Whse-Stock Supplies	
M12C2001	KELLY PAPER	7,638.00	7,638.00	010000000 9320	Whse-Stock Paper	
M12C2002	PEARSON ASSESSMENTS	7,585.81	7,585.81	015245060 4310	SS-Special Services Forms	
M12C2003	WESTERN PSYCHOLOGICAL SERVICES	278.21	278.21	015245060 4310	SS-Special Services Forms	
M12C2005	LEARNING WITHOUT TEARS	3,769.10	3,769.10	010011065 4310	C&I-Activity Books for All Sites (Qty 400)	
M12C2006	MCGRAW-HILL	7,689.97	7,689.97	010015065 4140	C&I-Additional Reader Books	
M12C2007	BAUDVILLE INC.	5,313.64	5,313.64	010045065 4350	C&I-Back to School Items	
M12C2008	ZAZ ENTERPRISE INC.	1,939.50	1,939.50	010010065 4310	C&I-Music Program Supplies	
M12C2009	BENCHMARK EDUCATION CO. LLC	79,862.43	79,862.43	010015065 4140	C&I-Additional Reader Books	
M12C2010	MACGILL & CO., WILLIAM V.	578.62	578.62	010000000 9320	Whse-Pleated Cups Stock	
M12C2011	OFFICE DEPOT	4,936.56	4,936.56	011120909 4310	RT-Instructional Supplies	
M12C2012	COMPLETE BUSINESS SYSTEMS	653.99	653.99	013959909 4310	RT-Ink and Masters for Duplo	
M12C2013	EDUCATORS PUBLISHING SERVICE	3,381.45	3,381.45	013959906 4310	LC-Wordly Wise Work Books	
M12C2014	OFFICE DEPOT	429.75	429.75	015245060 4350	SS-Envelopes for Back to School Packets	
M12C2015	SPINITAR	280.04	280.04	015460909 4310	RT-Thermal Transfer Paper	

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018	
M12C2016	U.S. BANK CORP. PAYMENT SYSTEM	161.62	161.62	015790909 4310	RT-LED Pinback Buttons (Qty 30)		
M12C2017	OFFICE DEPOT	370.68	352.95 17.73	013950707 4350 015329999 4350	} ML-Office Supplies and Badges for Professional Development on 8/6/18		
M12C2018	SCHOOLMATE	2,377.88	2,377.88	012120202 4310		CN-Student Planners	
M12C8651	TIME & ALARM SYSTEMS	18,980.00	18,980.00	015339920 4356	MOT-Inspection of Fire Alarms Districtwide		
M12C8652	GOODMAN TREE SERVICE	2,000.00	2,000.00	015349920 5642	CN-Remove Trees and Stumps		
M12C8653	ADELE CONSTRUCTION INC.	5,695.00	5,695.00	148889999 5640	LC-Replace Damaged Plywood Roof Sheathing		
M12C8659	CITY COLLISION CENTER	4,186.41	4,186.41	015355030 5648	MOT-Repair for Bus #22		
M12C8661	U.S. BANK CORP. PAYMENT SYSTEM	2,399.58	2,399.58	015339920 4410	MOT-Power Washer		
M12C8665	I & B FLOORING	9,026.10	9,026.10	123119075 5640	BT-Replace Flooring in Childcare		
M12C9500	RAPTOR TECHNOLOGIES LLC	13,240.20	2,800.00 431.00 5,689.20 4,320.00	010030080 4380 010030080 4385 010030080 4395 010030080 5826	} IT-ID Scanner and Supplies for all School Sites		
M12C9504	SHI INTERNATIONAL CORP	21,397.30	21,397.30	018839980 5826		IT-MS Windows Azure and Enterprise License and Software	
M12C9514	CDW GOVERNMENT INC.	257.57	257.57	018830606 4395		LC-HP Color LaserJet Pro Printer	

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018
M12E1000	OCDE	400.00	200.00	011439960 5210	SS-DHH Professional Development Training: N.Adzovich and M.Olander 11/2/18 and 3/6/19	
			200.00	014439960 5210		
M12E1001	CALIFORNIANS DEDICATED TO ED.	340.00	340.00	010010065 5210	C&I-STEAM Symposium: C.R. Clark Oct. 28-29, 2018	
M12E1003	ACSA	21,126.21	21,126.21	015319999 5310	BO-ACSA Membership for 2018/19 (Qty.19)	
M12E1004	FRONTLINE TECHNOLOGIES GROUP	4,420.28	4,420.28	015415045 5826	HR-Frontline renewal for Absence and Substitute Management Software (AESOP) 2018/19	
M12E1005	AMF BOWLING CENTERS INC.	691.00	691.00	123115075 4367	CC-Field Trip for Summer Camp 7/17/18	
M12E1006	SKILLPATH SEMINARS	4,200.00	4,200.00	015415045 5210	HR-Communicating with Tact and Skill: 30 Participants 7/23/18	
M12E1007	ORANGE COUNTY TOY COLLAB.	40.00	40.00	014155060 5310	SS-Membership Renewal and Application Fee	
M12E1008	ALONTI CAFE & CATERING	936.35	936.35	010010065 5210	C&I-Professional Development: N.Martinez and School Principals 7/23/18	
M12E1009	OCDE	698.00	698.00	012505065 5210	C&I-ELL Shadowing Training of Trainers: A. Edmundson and C. Burgess 9/13/18 and 12/5/18	

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018
M12E1011	OCDE	1,050.00	1,050.00	012505065 5210	C&I-STEM summer camp 3.0: 7 Participants 7/30-8/01/18	
M12E1012	ALONTI CAFE & CATERING	3,222.53	3,222.53	010010065 5210	C&I-CGI Training: 34 Attendees 07/30-31 and 8/1/18	
M12E1013	MEET THE MASTERS	2,502.84	1,502.84	011120606 5643	} LC-Meet the Masters Program	
			1,000.00	016720606 5643		
M12E1014	COMPLETE BUSINESS SYSTEMS	10,890.00	1,980.00	011120202 5645	} BO-Duplo maintenance agreement: All School Sites 2018/19	
			990.00	012120303 5645		
			990.00	013950101 5645		
			990.00	013950303 5645		
			1,980.00	013950404 5645		
			990.00	015030606 5645		
			1,980.00	015030808 5645		
			990.00	015030909 5645		
M12E1015	HIGH TRAILS	19,090.00	19,090.00	015840606 4367	LC-6th Grade Science Camp	
M12E1016	HAPPINESS IS NOW INC.	700.00	700.00	013959909 5643	RT-Student Assembly: 8/10/18	
M12E1017	MEET THE MASTERS	8,706.11	8,706.11	012120202 5643	CN-Meet the Masters Program	
M12E1018	CALIFORNIANS DEDICATED TO ED.	5,040.00	5,040.00	010045065 5210	C&I-CA STEAM Symposium: 16 Attendees 10/28/18 and 10/29/18	
M12E1019	OCDE	3,275.00	3,275.00	012120202 5643	CN-STEM Professional Learning Series and Materials	

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018
M12E1020	DOCUMENT TRACKING SERVICES LLC	16,919.00	16,919.00	010011065 4310	C&I-Licensing Agreement: 8/1/18-8/1/19	
M12E1021	MEET THE MASTERS	1,661.84	1,661.84	015790101 5643	BT-Meet the Masters Program	
M12E1022	OCDE	4,268.67	4,268.67	012120202 5643	CN-GLAD Generation Training: 12 Attendees 10/20, 11/29 and 12/13/18	
M12E1023	MEET THE MASTERS	3,960.57	3,960.57	015790404 5643	DY-Meet the Masters Program	
M12E1024	MEET THE MASTERS	2,398.98	2,398.98	015790808 5643	SM-Meet the Masters Program	
M12E1025	CSBA	9,264.00	9,264.00	015319999 5310	Supt-CSBA Membership 7/1/18-6/30/19	
M12E1026	CSBA	5,480.00	5,480.00	015505035 5811	Supt-Manual Maintenance Plus and Gamut Online Subscription 7/1/18-6/30/19	
M12E1027	USAA	400.00	400.00	015319999 5310	Supt-USAA Membership 2018/19	
M12E1028	CALSA	150.00	150.00	015319999 5310	Supt-CALSA Membership 2018/19	
M12E1029	OCSBA	125.00	125.00	015319999 5310	Supt-OCSBA District Membership 2018/19	
M12E1030	E3 AUDIOMETRICS	2,425.00	2,425.00	011439960 5801	SS-Calibration of Audiology Equipment for 2018/19	
M12E1031	KIDS DJ ENTERTAINMENT	275.00	275.00	123115075 5645	CC-Glow DJ Event Summer 2018	
M12E2004	SLOSSON ED. PUBLICATIONS INC.	240.81	240.81	015245060 4310	SS-Special Services Forms	

