

***EAST WINDSOR REGIONAL SCHOOL DISTRICT
HIGHTSTOWN, NJ 08520***

**MINUTES OF THE REGULAR RE-ORGANIZATION MEETING
EWRSB BOARD OF EDUCATION APRIL 27, 2009**

The Board of Education of the East Windsor Regional School District held a regular re-organization meeting on April 27, 2009 at 7:30pm in the Hightstown High School Cafeteria, 25 Leshin Lane, Hightstown NJ.

ITEM 1: WELCOME

Board Secretary, Kurt Stumbaugh called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Mr. Stumbaugh asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Stuart Dolgon, Suzann Fallon, Bonnie Fayer, Robert Laverty, Susan Lloyd, Kennedy Paul, Alice Weisman.

Members Absent: None

Also Present: Ronald Bolandi, Chief School Administrator;
 Kurt Stumbaugh, Business Administrator/Board Secretary
 David Coates, Board Legal Counsel.

Fire Code Compliance: Mr. Stumbaugh made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Mr. Stumbaugh pointed to the emergency exit.)

ITEM 2: PLEDGE OF ALLEGIANCE

Mr. Stumbaugh asked those present to join in the pledge of allegiance to the flag.

ITEM 3A: APPROVAL OF AGENDA

Having read the material received Mr. Laverty moved, seconded by Ms. Fayer to approve the agenda with the removable of Item 14J.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Laverty, Ms.Lloyd, Mr. Paul, and Ms. Weisman. Members voting no: none. Abstaining: none. Motion was carried unanimously.

ITEM 3B: RESOLUTION FOR CLOSED SESSION

Mr. Lavery moved, seconded by Ms. Fayer, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold an executive session during its regular meeting on April 27, 2009. This closed session concerns:

- 1. Personnel Matters
- 2. Litigation
- 3. Contract Negotiations

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

ITEM 4. ELECTION REPORT APRIL 21, 2009: ELECTION RESULTS

Mr. Stumbaugh, School Business Administrator/Board Secretary, presented to the Board, the results of the School Election and Budget vote.

BUDGET: Yes 875
 No 751

RESULT: Budget Passes by 124 votes

BOARD OF EDUCATION MEMBERS:

EAST WINDSOR:

		<u>ELECTED:</u>	<u>TERM EXPIRES:</u>
KENNEDY PAUL	901	April 21, 2009	2012
PAUL CONNOLLY	869	April 21, 2009	2012
BRUCE ETTMAN	822	April 21, 2009	2012

RESULT: Mr. Paul and Mr. Ettman retain their seats on the Board.
 Mr. Paul Connolly is the newly elected member of the Board of Education.

HIGHTSTOWN: No seats open this year.

ITEM 5. SWEARING IN

The Board Secretary administered the oath of office to new Board member Mr. Paul Connolly, and re-elected Board member Mr. Kennedy Paul. (Mr. Ettman arrived later to the meeting and was sworn in at that time)

Mr. Connolly took his seat on the Board.

ITEM 6. BOARD ORGANIZATION

This memorandum incorporates the **motions and procedures** which are required to properly organize and carry on the activities of the Board of Education and subsequently the school district. The agenda incorporates the items essential for Board and District operation, and recommends action on the organization items listed below.

6A. ELECTION OF BOARD PRESIDENT

Mr. Stumbaugh, Board Secretary asked for nominations for the position of Board President.

Ms. Lloyd nominated Ms. Alice Weisman. Mr. Stumbaugh asked if there were any other nominations.

There were none. Mr. Dolgon moved seconded by Ms. Fayer to close nominations and appoint Ms. Alice Weisman to retain her seat as Board President for the 2009-10 school year.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman. Members voting no: none.

Members abstaining: none. Motion was carried unanimously.

Ms. Weisman took her seat as Board President and took control of the meeting.

6B. ELECTION OF VICE PRESIDENT

Mr. Stumbaugh asked for nominations for the position of vice president.

