

**MINUTES OF THE REGULAR MEETING OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mr. Joey Hartnett, Vice-President, at 6:00 p.m. December 5, 2019, in the District Board Room, 800 Apache Avenue, in Winslow.

PRESENT: Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Marilee Ervien
Mrs. Josephine Montoya

ABSENT: Mr. Allen Leonard

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Ervien made a motion to approve the agenda . The motion was seconded by Mrs. Greenwood and carried with a vote of “aye” from members present.

AWARDS, RECOGNITIONS AND PRESENTATIONS: The Governing Board recognized the staff from Bonnie Brennan Elementary School. Several staff members were present. The members present stated they are very proud of all the staff and their hard work that resulted in the first “A” letter grade for a Winslow school. The members appreciate the collaboration of The staff and for the positive atmosphere they have created. It is a great model for the entire District. Mrs. Mattox invited the Governing board members to visit all of the schools to see firsthand the hard work and dedication of staff.

Mr. Troy McReynolds, Principal at Jefferson Elementary School, thanked the Governing Board for their recognition. He also spoke about a program called “Shoes That Fit,” which he and his staff are excited to be having at the school. A former resident, Branda Haydukovich, created this program in honor of her son, Kevin, that passed away last year. She raised \$10,000 since his passing, and contacted Mr. McReynolds to participate in the program. The office staff measured shoe sizes of every student at the school and each will receive a brand new pair of shoes. He invited the members to be at the school tomorrow when the shoes will be given to the students.

APPROVAL OF MINUTES: Mrs. Ervien made a motion to approve the minutes from the regular meeting held November 21, 2019. The motion was seconded by Mrs. Greenwood. Members present voted “aye” and the motion carried.

CALL TO PUBLIC:

Mr. Hartnett invited public comments on any listed items on the agenda at this time. He requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. He stated that no action will be taken as a result of public comments. He reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

OLD BUSINESS:

Mrs. Mattox requested that the Governing Board adopt the following Arizona School Boards Association (ASBA) Policy Services Advisories:

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| No. 652 | Policy DJE – Bidding/Purchasing Procedures |
| No. 653 | Policy GBEA – Staff Ethics |
| No. 654 | Policy – GBEB – Staff Conduct
Regulation GBED-R |
| No. 655 | Policy GBEFA – Staff Use of Digital Wireless
Communications or Electronic Devices While Operating a
Motor Vehicle (<i>new policy</i>) |
| No. 656 | Policy GBI – Staff Participation in Political Activities |
| No. 657 | Policy GCF – Professional Staff Hiring |
| No. 658 | Policy GCFC – Professional Staff Certification and
Credentialing Requirements (Fingerprinting
Requirements)
Exhibit GCFC-E |
| No. 659 | Policy GCO – Evaluation of Professional Staff Members |
| No. 660 | Policy GDF – Support Staff Hiring |
| No. 661 | Policy GDFA – Support Staff Qualifications and
Requirements
(Fingerprinting Requirements)
Exhibit GDFA-E |
| No. 662 | Policy IHA – Basic Instructional Program
Exhibit IHA-E |
| No. 663 | Policy IHAMD – Instructional and Training in Suicide
Prevention (<i>new policy</i>) |
| No. 664 | Policy IKF – Graduation Requirements |
| No. 665 | Policy JICA – Student Dress
Regulation JICA-R |
| No. 666 | Policy JIH – Student Interrogations, Searches, and
Arrests |
| No. 667 | Policy JLCD – Medicines/Administering Medicines to
Students |
| No. 668 | Policy JLDAC – Screening/Testing of Students (Vision
Screening for Children) (<i>new policy</i>) |
| No. 669 | Policy JLF – Reporting Child Abuse/Child Protection |

A motion was made by Mrs. Ervien to adopt the policy services advisories as stated. Mrs. Montoya seconded the motion. Members present voted "aye" and the motion carried.

NEW BUSINESS:

- A. A request was made for ratification of expense and payroll vouchers per Ratification List No. 842 totaling \$1,530,186.03. Mrs. Lomeli said this is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 842. Mrs. Ervien seconded the motion. Members present voted "aye" and the motion carried

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Steve Henling – 7th Grade Boys Basketball – Jr. High
- Paulita Kewanwytewa – Substitute Teacher – District
- Joseph Larsen – Assistant Wrestling Coach – High School
- Megan Lymer – Science Teacher – High School
- Darin Mitchell – 8th Grade Boys Basketball – Jr. High School
- Anthony Reynoso – 7th Grade Girls Basketball – Jr. High School
- Lynne Sawyer – 8th Grade Girls Basketball – Jr. High School

Mrs. Mattox recommended that the Governing Board approve the following volunteer:

- Juana Brown – 8th Grade Boys Basketball – Jr. High School

Mrs. Mattox recommended that the Governing Board approve the following resignations:

- Krystal Edgmon – Substitute Bus Driver – District effective 11/26/19
- Sandra Galbadon – ELA Teacher – Jr. High
- Benjamin McDonald – Assistant Principal – High School effective 12/20/19

Mrs. Mattox recommended that the Governing Board reverse the resignation of Tierra Jishie, Science Teacher at the High School as Ms. Jishie has rescinded her resignation previously approved by the Governing Board.

A motion was made by Mrs. Montoya to approve the hirings, volunteer, resignations, and reversal of resignation listed on the memo. Mrs. Ervien seconded the motion. A vote was taken and members present voted "aye." The motion carried.

- C. Mrs. Mattox recommended that the Governing Board approve the 2019-2020 Revised Adopted Budget #1 which was reviewed at the Public Hearing.