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M12E5116	IMAGE ONE CORPORATION	1,854.00	1,854.00	136065070 5826	FS-Rocketscan Subscription for Meal Applications 2018/19	
M12E5117	HARRIS SCHOOL SOLUTIONS	680.00	680.00	136065070 4350	FS-Meal Applications in English/Spanish 2018/19	
M12E5122	SALAZAR SURVEYING	9,850.00	9,850.00	406065070 6250	FS-Surveying and Mapping for Central Kitchen Expansion and Remodel	
M12E5123	SPC GEOTECHNICAL INC.	6,651.00	6,651.00	406065070 6250	FS-Geotechnical Investigation for Central Kitchen Expansion and Remodel	
M12E5124	HARRIS SCHOOL SOLUTIONS	11,167.00	11,167.00	136065070 5826	FS-eTriton MySchoolBucks Annual Subscription and License 2018/19	
M12E8654	CREATIVE BUS SALES INC.	539.63	539.63	015355030 5648	MOT-Repairs to Bus #24: Seat Covers and Compressor Parts	
M12E8655	RIV-OR COUNTIES PUMP CO.	300.00	300.00	015349920 5651	MOT-Sprinkler Pump Repair	
M12E8656	FERGUSON ENTERPRISES INC.	1,256.56	1,256.56	015339920 4356	BT-Miscellaneous Parts for Child Care Restroom	
M12E8657	ANAHEIM UNION H.S. DISTRICT	153.17	153.17	015355030 5648	MOT-Repair Bus #27	
M12E8658	CARSON LANDSCAPE SUPPLY	832.09	832.09	015349920 4357	SM-Sprinkler Repair Parts	
M12E8660	ARION GLOBAL INC.	1,796.15	1,796.15	015339920 5640	MOT-Recycling Services for Batteries, Light Bulbs and Ballast	

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M12E8662	U.S. BANK CORP. PAYMENT SYSTEM	117.30	117.30	015355030 4366	MOT-Miscellaneous Parts for Repair of Bus #22	
M12E8663	HOME DEPOT	644.35	644.35	136065070 4410	FS-Samsung Washer for Central Kitchen	
M12E9501	IBOSS INC.	18,000.00	18,000.00	018839980 5826	IT-WEB Filter Core Features K12 1 year contract	
M12E9502	WEST INTERACTIVE SERVICES CORP	6,771.81	6,771.81	018839980 5826	IT-School Messenger Renewal	
M12E9503	AERIES SOFTWARE	40,980.49	40,980.49	010049980 5826	IT-Software License and Support 7/1/18-06/30/19	
M12E9505	ILLUMINATE EDUCATION INC.	25,944.00	25,944.00	010049980 5826	C&I-Licenses and Assessments Software for 2018/19	
M12E9506	BARRACUDA NETWORKS INC.	1,363.00	1,363.00	018839980 5826	IT-Email Security Districtwide	
M12E9507	VECTOR RESOURCES INC.	44,310.48	44,310.48	017509980 6490	IT-Wireless Access Points for All School Sites	
M12E9508	STARFALL EDUCATION	2,160.00	2,160.00	010011065 5826	C&I-Starfall MORE Software Memberships All Sites	
M12E9509	PBS SOCAL EDUCATION	9,124.55	9,124.55	010010065 5826	C&I-Discovery Education Streaming All Sites	
M12E9510	RENAISSANCE LEARNING INC.	67,125.18	67,125.18	010010065 5826	C&I-Accelerated Reader Subscriptions All Sites	

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M12E9511	VOYAGER LEARNING	28,000.00	28,000.00	010011065 5826	C&I-Ticket to Read Software License All Sites	
M12E9512	CALIFORNIA WESTERN VISUALS	5,910.30	5,910.30	018839980 5826	IT-SMART Notebook Renewal All Sites	
M12E9513	DECISIONINSITE LLC	4,997.50	4,997.50	010049980 5826	IT-Premier Enrollment Projections Software Year 2 of 3 Year Contract	
M12N0200	U.S. BANK CORP. PAYMENT SYSTEM	713.79	93.51	237750299 6410	BO-21st Century Classroom Cables for All Sites	
			70.14	237760199 6410		
			70.14	237760399 6410		
			96.00	237760499 6410		
			96.00	237760699 6410		
			96.00	237760799 6410		
			96.00	237760899 6410		
M12N0201	U.S. BANK CORP. PAYMENT SYSTEM	671.08	35.32	237760199 6410	BO-21st Century Classroom Cables for All Sites	
			105.96	237760399 6410		
			105.96	237760499 6410		
			105.96	237760699 6410		
			105.96	237760799 6410		
			105.96	237760899 6410		
M12N0202	EHP INTERNATIONAL INC.	408.37	408.37	237730199 6495	BT-NovoPro Wireless Collaboration System	
M12N0203	EHP INTERNATIONAL INC.	816.75	816.75	237750299 6495	CN-NovoPro Wireless Collaboration System	

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M12N0204	EHP INTERNATIONAL INC.	816.75	816.75	237730399 6495	DN-NovoPro Wireless Collaboration System	
M12N0205	EHP INTERNATIONAL INC.	408.37	408.37	237730499 6495	DY-NovoPro Wireless Collaboration System	
M12N0206	EHP INTERNATIONAL INC.	408.37	408.37	237730699 6495	LC-NovoPro Wireless Collaboration System	
M12N0207	EHP INTERNATIONAL INC.	408.37	408.37	237730799 6495	ML-NovoPro Wireless Collaboration System	
M12N0208	EHP INTERNATIONAL INC.	408.37	408.37	237730899 6495	SM-NovoPro Wireless Collaboration System	
M12N0209	EHP INTERNATIONAL INC.	408.37	408.37	237730999 6495	RT-NovoPro Wireless Collaboration System	
M12N0210	U.S. BANK CORP. PAYMENT SYSTEM	837.00	51.28	237750299 6495	All Sites-Cameras for Danbrook and Cables for All Sites	
			51.29	237760199 6495		
			477.98	237760399 6495		
			51.29	237760499 6495		
			51.29	237760699 6495		
			51.29	237760799 6495		
			51.29	237760899 6495		
			51.29	237760999 6495		
M12R5100	GOLD STAR FOODS	109,000.00	109,000.00	136065070 9320	FS-Frozen, Packaged and Dry Food Items 2018/19	
M12R5101	U.S. BANK CORP. PAYMENT SYSTEM	13,750.00	2,000.00	136065070 4350	FS-Office Supplies, Food Items and Smallware from Costco 2018/19	
			750.00	136065070 4399		
			11,000.00	136065070 9320		
M12R5102	THE HAPPY CHEF	500.00	500.00	136065070 4370	FS-Uniforms for Food Service Staff 2018/19	

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M12R5103	HUBERT COMPANY	1,500.00	1,500.00	136065070 4399	FS-Kitchen Equipment and Accessories 2018/19		
M12R5104	SYSCO LOS ANGELES INC.	134,854.00	104.00 750.00 134,000.00	136065070 4360 136065070 4399 136065070 9320	FS-Equipment, Frozen, Packaged and Dry food items 2018/19		
M12R5105	OLIVER PACKAGING	67,000.00	67,000.00	136065070 9320		FS-Stock Meal Packaging	
M12R5106	SMART & FINAL	3,500.00	3,500.00	136065070 9320		FS-Frozen, Packaged and Dry Food Items 2018/19	
M12R5107	SWIFT PRODUCE	30,000.00	30,000.00	136065070 9320	FS-Frozen, Packaged and Dry Food Items 2018/19		
M12R5108	P & R PAPER SUPPLY CO.	34,000.00	34,000.00	136065070 9320	FS-Food Packaging Items 2018/19		
M12R5109	FATCAT BAKERY	20,000.00	20,000.00	136065070 9320	FS-Lunch and Breakfast meals 2018/19		
M12R5110	GALASSOS BAKERY	14,000.00	14,000.00	136065070 9320	FS-Fresh Bread Products 2018/19		
M12R5111	SHAMROCK FOODS COMPANY	224,000.00	224,000.00	136065070 9320	FS-Frozen, Packaged and Dry Food Items 2018/19		
M12R5112	MARIN SUN FARMS INC.	43,000.00	43,000.00	136065070 9320	FS-Fresh and Frozen Beef 2018/19		
M12R5113	HEARTLAND PAYMENT SYSTEMS INC.	6,400.00	6,400.00	136065070 5826	FS-POS Lunch System (MySchoolBucks) Subscription 2018/19		

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M12R5114	PICK UP STIX	32,000.00	32,000.00	136065070 4370	FS-Lunch Entrees from Pick Up Sticks	2018/19
M12R5115	CLEARBROOK FARMS INC.	213,000.00	213,000.00	136065070 9320	FS-Dairy Purchases	2018/19
M12R5118	OFFICE DEPOT	4,000.00	4,000.00	136065070 4350	FS-Office Supplies	2018/19
M12R5119	ECOLAB PEST ELIMINATION DIV.	2,000.00	2,000.00	136065070 5645	FS-Pest Control Services	
M12R5120	TECH-24	14,000.00	14,000.00	136065070 5648	FS-Subscription for Refrigeration Monitoring System	2018/19
M12R5121	THE FRUITGUYS LLC	34,000.00	34,000.00	136095070 4370	FS-Fresh Fruit and Vegetable Program	
M12R6300	SPRAGUE, ASHLEE	43,925.00	43,925.00	011655060 5805	SS-NPS Registration and Monthly Reimbursables for 1 Student	
M12R6301	CSEBA	1,719,300.00	1,653,000.00	01 3400	} BO-Blue Shield Benefits for Active Employees and Classified/Certificated Retirees 2018/19	
			33,000.00	016109999 3701		
			33,300.00	016109999 3702		
M12R6302	CSEBA	1,790,100.00	1,710,000.00	01 3400	} BO-Kaiser Benefits for Active Employees and Classified/Certificated Retirees 2018/19	
			57,300.00	016109999 3701		
			22,800.00	016109999 3702		
M12R6303	ACSIG / EDGE	108,300.00	1,200.00	016109999 3701	} BO-Delta Dental Benefits for Active Employees and Classified/Certificated Retirees 7/01/18 - 9/30/18	
			600.00	016109999 3702		
			106,500.00	695320000 5898		