Ms. Fayer nominated Mr. Robert Lavery. There were no other nominations

Ms. Fayer moved, seconded by Ms. Fallon to appoint Mr. Robert Lavery to continue as Board Vice President for the 2009-10 school year.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman. Members voting no: none. Abstaining: none. Motion was carried unanimously

Mr. Lavery took his seat as Vice President.

6C. BOARD POLICIES, BYLAWS, CURRICULUM / COURSE ADOPTION

- Approve the EWRSD Board of Education will continue its existing policies and bylaws including the by exception agenda procedure.
- Approve the District's existing K-12 curriculum and course offerings for the 2009-10 school year in accordance with N.J.A.C. 6:8-3.5
- Approve the adult high school program of studies and graduation requirements for 2009-10 school year.

Mr. Lavery moved seconded by Ms. Lloyd to approve Reorganization Item 6C.

On a roll call vote, motion to approve was carried unanimously.

6D. DEPOSITORIES OF SCHOOL FUNDS

“I move the Board approve the following depositories for school funds with duly certified signatures as listed.”

Accounts @ TD Bank, N.A.

General Account
Payroll Account
Unemployment Trust Account
Payroll Agency
Petty Cash Account (Business Office)
Capital Reserve Account
Capital Projects Account
Cafeteria Account
Community Education Internal Account
Student Services Internal Account
Curriculum Internal Account
Awards Trust Account-Scholarships

Required Signatures

President, Board Secretary and Treasurer of School Monies
Treasurer of School Monies
President, Board Secretary and Treasurer of School Monies
President, Board Secretary and Treasurer of School Monies
Board Secretary
President, Board Secretary and Treasurer of School Monies
President, Board Secretary and Treasurer of School Monies
President, Board Secretary and Treasurer of School Monies
Director, Coordinator, Coordinator
Director, Supervisor, Secretary
Assistant Superintendent, Supervisor, Secretary
President, Board Secretary and Treasurer of School Monies

Awards & Scholarships

Al Punk Memorial Award	Marie Rose Gabriel Award
Alvin J. Townsend, Jr. Memorial Award	N. Anand Award
Art Award	N. Bard Award
AT&T Trust	Nat'l Citizenship Education Award-VFW
Betty Klank Award	Phyllis Katzke Memorial Award
Betty Septer Memorial Scholarship	Peter Bingham Award
Business Education Scholarship	Phil Barlow Award
Cathy Gager Award	R. Abrams Award
C. Goldhammer Award	R.Parda Memorial Award
Champs Incentive Award	S. Cangelosi Award
Clarence William Powell Award	Joan Catelli & Jeff Catelli Memorial Award
Deptford Cope Award	Joel Fischer Memorial Award
D. Dixon Scholarship	John I. Nelson Award
East Windsor Management Assoc. Award	Jonathan Hammer Award
Dr. Gustav Kimmick Award	K. Astarita Scholarship
Glen Howard Sturman Memorial Award	Kreps Scholarship Award
Elise Ann Triano Memorial Award	Marc Seiden Memorial Scholarship
Enos E. Parsell Memorial Award	Marie Parker Black Award
Eric Whitney Award	Martin F. Charney Award
Grace N. Rogers Award	Robert L. Flammer Award
Guidance Grants	Robbie Miller Memorial Scholarship
Harold B. Atkins Memorial Award	Rocky Brook garden Club Award
Hightstown Woman's Club	Roger G. Cook Engineering Award
Isabelle Lusby Award	Senior Citizen Award
L. Millner Award	Steven Silverman Award
Jason Segarra Memorial Award	Tina Petri Memorial Award
EW PBA 191 Award	Thomas Carroll Memorial Award
James White Award	Vincent Palmer Award
Joseph Kluxen Memorial Scholarship	William Roesch Memorial Award
M. Black Award	Mehjabin Saifi Memorial Science Award
	VFW 5700 Award

Student Activities Accounts

Grace N Rogers School Student Activity Account	Principal, Secretary, Clerk
Perry L Drew School Student Activity Account	Principal, Secretary, Clerk
Walter C Black School Student Activity Account	Principal, <i>Secretary</i> , Clerk (revised at 5/11/09 mtg.)
Ethel McKnight School Student Activity Account	Principal, Secretary, Clerk
Melvin H Kreps School Student Activity Account	Principal, Vice Principal, Clerk
Hightstown High School Student Activity Account	Principal, Vice Principal, Clerk
Hightstown High School Officials Account	Principal, Administrator, Clerk

Petty Cash Funds and Approved Signatories

Hightstown HS:	Alix Arvizu, Bill Delaney, Patricia Donaghy (2 of 3)
Melvin H. Kreps:	Avis Leverett, Alice Velez, Charlene Raczka, (2 of 3)
Walter C. Black:	Heidi Franzo, Roseanne Stabile, Susan Luberto (2 of 3)
Grace N. Rogers:	Robert Diaz, Belinda Gilbert, Sarita Rodriguez (2 of 3)
Ethel McKnight:	Gayle Parker, Shellie Gurian, Theresa Phillips (2 of 3)
Perry L. Drew:	Lori Stein, Shirley Forden, Wendy Demko, Maria Ali (2 of 4)

Bank Accounts @ Citigroup Fund Services

NJ Cash Management Fund-General Account
NJ Cash Management Fund-Capital Reserve Account
NJ Cash Management Fund - Unemployment

"I further move that the School Business Administrator/Board Secretary or Acting Board Secretary be authorized to invest idle funds in investments permitted to New Jersey municipalities as specified in N.J.S.A. 40A:5-15.1, 40A:5-14 and 17:12B-241 via wire transfer in any bank in the State which is eligible to act as a depository for public funds as certified by the Commissioner of Banking; provided that he/she will report monthly such investments to the Board of Education at the next regularly scheduled meeting."

Additional Designated Financial Depositories

Beneficial Bank

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6D.
On a roll call vote, motion to approve was carried unanimously.

6E. AUTHORIZATION TO SIGN CHECKS

"I move that the Board authorize the continued use of the check signer with the signatures of the Board President, School Business Administrator/Board Secretary and Treasurer of School Monies."

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6E.
On a roll call vote, motion to approve was carried unanimously.

6F. PAYMENT OF CERTAIN BILLS PRIOR TO BOARD APPROVAL

The Board receives a bill list for approval once a month. This creates delays in the processing of bills and vouchers and payments to vendors. The effect of delayed payment sometimes results in reduced services and/or increased costs through the loss of prompt payment discounts.

NJSA 18A:19-4.1 states that a Board of Education may, by resolution, designate a person in addition to the Secretary to audit any account and approve for payment that account prior to presentation to the Board. Any such approval shall be presented to the Board at its next meeting for ratification.

"I move that the School Business Administrator/Board Secretary and Chief School Administrator be designated as persons authorized to approve accounts to be paid prior to their presentation to the Board. Any such approval shall be presented to the Board at its next meeting for ratification."

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6F.
On a roll call vote, motion to approve was carried unanimously.

6G. BUDGET IMPLEMENTATION

"I move that the Chief School Administrator and School Business Administrator/Board Secretary be empowered to implement the budget pursuant to policies and regulations of the State Board and local Board."

Mr. Lavery moved seconded by Ms. Fallon to approve Reorganization Item 6G.
On a roll call vote, motion to approve was carried unanimously.

6H. DESIGNATION OF OFFICIAL NEWS MEDIA

"I move the Board designate the *WindsorHights Herald & The Times of Trenton* as the Board's official newspapers to meet the requirement of the Open Public Meetings Act. All legal advertisements are placed at the discretion of the administration to satisfy NJ Statutes and Administrative Code."

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6H.
On a roll call vote, motion to approve was carried unanimously.

6I. BOARD OF EDUCATION REGULAR MEETING CALENDAR

"I move the official meeting place of the Board be the Hightstown High School Cafeteria and, in accordance with the bylaws, the regular meetings be scheduled at 7:30 p.m. on the second and fourth Mondays of each month except on Monday holidays, the meeting be held the next day.

