



HABITAT FOR HUMANITY IN NASSAU WORK-DAY GUIDELINES

1. We begin at 9:00 A.M. and finish at approximately 3:00 p.m.
2. It is imperative that you and/or your group arrive on time so that you do not miss essential instructions given by the Construction Supervisor. If volunteers are not present for these directions it is difficult to integrate individuals into the days' work.
3. Habitat provides work gloves and goggles (eye protection).
4. Wear appropriate clothing and footwear (work boots or hard toe shoes). We work rain or shine.
5. Volunteers may provide their own lunch. If you desire that Habitat Nassau provides lunch, a request must be made in writing at the time your build date is scheduled or shortly thereafter.
6. If you bring power tools, leave them in your car. If you believe that they may assist on the site, ask the Construction Supervisor
7. Volunteers **must** be 18 years or older. (**Volunteers ages 16-17 must be pre-approved in advance by the Volunteer Coordinator**).
8. Habitat needs skilled people. If you are organizing a group, please enlist any skilled volunteers that you know.
9. If you are a skilled carpenter and feel that you can assist by leading a small work group on the site, please speak to the Construction Supervisor.
10. If you are a group, we suggest that you contact your volunteers at least one week before the workday to confirm their commitment to work on the scheduled day. (**Note:** On the scheduled day, it is essential that you **do not** bring more than the number of volunteers previously agreed upon).
11. If you are a group, we ask that you call us ONE WEEK prior to your scheduled work date to give us the total number of volunteers which you expect will be participating. It is essential that you contact us before your scheduled date as it may be difficult to reach you.
12. Everyone needs to complete and provide a signed "RELEASE AND WAIVER OF LIABILITY" form before they will be allowed to volunteer. **Do not bring this form to the worksite. Please complete it and return it at least three days in advance** by faxing it to [516-627-6119](tel:516-627-6119), or by e-mailing a scanned copy of it to hello@habitatnassau.org.

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