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M12R6304	ALAMEDA COUNTY SCHOOLS	27,975.00	27,450.00 375.00 150.00	01 3400 016109999 3701 016109999 3702	BO-Vision Benefits for Active Employees and Classified/Certificated Retirees 7/01/18 - 9/30/18	
M12R6305	HARTFORD,THE	3,000.00	3,000.00	01 3400	BO-Basic Life and ADD \$25K Employee Benefits 7/1/18 -09/30/18	
M12R6306	HARTFORD,THE	7,500.00	7,500.00	01 3400	BO-Voluntary Supplemental Life and ADD Benefits 7/1/18 - 09/30/18	
M12R6307	LINCOLN NAT'L LIFE INSURANCE	28,500.00	28,500.00	01 3400	BO-Long Term Disability Benefits for Management and Confidential Employees 2018/19	
M12R6308	AUL 3121 TRUST	40,000.00	40,000.00	015319999 3303	BO-Apple Plan for Employees Not Covered by CalSTRS and CalPERS 2018/19	
M12R6309	OFFICE DEPOT	5,000.00	5,000.00	010010065 4310	C&I-Office Supplies 2018/19	
M12R6310	KONICA MINOLTA	3,000.00	3,000.00	013950101 5645	BT-Maintenance Agreement for BizHub 808 2018/19	
M12R6311	KONICA MINOLTA	2,500.00	2,500.00	013950707 5645	ML-Maintenance Agreement for BizHub 808 2018/19	
M12R6312	KONICA MINOLTA	2,500.00	2,500.00	015030303 5645	DN-Maintenance Agreement for BizHub 808 2018/19	

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M12R6313	KONICA MINOLTA	1,500.00	1,500.00	015339999 5645	HR/Print-Maintenance Agreement for BizHub C754E 2018/19	
M12R6314	KONICA MINOLTA	10,000.00	10,000.00	015319999 5645	SS-Maintenance Agreement for BizHub C451 2018/19	
M12R6315	KONICA MINOLTA	200.00	200.00	015339920 5645	MOT-Maintenance Agreement for BizHub 361 2018/19	
M12R6316	KONICA MINOLTA	2,000.00	2,000.00	010010070 5645	Print-Maintenance Agreement for BizHub Press 1052 2018/19	
M12R6317	OFFICE DEPOT	3,000.00	1,000.00 2,000.00	014159960 4350 015249960 4350	} SS-Office Supplies 2018/19	
M12R6318	OFFICE DEPOT	2,000.00	2,000.00	015415045 4350		HR-Office Supplies 2018/19
M12R6319	KONICA MINOLTA	600.00	600.00	015319999 5645	C&I-Maintenance Agreement for BizHub 364e 2018/19	
M12R6320	SMART & FINAL	1,500.00	1,500.00	010000000 9320	Whse-Warehouse Supplies	
M12R6321	OCDE	6,000.00	6,000.00	123935075 5210	CC-Trainings 2018/19	
M12R6322	DEPARTMENT OF SOCIAL SERVICES	2,500.00	2,500.00	123915075 5868	CC-Admin Licensing Fees for State Preschool 2018/19	

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M12R6323	WALMART COMMUNITY	18,000.00	5,000.00 8,000.00 5,000.00	013529975 4310 123115075 4310 123915075 4310	CC-Instructional Supplies 2018/19	
M12R6324	MOLLY'S SPECIAL TEES	2,000.00	2,000.00	123115075 4310	CC-Tshirts 2018/19	
M12R6325	SMART & FINAL	2,700.00	1,000.00 1,200.00 500.00	013529975 4310 123115075 4310 123915075 4310	CC-Instructional Supplies 2018/19	
M12R6326	OFFICE DEPOT	14,000.00	8,000.00 1,000.00 5,000.00	013529975 4310 123115075 4310 123915075 4310	CC-General Office Supplies 2018/19	
M12R6327	CITY OF GARDEN GROVE	200.00	200.00	123115075 4367	CC-Field Trips 2018/19	
M12R6328	OFFICE DEPOT	3,000.00	3,000.00	015325070 4350	BO-General Office Supplies 2018/19	
M12R6329	VAVRINEK TRINE DAY & CO. LLP	37,400.00	37,400.00	015325070 5825	BO-Audit Services and Expenses 2018/19	
M12R6330	BURNHAM BENEFITS INSURANCE	11,666.69	11,666.69	015319999 5801	BO-Consulting Services 2018/19	
M12R6331	AT&T	9,000.00	(6,000.00) 15,000.00	017500000 8699 017509980 5910	BO-Telephone Charges and Adjustments 2018/19	
M12R6332	PURCHASE POWER	6,700.00	6,700.00	015319999 5930	BO-Postage Machine: Rental, Refill and Supplies 2018/19	

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M12R6333	TIME WARNER CABLE	157,500.00	(52,500.00) 210,000.00	017500000 8699 017509980 5910	BO-Technology Circuits and Adjustments 2018/19	
M12R6334	PARADIGM HEALTHCARE SERVICES	4,800.00	4,800.00	015859970 5810	BO-MAA Program Consulting Services 2018/19	
M12R6335	THE ORANGE COUNTY REGISTER	703.00	703.00	015319999 4351	BO-Orange County Register Newspaper and Online Digital Access 2018/19	
M12R6336	READYREFRESH BY NESTLE	7,150.00	6,000.00 400.00 750.00	015325070 5645 123915075 4350 136065070 4370	BO-Water Delivery Service with Water Dispenser Rentals 2018/19	
M12R6337	SMART & FINAL	2,000.00	2,000.00	015315035 4350	Supt-Meeting Supplies 2018/19	
M12R8501	AAA ELECTRIC MOTOR SALES	3,000.00	3,000.00	015355030 4366	MOT-Bus Maintenance Supplies 2018/19	
M12R8502	A D I	500.00	500.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8503	ADVANTAGE WEST	120,000.00	120,000.00	015349920 4354	MOT-Custodial Supplies 2018/19	
M12R8504	AMERICAN RENTALS INC.	2,000.00	2,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8506	B & M LAWN & GARDEN CENTER	3,000.00	3,000.00	015339920 4357	MOT-Grounds Supplies 2018/19	
M12R8507	B.L. WALLACE DISTRIBUTOR INC.	1,000.00	1,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8508	BUSWEST	1,500.00	1,500.00	015355030 4366	MOT-Bus Supplies 2018/19	

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M12R8509	CAMERON WELDING SUPPLY	1,500.00	1,500.00	015355030 4366	MOT-Welding Supplies for Transportation 2018/19	
M12R8510	CARSON LANDSCAPE SUPPLY	5,500.00	5,500.00	015339920 4357	MOT-Irrigation Supplies for Grounds 2018/19	
M12R8511	CINTAS CORPORATION LOC. 640	8,000.00	8,000.00	015339920 5645	MOT-Uniforms 2018/19	
M12R8512	CLARK SECURITY	4,000.00	4,000.00	015339920 4356	MOT-Lock Supplies 2018/19	
M12R8513	CYPRESS ENGRAVING	1,000.00	1,000.00	015339920 4356	MOT-Nameplates and Office Signs 2018/19	
M12R8514	DONATELLI PEST CONTROL	14,000.00	14,000.00	015339920 5642	MOT-Vermin Control 2018/19	
M12R8515	DONATELLI PEST CONTROL	8,500.00	8,500.00	015339920 5642	MOT-Pest Control 2018/19	
M12R8516	DUNN EDWARDS PAINT	2,500.00	2,500.00	015339920 4356	MOT-Paint Supplies 2018/19	
M12R8517	EBERHARD EQUIPMENT	1,500.00	1,500.00	015339920 4357	MOT-Equipment Repair for Grounds 2018/19	
M12R8518	FERGUSON ENTERPRISES INC.	8,500.00	8,500.00	015339920 4356	MOT-Plumbing Supplies 2018/19	
M12R8519	GANAHL LUMBER	6,000.00	6,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8520	GANAHL LUMBER	2,000.00	2,000.00	015339920 4357	MOT-Grounds Supplies 2018/19	
M12R8521	GLASBY MAINTENANCE SUPPLY	10,000.00	10,000.00	015349920 4354	MOT-Custodial Supplies 2018/19	