May 11, 2009	Hightstown High School Cafeteria
June 8, 2009	Hightstown High School Cafeteria
June 29, 2009	Hightstown High School Cafeteria
July 20, 2009	Hightstown High School Cafeteria
August 17, 2009	Hightstown High School Cafeteria
September 14, 2009	Hightstown High School Cafeteria
October 12, 2009	Hightstown High School Cafeteria
October 26, 2009	Hightstown High School Cafeteria
November 9, 2009	Hightstown High School Cafeteria
November 23, 2009	Hightstown High School Cafeteria
December 14, 2009	Hightstown High School Cafeteria
January 11, 2010	Hightstown High School Cafeteria
January 25, 2010	Hightstown High School Cafeteria
February 8, 2010	Hightstown High School Cafeteria
February 22, 2010	Hightstown High School Cafeteria
March 8, 2010	Hightstown High School Cafeteria
March 22, 2010	Hightstown High School Cafeteria
April 12, 2010	Hightstown High School Cafeteria
April 26, 2010 (re-organization)	Hightstown High School Cafeteria

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6I.
On a roll call vote, motion to approve was carried unanimously.

6J. DISTRICT 403B PLAN VENDORS

ING DIRECT	USAA LIFE
AMERICAN CENTURY SERVICES	VANGUARD
AMERIPRISE FINANCIAL SERVICES	VALIC/AIG RETIREMENT
AXA EQUITABLE	METLIFE
LINCOLN INVESTING PLANNING	FIDELITY INVESTMENTS
SECURITY BENEFIT LIFE	GREAT AMERICAN D/B/A/GALIC
OPPENHEIMER FUNDS	LINCOLN FINANCIAL GROUP
PRUDENTIAL FINANCIAL	

Mr. Lavery moved seconded by Ms. Fayer to approve Reorganization Item 6J.
On a roll call vote, motion to approve was carried unanimously.

6K. BOARD RESPONSIBILITIES

- 1) Negotiations Committee
- 2) Legislative Liaison
- 3) NJSBA Delegates
- 4) Staff Development Council Members
- 5) MC Vocational Coordinating Council Representative
- 6) Equity Council
- 7) Teacher of the Year
- 8) Governor's/EWRSD Teacher Award

Mr. Lavery moved seconded by Ms. Fallon, to approve Reorganization Item 6K.
On a roll call vote, motion to approve was carried unanimously.

6 L. APPOINTMENTS for FISCAL YEAR 2009-10:

- **Board Secretary**
“I move to appoint Mr. Kurt Stumbaugh, School Business Administrator to serve as Board Secretary for the 2009-10 school year.”
- **Acting Board Secretary:**
“I move the Board appoint Ronald Bolandi, David Coates, and Carolina Jablonski, as Acting Board Secretaries to serve with no pay in the absence of the Board Secretary for the 2009-10 school year.”
- **EWRSD New Jersey School Boards Association Delegate**
“I move to appoint Mr. Robert Lavery as EWRSD Board of Education Delegate to Mercer County NJ School Boards' Association”
- **Treasurer of School Monies:**
“I move to appoint Mr. John Calavano as the Treasurer of School Monies.”
- **Board Legal Counsel:**
“I move to appoint Mr. David Coates, Esq. and the law firm Turp, Coates, Essl & Driggers as Board Legal Counsel and that the officers of the Board be empowered to sign, on the Board's behalf, the Agreement for Legal Services.”
- **Construction Attorney:**
“I move to appoint Mr. Rob MacPherson, Esq. of GIBBONS, Law Firm as Board Construction Attorney.”
- **District Architect:**
“I move to appoint Garrison Architects and Faridy Veisz Fraytak, P.C. as the District's architectural firms.
- **Health Services, School Physicians:**
“I move to appoint Dr. Howard Cohen of East Windsor Family Group as the District health services physician. Also, to appoint US Healthworks as an alternate school physician.”
- **District Auditor:**
“I move to appoint the firm of Holman & Frenia, P.C. to serve as the District auditors.”
- **Chemical Hygiene Officer:**
“I move that the Board appoint Kurt Stumbaugh, SBA/Board Secretary as the District's Chemical Hygiene Officer.”
- **Public Agency Compliance Officer**
As the NJ Department of Treasury Affirmative Action Office Regulations requires that all vendors doing business with the District must be in compliance with Affirmative Action regulations;
“I move that the Board appoint Kurt Stumbaugh as the District's Public Agency Compliance Officer for the 2009-10 school year.”
- **District Police Liaison**
“I move that the Board approve the appointment of Ronald Bolandi, CSA, as the District's Police Liaison for the 2009-10 school year.”
- **Insurance Broker**
“I move to appoint insurance firm of WILLIS HRH as the District's insurance broker.”
- **District 504 Officer** “I move to appoint Dr. Tekelah Sherrod as the District's 504 Officer.”

