



Job Title: Special Education Teacher and Reading Interventionist
Reports to: Campus Principal

Date Revised: September 2018
Paygrade: Teacher Salary Schedule

Primary Purpose:

Reading interventionists work extensively with students to help them improve specific reading skills such as letter-naming, initial sounds, phoneme segmentation, and comprehension strategies. An interventionist addresses the specific needs of a particular child when regular classroom instruction is not sufficient. Interventionists work with the teacher to design methods of learning that are most appropriate for each child. Interventionists are often former or retired teachers or paraprofessionals who have been trained in conducting these intensive learning sessions.

Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth. Develop or modify curricula and prepare lessons and other instructional materials to student ability levels. Work in self-contained, team, departmental, or itinerant capacity as assigned.

Qualifications:

Education/Certification: Bachelor's degree from accredited university Valid Texas teaching certificate with required special education endorsements for assignments

Special Knowledge/Skills: Knowledge of special needs of students in assigned area Knowledge of Admission, Review, and Dismissal (ARD) Committee process and Individual Education Plan (IEP) goal setting process and implementation General knowledge of curriculum and instruction

Reading Interventionist Responsibilities and Duties:

1. Consult frequently with classroom teachers on matters relating to reading instruction using our progress-monitoring instrument as a base.
2. Design interventions and write lesson plans detailing methods and materials.
3. Assist in the evaluation of ongoing programs and make recommendations for change.
4. Assist teachers and other administrators and/or supervisors in implementing the school reading program. (Reading Streets)
5. Help teachers diagnose reading strengths and weaknesses and match these skills with appropriate techniques and materials.
6. Keep the parents informed as to the purposes and progress of the reading program.
7. Work with support staff and school administrators to facilitate the coordination of the reading program with the total curriculum.
8. Consult with curriculum committees studying such topics as textbook selection, vocabulary development, concept development, supplementary materials and the development of study skills.
9. Promote interest in reading.
10. Work with the classroom teacher and district personnel to coordinate reading instruction designed to meet the individual needs of students.
11. Work with the classroom teacher to monitor student progress.
12. Teach remedial reading as needed.



13. Perform other responsibilities as may, from time to time, be assigned by the supervisor.
14. Familiar with the RTI process and Tier'd Instruction.

Instructional Strategies

1. Collaborate with students, parents, and other members of staff to develop IEP through the ARD Committee process for each student assigned.
2. Implement an instructional, therapeutic, or skill development program for assigned students and show written evidence of preparation as required.
3. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect an understanding of the learning styles and needs of students assigned.
4. Work cooperatively with classroom teachers to modify regular curricula as needed and assist special education students in regular classes with assignments.
5. Participate in ARD Committee meetings on a regular basis.
6. Conduct assessment of student learning styles and use results to plan for instructional activities.
7. Present subject matter according to guidelines established by IEP.
8. Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned.
9. Plan and supervise assignments for teacher aide(s) and volunteer(s).
10. Use technology in teaching/learning process.

Student Growth and Development

11. Conduct ongoing assessments of student achievement through formal and informal testing.
12. Provide or supervise personal care, medical care, and feeding of students as stated in IEP.
13. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by campus principal.
14. Be a positive role model for students; support mission of school district. Classroom Management and Organization
15. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
16. Manage student behavior and administer discipline. This includes intervening in crisis situations and physically restraining students as necessary according to IEP.
17. Consult with classroom teachers regarding management of student behavior according to IEP.
18. Consult district and outside resource people regarding education, social, medical, and personal needs of students.
19. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
20. Assist in selection of books, equipment, and other instructional materials.

Communication



21. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
22. Maintain a professional relationship with colleagues, students, parents, and community members.
23. Use effective communication skills to present information accurately and clearly.

Other

24. Participate in staff development activities to improve job-related skills.
25. Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
26. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
27. Attend and participate in faculty meetings and serve on staff committees as required.