

# MINUTES

## Belmont Academy Governing Board

### Meeting of the Board of Directors

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Date | time: 5/13/2019 7:00 PM | Meeting called to order by: Luke Sparks, Chairman

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#### In Attendance

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##### Governing Board:

Luke Sparks, Chairman – present  
Will Myers, Secretary – present  
Jay Poole, board member – present  
Shellie Young, board member – present  
Luke Sparks, board member – present  
Katie Tyler, board member – present  
Jessica Klanderud, board member – present  
Jonny Handy, Treasurer – present

##### Belmont Academy:

Lawton Unrau, CEO  
Ron Barker, Principal  
Laurie Tyler, Teacher  
Drew Sloan, Admin  
Tara Jones, Front Desk  
Rob & Mary Summerall, PTO  
  
Braxton Padgett, Attorney for Arnold Law Firm

A Quorum was present.

\*\*Public notice has been confirmed regarding this board meeting\*\*

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#### Agenda

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##### General Business:

1. Call meeting to order and take attendance
2. Confirm public notice for meeting has been established and welcome visitors.
3. Opportunity provided to move any Consent Item to the Action Item agenda for board discussion and review.
4. Close and adopt the agenda.
5. Invitation for public comment on any action item.

##### Consent Agenda Vote:

1. Appoint Ron Barker to be the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker
2. Approve School Board Meeting Notes April 22, 2019
3. Approve increased coverage to \$1M for crime coverage in the package liability policy
4. Ratify Bylaws approved 4-22-2019 as Amended and Restated

5. Ratify final FDACS approved version of the ITB for Vended Meals
6. Approve recent new hires and staffing changes including contract and hourly staff.

Mr. Poole made a motion approve the items on the consent agenda, Jessica Klanderud seconded the motion, and it was pass unanimously.

### **PTO Report:**

Rob Summerall proposed possible ways for the PTO to move forward in the 2019-20 school year. The school board and Mr. Padgett discussed options, but the school board did not make any final recommendations, pending additional review.

Mr. Summerall asked if it would be appropriate for himself to be the representative for parental involvement. Mr. Padgett expressed that it most likely would be acceptable but would reference the State Statues and report back to Belmont.

### **Principal Report:**

1. Condition of School Climate including both students and staff. Mr. Barker shared his report to the directors.
2. Aftercare services at Belmont 2019-2020. Tara Jones shared details on how other schools are handling their after-school care program.
3. FSA, AP, and EOC testing.

Mr. Handy inquired about the FSA signs and recommended that the Principal and or staff would personally deliver and present the signs to the students.

### **CEO Report:**

1. Third quarter financials. Mr. Unrau provided the financials and provided opportunity for questions. Mr. Unrau asked about the installation plan for the surveillance cameras that the school has in stock. Mr. Handy suggested that Saturday, June 1<sup>st</sup> could work for an installation date.

### **Additional Governing Board Discussion:**

1. General staffing considerations for 2019-2020  
The school board discussed new staffing positions for the upcoming school year. Mr. Poole requested an updated organizational chart to be provided for school board review.
2. Land lease/purchase negotiation. Mr. Sparks provided an update based on CFC's response to the land/lease purchase offer. The board discussed and agreed that the details of the offer needed additional research and clarification.

**Action Items:**

1. Approve Engagement Letters from Reddish and White 2019 Audits - General and Internal Funds  
Mr. Poole made a motion to approve the engagement letters from Reddish and White, Shellie Young seconded the motion. After an opportunity for board discussion, the directors voted unanimously to approve the motion.
2. Approve Teacher Handbook for 2019-20 as revised.  
Mr. Poole made a motion to approve the Teacher Handbook for the 2019-20 school year, Katie Tyler seconded the motion. After an opportunity for board discussion, the directors voted unanimously to approve the motion.

**Comments from Directors:**

Mr. Sparks mentioned that Belmont Academy would host the Columbia County Chamber of Commerce Chamber Mixer on November 14th. 2019.

Mr. Sparks suggested for better visibility, to relocate the Belmont Academy signage from the main building to the east end of the cafeteria building.

The meeting was adjourned at 8:37 pm by Mr. Sparks, Chairman.