- **Affirmative Action Officer**
“I move to appoint Ms. Deborah Feaster as the District’s Affirmative Action Officer and appoint Mr. Ronald Bolandi, CSA as her alternate.”
- **Title IX Coordinator**
“I move to appoint Mr. Gary Bushelli as the District’s Title IX Coordinator.”
- **Equity Officer**
“I move to appoint Dr. Tekelah Sherrod as the EWRSD Equity Officer”
- **ADA Coordinator**
“I move to appoint Dr. Tekelah Sherrod as District Coordinator for the American’s With Disabilities Act”

Mr. Laverty moved seconded by Ms. Fayer, to **approve Reorganization Item 6L**.
On a roll call vote, motion to approve was carried unanimously.

- **RESOLUTION FOR APPOINTMENT OF DISTRICT PURCHASING AGENT**

“I move that the Board approve the following **RESOLUTION** for the appointment of Kurt Stumbaugh as the District Purchasing Agent for the 2009-10 school year”.

WHEREAS, 18:18A-2 provides that the Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$29,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS 18a:18a-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$4,350.) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW THERE BE IT RESOLVED, that the East Windsor Regional Board of Education pursuant to the statutes cited above hereby appoints Kurt Stumbaugh as it duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the East Windsor Regional Board of Education, and

BE IT FURTHER RESOLVED, that Kurt Stumbaugh is hereby authorized to award contracts on behalf of the East Windsor Regional Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$4,350.) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Kurt Stumbaugh is hereby authorized to seek competitive quotations when applicable and practicable and to award contracts when contracts in the aggregate exceed 15% of the bid threshold (currently \$4,350) but less than the bid threshold (currently \$29,000).

Note: These numbers may be adjusted after July 1, 2009, and an additional Board Action may be requested.

Mr. Laverty moved seconded by Ms. Fayer, to approve the Resolution for Appointment of District Purchasing Agent. On a roll call vote, motion to approve was carried unanimously.

7. ANNUAL REPORT OF PERMITTED PUPIL RECORDS RETENTION

State law requires Boards of Education to approve the list of permitted pupil records.

Since our District's permitted records are in the Administrative Procedures, which the Board does not approve the Board must specifically approve the records.

PERMITTED RECORDS MAINTAINED BY THE DISTRICT:

- Proof of date of birth
- Samples of pupil's work
- Correspondence-parents/guardians/significant others, including letters of recommendation
- Assessments of the pupil's progress, including standardized and cumulative tests, subject inventories, grade point averages, areas of strengths and weaknesses
- Assessments of pupil's aptitude
- Special recognition –honors, awards
- Child study team reports
- Supplemental instruction reports
- Teacher/staff conference reports
- Disciplinary reports
- Requests for records by authorized parties
- Anecdotal information and assessment reports dated & signed by the individual who originated the data

Mr. Lavery moved seconded by Ms. Fallon, to approve the agenda item #7 as submitted.

On a roll call vote, motion to approve was carried unanimously.

8. ADOPTION OF BOARD OF EDUCATION CODE OF ETHICS

The Board of Education read aloud the Code of Ethics.

