

SMITH COUNTY BOARD OF EDUCATION  
BOARD MINUTES

The Smith County Board of Education met at 5:00 p.m. on Tuesday, November 13, 2018, at the Smith County Board of Education. Board member Marty McCaleb provided the invocation and Chairman Brian Smith led the Pledge of Allegiance to the American Flag.

Present: Tommy Manning Ricky Shoulders Marty McCaleb Robin Moore

Scotty Lewis Joe Taylor David Apple Brian Smith

Barry Smith – Superintendent

Gina Morris – Supervisor

Jamie Winkler – School Board Attorney

Absent - Jacky Bellar – School Board Attorney

Mr. Brian Smith, Chairman of the Board, welcomed all visitors and called the November meeting of the board to order.

The following administrators reported to the Board for back to school updates: Mr. Shawn Frye-New Middleton Elementary School and Ms. Wendolyn Kittrell-Union Heights Elementary School.

Stephanie Johnson updated the board on the 21<sup>st</sup> Century Extended Learning Program (21st CCLC) in the Smith County Schools for the 2018-2019 school year. GHS STEM presented a video of some of the projects they have done. Explaining each as they showed on the video, they included: non-newtonian fluids, manipulating magnetic fields, rewiring electric motor, mouse trap car, Whimshurst machine, DIY capacitor, soldering circuit boards, bread board prototyping, 3D design, 3D printing, trebuchet, robot building, rideable hovercraft. They then presented a PowerPoint on the engineering design process using a current project, air canon resize. They finished by demonstrating a milk explosion volcano, an example of a neutralization reaction. They then answered questions and received comments from the board. GHS STEM members attending: Kamdyn Austin, Ella White, Dylan Griffin, Hannah Wasmer, Alli Bryant, Carson Pope, and Caleb Sikora.

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Mr. David Apple made a motion to accept the following Consent Items A-F as presented by the Director:

- A. Approved minutes of the Board – October 9, 2018, regular meeting
- B. Approved the request for Ratification of Executive Action for the Lady Owl basketball team to attend a Play Day on November 2-4, 2018, in Gatlinburg, TN. This will be an overnight stay.
- C. Approved permission for the Gordonsville High School cheerleaders to attend the Smoky Mountain Championship Cheer Competition on November 30-December 1, 2018, in Sevierville, TN. This will be an overnight stay.
- D. Approved permission for the Smith County High School Smith County Custom Details & Designs students to attend the Partners in Education Conference on January 29-31, 2019, at the Music City Center in Nashville, TN. This will be an overnight stay. Smith County Custom Details & Designs has been invited to act as vendors at this conference.
- E. Approved the School Nutrition Department to bid a monitoring system for walk-in freezers and coolers for all Smith County School cafeterias. This monitoring system will prevent unnecessary inventory loss.
- F. Approved Smith County Middle School to utilize school funds and purchase a copier from Middle Tennessee Office Supply in the amount of \$3,500.00.

Mr. Scotty Lewis seconded the motion.

The Superintendent took the following actions:

1. Staff Placement
  - Tommy Washer, Full Time Substitute, Smith County High School
  - Donna Bennett, Full Time Substitute, Carthage Elementary School
  - Amy Lash-Zaffiro, Substitute Cook, School Nutrition Department
  - Lynus Martin, Head Baseball Coach, Assistant Basketball Coach, Smith County Middle School
2. Transfers
  - Nancy Brooks, transferred from full time substitute at Carthage Elementary School to a Special Education Paraprofessional position at Carthage Elementary School
3. Resignations
  - Karen Yarbrough, Special Education Paraprofessional, Carthage Elementary School
  - Mike Dickerson, Head Football Coach, Smith County High School
3. Substitutes
  - Samantha Richardson

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4. School Volunteers

- Daniel Welsh, volunteer boys soccer coach, Smith County Middle School
- Chris Smith, volunteer boys soccer coach, Smith County Middle School
- Chris Kemp, volunteer softball assistant coach, Smith County Middle School
- Mitch Walter, volunteer assistant boys JV basketball coach, Smith County Middle School
- Grok Gates, chaperone, Smith County High School

In New Business A, Mr. Ricky Shoulders made the motion to approve the Smith County School Calendar for the 2019-2020 school year. The 2019-2020 school calendar was constructed by an appointed Calendar Committee based on results from a countywide survey sent to educators and staff. Mrs. Robin Moore seconded the motion. Motion carried with all in favor.

In New Business B, Mr. Tommy Manning made the motion to amend Policy 4.701 – Maintaining Test Security to align with changes to State Board of Education Policy 2.600. The State Board updated policy 2.600 to proclaim that embargoed data may be shared with personnel as determined by the Director of Schools as set forth in procedure. Personnel shall not share embargoed data with external parties. Tennessee School Board Association (TSBA) wanted boards to be aware that the Director can choose who has access to this data via board policy and procedures. Mr. David Apple seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business C, Mrs. Robin Moore made the motion to approve the request from Mrs. Stephanie Dyer, School Nutrition Supervisor, to purchase a double stack, gas convection steamer for the New Middleton Elementary School cafeteria for approximately \$15,000.00. She will be utilizing school nutrition funds using the approved bid from October 2018, since the steamer will be the exact same specs as that bid. This steamer is a replacement due to age and deterioration of the current equipment. Mr. Marty Caleb seconded the motion. Motion carried after a roll call vote:

Manning Y   Shoulders Y   McCaleb Y   Moore Y   Lewis Y   Taylor Y   Apple Y   Smith Y

In New Business D, Mrs. Robin Moore made the motion to approve the only bid of \$2,469 from Mixon-Nollner for 1,500 gallons of unleaded gasoline fuel without ethanol. Mr. Ricky Shoulders seconded the motion. Motion carried after a roll call vote:

Manning Y   Shoulders Y   McCaleb Y   Moore Y   Lewis Y   Taylor Y   Apple Y   Smith Y

In New Business E, Mr. David Apple made the motion to approve the lowest bid of \$2.37 from Mixon-Nollner for 7,500 gallons of diesel fuel. Mr. Tommy Manning seconded the motion. Motion carried after a roll call vote:

Manning Y   Shoulders Y   McCaleb Y   Moore Y   Lewis Y   Taylor Y   Apple Y   Smith Y

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In Discussion A, Director Barry H. Smith gave a handout to board members that exhibited salary schedule comparisons between the Smith County Board of Education and surrounding counties. The handout is to serve as a resource guide as the school board continues to research and discuss a progressive pay plan for all employees in the Smith County School System.

In Discussion B, Director Barry H. Smith reported to the school board his findings regarding sale and price per acreage for land acquisition adjoining the Rose property. A Building Committee meeting was set for Monday, November 26, 2018, at 6:00 p.m. at the Central Office to further discuss this project.

The following policies were reviewed for the November meeting to remain in compliance for policy review (these policies were given at the September meeting and reviewed for the October meeting). No changes were made on the policies:

Policy 3.100, Business Management Goals  
Policy 3.200, Buildings and Grounds Management  
Policy 3.201, Safety  
Policy 3.202, Emergency Preparedness Plan  
Policy 3.203, Crisis Management  
Policy 3.204, Risk Management  
Policy 3.205, Security  
Policy 3.205.1, School Safety Zone  
Policy 3.206, Community Use of School Facilities  
Policy 3.207, Facility Expansion  
Policy 3.208, Energy Conservation  
Policy 3.209, Facilities Planning  
Policy 3.210, Naming Schools and Facilities  
Policy 3.211, Project Planning  
Policy 3.212, Involvement of Architects  
Policy 3.213, Educational Specifications  
Policy 3.214, Project Financing  
Policy 3.215, Board Inspection and Acceptance  
Policy 3.216, Retirement of Facilities  
Policy 3.300, Equipment and Supplies Management  
Policy 3.3001, Use of Cellular Phones  
Policy 3.301, Leasing and Renting  
Policy 3.400, Student Transportation Management  
Policy 3.401, Scheduling and Routing  
Policy 3.402, Special Use of School Vehicles

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Policy 3.404, Private Vehicles  
Policy 3.500, Food Service Management  
Policy 3.600, Insurance Management  
Policy 3.601, Student Insurance Program  
Policy 3.602, Workers' Compensation

Mr. Tommy Manning made a motion to enter into executive session with the school board attorney. Mr. Ricky Shoulders seconded the motion. Motion carried with all in favor.

Mr. Tommy Manning made a motion to return to regular session. Mr. David Apple seconded the motion. Motion carried with all in favor.

With no further business, Mrs. Robin Moore made a motion to adjourn. Mr. Scotty Lewis seconded the motion. Motion carried.

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Secretary of the Board

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Chairman of the Board

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Date

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