



## (CREATING AN ACCOUNT FOR FIRST TIME)

1. Visit DragonFlyMAX.com (DO NOT USE A CELL PHONE AS ALL FORMS ARE NOT ACCESSIBLE by PHONE)
2. Click **RED** "Login/Sign-Up" at top of the screen in the right hand corner
3. Click the **BLUE** "Sign Up for Free" button.
4. Complete the Sign-Up form with the following information:
  - First Name - (**Parent\Guardian**) and Last Name - (**Parent\Guardian**)
  - Email Address or Phone Number - (**You will need to save for yearly updates of required forms**)
  - Create a Password - (**You will need to save for yearly updates of required forms**)
  - Check-"I'm not a robot" (You may have to pick some pictures to prove it.)
  - Click- "Submit" button
5. Once you click submit, you will be sent a Verification Code. This code will arrive in one of two ways:
  - Email (if you used an email to sign up)
  - Text Message (if you used a Mobile Number to sign up)
  - Enter the Verification Code
6. After entering your verification code, accept the "Terms of Agreement."
7. Click "Parent" as your affiliation with the organization
8. Enter School Code: **XUJTB7**
9. Join "Crisp County High School" as the **Parent**
10. Click: "Add a Child" and enter your child's name
11. Enter: "Child's Name and hit Next!
12. Re-Enter School Code: **XUJTB7** and Choose sport(s) they are trying out for and click ok
13. Click on the section that says "Submit Paperwork"
14. Complete each **Red**- Incomplete\Not Done until each Section turns **Green**-Completed
15. Complete 9 of the 10 required sections. The physical form section will be cleared by the school.
16. When you reach the 90% mark, turn your sports physical in to #425A-Athletic Trainer to be cleared.