STATE OF NJ DEPARTMENT OF EDUCATION CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

(18A:12-24.1)

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution. (L.2001,c.178,s.5.)

Mr. Lavery moved, seconded by Ms. Fallon to approve the Board of Education Code of Ethics as submitted. On a role call vote, members voting yes, Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman Members voting no: none Abstaining: none
Motion to approve was carried unanimously.

Mr. Bolandi gave an update on revised code requirements. Several Board members expressed concern that the new requirements will impede the Board's ability to attract the best candidates.

Note: Mr. Ettman was sworn in by the Board Secretary at this time. Mr. Ettman took his seat on the Board.

9. FIRST READING OF BOARD POLICIES

The following Board Policies are included for a first reading:

Policy 1220 Employment of Chief School Administrator
Policy 1620 Administrative Employment Contracts
Policy 6423 Expenditures for Non Employee Activities, Meals, and Refreshments
Policy 6470 Payment of Claims
Policy 6471 Travel
Policy 6510 Payroll
Policy 6830 Audit
Policy 6832 Receiving State Aid
Policy 9120 Public Relations
Policy 5320 Immunization
Policy 8311 Manage Electronic Mail

There was discussion on the administrator's contract approval process.

It is recommended that the Board move to submit above policies to the Board of Education at a subsequent meeting for adoption on second reading.

Mr. Lavery moved, seconded by Ms. Fallon to approve the First Reading of the above policies for submission on second reading for final approval

On a role call vote, members voting yes, Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman Members voting no: none Abstaining: none
Motion to approve was carried unanimously.

10. SECOND READING OF BYLAW 0142.1 NEPOTISM

Board Bylaw: 0142.1 Nepotism is recommended to be approved on second reading.

There was discussion and question to Mr. Coates as to whether this could be listed as both a policy and bylaw. Mr. Coates responded yes, it can.

Mr. Lavery moved, seconded by Ms. Fallon to approve 0142.1: Nepotism as a Bylaw and Policy.

On a role call vote, members voting yes, Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman Members voting no: none Abstaining: none
Motion to approve was carried unanimously.

11. ANNOUNCEMENTS

Mr. Bolandi announced that an update on the swine flu is in progress and will be sent out to all parents.

Mr. Bolandi introduced music teacher Rob Stein and recommended to the Board that he be appointed as HS marching band director for 2009-10. He also recommended Mr. Harrison Horowitz for the position of assistant marching band director. It was noted that the music program has expanded greatly. 600 students are involved in music at the Middle School. Mr. Stein and Mr. Horowitz expressed their gratitude for the recommendation and are enthusiastic about the opportunity.

Mr. Bolandi introduced Mr. Sean Butler of "B&S (Brothers & Sisters) Sessions". They are a collective group of bands/musicians/artists whose purpose is to assist schools and other non-profits with fundraising. The Board members had several questions for Mr. Butler.

Ms. Weisman asked about previous experience with High School performances?

Mr. Butler replied that this was their first proposal to work with a high school and that he has previously worked with the ARC (Association of Retarded Citizens of Monmouth County), art galleries and other non profits.

The question was raised as to how many groups would perform?

Mr. Butler responded that four band performances with about 30 minute sets for each. As for attendance at the event, it would depend on the amount and type of advertising that is done prior. Some venues would be the radio, local paper etc.

Ms. Fayer asked about security matters and crowds and damage to property.

It was decided that liability issues will definitely need to be investigated.

The HS Music Boosters group should make a formal request for Board approval of such a fundraising activity. All proceeds are to go to the music boosters.

QSAC comments from the DOE Commissioner were shared.

The District did extremely well and is designated a High Performing School District.

Ms. Weisman gave her perspective as a participant in the QSAC process. It was a positive and exciting process. She is very pleased with the results. The QSAC process was a team effort.

Mr. Bolandi thanked all of the District administrators for their efforts.

Invitation went out to mayors to attend the Board meeting when Dr. Samuel Stewart, Commissioner of Education comes to the District to give QSAC presentation.