A motion was made by Mrs. Greenwood to approve the 2019-2020 Revised Adopted Budget #1 as presented. Mrs. Ervien seconded the motion. A vote was taken, and members present voted "aye." The motion carried.

- D. The Governing Board had a discussion regarding approval of forming an advisory committee for the Superintendent interviews. Mrs. Greenwood explained that the Governing Board wants to form an advisory committee to gather input on the hiring of the new Superintendent.

Mrs. Greenwood made a motion to approve the formation of an advisory committee for the interview process of the new Superintendent. Mrs. Ervien seconded the motion. A vote was taken and members present voted "aye." The motion passed.

- E. The Governing Board had a discussion on establishing a process for filling the vacancies on the Superintendent recruitment advisory committee. Mrs. Greenwood explained that it has to be done in an open meeting. The Board can request the leadership team to come up with one representative from each school. The committee would be given prewritten questions that they can pose to the candidates. They would score the questions and provide that information to the Board.

The principal would have to personally ask the person if they would like to serve on the advisory committee. Upon confirming a person would like to serve, the principal must email the Board secretary, Mrs. Jennifer Sanderlin, so she can compile the list.

The Board can also ask people if they would like to serve. It would be necessary for the Board member to inform Mrs. Sanderlin of that person's name. There will be a list compiled and all the people will be sent a notification that they are being considered for the advisory committee. The Board would then go into executive session to review the list and determine who, on that list, they would like to see on the committee.

Another option is for the Governing Board to appoint one person that would ask people to serve on the advisory committee. The goal is to compile a committee of individuals that would best represent the school district and the community in a positive and professional manner. The appointee would compile a list and email it to Mrs. Sanderlin.

The Board discussed ten to twelve people should be on the committee. The Board would have the final say of who is on the advisory committee. It is desirable to have the best combination of people that are interested in finding the best person for the Superintendent position.

Mr. Hartnett explained that the committee will provide the Board with their opinion/suggestion on the interviews to gain additional perspective on the best candidate. He emphasized it is important to gather the

best combination of people that can represent the District and the community. Mrs. Montoya suggested that community members/parents that volunteer would be a wise choice.

The Board will accept recommendations through Friday, January 10, 2020. The Board would like potential committee members from the community to provide a brief statement on why they would be a good choice. The advisory committee will be meeting on February 7, 2020, with the final candidates. The advisory committee meeting time will be determined by the January 16, 2020, Board meeting.

Mrs. Greenwood made a motion to accept recommendations from the leadership team and from the Board members for potential advisory committee members. Mrs. Ervien seconded the motion. All members present voted "aye." The motion passed.

- F. The Governing Board had a discussion regarding different ideas regarding school start/end times and late start/early release days.

Mrs. Mattox stated the transportation department should be done by March with the training on the Transfinder software. She suggested that the elementary schools start earlier and the Jr. High and High school start later. She shared the idea proposed by Ms. Lopez from the Jr. High. In place of the late start/early release Wednesday, have the first Friday of the month be a "no student" day, and use it as a PLC or professional development day. This would eliminate the bussing confusion and childcare issues for some parents. That day would still be a work day for staff.

Ms. Lopez spoke up and shared that this would enable the District to provide training opportunity for staff. It would also free up roughly two hours of instruction time for students. Mrs. Greenwood likes one day a month, and not every Friday.

Mrs. Mattox will collaborate with the leadership team to come up with a plan and present it to the Board at a later date. The plan is to have this in effect for the 2020/2021 school year.

- G. The Board members had an opportunity to discuss possible future agenda items. Mr. Hartnett would like to hear about the progress of the POS system at the High School. He is also eager to see how the Transfinder software will benefit the District.

Mrs. Greenwood and Mrs. Ervien are looking forward to the process of hiring a new Superintendent. They are looking forward to what the advisory committee has to offer.

Mrs. Montoya suggested that the leadership team can provide input on future agenda items.

- H. The Governing Board had the option to enter into Executive Session at 6:56 p.m. regarding a personnel issue, pursuant to A.R.S. 38-431.03(A)(1) so the Board can received legal advice from attorney. The school district's attorney, Mr. Jeff Dollins was present to provide legal advice. Mrs. Ervien made a motion to enter into Executive Session. The motion was seconded by Mrs. Montoya. All members present voted "aye" and the motion carried.
- I. The Board entered resumed the regular meeting at 7:20 p.m. A motion was made by Mrs. Ervien to approve the settlement regarding a staff member as discussed in the Executive Session. The motion was seconded by Mrs. Greenwood. All members present voted "aye" and the motion carried.

REPORTS:

- A. Mrs. Mattox was pleased to share that the news that the Arizona State Board of Education will consider the appeal filed by Dr. Donner the High School in regards to the report that was not submitted last school year. If approved, the High School letter grade could be raised to a "B."
- B. Mrs. Greenwood supports the implementation of the POS system at the High School. She recognizes that the start-up has been bumpy but it will be beneficial for accountability and tracking inventory.

**BOARD
COMMENTS:**

Mrs. Ervien expressed that she is proud of Bonnie Brennan for earning the "A" letter grade. She is proud of the progress with all of the schools.

Mrs. Montoya encouraged people to be a part of the advisory committee. This is an opportunity to speak up.

Mr. Hartnett is also proud of Bonnie Brennan and their grade. He appreciates their team approach, He has seen positive progress in the right direction for all schools. He is also looking forward to hearing about the progress of the POS system.

ADJOURNMENT:

At 7:46 p.m., Mrs. Montoya made a motion to adjourn and Mr. Hartnett seconded it. All members present voted "aye" and the meeting was adjourned.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent