

LOS ANGELES UNIFIED SCHOOL DISTRICT
LOCAL DISTRICT- CENTRAL
Thomas Starr King Middle School Magnet
 4201 Fountain Avenue, Los Angeles, California 90029
 TELEPHONE: (323) 644-6700 FAX: (323) 913-3594

AUSTIN BEUTNER
Superintendent of Schools

ROBERTO MARTINEZ
Superintendent, Local District-Central

MARK NAULLS
Principal

Dear Parent:

Under Education Code section 49066, parents have a right to request a change of a pupil’s grade on the following grounds:

Mistake Fraud Bad Faith Incompetency

When grades are earned for any course of instruction taught in the public schools, the grade earned by each pupil shall be the grade determined by the teacher of the course. In the absence of any of the grounds listed above, the grade shall be final.

Any request for a grade change must start with the classroom teacher within 30 school days. The next step, if not resolved with the teacher, is a written request to the principal. If not resolved with the principal, the next request will go to the Local District Superintendent. The final step is a written request to the Chief Academic Officer in the Division of Instruction. At each step, the parent, teacher and student will have the right to present information in support of the request. If you would like additional information, please ask your principal or contact your Local District for a copy of Bul-1926.2: Requests to Change a Pupil Grade.

1. It is also important to note the marks for work habits and cooperation shall not be deemed grades for the purposes of this bulletin.
2. No grade of a pupil participating in a physical education class may be adversely affected due to the fact that the pupil does not wear standardized physical education apparel when failure to wear such apparel arises from circumstances beyond the control of the pupil.

Request to Change pupil Grade Timeline (“days”= school days)

Request to Change pupil Grade Timeline (“days” = school days) Level of Request/Appeal/Review	Request/Appeal from parent to:	Review/Meeting	Decision	If grade will be changed
Teacher	Within 30 days of the date grade report was mailed	N/A	Within 10 school days of receiving request	Within 10 school days of receiving request
Principal	Within 10 days of teacher response	Within 10 days of receiving appeal	Within 20 days of receiving appeal	Within 30 school days of receiving appeal
Local District Superintendent	Within 10 days of principal response	Within 10 days of receiving request for review	Within 20 days of receiving request for review	Within 30 days of receiving request for review
Chief Academic Officer	Within 10 days of Local District response	Within 10 days of receiving request for review	Within 20 days of receiving request for review	Within 30 days of receiving request for review