



## **FSD GATE Placement Procedure**

Students identified as GATE may, at parent request, be placed in a GATE Designated Class at a GATE Designated Site. Not all schools have a GATE Designated Class on site, but are instead assigned to a GATE Designated Class at a different school, where they have placement priority. The following describes the timeline and procedure for placing GATE students in requested GATE Designated Classes.

1. GATE Identification Parent Notification letters mailed out first week of January
2. GATE transfers are based on space availability. In order to accommodate GATE families, impacted sites may hold a lottery as outlined below
3. GATE Parent Orientation held at District Office third week of January
4. GATE Open Houses held at school sites late January/early February
5. Deadline to submit GATE Enrollment Form to align with FSD Open Enrollment deadline
6. Notification of GATE placement to align with FSD Open Enrollment date
7. GATE Program begins on the first day of school

### **SPACE AVAILABILITY & PLACEMENT**

1. First priority is given to home school residents
2. Second priority is given to residents of GATE Designated Site Home Schools (i.e., schools assigned to the GATE Designated Site)
3. Additional priorities are determined by applying the District's Open Enrollment Hierarchy of Priority Placement in effect at the time
  - a) Siblings of Intradistrict or Interdistrict Transfers currently enrolled at the school
4. In the event there is not space for all students within a priority listed above, a random, unbiased process (i.e., a random lottery process) will be conducted to determine which students within that priority will be placed in the class
5. After applying priorities listed above, if there continues to be space in the desired class, remaining students will be selected by a random lottery process, as described below.

**RANDOM LOTTERY PROCESS** – A Site Administrator, Staff Member, and FSD GATE Coordinator will conduct a random lottery process as outlined:

1. Students in the random lottery will be assigned numbers
2. Random Number Generator will be used to digitally select numbers
3. Students not selected for the class will be notified within one week of the random lottery process
4. Students not selected for the class will be offered placement in general education at the desired site, in a GATE cluster, OR in a GATE Designated Class at another GATE Designated Site, space permitting
5. Parents must notify GATE Office of their decision of which program their child will enroll in before the end of the FSD Open Enrollment deadline