It was noted that the FBLA group won 2 state competitions and will go to a national competition

ITEM 12. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

ITEM 13. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Mr. Coates commented on Board policy.

It was noted that the Robotics team went to Atlanta GA and continue to be a wonderful experience for the students.

Re: staffing of teachers involved with the marching unit. Mr. Bolandi will follow up.

ITEM 14. MOTION TO APPROVE ROUTINE AGENDA ITEMS BY EXCEPTION

- A. Staffing
- B. Authorization for Emergent Hiring Pending Criminal History Check
- C. Field Trips
- D. Approve the FY08 NCLB Final/Carry Over Report
- E. Travel & Related Expense Reimbursement
- F. Readmission of Ineligible Student
- G. NJ DOE Special Education Self-Assessment 2008-09
- H. Renewal of Title: Assistant School Business Administrator
- I. Approval of Minutes: March 30, 2009
- J. Award of Bids and Contracts: Roofing Project
- K. Volunteers/Chaperones
- L. Board Secretary’s Report – February, 2009
- M. Treasurer’s Report – February, 2009
- N. Transfer Report – February, 2009
- O. Bill List

14A. STAFFING

Board approval is recommended as submitted.

14B. AUTHORIZATION FOR EMERGENT HIRING PENDING CRIMINAL HISTORY CHECK

Move that the Board approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

Mary Jensen	Teacher
Paula Obenauer	Teacher

14C. FIELD TRIPS

Board approval is requested for the following school field trips:

Hightstown High School:

5/23/09	Music Department: Memorial Day Parade, Princeton, NJ
4/30/09	Business Students: Chamber of Commerce, Hightstown Elks Club, Hickory Corner Rd., East Windsor, NJ

Melvin H. Kreps:

5/15/09	United Arts Students: One Act Play Drama Festival Bucks County Playhouse, 70 S. Main St., New Hope, PA
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14D. FY08 NCLB Final/Carry Over Report

Board approval is requested for the FY08 NCLB Final/Carry Over Report totaling \$22,959 distributed as follows:

Title	Description	Amount
I Part A	Improving Basic Programs	\$ 4,925
I SIA	School Improvement Allocation	\$ 0
II Part A	Professional Development	\$ 3,291
II Part D	Technology	\$ 0
III	ESL	\$ 2,352
III	Immigrant	\$ 9,592
IV	Drug Free	\$ 2,260
V	Innovative Programs	\$ 539

The amounts listed above will be carried over and included in the FY09 NCLB application.

14E. EMPLOYEE TRAVEL AND RELATED EXPENSES

Lisa Tanikawa-Brown	P.L. Drew	May 19-20, 2009	NJTESOL/NJBE 2009 Spring Conference @ Double Tree Hotel & Garden State Exhibit Center, Somerset, NJ	\$50.00	
Michael Russo	HHS - Athletics	May 1, 2009	NJISAA/NJ State Interscholastic Athletic Association - Wrestling Coaching Clinic at College of NJ	\$50.00	
Carmen Horana	Walter C. Black	May 27, 2009	Cross Country Education Bully-Proofing Made Easy: A Quick Powerful and Fun Way to Solve the Bullying Problem for Kids and Schools"	\$159.00	
				Total \$259.00	YTD \$35899.99

14F. APPROVAL FOR READMISSION OF INELIGIBLE STUDENTS

The following non-compliant student was removed from the district attendance rolls at Board of Education meeting April 16, 2009. This student wishes to return to the district. All required proof of residency documents, immunization forms along with complete information the district and state requires for school registration have been provided.

Student #603213 PLD

14G. NJDOE SPECIAL EDUCATION SELF-ASSESSMENT 2008-09

In accordance with the Individuals with Disabilities Education Act (IDEA), each state department of education must implement a general supervision system that monitors the implementation of the law and its accompanying regulations.

IDEA '04 states that each State's monitoring activities must be focused on:

1. Improving educational results and functional outcomes for all children with disabilities; and
2. Ensuring that public agencies meet the program requirements under Part B of the Act, with a particular emphasis on those requirements that are most closely related to improving educational results for children with disabilities. Compliance with Federal and State regulations, States are charged with reviewing State and District educational results relative to priority areas and performance.