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M12R8522	GRAINGER	5,000.00	5,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8523	GRAYBAR	2,000.00	2,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8524	HOME DEPOT	6,000.00	6,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8525	HOME DEPOT	4,000.00	4,000.00	015339920 4357	MOT-Grounds Supplies 2018/19	
M12R8526	IMPERIAL SPRINKLER SUPPLY INC.	2,000.00	2,000.00	015339920 4357	MOT-Irrigation Supplies 2018/19	
M12R8527	MCKINLEY ELEVATOR CORPORATION	5,000.00	5,000.00	015339920 5640	MOT-Wheelchair Lifts Function Testing 2018/19	
M12R8528	MCMASTER-CARR SUPPLY CO.	6,000.00	6,000.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8529	MOBILE CONCRETE	1,500.00	1,500.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8530	MOBILE SCREENING SOLUTIONS INC.	1,500.00	1,500.00	015355030 5820	MOT-Random Testing for School Bus Drivers 2018/19	
M12R8531	OFFICE DEPOT	6,000.00	6,000.00	015339920 4350	MOT-Office Supplies for Maintenance and Grounds 2018/19	
M12R8532	O'REILLY AUTOMOTIVE INC.	6,000.00	6,000.00	015355030 4366	MOT-Garage Supplies 2018/19	
M12R8533	ORVAC ELECTRONICS	2,000.00	2,000.00	015339920 4356	MOT-Electrical Supplies 2018/19	
M12R8534	PARKHOUSE TIRE INC.	3,500.00	3,500.00	015355030 4366	MOT-Garage Supplies 2018/19	

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M12R8535	PENSKE CHEVROLET	2,500.00	2,500.00	015355030 4366	MOT-Garage Supplies 2018/19	
M12R8536	PERSEUS ASSOCIATES LLC	5,000.00	5,000.00	015355030 4366	MOT-Transportation Program Support and Routing 2018/19	
M12R8537	PRESCOTT HARDWARE	1,500.00	1,500.00	015339920 4356	MOT-Maintenance Supplies 2018/19	
M12R8538	R.V. NURSERIES	4,000.00	4,000.00	015349920 4357	MOT-Grounds Supplies 2018/19	
M12R8539	RANDY'S PROPANE	5,000.00	5,000.00	015355030 4366	MOT-Propane for Bus 2018/19	
M12R8540	RSD	12,000.00	12,000.00	015339920 4356	MOT-HVAC Supplies 2018/19	
M12R8541	SC FUELS	75,000.00	75,000.00	015355030 4360	MOT-Fuel for White and Yellow Fleet 2018/19	
M12R8542	SCREEN & BE HEARD	1,000.00	1,000.00	015349920 4350	MOT-Uniforms 2018/19	
M12R8543	SECURITY PARTNERS LLC	7,000.00	7,000.00	015339920 5640	MOT-Security Services 2018/19	
M12R8544	SHERWIN-WILLIAMS CO., THE	1,000.00	1,000.00	015339920 4356	MOT-Paint Supplies 2018/19	
M12R8545	SIGLER WHOLESALE DISTRIBUTORS	3,000.00	3,000.00	015339920 4356	MOT-HVAC Supplies 2018/19	
M12R8546	SIGN FACTORY	1,000.00	1,000.00	015339920 4356	MOT-School Signs 2018/19	
M12R8547	TARGET SPECIALTY PRODUCTS	2,000.00	2,000.00	015339920 4357	MOT-Irrigation System Parts 2018/19	
M12R8548	TIME & ALARM SYSTEMS	3,000.00	3,000.00	015339920 5640	MOT-Alarm and Bogen Repairs 2018/19	

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT
Board of Trustees Meeting 9/12/2018

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION	7/1/2018 - 7/31/2018
M12R8549	US AIR CONDITIONING	1,000.00	1,000.00	015339920 4356	MOT-HVAC Parts 2018/19	
M12R8550	VISTA PAINT CORP.	5,000.00	5,000.00	015339920 4356	MOT-Painting Supplies 2018/19	
M12R8551	WALTERS WHOLESALE ELECTRIC CO.	15,000.00	15,000.00	015339920 4356	MOT-Electrical and Building Supplies 2018/19	
M12R8552	WARE DISPOSAL CO. INC.	75,000.00	75,000.00	015349920 5550	MOT-Trash Removal 2018/19	
M12R8553	WEST COAST SAND & GRAVEL INC.	1,000.00	1,000.00	015349920 4357	MOT-Grounds Supplies 2018/19	
M12R8554	ORANGE COUNTY PUBLIC SAFETY	2,000.00	2,000.00	015339920 5640	MOT-Security Services 2018/19	
M12R8555	TRUCPAR CO.	3,000.00	3,000.00	015355030 4366	MOT-Truck and Bus Parts 2018/19	
M12R8556	MARTINEZ NURSERY	5,000.00	5,000.00	015349920 4357	MOT-Trees and Plants 2018/19	
Fund 01 Total:		5,017,395.03				
Fund 12 Total:		41,792.10				
Fund 13 Total:		1,015,599.35				
Fund 14 Total:		5,695.00				
Fund 23 Total:		6,305.59				
Fund 40 Total:		16,501.00				
Fund 69 Total:		106,500.00				
Total Amount of Purchase Orders:		6,209,788.07				

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
FROM: Norma E. Martinez
Superintendent
DATE: September 12, 2018
SUBJECT: Inside the Outdoors
- Orange County
Department of
Education

Recommendation

It is recommended that the Governing Board authorize 2018/19 agreement #F11030 for participation in the Inside the Outdoors Field Program with the Orange County Department of Education (OCDE). Costs are funded through sponsor programs with no matching funds required.

Information

OCDE offers assemblies and field trips as part of their Inside the Outdoors Program. Schools, preschools and after-school programs sign up to participate throughout the year.

NM:sm

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
FROM: Norma E. Martinez
Superintendent
DATE: September 12, 2018
SUBJECT: Medi-Cal Administrative
Activities Participation –
Orange County
Department of Education

Recommendation

It is recommended that the Governing Board authorize a 2018/19 Medi-Cal Administrative Activities (MAA) Participation Agreement with the Orange County Department of Education (OCDE). OCDE will transfer to the District an amount equal to the Federal share of costs less the 4.5% fee per quarterly claim plus an additional 2% for assistance with MAA invoice claims.

Information

The OCDE accumulates data and files claims on behalf of Orange County school districts for Federal financial participation and administrative costs necessary for the proper and efficient administration of the MAA Program. The rate remains the same as previous years.

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
FROM: Norma E. Martinez
Superintendent
DATE: September 12, 2018
SUBJECT: Mobile Dental Care
Services – Healthy
Smiles for Kids
of Orange County

Recommendation

It is recommended that the Governing Board authorize a 2018/19 agreement for mobile dental care services at the Centralia and Danbrook School sites at no cost to the District.

Information

The agreement allows the Healthy Smiles program to operate mobile clinics offering dental care services to children in the community. The mobile clinics will be parked at designated locations at the Centralia and Danbrook School sites. Coordination of appointments is handled by mobile clinic staff.

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Speech and Language
Pathology Assistant
Program – Orange Coast
College

Recommendation

It is recommended that the Governing Board authorize a Clinical Affiliation Agreement with Orange Coast College, for the Speech and Language Pathology Assistant Program effective August 13, 2018 through July 31, 2023 at no cost to the District.

Information

Centralia School District has had an agreement with the college for several years. This agreement allows college students to work with the District's Speech and Language Pathologists in order to complete necessary class requirements.

RF:ma

CENTRALIA SCHOOL DISTRICT

TO:	Governing Board	DATE:	September 12, 2018
FROM:	Norma E. Martinez Superintendent	SUBJECT:	California SUMS Initiative Statewide Grant – Orange County Department of Education

Recommendation

It is recommended that the Governing Board authorize agreement #46452 for participation in the California SUMS Initiative: Scaling Up Multi-Tiered System of Support (SUMS) Statewide Grant Local Education Agency Agreement (Cohort 3) with the Orange County Department of Education effective June 1, 2018 through June 30, 2020 at a cost of \$25,000 funded by General Fund 01.313.52.65.521/1130. Funds will be refunded from the authorized grant.

Information

The California SUMS Initiative grant is to address barriers to learning and re-engage disconnected students by creating a culture of collaboration among marginalized and fragmented support systems.

NM:sm

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Nonpublic Agency
Services – Soliant Health

Recommendation

It is recommended that the Governing Board authorize a 2018/19 nonpublic agency agreement with Soliant Health to provide speech/language therapy, consultations and assessments for an amount not to exceed \$132,840 funded by special education budget 01.142.50.60.5801.

Information

Soliant Health is used by school districts in Orange County in need of additional therapists.

RF:ma

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
DATE: September 12, 2018
FROM: Norma E. Martinez
Superintendent
SUBJECT: Visually Impaired
Services – Anaheim
Elementary School
District

Recommendation

It is recommended that the Governing Board authorize a 2018/19 Memorandum of Understanding (MOU) with Anaheim Elementary School District for visually impaired program services at an estimated cost of \$175,000 funded by the Special Education budget.

Information

The MOU was developed by Anaheim Elementary School District for districts who have students participating in their special education regional program for students with visual impairments.

AG:ma

- If the Governing Board determines that there are insufficient textbooks or instructional materials, or both, the Governing Board shall provide information to classroom teachers and to the public setting forth the reasons, and then any action, except an action that would require reimbursement by the Commission on State Mandates, to ensure that each pupil has sufficient textbooks or instructional materials, or both, within two months of the beginning of the school year in which the determination is made.
- Once a Governing Board certifies compliance with regards to standards-aligned instructional materials in the core curriculum areas of Mathematics, Science, History/Social Sciences, English/Language Arts and Visual and Performing Arts, the remaining funds may only be used consistent with subdivision (a) of Section 60422 and pursuant to Section 60422(a).

NM:sm

RESOLUTION #1588 OF THE CENTRALIA SCHOOL DISTRICT GOVERNING
BOARD DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS
AND INSTRUCTIONAL MATERIALS FOR 2018-19

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, a public hearing was held on September 12, 2018, at 5:30pm o'clock, which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i) Mathematics,
- (ii) Science,
- (iii) History-social science,
- (iv) English/language arts, including the English language development component of an adopted program,

(v) Visual and performing arts. (Not listed in 60605 or 33126)

NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the determination that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED, that for the 2018-19 school year, the Centralia School District, has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED, that for the 2018-19 school year, the School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board.

AYES: Members:

NOES: Members:

ABSENT: Members:

STATE OF CALIFORNIA)

COUNTY OF ORANGE)

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Centralia School District at a regular meeting of the said board held at 6625 La Palma Avenue, Buena Park, California on the 12th day of September, 2018.

ATTEST:

Henry Charoen, President

Steve Harris, Clerk

Resolution #1588

CENTRALIA SCHOOL DISTRICT
6625 La Palma Avenue, Buena Park, CA 90620

INSTRUCTIONAL MATERIALS LIST 2018-2019 (TK, K – 6th Grade)

INSTRUCTIONAL MATERIALS	GRADE LEVELS
ENGLISH LANGUAGE ARTS/ENGLISH LANGUAGE DEVELOPMENT	
<p><u>CORE MATERIALS:</u></p> <p><u>Benchmark Advance, 2017</u></p> <ul style="list-style-type: none"> • Teacher’s Edition and Resource Package (<i>1/teacher</i>) • Teacher’s English Language Development Resource Package (<i>1/teacher</i>) • Big Book Package (<i>26 books</i>) • Leveled Texts (<i>6 sets of 80 titles per class</i>) • Decodable Small Books (<i>6 sets of 30 titles per class</i>) • Reader’s Theater Small Group Books (<i>6 sets of 20 titles per class</i>) • ELD Readers (<i>10 sets each of 1 title</i>) • My Shared Readings Student Workbook (<i>consumable</i>) • Technology Component 	K
<p><u>Benchmark Advance, 2017</u></p> <ul style="list-style-type: none"> • Teacher’s Edition and Resource Package (<i>1/teacher</i>) • Teacher’s English Language Development Resource Package (<i>1/teacher</i>) • Big Book Package (<i>26 books</i>) • Leveled Texts (<i>6 sets of 120 titles per class</i>) • Decodable Small Books (<i>6 sets of 30 titles per class</i>) • Reader’s Theater Small Group Books (<i>6 sets of 12 titles; 12 sets of 8 titles</i>) • ELD Readers (<i>10 sets each of 1 title</i>) • My Shared Readings Student Workbook (<i>consumable</i>) • Technology Component 	1
<p><u>Benchmark Advance, 2017</u></p> <ul style="list-style-type: none"> • Teacher’s Edition and Resource Package (<i>1/teacher</i>) • Teacher’s English Language Development Resource Package (<i>1/teacher</i>) • Leveled Texts (<i>6 sets of 70 titles (2-3); 6 sets of 60 titles (4-6)</i>) • Reader’s Theater Small Group Books (<i>6 and 12 sets</i>) • ELD Readers (<i>10 sets each of 1 title</i>) • Texts for Close Reading Consumables (<i>30 sets of 10 titles per class</i>) • Technology Component 	2-6

SUPPLEMENTAL MATERIALS:

Instruction:

- Ticket to Read (Reading Intervention)
- English in a Flash
- More Star Fall
- Renaissance Learning (STAR and AR)
- Leveled Literacy
- Phonics for Reading
- ZooPhonics
- Reading Mastery
- Reading Recovery
- Study Island
- Handwriting Without Tears

Assessment:

- Benchmark Oral Reading Records (L AA-N)
- John's Reading Inventory, 7th Edition, 1997
- Qualitative Reading Inventory – II, Lauren Leslie & Joanne Caldwell, 1995
- District ELA Benchmark Assessments
- District Writing Performance Tasks

K-6
ELs 1,2
TK, 1, SDC
K-6
Intervention

TK-2
Intervention
TK, K

MATHEMATICS	
<p><u>CORE MATERIALS:</u></p> <p><u>McGraw-Hill Everyday Mathematics</u></p> <ul style="list-style-type: none"> • Teacher's Edition and Resource Package (<i>1/teacher</i>) <p><u>McGraw-Hill My Math, 2014</u></p> <ul style="list-style-type: none"> • Teacher's Edition and Resource Package (<i>1/teacher</i>) • My Math Learning Station • Classroom Manipulative Kit • Student Workbooks (consumable) • Real World Problem Solving Readers <p><u>Glencoe California Math, 2014</u></p> <ul style="list-style-type: none"> • Teacher's Edition and Resource Package (<i>1/teacher</i>) • Classroom Manipulative Kit • Student Workbooks (consumable) 	<p>TK</p> <p>K-5</p> <p>6</p>
<p><u>SUPPLEMENTAL MATERIALS:</u></p> <p>Instruction:</p> <ul style="list-style-type: none"> • ST Math • Eureka Math/EngageNY • Study Island • STAR Math <p>Assessment:</p> <ul style="list-style-type: none"> • District Math Benchmark Assessments 	<p>TK-6</p> <p>K-6</p> <p>K-6</p> <p>K-6</p>

SCIENCE	
<p><u>CORE MATERIALS:</u></p> <p><u>Houghton Mifflin California Science, 2007</u></p> <ul style="list-style-type: none"> • Teacher Edition & Resource Kit (<i>1/teacher</i>) 	TK-K-6 K-6
<u>SUPPLEMENTAL MATERIALS (Science Kits):</u>	
<ul style="list-style-type: none"> • Foss – Animals 2 x 2 • Foss – Wood & Paper • AIMS – Primarily Earth – The Earth’s Features • AIMS – Primarily Earth – Watching the Weather • AIMS – Primarily Earth – The Earth Has What We Need 	K
<ul style="list-style-type: none"> • Insights – Living Things • Foss – Solids & Liquids • STC – Weather • STC – Comparing & Measuring 	1
<ul style="list-style-type: none"> • AIMS – Primarily Plants • AIMS – Cycles of Knowing & Growing • Foss – Balance & Motion • AIMS – Mostly Magnets • AIMS – Primarily Physics • Foss – Pebbles, Sand & Silt 	2
<ul style="list-style-type: none"> • Foss – Structures of Life • STC – Changes • Houghton Mifflin – Space 	3
<ul style="list-style-type: none"> • STC – Ecosystems • Foss – Magnetism & Electricity • STC – Rocks & Minerals 	4
<ul style="list-style-type: none"> • Insights – Human Body Systems • Foss – Mixtures & Solutions • STC – Motion & Design 	5
<ul style="list-style-type: none"> • STC – Magnets and Motors • Foss – Variables • Foss – Models and Designs • Insights – Changes of State 	5-6
<ul style="list-style-type: none"> • Foss – Landforms • Foss – Solar Energy 	6
<ul style="list-style-type: none"> • Discovery Education Plus 	K-6
<ul style="list-style-type: none"> • Mystery Science 	K-5
SOCIAL SCIENCE	
<p><u>CORE MATERIALS:</u></p> <p><u>Harcourt Reflections for California, 2007</u></p> <ul style="list-style-type: none"> • Teacher Edition (<i>1/teacher</i>) • Teacher Edition Resource Box (<i>1/teacher</i>) • Student Edition CD-ROM 	K-6 1-6 K-6

RESOLUTION FOR ADOPTION OF GANN LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2017/18 fiscal year and a projected Gann Limit for the 2018/19 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the calculations and documentation of the Gann Limits for the 2017/18 and 2018/19 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2017/18 and 2018/19 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that copies of this resolution along with the appropriate attachments will be provided to interested citizens of Centralia School District as requested.

PASSED AND ADOPTED by the Governing Board of the Centralia School District, County of Orange, State of California, this 12th day of September 2018.

SIGNED:

Norma E. Martinez
Secretary to the Governing Board
Centralia School District
County of Orange, State of California

cwn 9/12/18
resol 1591 gann

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
FROM: Norma E. Martinez
Superintendent
DATE: September 12, 2018
SUBJECT: Portable Purchase
Unit Price Contract
Renewal – Silvercreek
Industries

Recommendation

It is recommended that the Governing Board approve a one year renewal of the existing Unit Price Master Agreement with Silvercreek Industries for the 2017 Districtwide Purchase and Installation of Division of State Architect (DSA) Approved Portable Buildings (CEPU #N15-2017/18).

Information

On October 11, 2017, Silvercreek Industries was awarded the 2017 Districtwide Unit Price Master Agreement for the Purchase and Installation of DSA Approved Portable Buildings on an as-needed basis for one year, renewable for up to five years, in accordance with Education Code regulations. This current extension will allow new projects and purchase orders to be awarded until October 11, 2019.