It is recommended that the Board approve the submission of the NJ Department of Education Special Education self-assessment 2008-09 for the East Windsor Regional School District as submitted.

14H. CONTINUATION OF TITLE: ASSISTANT SCHOOL BUSINESS ADMINISTRATOR

The Department of Education needs to approve new or unrecognized job titles.

The title of Assistant School Business Administrator was approved for 2008-09, and must be approved by the Department of Education annually.

It is recommended that the Board approve the request to the Department of Education to continue the use of the title of Assistant School Business Administrator for the 2009-10 school year.

14I. APPROVAL OF MINUTES FOR MARCH 30, 2009 MEETING

As submitted for approval. Copy on District website and in Board Secretary's office.

14J. AWARD OF BIDS: DISTRICT ROOFING PROJECT – ROOFING CONTRACTORS

On April 16, 2009 Bids were received and open and read for the Roof Renovation and Replacement at the Walter C. Black School, Grace N. Rogers School and Hightstown High School.

The lowest responsible bid for the above project was received from **D.A.Nolt, Inc.**, for a total bid of \$3,678,563.00

On April 17, 2009 Bids were received and open and read for the Roof Renovation and Replacement at the Perry L. Drew School and the Melvin H. Kreps School.

The lowest responsible bid for the above project was received from **USA General Contractors Corporation** with a total bid of \$2,352,000.00

After thorough review of the bids by the Business Administrator and District Architect, it is recommended that the Board approve D.A. Nolt, Inc. as the contractor for the roof renovation and replacement at WCB, GNR and HHS as submitted in attached documentation.

It is also recommended to approve USA General Contractors as the roofing contractor for roof renovation and replacement at PLD, and MHK as submitted in attached documentation.

14K. APPROVAL OF VOLUNTEERS/CHAPERONES

The Board of Education approves all volunteers/chaperones who serve in the East Windsor Regional School District.

For Walter C. Black School:

- Debbie Anders
- Kelley Geraty
- Mercedes Orellana

For Melvin H. Kreps School:

- | | |
|------------------|------------------|
| Adina Lev | Carol Feinstein |
| Nicicia Jenkins | Jeri Holben |
| Debbie Gillespie | Rachael Sauer |
| Julie Kramer | Kerrie Peterson |
| Connie McGinley | Bonnie Fayer |
| Jane Rothfus | Jeff Fayer |
| Laurie Hauck | Mishelle Kesting |
| Theresa Ely | Lynn Spencer |

14L. BOARD SECRETARY’S REPORT for FEBRUARY, 2009

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of February , 2009 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year as submitted.

14M. TREASURER'S REPORT for FEBRUARY 2009

The Report of the Treasurer of School Monies for the month of February, 2009 is submitted to the Board for approval. The Treasurer's report is in agreement with the Board Secretary's report.

14N. TRANSFER REPORT for FEBRUARY, 2009

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

14.O BILL LIST/ORDERS OF PAYMENT: APRIL 27, 2009

The bill and claims report must be approved by the Board of Education before being submitted for payment.

Resolved, that the Board of Education approves the payment of bills and claims in the amount of \$386,938.33

Mr. Lavery moved seconded by Ms. Fayer to approve the exceptions items listed above as submitted.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms Lloyd Mr. Paul and Ms. Weisman.

Voting no: none Abstaining: none. Motion to approve was carried unanimously.

15. SECOND PUBLIC COMMENT

No one spoke

16 SECOND BOARD MEMBER COMMENT

Mr. Dolgon asked about the April 1st edition of the HS newspaper "Ram Page". Mr. Bolandi responded he will provide one for him.

Mr. Bolandi gave an update on the re-alignment of three central office administrators.

17. CLOSED SESSION

The Board went into executive session.

18. OPEN SESSION

19. ADJOURN

Kurt Stumbaugh, Board Secretary