Per the contract documents, Information for Bidders, Item 4, Contract Period “Adjustments, if approved by the District, for subsequent years will not exceed the percentage change in the Consumer Price Index (CPI) for the Los Angeles-Anaheim-Riverside area for each one year renewal period if this contract is renewed.” Silvercreek Industries has issued a written request for a CPI increase of 2.4%, based on the current 2018 CPI Calculator.

Each project initiated under this Master Agreement will have a separate purchase order issued. The funding source for each project will be determined when the scope and location of the work is defined.

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Notice of Completion –
Danbrook School
Parking Lot Project

Recommendation

It is recommended that the Governing Board accept the Danbrook School Parking Lot Project as complete, in accordance with contract specifications, by MP South (#N06s-2017/18) with DSA Approval #04-116768 for a final cost of \$488,592.24. This project was funded by Measure N.

Information

On June 14, 2018, a purchase order was issued to MP South based on the 2017 Maintenance and Construction Unit Price Bid Master Agreement (N06/2016-17) approved by the Board on April 12, 2017.

The Director of Maintenance, Operations and Transportation has recommended the project as complete. The final inspection was concluded on August 3, 2018 and all punch list items have been completed as requested.

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Notice of Completion –
Miller School Portables
Sitework and Utilities
Project

Recommendation

It is recommended that the Governing Board accept the Miller Portables Sitework and Utilities Project as complete, in accordance with contract specifications, by MP South (#N06r-2017/18) with DSA Approval #04-117292 for a final cost of \$209,240.70. This project was funded by Measure N.

Information

On April 27, 2018 a purchase order was issued to MP South, based on the 2017 Maintenance and Construction Unit Price Bid Master Agreement (N06/2016-17) approved by the Board on April 12, 2017.

The Director of Maintenance, Operations and Transportation has recommended the project as complete. The final inspection was concluded on August 3, 2018 and all punch list items have been completed as requested.

SRM:cwn

CENTRALIA SCHOOL DISTRICT

TO: Governing Board **DATE:** September 12, 2018
FROM: Norma E. Martinez **SUBJECT:** Certificated Personnel
Superintendent

Recommendation

Employment

It is recommended that the Governing Board:

- approve/ratify the employment of the following certificated staff and offer temporary contracts for the 2018/19 school year:

Michelle Mariano	General Education Teacher	effective 08/02/18
Jessica Torres	General Education Teacher	effective 08/02/18
Alejandra Cedeno	General Education Teacher	effective 08/03/18
Raquel Brown	General Education Teacher	effective 08/06/18

- approve/ratify the employment of the following certificated staff and offer a probationary contract for the 2018/19 school year:

Amanda Lenhart	Resource Specialist .5 FTE	effective 08/27/18
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- approve the employment of the following certificated personnel and offer a probationary administrative contract for the 2018/19 school year:

Stanley Anjan	Director of Student & Parent Engagement	effective 08/29/18
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- approve the employment of Kristine Cvar as Assistant Superintendent, Education Services, due to a resignation, and placement on the current salary schedule, Step Three (3) at a rate of \$160,768 effective September 19, 2018. This is a budgeted expense.
- approve/ratify the employment of Randale Helms, Interim Assistant Superintendent, Human Resources, due to a resignation, from August 20 through October 5, 2018, on an as needed basis, funded by General Fund budget 01.541.50.45.1330. This is a new budgeted expense. The cost is \$678.92 per day for 35 days not to exceed \$23,762.

- approve/ratify the extra duty assignments for the following certificated staff to attend Cognitive Guidance and Instruction (CGI) workshops from July 30 – August 1, 2018, and paid \$39.85 per hour not to exceed 18 hours each funded by Title II budget 01.250.50.65.1120. This is a budgeted expense.

Soraya Flores	Keith Hunt
Cindy Mariscal	Kerry Mills
Wing Moy	

- approve/ratify the extra duty assignment for Donna Harlan for preparation time and presentation to staff on Zoo Phonics on August 6, 2018, and paid \$39.85 per hour not to exceed six hours funded by General Fund as approved in LCAP budget 01.004.50.65.1120. This is a budgeted expense.
- approve/ratify the extra duty assignment for Heidi Harrison, School Readiness Nurse, to complete School Readiness Assessments, file necessary County reports, and complete the ASQ Development Screenings for the State Preschool Program during the 2018/19 school year, and paid \$39.85 per hour, on an as needed basis not to exceed 150 hours funded by School Readiness Early Learning Specialist budget 12.472.50.75.1262. This is a budgeted expense.
- approve/ratify the extra duty assignments for the following certificated staff to attend Summer STEM Camp from July 30 – August 1, 2018, and paid \$39.85 per hour not to exceed 21 hours each funded by Title II budget 01.250.50.65.1120. This is a budgeted expense.

Cassandra Arnold	Lori Cody
Kierstin Eaton	Heidi Kim
Kari White	Katie Stroh
Wendy Turansky	

- approve/ratify the extra duty assignments for CarlottaRhea Clark and Gina Hickerson, Teachers on Special Assignment (TOSA), to develop procedures and policies for educational technology programs from July 1-31, 2018, and paid \$39.85 per hour not to exceed 12 hours each funded by Title II budget 01.250.50.65.1920. This is a budgeted expense.
- approve/ratify the extra duty assignments for teachers and school nurses (to be determined) to provide Districtwide Saturday School during the 2018/19 school year (four sessions) on an as needed basis, for attendance recovery, at a rate of \$39.85 per hour each not to exceed seven hours each session funded by the General Fund as approved in LCAP budgets 01.002.99.65.1120/01.002.99.65.1262. This is a budgeted expense.

Resignation/Retirement

It is recommended that the Governing Board approve/ratify the Superintendent's acceptance of a letter of resignation from the following:

Robert French	Assistant Superintendent, Human Resources	effective 08/17/18
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RH:ma

CENTRALIA SCHOOL DISTRICT

TO: Governing Board

DATE: September 12, 2018

FROM: Norma E. Martinez
Superintendent

SUBJECT: Classified Personnel

Recommendation

Employment

It is recommended that the Governing Board:

- approve/ratify the employment of the following substitute employees, on an as needed basis effective for the 2018/19 school year at the appropriate substitute rate of pay funded by the General Fund budget. These are budgeted positions.

Maya Conde	Substitute Special Education I.A.	effective 08/08/18
Jennifer Grotts	Substitute Health Aide	effective 08/08/18
Atzimba Leal	Substitute Special Education I.A.	effective 08/23/18

- approve/ratify the employment of the following classified personnel, due to resignations, funded by General Fund budget 01.112.99.99.2910. The cost is approximately \$7,073 each including statutory benefits. This is budgeted expense.

Courtney Nanfria	Noon Recreation Supervisor	effective 08/22/18
Selvi Ramakrishnan	Noon Recreation Supervisor	effective 08/08/18
Vanessa Wilson	Noon Recreation Supervisor	effective 08/20/18

- approve/ratify the employment of the following classified personnel, due to a resignation, funded by Child Care budget 12.311.50.75.2912. The cost is approximately \$12,243 including statutory benefits. This is a budgeted expense.

Brianna Reyes	Child Care Assistant	effective 08/06/18
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- approve/ratify the employment of the following classified personnel, new positions, funded by Child Development/Preschool budget 12.391.50.75.2912. The cost is approximately \$16,166 each including statutory benefits. This is a budgeted expense.

Leticia Madrid	Preschool Para Educator	effective 08/20/18
Denise Aleman	Preschool Para Educator	effective 08/21/18

- approve/ratify the employment of the following classified personnel, a vacant position, funded by Special Education budget 01.122.08.60.2210. The cost is approximately \$14,712 each including statutory benefits. This is a budgeted expense.

Sarah Kidwell	Special Education I.A.	effective 08/20/18
Lisa Harms	Special Education I.A.	effective 09/05/18

- approve/ratify the employment of the following classified personnel, new positions, funded by San Marino School Title I budget 01.212.98.08.2410 and Centralia School Title I budget 01.212.98.02.2410. The cost is approximately \$22,304 each including statutory benefits. These are budgeted expense.

Jessica Rico	Community Liaison (San Marino)	effective 08/21/18
Irene Aragon	Community Liaison (Centralia)	effective 08/20/18

- approve/ratify the employment of the following classified personnel, a vacant position, funded by Operations budget 01.534.99.20.2212. The cost is approximately \$54,308 including statutory benefits. This is a budgeted expense.

Kevin Hetrick	Custodian (Night)	effective 08/21/18
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- approve/ratify the employment of the following classified personnel, a vacant position, funded by Operations budget 01.534.50.30.2260. The cost is approximately \$31,685 including statutory benefits. This is a budgeted expense.

Monique McCormick	Bus Driver	effective 08/16/18
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- approve/ratify the employment of the following classified personnel, due to a resignation, funded by Special Education budget 01.127.07.60.2210. The cost is approximately \$24,380 including statutory benefits. This is a budgeted expense.

Victoria Martinez	Special Education I.A.-Autism	effective 09/04/18
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- approve/ratify the employment of the following classified personnel, due to a resignation, funded by the General Fund as approved in LCAP budget 01.005.00.62.2410. The cost is approximately \$77,194 including statutory benefits. This is a budgeted expense.

Andrew Rutz	Database Specialist	effective 09/04/18
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- approve/ratify the employment of the following classified personnel, due to a resignation, funded by the General Fund as approved in LCAP budget 01.001.00.80.2440. The cost is approximately \$50,544 including statutory benefits. This is a budgeted expense.

Michael Yu

Technology Assistant

effective 09/04/18

- approve the rescission of the layoff notice for Deborah Rogers, Health Aide, effective August 8, 2018.
- approve the extra duty assignment for all Noon Recreation Supervisors to work additional one hour, on an as needed basis, to cover when employees are out during the 2018/19 school year and paid at their current rate funded by General Fund budget 01.112.99.99.2920. This is a budgeted expense.
- approve/ratify the extra duty assignments for Food Services Assistants, to attend Back to School meeting/training on August 7, 2018, and paid at their current rate of pay not to exceed four hours each funded by Food Services budget 13.606.04.70.2251. This is a budgeted expense.
- approve/ratify the extra duty assignments for Food Services Assistants, to provide extra support during unforeseen conditions, on an as needed basis for the 2018/19 school year, and paid at their current rate of pay not to exceed 200 hours funded by Food Services budget 13.606.04.70.2251. This is a budgeted expense.
- approve/ratify the extra duty assignment for Lourdes McClendon, Bilingual Clerical Specialist I, to attend AERIES and Raptor Training on July 23, 2018, and paid at her current rate of pay not to exceed 3.5 hours funded by Centralia School Title I budget 01.212.99.02.2420. This is a budgeted expense.
- approve/ratify the extra duty assignment for Marie Delgado, Health Clerk, to assist with school start up activities from August 8-22, 2018 and paid her current rate of pay not to exceed 12 hours funded by General Fund budget 01.503.99.60.2462. This is a budgeted expense.
- approve/ratify the extra duty assignments for the following classified employees, to attend professional development in the areas of site procedures, best strategies for student engagement and English Language learners on August 7, 2018 and paid at their current rate of pay not to exceed 2 hours each funded by General Fund budget 01.112.02.02.2120. This is a budgeted expense.

Yesenia Alvarez

Silvia Ardon Magana

Stacy Coyne	Keri Garcia
Laura Hinojosa Martinez	Kalpana Kumar
Mireya Lourido	Pamela McShea
Taylor Padgett	Michele Reese
Tammy Ridal	Smita Shah
Diana Sutherland	Martha Young

- approve/ratify the extra duty assignments for the following classified employees, for processing payroll paperwork, on an as needed basis for the 2018/19 school year, and paid at their current rate of pay not to exceed 25 hours each funded by the Business and Administrative Services budget 01.532.50.70.2420. This is a budgeted expense.

Linda Cowgill	Erin Morinishi
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- approve/ratify the extra duty assignments for the following confidential employees, for processing human resources paperwork, on an as needed basis for the 2018/19 school year, and paid at their current rate of pay not to exceed 25 hours each funded by the Human Resources budget 01.541.50.45.2420. This is a budgeted expense.

Mary Ann Alvarado	Laura Chang
Deborah Cogley	Maria Lopez

- approve/ratify the extra duty assignments for Shannon Hankinson, Administrative Support and Website Maintenance Technician to provide First Aid/CPR training to District employees during the 2018/19 school year and paid a rate not to exceed \$1,000 funded by Disaster Preparedness budget 01.545.50.70.2420. This is a budgeted expense.
- approve/ratify the extra duty assignment for the following classified staff, to provide coverage when there is no substitute available, on an as needed basis during the 2018/19 school year, and paid at their current rate of pay funded by Special Education budget 01.524.50.60.2130. This is a budgeted expense.

Vivian Arredondo	Special Education I.A.
Alexandria Pangle	Special Education I.A.
Emily Parker	Special Education I.A.

- approve/ratify the increase in hours for Sheyla Goldberg, Clerical Specialist I-Bilingual, from 5.8 hours to 8 hours per day for additional clerical support in Child Development Office, effective August 8, 2018, funded by Preschool/School Readiness budgets 12.391.50.75.2410/12.471.50.75.2410. This is a budgeted expense.

- approve/ratify the extra duty assignment for the following classified employees, to complete program audits, registration, and assist at various child development activities during the 2018/19 school year, and paid at their current rate of pay not to exceed 200 hours funded by the Preschool budget 12.391.50.75.2420. This is a budgeted expense.

Nicole Barner
Sheyla Goldberg

Erika Favela

- approve/ratify the extra duty assignment for Jessica Rico, Community Liaison, to attend Back to School night, Open House and various parent workshops during the 2018/19 school year, on an as needed basis, and paid at her current rate of pay not to exceed 20 hours funded by San Marino School Title I budget 01.212.08.08.2420. This is a budgeted expense.
- approve/ratify the extra duty assignments for School Office Managers, Custodians and Health Clerks (to be determined) to provide Districtwide Saturday School support for the 2018/19 school year (four sessions) on an as needed basis, for attendance recovery, and paid their regular rate of pay not to exceed 5.5 hours each session funded by the General Fund as approved in LCAP budgets 01.002.50.65.2420/01.002.50.65.2222/01.002.50.65.2462. This is a budgeted expense.

Job Description

It is recommended that the Governing Board approve the attached job descriptions and salary ranges:

- Web Digital Media Developer
- Payroll Specialist

Reclassification

It is recommended that the Governing Board approve/ratify the reclassification of the following personnel:

Shannon Hankinson	Administrative Support and Website Maintenance Technician CHANGE TO Web/Digital Media Developer	effective 09/12/18
Linda Cowgill	Benefit/Payroll Technician CHANGE TO Payroll Specialist	effective 07/01/18

Erin Morinishi	Payroll Technician CHANGE TO Payroll Specialist	effective 07/01/18
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Resignation/Retirement

It is recommended that the Governing Board approve/ratify the Superintendent's acceptance of letters of resignation from the following classified personnel:

Priscilla Olivas	Noon Recreation Supervisor	effective 07/30/18
Elvia Ariza de Ale	Noon Recreation Supervisor	effective 08/02/18
Caryn Cerda	Special Education I.A.	effective 08/10/18
Rosalinda Rodriguez	School Office Manager	effective 08/31/18
Brittini Prado	Preschool Para Educator	effective 08/17/18
Danielle Martinez	Child Care Assistant	effective 08/31/18
Tim Romero	Child Care Co-Lead	effective 08/24/18
Erica Duarte	Community Liaison	effective 08/29/18
Amber Cervantes	Noon Recreation Supervisor	effective 08/22/18
Matthew Glasell	ASES Assistant	effective 09/14/18

It is recommended that the Governing Board approve/ratify the Superintendent's acceptance of a letter of retirement from the following classified personnel:

Trudy Martin	Health Aide	effective 09/07/18
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RH:ma

CENTRALIA SCHOOL DISTRICT
6625 La Palma Avenue, Buena Park, CA 90620

JOB TITLE

Web/Digital Media Developer

JOB DESCRIPTION

Under the supervision of Technology Coordinator, provides support in the design, development, delivery, update and maintenance of websites for programs, projects, departments and schools within the District; interprets and applies District publishing and communications standards to support the use of online resources; records, edits, produces and distributes videos, graphic resources and publications; provides communication and support to school site liaisons for related activities.

POSITION IN THE ORGANIZATION

Reports to: Technology Coordinator

Salary: Classified Salary Schedule Range: 31

SPECIFIC RESPONSIBILITIES

- Designs, updates and manages web content on District supported websites and web-based delivery systems and services
- Interprets and applies District and industry standards for quality website design, accessibility, website compliance standards and data confidentiality
- Interprets and applies District publishing and communications standards to create and organize curricular, professional development and other content to support the use of online resources
- Coordinates the development and delivery, and distribution of video production projects, including filming, editing and revising
- Creates videos for internal and public communications promoting assigned programs and District values; updates and manages video repository
- Develops digital graphics and templates for web and print publication
- Develops and designs print materials including District initiatives, letterheads, logos, infographics and digital presentations
- Assists with designing and organizing District intranet for new layout and design according to District needs
- Assist with training staff members in the operation, use and care of computer, telephonic and other related equipment and programs
- Documents project needs and establishes priorities, timelines and processes for completion of District web development and video production project
- Assists with photography needs at the District office and school sites for special events as assigned

- Provides administrative assistance and support to the Technology Department as needed
- Assists and facilitates district radio equipment, coordinate and facilitates monthly radio checks and drills
- Assists with district mobile devices, changes mobile plans and issues phones
- Assists with department payroll and purchase orders
- Assists with the administration of various web-based programs, such as but not limited to Aeries AIR, School Messenger, and Edlio
- Modifies and organizes photos and assist with the implementation of photos in assigned projects
- Provides support to website and video contributors
- Provides communication and support for liaisons at school sites as assigned
- Coordinates web, printed and video materials to ensure consistency in style, tone and quality of content for assigned programs and initiatives
- Actively reviews and evaluates websites related to design and content standards; makes recommendations to site and program owners for improvements and facilitates changes
- Communicates with various internal contacts including various departments, school sites and personnel and outside contacts including vendors and outside agencies to exchange information, coordinate activities and resolve issues or concerns
- Operates a variety of job-related equipment including cameras, video cameras, microphones, a computer and assigned software
- Participates in special projects related to assigned activities as required
- Performs other duties as assigned

MINIMUM QUALIFICATIONS

Training and Experience

Any combination equivalent to: graduation from high school and college level coursework in Marketing, Communications, Web Design, Computer Science, Management Information Systems or a related field. Three years of progressively responsible experience in website design, video filming and video editing.

Type 40 words per minute.

SKILLS, KNOWLEDGE AND ABILITIES

- Website design, graphic design and marketing practices
- Applicable laws, rules and regulations related to assigned activities
- Content management solutions for website maintenance and video distribution
- Strategies for building effective online professional learning resources
- Print publication processes and workflows
- Video Production hardware tools and software including cameras, lighting, audio recording and nonlinear editing systems and production workflows
- Techniques for producing and editing videos
- Current internet media and social network trends

- Interaction effects and differentiation necessitated by varied browser and computer operating systems
- PC and Mac operating environments

Ability To:

- Analyze, design, develop and maintain internet websites
- Apply marketing, design and communication practices to produce online and video content
- Test and apply new internet hardware and software applications and systems as assigned
- Coordinate various aspects of video production projects including planning and pre-production, recording on location, post production editing, publication and broadcasting
- Illustrate and produce original digital graphics based on defined client criteria
- Understand internet terms and processes
- Communicate effectively in both oral and written form
- Coordinate projects and provide technical assistance to staff and clients
- Develop and meet project timelines and priorities
- Plan, organize and control assigned projects
- Establish and maintain cooperative and effective working relationships with others
- Solve practical problems and deal with a variety of variables
- Interpret a variety of instructions in written, oral, diagram or schedule form
- Operate a variety of job-related equipment including a computer and assigned software
- Ability to lift/carry equipment/supplies up to 50 pounds

WORKING CONDITIONS

Physical Performance Requirements:

Frequent sitting, standing or walking much of the time with some bending, stooping, squatting and twisting. Lifting of office supplies and other work related materials occasionally involved.

Licenses:

Possession of a valid California Driver's License

Board Approved: 9/12/18

CENTRALIA SCHOOL DISTRICT
6625 La Palma Avenue, Buena Park, CA 90620

JOB TITLE

Payroll Specialist

JOB DESCRIPTION

Under general supervision, performs varied and responsible payroll/accounting record management functions involved in auditing, balancing and controlling payroll records and documents involving the use of manual and computer-assisted record management, storage and retrieval systems; performs functions necessary to process insurance payments and benefit enrollments for the District's health plans; and to do other work as assigned.

POSITION IN THE ORGANIZATION

Reports to: Director, Fiscal Services

Salary: Classified Salary Schedule Range 31

SPECIFIC RESPONSIBILITIES

- Prepares, processes, maintains, and verifies a variety of documents pertaining to payroll transactions, including payroll registers, employee status reports, time cards, and a variety of other documentation
- Gathers, tabulates, proofs, extends and balances payroll and related data
- Establishes, balances, verifies, adjusts, and maintains payroll related records and reports
- Posts and maintains employee attendance records, including necessary payroll adjustments, calendars for employees on extended leave, and pay adjustments
- Sorts and distributes paychecks
- Audits, verifies and adjusts source documents, time reports, payroll listings and related material
- Processes and maintains employee voluntary deduction records including deferred compensation and tax sheltered annuities
- Processes, maintains and verifies a variety of documents pertaining to benefit plans for all District employees, including invoicing insurance carrier payments, employee enrollments/changes, deductions, and retiree premiums
- Makes complex mathematical calculations and verifies the results
- Operates a computer in posting to data management, storage and retrieval systems
- Uses a variety of office machines including calculators, adding machines, computers
- Checks and codes benefit and payroll data according to established policies and procedures

- Assists in the preparation of regular or special fiscal reports, maintains and files documents, reports and records
- Assists school district personnel with questions regarding benefits and payroll policies and procedures
- Prepares or assists in the preparation of State and Federal payroll related documents and reports including W-2's, quarterly reports, and the J-90
- Receives, reviews and verifies benefits and payroll documents and reports for accuracy and adherence to legal mandates, policies and operational guidelines
- Establishes and maintains good working relationships with others
- Participates in workshops and inservices as required
- Attends Payroll and Benefit Advisory meetings and committees and stays up to date with payroll and benefit issues
- Compiles, monitors, maintains data, and generate reports for Affordable Care Act (ACA) benefit eligible employees
- Performs other duties as assigned

MINIMUM QUALIFICATIONS

Training and Experience

Any combination equivalent to graduation from high school, supplemented by coursework or training in one or more areas such as bookkeeping, payroll accounting, budgeting auditing, and business practices and procedures. Use of office machines and computers; and three years of responsible experience in general benefit and payroll record management, auditing, payroll tax filing, and report development involving manual and computer-assisted processes.

Type 40 words per minute.

Proficient in ten key calculator.

SKILLS, KNOWLEDGE AND ABILITIES

- Knowledge of payroll record keeping methods, office practices, procedures and machines
- Knowledge of manual and computer-assisted payroll record management, storage and retrieval systems
- Knowledge of computer hardware and software application programs commonly used in accounting, payroll, and benefit operations including, but not limited to, Word and Excel
- Knowledge of methods, practices, procedures, and terminology pertaining to payroll accounting, benefit accounting, and fiscally related record management systems
- Knowledge of financial, payroll, and benefit related report preparation and format
- Knowledge of legal mandates, policies and operational guidelines pertaining to payroll, benefits and fiscally related matters
- Ability to make mathematical calculations with speed and accuracy
- Ability to proof materials for required data and do routine coding
- Ability to perform complex payroll and benefit accounting and fiscally related clerical functions rapidly and accurately

- Ability to audit, tabulate, review, balance, reconcile, and effectively compile reports, records, and allotted summaries
- Ability to understand and carry out oral and written directions
- Ability to competently operate a computer and other standard office equipment
- Ability to work under time restraints involving payroll and benefits
- Ability to effectively deal with confidential information regarding financial and benefit information of personnel
- Ability to communicate effectively, both orally and in writing
- Ability to establish and maintain cooperative working relationships
- Ability to read fine print and perceive conditions relating to the safety of self and others
- Ability to converse on the telephone and in person, and to perceive conditions relating to safety of others and self
- Ability to communicate in person, over the telephone, and in an indoor setting
- Ability to lift/carry equipment/supplies up to 50 pounds
- Ability to stoop, bend, reach, climb and move swiftly to respond to emergencies
- Ability to type, write, use calculator, file, and sort supplies and equipment
- Ability to work in a fast-paced environment with frequent interruptions

WORKING CONDITIONS

Physical Performance Requirements:

Frequent sitting, standing or walking much of the time with some bending, stooping, squatting and twisting. Lifting of office supplies and other work related materials occasionally involved.

Licenses:

Possession of a valid California Driver's License.

Board Approved 9/12/18

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
DATE: September 12, 2018
FROM: Norma E. Martinez
Superintendent
SUBJECT: Issuance of Provisional
Internship Permit

Recommendation

It is recommended that the Governing Board approve the issuance of a Provisional Internship Permit (PIP) for Angela Kirby.

Information

Angela Kirby is currently serving as a substitute teacher and will complete the necessary requirements in October 2018 to be eligible to enroll in the Intern Program at National University

The California Commission on Teacher Credentialing (CTC) no longer issues emergency permits. In their place, the Commission authorizes the issuance of a PIP to allow applicants additional time to complete the necessary requirements for eligibility and enroll in an internship program.

The District was unsuccessful in securing a qualified candidate after completing a comprehensive search.

RH:ma

CENTRALIA SCHOOL DISTRICT

TO:	Governing Board	DATE:	September 12, 2018
FROM:	Norma E. Martinez Superintendent	SUBJECT:	Amended Exhibit A - Conflict of Interest Code

Recommendation

It is recommended that the Governing Board approve Amended Exhibit A to the adopted Conflict of Interest Code.

Information

The standard model Conflict of Interest Code was adopted by the Governing Board on November 9, 2010 as recommended by the Orange County Clerk of the Board of Supervisors in accordance with the Fair Political Practices Commission. This code will save the District time and money by minimizing the required actions needed to keep the codes in conformity with the Political Reform Act. Exhibit A lists designated positions within the Centralia School District who are covered by the Conflict of Interest Code. This Amendment to Exhibit A modifies the list of filers to reflect current staffing and requires designated filers to file with the Orange County Clerk's office.

NM:rmc

**EXHIBIT A
CENTRALIA SCHOOL DISTRICT**

**LIST OF DESIGNATED POSITIONS
CONFLICT OF INTEREST CODE**

Designated Positions	Disclosure Categories
Board Member	OC-01
Superintendent	OC-01
Assistant Superintendent	OC-01
Director	OC-05
Coordinator of Technology	OC-08
Coordinator	OC-05
Legal Counsel	OC-01
Consultants	OC-30

EXHIBIT B

CENTRALIA SCHOOL DISTRICT

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-05	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that provide services, supplies, materials, machinery, equipment (including training and consulting services) used by this department.
OC-08	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services (including training and consulting services) used by the department.
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Superintendent may determine that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The Superintendent’s determination is a public record and shall be retained for public inspection by the Filing Officer.